

COUNTY OF HENRICO, VIRGINIA
ELECTORAL BOARD MEETING
May 10, 2021

The Henrico County Electoral Board convened a meeting on Monday, May 10, 2021, at 1:00 p.m. in the Conference Room at the Administration Annex Building, Henrico County Government Center, Parham, and Hungary Spring Roads, Henrico County, Virginia.

Those present at the meeting were:

Present

Yvonne Smith, Chair, Electoral Board
Robert Shippee, Vice-Chair, Electoral Board
Cathy Woodson, Secretary, Electoral Board
Mark Coakley, General Registrar, Voter Registration and Elections
Anne Marie Middlesworth, Deputy Registrar, Voter Registration and Elections
Leslie Funn, Administrative Assistant, Voter Registration and Elections
Andrew Newby, Assistant County Attorney
Alyssa Brown, Assistant County Attorney

Call to Order

The meeting was called to order by the Chair at 1:00 p.m.

Resolution to Board of Supervisors requesting split precinct waiver

Mark Coakley discussed with the Electoral Board members a new law from the State of Virginia for requesting a split precinct waiver and redistricting for county polling places.

There are currently 5 county precincts with a 2- House of Delegate split:

- Precinct: 105- Greendale House of Delegate: 72 & 73
- Precinct: 403-Derbyshire House of Delegate: 72 & 73
- Precinct: 404-Freeman House of Delegate: 68 & 73
- Precinct: 509-Laburnum House of Delegate: 70 & 74
- Precinct: 513-Pleasants House of Delegate: 70 & 74

Mr. Coakley distributed the map of the above precincts for the Electoral Board to review. He presented two options for splitting the precincts:

1. Redraw 5 more new precincts and mail updated voter's Id cards
2. Request waiver from Board of Supervisors

Andrew Newby explained the waiver process to the Electoral Board. The polling place change freeze will expire on May 15, 2021. The Virginia Election Law statute has the option of fixing the split precincts or requesting a waiver. The deadline to fix split precincts is September 15, 2021.

The waiver is presented in writing to the Board of Supervisors.
The Electoral Board reviewed the Department of Elections survey regarding the options of splitting precincts.

On a motion made by Mrs. Smith, seconded by Mr. Shippee, the Board voted to adopt option #2 from the Department of Elections survey list to leave the precinct splits and to request a waiver from the Board of Supervisors.

The vote of the Board was:

Aye

Yvonne Smith
Robert Shippee
Cathy Woodson

Nay

Emergency resolution to ELECT to move Oak Hall polling place to Donahoe Elementary School

Mr. Coakley received notification from Oak Hall Baptist Church, 1877 Old Hanover Road, Sandston, VA 23150, stating they respectfully declined to be a facility for Henrico County elections. The Electoral Board and Mr. Coakley reviewed the precinct boundary map of 503-Chickahominy. The precinct map shows Donahoe Elementary School is within the precinct boundary. Mr. Coakley asks the Electoral Board for permission to contact the Department of Elections for an emergency move due to COVID-19 for an emergency precinct.

On a motion made by Mr. Shippee, seconded by Mrs. Woodson, the Board voted to ask ELECT for a temporary move from Oak Hall Baptist Church (503-Chickahominy) to Donahoe Elementary School- 1801 Graves Road, Sandston, VA 23150.

The vote of the Board was:

Aye

Yvonne Smith
Robert Shippee
Cathy Woodson

Nay

Public Comment

Andrew Newby discussed upcoming election laws effective, July 1, 2021- Virginia Voting Rights Act.

The timeline for updates to precincts will change from 60 days to 90 days.

Mrs. Smith-The emergency move after July 1 will have different steps for processing precinct changes.

Mrs. Woodson- What if Assist Living facilities ask to reopen as a voting precinct? How will we prepare for use as a polling place? Mr. Coakley will review voting at these facilities.

Good of the Order

Mrs. Smith stated the voting precinct held at Gayton Library is too small. She is requesting the Registrar to review another room in the Library for voting.

Other Business

Mr. Coakley distributed upcoming election training dates for the June 2021 Primary Election. Each class will need one board member to administer the oath. The absentee statistics thus far: 2,800 ballots mailed for Democratic Election/318-In person. The Republican Election for 2-House Districts ballots mailed 750 / 1-In person.

ADJOURNMENT

There being no further business, on a motion by Mr. Shippee, seconded by Mrs. Woodson, and by unanimous vote, the Board voted to adjourn the meeting at 1:28 p.m.

The vote of the Board was:

Aye

Yvonne Smith
Robert Shippee
Cathy Woodson

Nay

Yvonne Smith, Chair

Robert Shippee, Vice-Chair

Cathy Woodson, Secretary