

**COUNTY OF HENRICO, VIRGINIA  
ELECTORAL BOARD MEETING  
May 31, 2018**

The Henrico County Electoral Board convened a meeting on Thursday, May 31, 2018 at 6:30 p.m. in the Public Safety Training Center, 7701 East Parham Road, Henrico, VA. WHEREAS, required by §24.2-115 of the Virginia Election Law.

The meeting was called to order by the Vice-Chair at 6:30 p.m. Those present at the meeting were:

**PRESENT**

**Stephen Bryant, Chair, Electoral Board  
Robert Shippee, Vice-Chair, Electoral Board  
Cathy Woodson, Secretary, Electoral Board  
Mark Coakley, General Registrar, Voter Registration and Elections  
Ann Marie Middlesworth, Deputy Registrar, Voter Registration and Elections  
Elizabeth Porter, Assistant Registrar, II, Voter Registration and Elections  
Jennifer Jordan, Assistant Registrar, II, Voter Registration and Elections  
Allen Layne, Voting Machine Technician Supervisor, Voter Registration and Elections**

The Electoral Board welcomed the election officials and introduced the Election Staff Members. After the introduction, the election officials were led into the Pledge of Allegiance; and the oath of office, was administered by the Electoral Board for the June 12, 2018 Dual Primary Election.

The General Registrar trained the election officials on the Election Day duties. The Voting Machine Technicians set up the Voting Machine equipment for demonstrations.

There being no further business, the meeting was adjourned at 7:45 p.m.

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Stephen Bryant, Chair

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Robert Shippee, Vice-Chair

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Cathy Woodson, Secretary