

COUNTY OF HENRICO, VIRGINIA
ELECTORAL BOARD MEETING
March 26, 2021

The Henrico County Electoral Board convened a meeting on Thursday, March 26, 2021 at 12:30 p.m. in the Conference Room at the Administration Annex Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

Those present at the meeting were:

PRESENT

Yvonne Smith, Chair, Electoral Board (via Teleconference)
Robert Shippee, Vice-Chair, Electoral Board
Cathy Woodson, Secretary, Electoral Board
Mark Coakley, General Registrar, Voter Registration and Elections
Anne Marie Middlesworth, Deputy Registrar, Voter Registration and Elections
Monica Smith-Callahan, Henrico County Deputy County Manager for Community Affairs

CALL TO ORDER

The meeting was called to order by the Vice-Chair at 12:30 p.m.
Mrs. Smith asked Mr. Shippee to conduct this meeting.

APPROVE MINUTES FROM MARCH 4, 2021 MEETING

The minutes of the March 4, 2021 meeting were accepted.

EARLY VOTING & DROP BOX SITES and HOURS

The General Registrar prepared a proposal addressing early voting and drop boxes and presented to the Office of the County Manager. This proposal was reviewed by the Manager's office, and the Manager's office submitted a three-tiered approach for review and approval by the Electoral Board.

The Elections Satellite Offices proposal from the Manager's office was reviewed and discussed concerns of security of drop boxes and integrity of the vote by the Electoral Board.

On a motion made by Mrs. Woodson, seconded by Mr. Shippee, the Board voted to place secure ballot boxes, subject to availability of ballot boxes from the vendor, for the primary scheduled on June 8, 2021. The ballot boxes are to be placed at proposed locations (Henrico Public libraries); to be located inside the library and secured inside the library, installed in sight of librarian staff and the library hours to conform to the Henrico Registrar's office during the voting period.

The vote of the Board was:

Aye
Robert Shippee
Cathy Woodson

Nay
Yvonne Smith

The Board will evaluate results and make decisions for the November 2, 2021 General Election.

PUBLIC COMMENT – None

GOOD OF THE ORDER

Mr. Coakley reported primaries to be held for House District 72 and House District 74.

ADJOURNMENT

There being no further business, on a motion by Mrs. Smith, seconded by Mrs. Woodson, and by unanimous vote, the Board voted to adjourn the meeting at 1:17 p.m.

The vote of the Board was:

Aye
Yvonne Smith
Robert Shippee
Cathy Woodson

Nay

Yvonne Smith, Chair

Robert Shippee, Vice-Chair

Cathy Woodson, Secretary