

**COUNTY OF HENRICO, VIRGINIA  
ELECTORAL BOARD MEETING  
May 22, 2018**

The Henrico County Electoral Board convened a meeting on Tuesday, May 22, 2018 at 10:00 a.m. in the Eastern Government Center, 3820 Nine Mile Road, Henrico, VA. WHEREAS, required by §24.2-115 of the Virginia Election Law.

The meeting was called to order by the Vice-Chair at 10:00 a.m. Those present at the meeting were:

**PRESENT**

**Robert Shippee, Vice-Chair, Electoral Board**

**Cathy Woodson, Secretary, Electoral Board**

**Mark Coakley, General Registrar, Voter Registration and Elections**

**Ann Marie Middlesworth, Deputy Registrar, Voter Registration and Elections**

**Sharon Smithers, Assistant Registrar, II, Voter Registration and Elections**

**Elizabeth Porter, Assistant Registrar, II, Voter Registration and Elections**

**Allen Layne, Voting Machine Technician Supervisor, Voter Registration and Elections**

The Electoral Board welcomed the election officials and introduced the Election Staff Members. After the introduction, the election officials were led into the Pledge of Allegiance; and the oath of office, was administered by the Electoral Board for the June 12, 2018 Dual Primary Election.

The General Registrar trained the election officials on the Election Day duties. The Voting Machine Technicians set up the Voting Machine equipment for demonstrations.

There being no further business, the meeting was adjourned at 11:30 a.m.

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Robert Shippee, Vice-Chair

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Cathy Woodson, Secretary