

**COUNTY OF HENRICO, VIRGINIA
ELECTORAL BOARD MEETING**

March 4, 2021

The Henrico County Electoral Board convened a meeting on Thursday, March 4, 2021 at 1:03 p.m. in the Conference Room at the Administration Annex Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

Those present at the meeting were:

PRESENT

Yvonne Smith, Chair, Electoral Board

Robert Shippee, Vice-Chair, Electoral Board

Cathy Woodson, Secretary, Electoral Board

Mark Coakley, General Registrar, Voter Registration and Elections

Anne Marie Middlesworth, Deputy Registrar, Voter Registration and Elections

Mary Grace Boyle, League of Women Voters

CALL TO ORDER

The meeting was called to order by the Chair at 1:03 p.m.

The minutes of the February 5, 2021 meeting were accepted.

REVIEW ELECT 2021 Security Plan-MSS Checklist

The compliance report was reviewed. Henrico met all requirements with the exception of number 5 – Vendor or Third-Party Personnel Access. The report to the Department of Elections included a response acknowledging the inability to meet this as stated on the compliance checklist.

PUBLIC COMMENT

The state code relating to the security plan was shared with the public and the process of L&A testing. L&A testing is scheduled in April.

CLOSED SESSION

At 1:24 p.m. it was motioned by Mr. Shippee and seconded by Mrs. Woodson to go into closed session.

At 1:43 p.m. it was motioned by Mrs. Woodson and seconded by Mr. Shippee to adjourn the closed session.

ADJOURNMENT

There being no further business, on a motion by Mr. Shippee, seconded by Mrs. Woodson, and by unanimous vote, the Board voted to adjourn the meeting at 1:43 p.m.

The vote of the Board was:

Aye

Yvonne Smith
Robert Shippee
Cathy Woodson

Nay

Yvonne Smith, Chair

Robert Shippee, Vice-Chair

Cathy Woodson, Secretary