

Henrico County, Virginia

Annual Consolidated Community Development Action Plan

2019-2020

Amended on May 12, 2020; September 22, 2020; December 30, 2020; February 9, 2021; March 23, 2021;
July 13, 2021; December 14, 2021; June 28, 2022; September 1, 2023; December 6, 2023; March 26, 2024





Henrico County, Virginia
2019-2020

ANNUAL CONSOLIDATED COMMUNITY DEVELOPMENT ACTION PLAN

**Annual Entitlement Funds and Special Allocation CARES Act Funds
Department of Community Revitalization
July 2019**

Amended May 12, 2020
Amended September 22, 2020
Amended December 30, 2020
Amended February 9, 2021
Amended March 23, 2021
Amended July 13, 2021
Amended December 14, 2021
Amended June 28, 2022
Amended September 1, 2023
Amended December 6, 2023
Amended March 26, 2024

Acknowledgements

This page has been updated for the March 26, 2024 amendment.

The 2019-20 Annual Consolidated Community Development Action Plan was prepared by the County of Henrico Department of Community Revitalization, Division of Community Development.

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Preface

The *2019-2020 Consolidated Annual Action Plan* is submitted electronically to the United States Department of Housing and Urban Development (HUD) through the on-line Integrated Disbursement and Information System (IDIS). This document is an exported and reformatted version of that submission. Questions about this document may be directed to the Henrico County Department of Community Revitalization in the following manner:

- In person during normal office hours at 4062 Crockett Street, Henrico, VA
- By email at revitalization@henrico.us
- By telephone at 804-501-4757

County of Henrico
Department of Community Revitalization
May 2019

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Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

Henrico County is an entitlement jurisdiction eligible to receive direct federal assistance from the US Department of Housing and Urban Development (HUD), and as such receives Community Development Block Grant (CDBG), HOME Investment Partnerships Program, and Emergency Solutions Grant (ESG) funds. A requirement of accepting these funds is the preparation of a Five-Year Consolidated Plan, which identifies the County's needs for affordable housing and community development, and an Annual Action Plan, which outlines how the County will use federal funds each year to address the needs of County residents. The County of Henrico's *2015-2020 Five Year Consolidated Community Development Plan* covers a five-year period from October 1, 2015 through September 30, 2020.

This Annual Action Plan covers year five of the Consolidated Plan and identifies the activities to be undertaken during the year beginning October 1, 2019. The Annual Action Plan is the formal application to HUD for the PY 2019-20 entitlement funds administered by the County of Henrico Department of Community Revitalization.

Sources of funds for PY 2019-20, including funds added through subsequent amendments, are as follows:

2018-19 CDBG Entitlement Grant: \$1,678,478

2018-19 HOME Entitlement Grant: \$857,308

2018-19 ESG Entitlement Grant: \$143,640

CDBG Funds Brought Forward: \$92,064

CDBG-CV grant: \$2,434,776

ESG-CV Grants: \$1,662,752

HOME Funds Brought Forward: \$16,247

HOME Program Income: \$37,054

Total Funds: \$4,250,289

With the original adoption of this Action Plan on June 25, 2019 CDBG, HOME, and ESG funds were allocated to twenty-two projects. Action Plan amendments as described below allocated CDBG-CV funds, ESG-CV funds, program income and funds brought forward to additional projects. A summary of sources of funds and projects funded (including amendments) is provided in Appendix B (CDBG, HOME, and ESG) and Appendix S (CDBG-CV and ESG-CV).

Note: The IDIS version of this document contains an abridged Introduction section due to the system character limits.

May 12, 2020 Amendment #1 Notes:

Amendment incorporated CDBG-CV (\$1,017,678) and ESG-CV (\$508,566), funds to 18 projects.

Documents related to this amendment including public notification and comments received and a list of projects allocated funds can be found in Appendix H.

September 22, 2020 Amendment #2 Notes:

Amendment incorporated HOME program income (\$37,054), prior year funds (\$16,054), and additional ESG-CV funds (\$1,154,168) to 8 projects.

Documents related to this amendment including public notification and comments received and a list of projects allocated funds can be found in Appendix I.

December 30, 2020 Amendment #3 Notes:

This amendment reallocated CDBG-CV funds in the amount of \$160,000 previously identified for future allocation to two existing and one new project. Modifications were made to Sections AP-05, PR-05, AP-10, AP-12, AP-20, AP-35, and AP-38. CDBG-CV funds were reallocated to: St. Joseph's Villa Mobile Grocery delivery program (\$10,000), Virginia LISC Microenterprise Business Relief program (\$105,000), and HCPS Student Remote Learning Equipment (\$45,000).

Documents related to this amendment including a list of projects allocated funds can be found in Appendix J.

February 9, 2021 Amendment #4 Notes:

This amendment incorporated tranche 3 of CDBG-CV funds in the amount of \$1,417,098. A total of \$676,000 CDBG-CV funds will go to two existing and three new projects. The remaining \$741,098 will be held for future Board allocation. Modifications were made to Sections AP-05, AP-10, AP-12, AP-20, AP-35, AP-38, AP-55, and AP-65. These funds were allocated to St. Joseph's Villa Mobile Grocery Program (\$15,000), Virginia LISC Small Business Transformation Program (\$350,000), the Partnership for Housing Affordability Housing Resource Line (\$71,000), Henrico Department of Social Services Rental Assistance (\$200,000), and the Henrico Public Relations and Media Services COVID-19 Vaccine Outreach (\$40,000).

Documents related to this amendment including public notification and comments received and a list of projects allocated funds can be found in Appendix K.

March 23, 2021 Amendment #5 Notes:

The amendment reallocated CDBG-CV and ESG-CV funds previously identified for future allocation to two existing and three new projects. Modifications were made to Sections AP-05, AP-10, AP-12, AP-20, AP-35, and AP-38. CDBG-CV funds were reallocated to: OAR of Richmond Reentry Housing and Support Program (\$40,000), HumanKind Workforce Support (\$340,000), Central Virginia Legal Aid Society Civil Justice COVID-19 Relief Program (\$64,000), and Circle Center Adult Day Services Minor Structural Modifications (\$22,000). ESG-CV funds were reallocated to Housing Families First Emergency Shelter Rehabilitation (\$100,000).

Documents related to this amendment including public notification and comments received and a list of projects allocated funds can be found in Appendix L.

July 13, 2021 Amendment #6 Notes:

The amendment reallocated CDBG-CV and ESG-CV funds that are being recaptured from two projects and distributed to three existing projects. Modifications were made to Sections AP-05,

AP-10, AP-12, AP-20, AP-35, AP-38, AP-55, and AP-65. CDBG-CV funds were recaptured from the Henrico Area Mental Health & Development Services Homelessness Prevention Program (\$49,062.47) and reallocated to the Department of Social Services for COVID-19 Recovery Rental Assistance. ESG-CV funds were recaptured from the Department of Social Services COVID-19 Recovery Rental Assistance (\$120,000) and reallocated to CARITAS Emergency Shelter & Case Management (\$90,000) and to Commonwealth Catholic Charities Outreach & Diversion program (\$30,000).

Documents related to this amendment including public notification and comments received and a list of projects allocated funds can be found in Appendix M.

December 14, 2021 Amendment #7 Notes:

The amendment reallocated ESG-CV funds that are being recaptured from three projects and distributed to one existing project and one new project. Modifications were made to Sections AP-05, AP-10, AP-12, AP-20, AP-35, AP-38, AP-55, and AP-65. ESG-CV funds were recaptured from the Salvation Army Emergency COVID-19 Shelter (\$25,000), Henrico Social Services Rental Assistance (\$172,191), and Housing Families First Rapid Rehousing (\$23,000). These funds were reallocated to the Housing Families First Hilliard House Pandemic Response Shelter (\$23,000), ESG-CV Program Administration (\$32,191), and a new program through Commonwealth Catholic Charities for a Regional Inclement Weather Shelter (\$165,000).

Documents related to this amendment including public notification and comments received and a list of projects allocated funds can be found in Appendix N.

June 28, 2022 Amendment #8 Notes:

The amendment contains two components: a minor amendment and a substantial amendment. Together these amendments reallocated CDBG-CV and ESG-CV funds that are being recaptured from six projects and previously unallocated funds which were distributed to five existing projects and two new projects. The minor amendment deals with the recapture of all funds and the reallocation to the five existing projects and the creation of the one new ESG-CV project. The substantial amendment created CDBG-CV project. Modifications were made to Sections AP-05, AP-10, AP-12, AP-20, AP-35, AP-38, AP-55, AP-65, and AP-75.

CDBG-CV funds were recaptured from the Henrico County Health Department for COVID-19 Community Based Testing (\$32,803.35), Henrico County Public Schools for Supplies for McKinney-Vento students (\$464.81), Henrico County Department of Social Services for COVID-19 Recovery Rental Assistance (\$39,204.46), Partnership for Housing Affordability for the Housing Resource Line (\$17,993.40), and the unallocated balance is being reduced by (\$32,202.38). These funds were reallocated to OAR Re-Entry Housing and Support Program (\$50,000), HumanKind for Workforce Support (\$64,000), Circle Center Adult Day Services for Cleaning Equipment and Improvements (\$10,000), and one new project, the Housing Assessment and Transition Support (\$200,000).

ESG-CV funds were recaptured from St. Joseph's Villa for Rapid Rehousing (\$60,000). These funds were reallocated to Commonwealth Catholic Charities Outreach & Prevention (\$29,000), ESG-CV Administration (\$1,000), and one new project, the Commonwealth Catholic Charities Non-Congregate Exit to Outreach project (\$30,000).

Documents related to this amendment including public notification and comments received and a list of projects allocated funds can be found in Appendix O.

September 1, 2023 Amendment #9 Notes:

ESG-CV funds were recaptured from the Commonwealth Catholic Charities Inclement Weather Shelter program (\$26,031.56), ESG-CV Administration (\$8,779.59) and Housing Families First Rapid Rehousing Program (\$20,000) and were reallocated to the Housing Families First Shelter program. In addition, CDBG-CV funds were recaptured from the CDBG-CV Administration program and reallocated to Housing Families First Shelter program. A sources and uses document for this amendment can be found in Appendix P.

December 6, 2023 Amendment #10 Notes:

The amendment reallocated CDBG-CV funds from funds held for future board allocation (\$41,564.02) and from HOME Inc Foreclosure Prevention Program (\$3,435.98) to a new program – Commonwealth Catholic Charities Dibert Food Pantry (\$45,000). A sources and uses document for this amendment can be found in Appendix Q.

March 26, 2024 Amendment #11 Notes:

This substantial amendment reallocated unspent funds from 5 CDBG-CV activities: Henrico County Dept of PR & Media Services COVID-19 Vaccine Outreach (\$1,394.50), HOME Inc Foreclosure Prevention (\$1,685.89), Housing Assessment & Transition Support (\$40,000), Program Administration (\$1,854.67), and Virginia LISC Micro Business Relief Fund (\$141,066.47) to one new activity – HumanKind Family Crisis Fund (\$156,001.53) and to a program previously funded with ESG-CV – Commonwealth Catholic Charities Outreach and Diversion (\$30,000). This amendment also incorporates text changes from the previous two minor amendments (Amendments 9 and 10). Modifications were made to Sections AP-05, AP-10, AP-12, AP-20, AP-35, AP-38, AP-55, and AP-65.

Documents related to this amendment including public notification and comments received and a list of projects allocated funds can be found in Appendix R.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

Section AP-20 of this document provides the goals that guide the expenditure of CDBG, HOME, and ESG funds for the 2019-20 Action Plan. Ten goals are identified and listed below. Complete descriptions of the goals can be found in Section AP-20.

- Rehabilitation of Existing Housing
- Increase Affordable Homeownership Opportunities
- Revitalize Older Commercial Corridors
- Prevent Homelessness
- Assist Homeless Families in Obtaining Housing
- Emergency Shelter and Supportive Services
- Provide Public Services for Low- and Moderate-Income Populations

- Support Non-housing needs for special populations
- Improvements to Low/Mod Areas
- Support Housing for Special Needs populations

The objectives for the 2019-20 Annual Action Plan are listed below along with the projected outcomes. Expected outcomes for the five-year plan are in parentheses.

- Rehabilitation or minor repair of 75 (240) housing units for low- and moderate-income elderly persons and/or disabled homeowners thereby retaining the affordable housing stock and increasing the supply of supportive housing.
- Rehabilitation for sale or new construction of 2 (9) housing units for low- and moderate-income homeowners, thereby increasing the availability of affordable permanent housing.
- Provision of down payment and closing cost assistance to 22 (50) low- and moderate-income first-time homebuyers, thereby increasing the supply of affordable housing to low-income and moderate-income individuals.
- Provision of after-school educational and tutoring activities, counseling, and preventative activities for 120 (750) children living in subsidized housing, thereby improving the safety and livability of neighborhoods.
- Provision of technical assistance to businesses within the County's Enterprise Zone, thereby providing job creation and retention, and the establishment, stabilization and expansion of small businesses. At least seven (27) jobs, available to low- or moderate-income persons, will be created.
- Provision of design assistance grants to encourage investment in properties in the older commercial corridors of the County, thereby providing job creation and retention. At least one (3) jobs, available to a low- or moderate-income person, will be created.
- Provision of fair housing outreach to County residents through seminars, brochure distribution and direct counseling.
- Provision of funds towards the construction involving the adaptive reuse of an abandoned nursing home for 86 units of supportive housing for formerly homeless and other low-income persons.
- Provision of funds for capital improvements to a building serving low-income elderly or disabled adults, serving 100 persons daily.
- Provision of funding for a historic district analysis and architectural surveys in a low-income area.
- Provision of preventative services to 724 families/individuals facing homelessness. (includes 208 added using CDBG-CV and ESG-CV funds)
- Provision of services to rapidly rehouse 47 families who have experienced homelessness.
- Provision of services and/or shelter to 1,245 families who have experienced homelessness.
- Street outreach to 110 families/individuals facing homelessness.

Amendment note: Additional individuals and families will be served through the addition of the CDBG-CV and ESG-CV funds. See sections AP-35 and AP-38 for additional detail.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The Consolidated Annual Performance and Evaluation Report (CAPER) described the County's performance relative to the goals established in the Five-Year Consolidated Plan. The following is a summary of the accomplishments for the program year ending September 30, 2018 as described in the PY 2017-18 Performance Report. During PY 2017-18, the County continued to provide and improve housing opportunities for low- and moderate-income individuals, support affordable housing, provide services and opportunities to low- and moderate-income individuals and families, and serve persons who were homeless or at risk of homelessness.

Summary of PY 2017-18 Accomplishments:

- Homeowner Rehabilitation through project: HOMES. Eleven homes were completed at a total cost of \$188,230 CDBG and \$359,994 HOME.
- Emergency and minor repairs to homes owned by low/moderate-income residents through project: HOMES and Rebuilding Together Richmond. A total of 62 repairs were completed at a total cost of \$613,842 CDBG.
- Development of new affordable housing through CHDOs. Three vacant homes were purchased in PY2017-18 for the rehabilitation and/or construction of single-family dwellings for sale to low-income, first-time homebuyers. Total expenditure of HOME (CHDO) funds from prior program years: PY 2012-13 was \$43,113.24; PY 2014-15 was \$19,756.91; PY 2015-16 was \$83,204.54; and PY2016-17 was \$32,278.
- Down payment and closing cost assistance through SCDHC to enable homeownership for low-income first-time homebuyers. Funding was provided for six homebuyers; seven homebuyers were assisted at a total cost of \$15,750 CDBG and \$58,250 HOME.
- Down payment and closing cost assistance through HOME Inc. to enable homeownership for low-income first-time homebuyers. Funding was provided for 12 homebuyers; 12 homebuyers were assisted at a total cost of \$25,500 CDBG and \$151,986 HOME.
- After-school substance abuse and violence prevention through the CONNECT Program for at-risk youth and their parents residing in 11 low-income communities. 162 students were served throughout the program year at a total cost of \$140,544 CDBG.
- The job creation and retention objective was accomplished through the creation of 12 new jobs (11 low-mod FTEs) through the Commercial Assistance and Enterprise Zone Design Assistance programs. PY2017-18 expenditures (including expenditures from prior year funds): \$187,968 CDBG. This resulted in an average of one job for every \$15,664 of CDBG expenditures for these programs.
- Completion of a series of workshops providing basic home maintenance skills to Henrico homeowners. 90 people participated. Total CDBG cost of \$3,416.
- Completion of survey work and a Nomination Report in cooperation with the Virginia Department of Historic Resources to enable the listing of Highland Springs in the National Register of Historic Places. The district was added to the National Register in May 2018. A CDBG expenditure of \$36,958 was incurred in PY 2017-18.
- The Henrico ESG program served 558 households/persons through homeless prevention services at a cost of \$20,388; 41 persons through rapid re-housing services at a cost of \$50,000; and 138 persons (47 by Housing Families First; 91 by CARITAS) through case management and shelter services at a cost of \$55,250.

As of May 1, 2019, the spend rate was calculated at 1.18. Henrico County consistently meets the required CDBG spend rate.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

Over the course of the year, County CDBG/HOME/ESG staff continued to meet with subrecipients on a regular basis, representatives of County agencies, and other community service providers (including the Continuum of Care) to understand the needs of the community, to adjust existing programs, and to develop goals and specific objectives for the upcoming annual plan. Specific consultations are outlined in Section AP-10.

Henrico County conducted two public hearings, one on March 7, 2019 and one with the County Board of Supervisors on June 25, 2019. Opportunities for public input also included attendance by staff at neighborhood and business association meetings as well as consultations with County agencies and non-profit service providers.

There were eight additional public hearings related to plan amendments held with the County Board of Supervisors on the following dates: May 12, 2020; September 22, 2020; February 9, 2021; March 23, 2021; July 13, 2021; December 14, 2021; June 28, 2022; and March 26, 2024. These hearings were held to discuss the proposed budgets for the CDBG-CV and/or ESG-CV funds, discussed in the amendments. Appendices H through R provide documentation pertaining to these meetings.

Advertising of public hearings and opportunities for public input included the following:

- Newspaper advertisement in the *Richmond Times-Dispatch*, the *Richmond Free Press*, and the *Henrico Citizen*.
- Direct emailing to the Department of Community Revitalization email list
- Notices on the County website
- Staff attendance at community and neighborhood association meetings

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Consolidated Plan.

Comments received at the staff public hearing concerned the County's efforts towards addressing vacant and boarded homes, assisting existing homeowners with issues not eligible for the use of federal funds, quality of public infrastructure in low-income neighborhoods, need for assistance with connection fees when septic systems fail, and a variety of items that were referred to other County departments to address. Citizens asked about partnerships with non-profit organizations.

At the Board of Supervisors' public hearing on June 25, 2019, no comments were received.

At the Board of Supervisors' public hearing on March 12, 2020, one comment letter was submitted. This letter requested funding for rental payment assistance, which the proposed budget included a total of \$360,000 for this purpose, representing approximately 24% of the program budgets.

At the Board of Supervisors' public hearing on September 22, 2020, no comments were received.

At the Board of Supervisors' public hearing on February 9, 2021, no comments were received.

At the Board of Supervisors' public hearing on March 23, 2021, no comments were received.

At the Board of Supervisors' public hearing on July 13, 2021, no comments were received.

At the Board of Supervisors' public hearing on December 14, 2021, no comments were received.

At the Board of Supervisors' public hearing on June 28, 2022, no comments were received.
At the Board of Supervisors' public hearing on March 26, 2024 no comments were received.

6. Summary of comments or views not accepted and the reasons for not accepting them

All comments received were accepted and considered in the formulation of the 2019-20 Annual Action Plan. Of note, this plan provides funding to Homeward for the Homeless Management Information System to assist with coordination of service providers; provides nearly \$1.2 million for housing rehabilitation and repair for low-income homeowners, with half of that amount targeted to elderly and disabled homeowners. This program can be used to address connection fee needs. While all comments were "accepted" not all could be addressed through projects funded in this Action Plan due to limits on funding and limits on eligible uses of CDBG, HOME, and/or ESG funds.

7. Summary

For the preparation of the Annual Plan and the subsequent amendments, County staff sought citizen input through a variety of means and received several comments. Comments, along with staff research and analysis resulted in the development of the goals and outcomes described in this Plan.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	HENRICO COUNTY	
CDBG Administrator	HENRICO COUNTY	Department of Community Revitalization
HOPWA Administrator		
HOME Administrator	HENRICO COUNTY	Department of Community Revitalization
ESG Administrator	HENRICO COUNTY	Department of Community Revitalization
HOPWA-C Administrator		

Table 1 – Responsible Agencies

Narrative (optional)

The Henrico County Department of Community Revitalization is responsible for the administration of these federal funds.

Consolidated Plan Public Contact Information

Citizens may view the Plan or share comments at the Henrico County Department of Community Revitalization at 4905 Dickens Road, Suite 200, Henrico, Virginia during normal business hours. The ability to visit the office in-person may be limited if public safety or health conditions warrant. The Plan can also be viewed online at www.henrico.us/revit. Online access is available at all County libraries. Additional information can be received from, and comments provided to, the Department of Community Revitalization at 804-501-7640 or by email at revitalization@henrico.us.

AP-10 Consultation – 91.100, 91.200(b), 91.215(l)

1. Introduction

Throughout the year, CDBG, HOME, and ESG staff met with local agencies and groups. These meetings are intended to maintain a current understanding of the housing, community development, and public service needs of low- and moderate-income County residents and to identify opportunities for funding in upcoming program years and funding adjustments in the current year. Listed in Table 2 and discussed below are some of the meetings undertaken by staff as part of an ongoing dialog to discuss the needs of the County's citizens in preparation of the 2019 Annual Action Plan.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))

Staff in the Department of Community Revitalization meet regularly throughout the year with a variety of organizations involved in the provision or maintenance of housing for low- and moderate-income citizens, as well as County and non-County agencies providing other services to low- and moderate-income citizens. These discussions are designed to identify specific community needs and implement strategies for program enhancement. The Continuum of Care Ranking Committee was formally consulted before developing ESG funding recommendations. Individual ESG providers were also consulted.

The Department of Community Revitalization convenes a monthly meeting of a multi-disciplinary task force that addresses housing and social service needs of County residents. County agencies represented on this task force include: Police, Social Services, Fire, Building Inspections, Mental Health, Community Revitalization, and Henrico County Public Schools.

In addition to meeting with individual organizations and other County Departments, staff also consults regularly in formal and informal settings with Community Development staff from surrounding jurisdictions and meets bi-monthly with an organization of area non-profit housing providers. This group includes CHDOs, CDFIs, CBDOs and other community development corporations.

Agencies consulted are listed in Table 2.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

Staff from the Henrico County Manager's Office represents the County and serves as a voting member of the Continuum of Care Board (CoC). The Department of Community Revitalization is represented on the CoC Ranking Committee. This panel of community stakeholders is convened at least annually to review and assess funding requests for the HUD Continuum of Care Program. The Ranking Committee meets to review applications and to review the effectiveness of the proposed work in addressing community priorities and needs. A discussion of requests for Henrico ESG funding took place with CoC staff and the Ranking Committee on March 11, 2019. Recommendations were provided for funding organizations with Henrico County ESG Entitlement funds. Allocations of ESG funds, as described in this Plan, are

based substantially on recommendations from the CoC staff and the Ranking Committee in an effort to coordinate with funds allocated by the CoC.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

Formal consultation occurred with the CoC Ranking Committee as described above and prior to that with CoC staff. Through representation on the CoC Board, Henrico County staff participates in the evaluation of CoC funded programs. Through participation on the Ranking Committee, allocations of HESG, State ESG funds, and other HUD funds are evaluated in a coordinated fashion with inclusion of Henrico County and other local government staff.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	HOME INC
	Agency/Group/Organization Type	Housing Services - Housing Services-Education Service-Fair Housing Regional organization
	What section of the Plan was addressed by Consultation?	Projects
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	As a currently funded agency, regular status updates and coordination meetings occurred throughout the program year with key program staff. Through meetings and conference calls, Deeds of Trust and other program documents were revised based on legal advice. The targeted population for the Fair Housing Outreach program was discussed which resulted in program modifications expected for the following program year. Opportunities for providing landlord-tenant education and foreclosure prevention services were discussed. Such discussions resulted in funding for the eviction prevention program
2	Agency/Group/Organization	Project Homes
	Agency/Group/Organization Type	Housing Services - Housing Services-Elderly Persons Services-Persons with Disabilities Regional organization
	What section of the Plan was addressed by Consultation?	Projects
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	As a currently funded agency, regular status updates and coordination meetings occurred throughout the program year. Program adjustments occurred as needed based on consultations and identification of issues and needs. As a result of the consultations, a mid-year amendment to the 2018-19 Action Plan was undertaken to provide additional funding to the Moderate Rehabilitation program.
3	Agency/Group/Organization	SOUTHSIDE COMMUNITY DEVELOPMENT AND HOUSING CORPORATION
	Agency/Group/Organization Type	Housing Services - Housing Services-Education Regional organization

	What section of the Plan was addressed by Consultation?	Projects
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	As a currently funded agency, regular status updates and coordination meetings occurred throughout the program year. Program adjustments occurred as needed based on consultations and identification of issues and need for improvement.
4	Agency/Group/Organization	Housing Families First
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Victims of Domestic Violence Services-homeless Services-Employment Regional organization
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Strategy Projects
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	As a currently funded agency, regular status updates and coordination meetings occurred throughout the program year. Discussions resulted in a change in funding strategy for 2019-20 to maximize support for the shelter program. Consulted during the development of the September 22, March 23, December 14 and June 28 Amendments regarding needs and options for serving families in shelters during the pandemic.
5	Agency/Group/Organization	Virginia Supportive Housing
	Agency/Group/Organization Type	Housing Services - Housing Services-Persons with Disabilities Services-homeless Regional organization
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Projects

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	As a currently funded agency, regular communication occurred regarding the project funded. Discussions occurred regarding opportunities for development of additional locations to provide supportive housing. Funding will be provided for redevelopment of one of these sites in 2019-20.
6	Agency/Group/Organization	HOMEWARD
	Agency/Group/Organization Type	Housing Services - Housing Services-homeless Regional organization
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Projects
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Discussions with staff, Board, and Ranking Committee on regional approaches to homelessness, most effective opportunities for Henrico County to participate with ESG funds, and data collection to better facilitate reporting and program evaluation. As a result of discussions, Henrico maximized ESG funds to shelter and outreach activities. In the development of the September 22, 2020 Action Plan amendment, a regional strategy was developed in collaboration with Homeward and the City of Richmond to identify funding needs and suggested allocation of those needs using ESG-CV funding from the most recent HUD allocation. The reallocation of ESG-CV funds reflected in the July 13, 2020 and December 14, 2021 amendments resulted from consultations with Homeward on priority needs of shelter operators.
7	Agency/Group/Organization	CARITAS
	Agency/Group/Organization Type	Services - Housing Services - Persons with Disabilities Services - homeless Services - Health Regional organization

	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy Projects
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	As a currently funded agency, regular status updates and coordination meetings occurred throughout the program year. CARITAS staff also provide suggestions on other aspects of regional and local approaches to homeless services. Consulted during the development of the May 12, 2020, September 22, 2020, and July 13, 2021 Amendments regarding needs and options for serving homeless persons in shelters during the pandemic.
8	Agency/Group/Organization	Henrico County Dept. of Recreation and Parks
	Agency/Group/Organization Type	Services-Education Other government - Local Grantee Department
	What section of the Plan was addressed by Consultation?	Projects
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Discussed recreation needs in low-income areas of the County. Recreation and Parks staff provided assistance in the completion of an application for grant funds for a historic survey in a low-income area of the County. A presentation was made to Recreation and Park's Historic Preservation Advisory Committee regarding the Highland Springs Historic District.
9	Agency/Group/Organization	ST. JOSEPH'S VILLA
	Agency/Group/Organization Type	Services-Children Services-Persons with Disabilities Services-Victims of Domestic Violence Services-homeless Services-Education Child Welfare Agency Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Strategy Non-Homeless Special Needs Projects

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	As a currently funded agency, consultations occurred regarding opportunities to participate in improvements to facilities providing services to low-income, special needs children. Consulted during the development of the May 12, September 22, December 30, February 9, and June 28 Amendments regarding needs of low income families and homeless persons and options for assisting during the pandemic.
10	Agency/Group/Organization	Henrico County Dept. of Social Services
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services - Victims Child Welfare Agency Other government - Local Grantee Department
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Strategy Projects
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Staff from the Dept. of Social Services participate in the monthly Resource Team meeting. Staff provides data and guidance on providing assistance to homeless and low-income persons. Consulted regarding moving homeless prevention program to another agency. Consulted during the development of the May 12, September 22, February 9, July 13, December 14, June 28 Amendments regarding needs and options for providing assistance to low income renters to prevent eviction during the pandemic.
11	Agency/Group/Organization	Henrico County Dept. of Building Inspections
	Agency/Group/Organization Type	Housing Other government - County Grantee Department
	What section of the Plan was addressed by Consultation?	Housing Need Assessment projects

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Discussions of housing needs and conditions, opportunities to assist low and moderate income persons and address housing quality standards. Staff from the Dept. of Building Inspections participate in the monthly Resource Team meeting. Provided outreach with Dept of Community Revitalization to a low-income community faced with high evictions. They regularly assist with problem solving with housing issues.
12	Agency/Group/Organization	Henrico County Dept. of Community Revitalization
	Agency/Group/Organization Type	Housing Services-Elderly Persons Services-Persons with Disabilities Community Maintenance Grantee Department
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs Projects
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Formal meetings are held monthly to identify specific citizen and housing needs and identify solutions. Cooperative housing improvement programs were implemented with this agency, non-profits, and volunteer groups to address housing needs. A new Housing Advocate position was created to address community needs.
13	Agency/Group/Organization	Henrico Area Mental Health and Developmental Services
	Agency/Group/Organization Type	Services-Children Services-Persons with Disabilities Services-Health Services-Education Health Agency Other government - County Regional organization Grantee Department
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs Projects

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Discussion of housing choice voucher program and clients served, client needs relating to housing, mentoring and tutoring services to children in subsidized housing. Consulted during the development of the July 13 and June 28 Amendments regarding needs and options for providing assistance to low income renters and those living in hotels
14	Agency/Group/Organization	Henrico County Public Schools
	Agency/Group/Organization Type	Services-Children Services-Education Other government - County Grantee Department
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Discussions with HCPS to address needs of homeless students. Staff from the HCPS participate in the monthly Resource Team meeting. Assisted in program design to assist homeless families with students living in hotels. Discussions on opportunities to use CDBG-CV funds to assist McKinney-Vento students with remote learning. Consultation regarding the progress of the program and funding needs occurred for the June 28 Amendment.
15	Agency/Group/Organization	Virginia Department of Housing and Community Development
	Agency/Group/Organization Type	Housing Other government - State
	What section of the Plan was addressed by Consultation?	Economic Development

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Virginia Department of Housing and Community Development (DHCD) staff are consulted as part of modifications to the Enterprise Zone boundaries and incentives. Enterprise Zone inclusion is used by businesses to facilitate expansion and the creation of jobs for low/mod individuals. Modifications to the Enterprise Zone boundary must be approved by DHCD. The new federal Opportunity Zone program was coordinated in Virginia by DHCD and County staff consulted regularly with DHCD staff in prioritizing the low-income census tracts for inclusion in that program. Henrico was approved by the US Dept of Treasury to include 7 census tracts in the Opportunity Zone.
16	Agency/Group/Organization	City of Richmond Housing and Community Development
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Strategy Non-Homeless Special Needs Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Richmond Economic and Community Development staff are consulted on opportunities for Enterprise Zone expansion as well as opportunities and strategies for collaborative support for regional CDBG, HOME, ESG projects. In the development of the September 22, 2020 Action Plan amendment, a regional strategy was developed in collaboration with Homeward and the City of Richmond to identify funding needs and suggested allocation of those needs using ESG-CV funding from the most recent HUD allocation. The December 14, 2021 amendment allocating funds for the regional inclement weather shelter was initiated by a request from the City of Richmond.
17	Agency/Group/Organization	CHESTERFIELD COUNTY
	Agency/Group/Organization Type	Other government - County
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Chesterfield County staff were consulted as part of discussions for joint funding for a regional homeless services facility. Henrico provided technical assistance for financial and program administration of Chesterfield's HOME and CDBG programs. Chesterfield was included in discussions for the development of a regional Analysis of Impediments to Fair Housing Choice involving 6 localities for PY 2019. Chesterfield County staff were consulted in the development of the microenterprise business assistance program funded with CDBG-CV funds included in the May 12, 2020 Action Plan amendment. Chesterfield County ultimately developed a similar program patterned after the one designed by Henrico County.
18	Agency/Group/Organization	Local Initiatives Support Corporation (LISC)
	Agency/Group/Organization Type	Regional organization Private Sector Banking / Financing
	What section of the Plan was addressed by Consultation?	Projects
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consulted regarding opportunities for funding for various projects of interest to Virginia LISC. As part of the development of the May 12, 2020 and February 9, 2021 amendment, Virginia LISC and the LISC national office were consulted regarding the development of business assistance programs.
19	Agency/Group/Organization	Henrico County Economic Development Authority
	Agency/Group/Organization Type	Other government - County Grantee Department
	What section of the Plan was addressed by Consultation?	Economic Development

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Discussions with the EDA occur throughout the year regarding Enterprise Zone activities and economic development within the County. As a result of consultations additional business areas in the county were identified for potential addition to the Enterprise Zone to help facilitate employment opportunities for low- and moderate-income residents and marketing materials were updated. The EDA was included in the identification of Opportunity Zone census tracts and the development of a website marketing these areas. The EDA was also consulted during the development of the May 12, 2020 and February 9, 2021 Amendment, soliciting options for developing and administering a program of microenterprise business assistance.
20	Agency/Group/Organization	Henrico County Planning Department
	Agency/Group/Organization Type	Other government - Local Planning organization Grantee Department
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Market Analysis
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Discussions regarding Enterprise Zone expansion opportunities, general revitalization needs, and demographic trends, particularly impacting low and moderate income communities. Input provided to planning and revitalization studies to reflect needs in low and moderate income communities.
21	Agency/Group/Organization	Henrico County Dept. of Public Utilities
	Agency/Group/Organization Type	Other government - Local Grantee Department
	What section of the Plan was addressed by Consultation?	Infrastructure needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Discussions of specific housing-related needs of low- and moderate-income communities. Discussions of infrastructure needs in low-income areas, including street lighting and provision of dumpsters for clean ups.
22	Agency/Group/Organization	County of Henrico Dept. of Public Works
	Agency/Group/Organization Type	Other government - Local Grantee Department
	What section of the Plan was addressed by Consultation?	Projects

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Discussions of infrastructure needs in low-income areas including potential for bus stop improvements
23	Agency/Group/Organization	Rebuilding Together of Richmond
	Agency/Group/Organization Type	Housing Services - Housing Services-Education Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment projects
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	As a currently funded agency, discussions were held regarding opportunities to expand the number of Henrico households that can be served, opportunities for including one or more Henrico neighborhoods in Rebuilding Day, and reviewing the status of current year projects
24	Agency/Group/Organization	CIRCLE CENTER ADULT DAY SERVICES
	Agency/Group/Organization Type	Services-Elderly Persons Services-Health Regional organization
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs projects
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Discussions regarding opportunities to participate in the modification of an existing facility providing services to low-income elderly persons in order to accommodate an increase in persons served. As a result of the consultations, funding was provided in PY 2019-20. Consultation regarding the need for equipment improvement happened for the June 28 Amendment.
25	Agency/Group/Organization	SOAR365 (Greater Richmond ARC)
	Agency/Group/Organization Type	Services-Children Services-Persons with Disabilities Services-Education Services-Employment Regional organization
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs projects

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Discussion of the long-range plans to increase services to children and adults with developmental disabilities and opportunities to participate in the funding of a specific capital project related to these plans.
26	Agency/Group/Organization	Virginia Department of Historic Resources
	Agency/Group/Organization Type	Other government - State
	What section of the Plan was addressed by Consultation?	projects
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Continuation of consultations on historic preservation and neighborhood revitalization strategies. Agency was funded in PY 15-16 and PY 16-17 to help complete the Highland Springs listing on the National and State Register of Historic Places. Discussions and meetings occurred regarding the potential for listing Sandston on the National and State Registers and the opportunity for DHR to provide funding assistance.
27	Agency/Group/Organization	YWCA
	Agency/Group/Organization Type	Housing Services-Victims of Domestic Violence Regional organization
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children projects
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	As a currently funded agency, discussions were held regarding regional needs of domestic violence victims. Continued funding is provided in PY2019-20.
28	Agency/Group/Organization	Richmond Regional Planning District Commission
	Agency/Group/Organization Type	Regional organization Planning organization
	What section of the Plan was addressed by Consultation?	Homelessness Strategy Non-Homeless Special Needs Economic Development Anti-poverty Strategy projects
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Discussion with staff regarding regional issues including homelessness, economic development and demographic trends.

29	Agency/Group/Organization	Virginia Housing Alliance
	Agency/Group/Organization Type	Housing Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Discussions of opportunities to provide affordable housing opportunities, including through the Land Trust.
30	Agency/Group/Organization	Commonwealth Catholic Charities
	Agency/Group/Organization Type	Housing Services - Housing Services-Persons with HIV/AIDS Services-homeless Regional organization
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy projects
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Discussions regarding opportunity to implement homelessness prevention and street outreach programs. As a result of consultations, a mid-year 2018-19 Action Plan amendment provided CDBG funding for homelessness prevention and CDBG and ESG funding in PY19-20. Consulted during the July 13 Amendment to discuss opportunities to support homelessness outreach and diversion efforts. Consulted during the December 14 Amendment to discuss opportunities to provide support to increase capacity and services for the regional inclement weather shelter. Consulted during the June 28 Amendment to discuss further opportunities for outreach and prevention, especially for those currently living in hotels or motels during the COVID-19 pandemic. Consulted in December 2023 and January 2024 regarding food pantry and outreach to unhoused persons and programs to support such needs.
31	Agency/Group/Organization	PETERSBURG
	Agency/Group/Organization Type	Other government - Local

	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs projects
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Discussions regarding regional needs and priorities and participation in regional projects serving low-income persons and in a regional AI involving six entitlement jurisdictions.
32	Agency/Group/Organization	County of Henrico Division of Fire
	Agency/Group/Organization Type	Other government - County Grantee Department
	What section of the Plan was addressed by Consultation?	Projects
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Staff from the Division of Fire participates in monthly Resource Team meetings to discuss housing needs for vulnerable citizens. Henrico Fire used homes purchased by CHDOs to conduct training prior to demolition or rehabilitation.
33	Agency/Group/Organization	Better Housing Coalition/Richmond Affordable Housing
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment projects
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Discussion of housing needs and opportunities to collaborate with the development of new affordable rental and home-ownership housing.
34	Agency/Group/Organization	EngAGE in Henrico
	Agency/Group/Organization Type	Housing Services-Elderly Persons Services-Persons with Disabilities Other government - County Grantee Department
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Projects

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	EngAGE is Henrico County's program to provide services and resources for seniors. EngAGE and the Advocate for the Aging provides information about CDBG and HOME funded programs that may assist older citizens.
35	Agency/Group/Organization	Home Again
	Agency/Group/Organization Type	Housing Services-homeless Regional organization
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Discussed funding opportunities for a family shelter and rapid rehousing.
36	Agency/Group/Organization	The Maggie Walker Community Land Trust
	Agency/Group/Organization Type	Housing Regional organization Foundation
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Discussed opportunities for a land trust in Henrico County.
37	Agency/Group/Organization	Virginia Community Capital
	Agency/Group/Organization Type	Regional organization Community Development Financial Institution
	What section of the Plan was addressed by Consultation?	Projects
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consulted during the development of the May 12, 2020 amendment, regarding opportunities for development and administration of a microenterprise business assistance programs.

38	Agency/Group/Organization	Salvation Army
	Agency/Group/Organization Type	Services - Housing Services - homeless Regional organization
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homelessness Needs - Veterans Homelessness Strategy Projects
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consulted during the development of the May 12, and September 22, 2020 amendments, regarding needs of homeless persons during the pandemic.
39	Agency/Group/Organization	Partnership for Housing Affordability
	Agency/Group/Organization Type	Services - Housing
	What section of the Plan was addressed by Consultation?	Housing needs assessment Projects
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consulted during the development of the February 9, 2021 amendment, regarding general housing needs for persons impacted by COVID-19.
40	Agency/Group/Organization	Henrico Department of Public Relations and Media Services
	Agency/Group/Organization Type	Grantee Department Services - Education
	What section of the Plan was addressed by Consultation?	Projects
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consulted during the development of the February 9, 2021 amendment, regarding opportunities for educating the public about vaccine importance and access.
41	Agency/Group/Organization	HumanKind
	Agency/Group/Organization Type	Services – Employment
	What section of the Plan was addressed by Consultation?	Projects

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consulted during the development of the March 23 and June 28 Amendments, regarding how to address the needs of jobless persons affected by the COVID-19 pandemic. Consulted during the development of the March 26, 2024 amendment regarding one-time emergency fund needs by Henrico families impacted by the COVID-19 pandemic.
42	Agency/Group/Organization	Capital Region Workforce Development Board
	Agency/Group/Organization Type	Services – Employment Regional Organization
	What section of the Plan was addressed by Consultation?	Projects
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consulted during the development of the March 23, 2021 amendment, regarding how to address the needs of jobless persons affected by the COVID-19 pandemic.
43	Agency/Group/Organization	The Daily Planet
	Agency/Group/Organization Type	Services - homeless
	What section of the Plan was addressed by Consultation?	Projects
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consulted during the development of the June 28, 2022 amendment, regarding how to address the needs of persons experience homelessness living in hotels or motels and how to best serve those being transitioned out of those living situations.

Identify any Agency Types not consulted and provide rationale for not consulting

Any agency not consulted had the opportunity to provide comments at two public hearings or directly with staff.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Homeward	Homeward's "The Road Home - Ten Year Plan to End Homelessness and Promote Housing Stability" and this Action Plan both include the goal of addressing homelessness and identifying needs.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

County CDBG, HOME and ESG staff, as noted in the funding application and notice of funding availability, are available for consultation and assistance. Technical assistance for agencies seeking funding for PY 2019-20 was provided primarily to organizations not previously funded.

Input also included direct input from Board members and County administrators. All five Board members are consulted to provide input on programs and priorities for each year's Annual Action Plan.

May 12, 2020, Amendment #1 Note: As part of the development of the Action Plan amendment, incorporating the CDBG-CV and ESG-CV funds, additional consultations occurred with the Continuum of Care, various County Departments involved in direct service delivery, organizations involved in direct business assistance, and several housing and service providers, many of which had not been previously funded.

September 22, 2020, Amendment #2 Note: As part of the development of the Action Plan amendment, incorporating the second tranche of ESG-CV funds, additional consultations occurred with the City of Richmond, Homeward, and various organizations involved with housing services and homelessness prevention.

December 30, 2020, Amendment #3 Note: As part of the development of the Action Plan amendment, reallocating prior CDBG-CV funding that was previously set aside for future projects, additional consultations occurred with St. Joseph's Villa and Henrico County Public Schools for Corona virus related projects.

February 9, 2021, Amendment #4 Note: As part of the development of the Action Plan amendment, incorporating the third tranche of CDBG-CV funds, additional consultations occurred with St. Joseph's Villa, Henrico Public Relations and Media Services, the Partnership for Housing Affordability, Virginia LISC, and the Henrico Department of Social Services

March 23, 2021, Amendment #5 Note: As part of the development of the Action Plan amendment, reallocating prior CDBG-CV and ESG-CV funding that was previously set aside for future projects, additional consultations occurred with Housing Families First, HumanKind, and the Capital Region Workforce Development Board.

July 13, 2021, Amendment #6 Note: As part of the development of the Action Plan amendment, recapturing and reallocating prior CDBG-CV and ESG-CV funding, additional consultations with Commonwealth Catholic Charities, Henrico County Department of Social Services, and Henrico Area Mental Health & Development Services, CARITAS, and Homeward occurred.

December 14, 2021, Amendment #7 Note: As part of the development of the Action Plan amendment, recapturing and reallocating prior ESG-CV funding, additional consultations with Commonwealth Catholic Charities, Henrico County Department of Social Services, Housing Families First, the CoC, and the City of Richmond occurred.

June 28, 2022, Amendment #8 Note: As part of the development of the Action Plan amendment, recapturing and reallocation prior CDBG-CV and ESG-CV funding, additional consultations with Commonwealth Catholic Charities, Henrico County Department of Social Services, Henrico County Public Schools, Henrico County Health Department, HumanKind, OAR of Richmond, St. Joseph's Villa, Circle Center Adult Day Services, and the Daily Planet.

September 2023, Amendment #9 Note: As part of the development of the Action Plan amendment recapturing and reallocating CDBG-CV and ESG-CV funding, additional consultations were conducted with Commonwealth Catholic Charities and Housing Families First.

December 6, 2023, Amendment #10 Note: As part of the development of the Action Plan amendment recapturing and reallocating CDBG-CV funding, additional consultation was conducted with Commonwealth Catholic Charities regarding the need for a food pantry program.

March 26, 2024, Amendment #11 Note: As part of the development of the Action Plan amendment recapturing and reallocating CDBG-CV funds, additional consultations were conducted with Commonwealth Catholic Charities and HumanKind.

AP-12 Participation – 91.105, 91.200(c)

1.Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

Two public hearings were held to gather citizen input on the 2019-20 Annual Action Plan. The first, a community needs public hearing, was held on March 7, 2019. The second meeting, a public hearing with the Board of Supervisors was held on June 25, 2019. Both meetings were advertised in the *Richmond Times- Dispatch* in accordance with the Citizen Participation Plan and posted on the County's calendar and Department of Community Revitalization webpage. The June 25 public hearing was also advertised in the *Richmond Free Press*. The March hearing was also posted on the Henrico Citizen online community calendar along with a short meeting notice. Notice of that hearing was sent directly to citizens who have signed up for the Department's email list.

Citizen comments were taken into consideration when preparing the 2019-20 Action Plan.

May 2020 Amendment note: Public participation regarding the May 2020 amendment is described in Appendix H.

September 2020 Amendment note: Public participation regarding the September 2020 amendment is described in Appendix I.

December 2020 Amendment note: Public participation regarding the December 2020 amendment is described in Appendix J.

February 2021 Amendment note: Public participation regarding the February 2021 amendment is described in Appendix K.

March 23, 2021 Amendment note: Public participation regarding the March 2021 amendment is described in Appendix L.

July 13, 2021 Amendment note: Public participation regarding the July 2021 amendment is described in Appendix M.

December 14, 2021 Amendment note: Public participation regarding the December 2021 amendment is described in Appendix N.

June 28, 2022 Amendment note: Public participation regarding the June 2022 amendment is described in Appendix O.

March 26, 2024 Amendment #11 note: Public participation regarding the March 2024 amendment is described in Appendix R.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1	Newspaper Ad	Non-targeted/ broad community	No comments were received by phone, email, or letter to the January 25, 2019 newspaper advertisement.			
2	Public Hearing	Non-targeted/ broad community	Fourteen citizens attended the public needs hearing at the Fairfield Area Library.	Comments received at the staff public hearing concerned the County's efforts towards addressing vacant and boarded homes, assisting existing homeowners with issues not eligible for the use of federal funds, quality of public infrastructure in low-income neighborhoods, need for assistance with connection fees when septic systems fail, and a variety of items that were referred to other County departments to address. Citizens asked about partnerships with non-profit organizations.	All comments were accepted even though some could not be addressed in the context of this Action Plan due to funding limitations and eligibility requirements.	
3	Email	Email list	An email was sent to approximately 180 individuals/ organizations on the Department's email list.	No comments were received in response to this outreach.		

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4	Newspaper Ad	Non-targeted/ broad community	An ad was placed in the Richmond Times-Dispatch on May 25, 2019 and on May 30, 2019 in the Richmond Free Press notifying citizens and stakeholders of the public hearing with the Board of Supervisors.	to be completed following the public hearing	to be completed following the public hearing	
5	Public Hearing	Non-targeted/ broad community	A public hearing was held before the Board of Supervisors on June 25, 2019.	At the Board of Supervisors' public hearing on June 25, 2019, no comments were received.		
6	Newspaper Ad	Non-targeted/ broad community	An ad was placed in the Richmond Times-Dispatch on May 6, 2020 and the Henrico Citizen on May 7 and May 8, 2020 notifying the citizens and stakeholders of the public hearing with the Board of Supervisors.			
7	Public Hearing	Non-targeted/ broad community	A public hearing was held before the Board of Supervisors on May 12, 2020.	At the Board of Supervisors' public hearing on May 12, 2020, one comment letter was received from the Virginia Apartment Management Association to request funding for rental payment assistance.		
8	Newspaper Ad	Non-targeted/ broad community	Ad placed in the Richmond Times-Dispatch on September 15, 2020 providing notification of the public hearing with the Board of Supervisors.			
9	Public Hearing	Non-targeted/ broad community	A public hearing was held before the Board of Supervisors on September 22, 2020.	No comments received or provided.		

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
10	Newspaper Ad	Non-targeted/ broad community	An ad was placed in the Richmond Times-Dispatch on December 9, 2020 notifying the citizens and stakeholders of the proposed amendment.	No comments received or provided.		
11	Newspaper Ad	Non-targeted/ broad community	An ad was placed in the Richmond Times Dispatch on January 29, 2021 notifying the citizens and stakeholders of the proposed amendment and public hearing with the Board of Supervisors.	No comments received or provided.		
12	Public Hearing	Non-targeted/ broad community	A public hearing was held before the Board of Supervisors on February 9, 2021.	No comments received or provided.		
13	Newspaper Ad	Non-targeted/ broad community	An ad was placed in the Richmond Times Dispatch on March 13, 2021 notifying the citizens and stakeholders of the proposed amendment and public hearing with the Board of Supervisors.	No comments received or provided.		
14	Public Hearing	Non-targeted/ broad community	A public hearing was held before the Board of Supervisors on March 23, 2021.	No comments received or provided.		
15	Newspaper Ad	Non-targeted/ broad community	An ad was placed in the Richmond Times Dispatch on June 12, 2021 notifying citizens and stakeholders of the proposed amendment and public hearing with the Board of Supervisors.	No comments received or provided		
16	Public Hearing	Non-targeted/ broad community	A public hearing was held before the Board of Supervisors on July 13, 2021.	No comments received or provided		

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
17	Newspaper Ad	Non-targeted/ broad community	An ad was placed in the Richmond Times Dispatch on December 4, 2021, notifying citizens and stakeholders of the proposed amendment and public hearing with the Board of Supervisors.	No comments received or provided		
18	Public Hearing	Non-targeted/ broad community	A public hearing was held before the Board of Supervisors on December 14, 2021.	No comments received or provided		
19	Newspaper Ad	Non-targeted/ broad community	An ad was placed in the Richmond Times Dispatch on May 28, 2022, notifying citizens and stakeholders of the proposed amendment and public hearing with the Board of Supervisors.	No comments received or provided		
20	Public Hearing	Non-targeted/ broad community	A public hearing was held before the Board of Supervisors on June 28, 2022.	No comments received or provided		
21	Newspaper Ad	Non-targeted/ broad community	An ad was placed in the Richmond Times Dispatch on Feb. 23, 2024, notifying citizens and stakeholders of the proposed amendment and public hearing with the Board of Supervisors.	No comments received or provided		
22	Public Hearing	Non-targeted/ broad community	A public hearing was held before the Board of Supervisors on March 26, 2024	No comments received or provided		

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

With unexpected changes in the allocation of entitlement funds from what was projected in the 2015-20 Consolidated Plan, this Action Plan reflects funding for 2019-20 reflecting the HUD entitlements released on April 15, 2019. These entitlements reflect a 0.8% decrease in CDBG, a 4.5% decrease in HOME, and a 3.7% increase in ESG from the prior Program Year. This Action Plan implements the final year of the Five-year Consolidated Plan. The CDBG amounts available reflect \$92,064 of funds brought forward from prior program years.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,678,478	0	92,064	1,770,542	0	these are the actual entitlement amounts per HUD notification of 4-15-2019

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	857,308	37,054	16,247	910,609	0	these are the actual entitlement amounts per HUD notification of 4-15-2019 plus program income received during 2019-20 and reprogrammed prior year resources.
ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid rehousing (rental assistance) Rental Assistance Services	143,640	0	0	143,640	0	these are the actual entitlement amount per HUD notification of 4-15-2019
Other CDBG-CV	public - federal	Admin and Planning Economic Development Rental Assistance Services Other	2,434,776	0	0	2,434,776	0	CDBG-CV funds to be used to prevent, prepare for, and respond to the Coronavirus

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
Other ESG-CV	public - federal	Admin and Planning Housing Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Other	1,662,752	0	0	1,662,752	0	ESG-CV funds to be used to prevent, prepare for and respond to the Coronavirus

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

- Local and State Enterprise Zone Grants: Henrico County provides grant funding to supplement CDBG funds invested in qualifying businesses for the purpose of job creation for low- and moderate-income persons. Several grant programs are funded with CDBG funds; others with County general funds. Businesses undertaking improvements resulting in job creation can utilize either or both grant programs. Enterprise Zone businesses/properties are also eligible for state grants.
- Henrico County funds a variety of non-profit organizations in the non-departmental general fund budget for the purpose of providing public services serving predominantly low- and moderate-income persons.
- Low Income Housing Tax Credits (LIHTC): The federal 4% and 9% LIHTC is a substantial source of funding for the construction and rehabilitation of affordable rental units. They are a dollar-for-dollar credit against federal tax liability. There are currently 5,535 LIHTC supported housing units in Henrico within 44 apartment communities. Two additional communities, representing a total of 131 new units received approval for tax credit allocations in 2018 and have not been completed. 170 units received approval for 2019, including 86 units of supportive housing.
- Portable Housing Choice Vouchers: Vouchers used in Henrico County are administered primarily through four entities: Richmond Redevelopment Housing Authority, Henrico Area Mental Health and Developmental Services, Central Virginia Resource Corporation, and Richmond Residential Services.
- Down payment and closing cost assistance is leveraged and/or matched with additional private grants, homeowner contributions, state grants, and in-kind contributions.
- Emergency Solutions Grant Funds are leveraged and matched with state ESG funds, private charitable contributions, foundation funds, United Way and similar funding, and in-kind contributions from public and private agencies, and funding provided through the Continuum of Care, and CDBG funds provided for homelessness prevention. Administrative funds are

matched with CDBG funds that pay for the additional time spent by County staff administering the ESG program.

- Match contribution to HOME-eligible households is provided in-part through three volunteer assistance programs utilizing the value of contributed labor and materials, and through the provision of homebuyer assistance provided by private financial institutions.
- Henrico County also provides support to CDBG, HOME, and ESG funded organizations and others that serve low- and moderate-income individuals. Agencies funded and amount are provided in Appendix F Agencies Provided County General Funds.
- Henrico County provides office space and support services to house the administration of these grants.

Volunteer assistance, in-kind contributions, and direct financial contributions will be provided to subrecipients that will provide direct match to their home repair programs that will be serving in excess of 60 low-income homeowners annually.

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Recreation needs and facilities serving low- and moderate-income areas will be met using existing County-owned facilities. Facilities serving populations with special needs are frequently County-owned and used to address many of the needs identified in this plan. Henrico County owns the buildings that are leased to Housing Families (HFF) where the Hilliard House Shelter for families operates, and the HFF administrative offices where rapid rehousing services are provided. County schools, recreation and community centers, libraries, and administrative offices are used for a variety of opportunities to serve citizens with programs meeting needs identified in the Plan. These uses include: public hearings, community meetings, educational classes and workshops, and general program outreach.

The City of Richmond currently owns the real estate at 1900 Cool Lane (owned by the City of Richmond, but located in Henrico County) and is in negotiations with Virginia Supportive Housing to transfer the property to them in order to develop it into 86 units of Supportive Housing. This Plan provides funding for this project.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Rehabilitation of Existing Housing	2015	2019	Affordable Housing	County-wide	Affordable Housing Preservation and Development	CDBG: \$718,042 HOME: \$635,609	Homeowner Housing Added: 2 Household Housing Unit Homeowner Housing Rehabilitated: 73 Household Housing Unit
2	Increase Affordable Homeownership Opportunities	2015	2019	Affordable Housing	County-wide	Affordable Housing Preservation and Development	CDBG: \$45,500 HOME: \$190,000	Direct Financial Assistance to Homebuyers: 22 Households Assisted
3	Support Housing for Special Needs Populations	2015	2019	Affordable Housing	County-wide	Affordable Housing Preservation and Development	CDBG: \$250,000	Rental units constructed: 86 Household Housing Unit
4	Revitalize Older Commercial Corridors	2015	2019	Economic Development	County-wide	Community Economic Development	CDBG: \$216,000	Jobs created/retained: 8 Jobs
6	Prevent Homelessness	2015	2019	Homeless	County-wide	Mitigation and Prevention of Homelessness	CDBG: \$30,000 ESG: \$14,500 CDBG-CV: \$610,796 ESG-CV: \$116,809	Homelessness Prevention: 501 Persons and 133 Households Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
7	Assist Homeless Families in Obtaining Housing	2015	2019	Homeless	County-wide	Mitigation and Prevention of Homelessness	ESG: \$29,940 CDBG-CV: \$160,000 ESG-CV: \$212,000	Tenant-based rental assistance / Rapid Rehousing: 47 Households Assisted Public service activities for Low/Moderate Income Housing Benefit: 325 Persons Assisted
8	Emergency Shelter and Supportive Services	2015	2019	Homeless	County-wide	Mitigation and Prevention of Homelessness	ESG: \$86,000 ESG-CV: \$1,246,729 CDBG-CV: \$6,486	Public service activities other than Low/Moderate Income Housing Benefit: 200 Persons Assisted Homeless Person Overnight Shelter: 1,020 Persons Assisted
9	Support Non-Housing Needs for Special Populations	2015	2019	Non-Homeless Special Needs	County-wide	Non-housing Community Development	CDBG: \$43,000 CDBG-CV: \$32,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 79 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
11	Provide Public Services for Low/Mod Populations	2015	2019	Non-Housing Community Development	County-wide	Non-housing Community Development	CDBG: \$186,500 CDBG-CV: \$973,224	Public service activities other than Low/Moderate Income Housing Benefit: 105,785 Persons Assisted

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Rehabilitation of Existing Housing
	Goal Description	Provide funds to project:Homes for minor home repair (58) and moderate home rehabilitation (12), funds to Rebuilding Together Richmond for minor home repair (3), and provide \$129,000 for CHDO activities (2).
2	Goal Name	Increase Affordable Homeownership Opportunities
	Goal Description	Provide funds for 22 down payment assistance grants to SCDHC (8) and HOME Inc (14).
3	Goal Name	Support Housing for Special Needs Populations
	Goal Description	Provide funding to Virginia Supportive Housing for redevelopment to provide 86 supportive housing units.
4	Goal Name	Revitalize Older Commercial Corridors
	Goal Description	Provide funds for Commercial Assistance staff to provide technical support to businesses within the County's Enterprise Zones. Provides funds for six design assistance grants for businesses in the County's Enterprise Zone.
6	Goal Name	Prevent Homelessness
	Goal Description	Provide funds to YWCA for hotline (500 persons), to Commonwealth Catholic Charities for homelessness prevention (10 households), Henrico County Social Services for rental assistance (123 households), and Henrico Area Mental Health & Development Services homelessness prevention (1 person). Also includes OAR Homeless Prevention and CCC Outreach and Diversion using CDBG-CV.
7	Goal Name	Assist Homeless Families in Obtaining Housing
	Goal Description	Provide funds to Home Again, Housing Families First, and St. Joseph's Villa for rapid rehousing for 47 families. Provide funds to the Housing Assessment and Transition Support project for up to 325 families transitioning out from long-term stays at hotels to acceptable rental options.

8	Goal Name	Emergency Shelter and Supportive Services
	Goal Description	Provide funds to CARITAS (supportive services to shelter clients, 180 people), , Homeward (Non-Congregate shelter operations for 160 persons, and family shelter operations for 20 families), and to Housing Families First (shelter operations for 45 households and shelter rehabilitation), provide funds to Commonwealth Catholic Charities for Street Outreach to homeless persons (150), Commonwealth Catholic Charities for outreach targeted to those exiting non-congregate shelters (50 persons), and provide funding to Commonwealth Catholic Charities for an Inclement Weather Shelter (600 households).
9	Goal Name	Support Non-Housing Needs for Special Populations
	Goal Description	Provide funds to Circle Center Adult Day Services for facility improvements serving 79 Henrico County seniors.
11	Goal Name	Provide Public Services for Low/Mod Populations
	Goal Description	Provide funds to CONNECT to provide after-school program for 120 low-income students, HOME Inc for fair housing outreach (5 people), OAR for the reentry assistance (serve 75 persons), HOME Inc. for foreclosure prevention (serve 25 households), Commonwealth Catholic Charities for crisis counseling (serve 80 persons) and a food pantry (100 households), the Henrico County Health Department for COVID-19 testing and case management (70 persons), St. Joseph's Villa for the mobile grocery delivery program (serve 35 households), the Safe Harbor food pantry assistance program (assisting 300 persons, not all from Henrico County), Henrico County Public Schools to provide lap desks and related equipment to HCPS McKinney-Vento students to help facilitate remote learning (assisting approximately 500 students), Henrico Public Relations and Media Services for COVID-19 vaccine outreach and education (serve 100,000), the Partnership for Housing Affordability for homelessness prevention (875 households), HumanKind for workforce support and services (2,500 persons) and a family crisis fund (70 households), and Central Virginia Legal Aid Society for legal aid services (1,150 persons).

Projects

AP-35 Projects – 91.220(d)

Introduction

The following projects comprise the activities that will take place during the 2019-20 program year to address the priority needs and specific objectives identified in the strategic plan.

Projects

#	Project Name
1	CDBG Administration
2	HOME Program Administration
3	Commercial Assistance Program
4	Enterprise Zone Design Assistance
5	CONNECT Program
6	project:HOMES - Homeowner Rehabilitation Program
7	project:HOMES - Critical Home Repair Program
8	HOME Inc. - Downpayment Assistance
9	Southside Community Development & Housing Corporation - Downpayment Assistance
10	CHDO Activities Rehab for Sale
11	HOME Inc. - Fair Housing Outreach and Education
12	Rebuilding Together of Richmond - Home Repair Program
13	Virginia Supportive Housing - Cool Lane Apartments
14	Circle Center Adult Day Services - HVAC replacement
15	Sandston Historic Area Survey
16	Commonwealth Catholic Charities - Homeless Prevention
17	ESG19 2019-20 ESG Program
18	CV-OAR of Richmond Re-entry Program
19	CV-HOME Inc. Foreclosure Prevention Program
20	CV-Henrico Social Services Recovery Rental Assistance
21	CV-HAMHDS Homelessness Prevention
22	CV-Virginia LISC - Micro Enterprise Relief Program
23	CV-Commonwealth Catholic Charities COVID-19 Crisis Counseling
24	CV-Henrico Health Department - COVID-19 Community-based Testing
25	CV-Safe Harbor Food Pantry
26	CV- St. Josephs Villa Mobile Grocery Delivery Program
28	CV-Program Administration (CDBG)
29	ESG20 Henrico County
30	CV-HCPS Remote Learning Equipment
31	CV-Public Services TBD
32	CV- PHA Housing Resource Line

#	Project Name
33	CV- Virginia LISC- Henrico Small Business Transformation Program
34	CV- Henrico County- COVID-19 Vaccine Outreach
35	CV- HumanKind - Workforce Support
36	CV- Central Virginia Legal Aid Society - Civil Justice COVID-19 Relief Program
37	CV- Circle Center Adult Day Services - Air Purifiers and Cleaning Equipment
38	CV- Housing Assessment and Transition Support
39	CV - Commonwealth Catholic Charities Food Pantry
40	CV - Commonwealth Catholic Charities Outreach & Diversion
41	CV - HumanKind Family Crisis Fund

Table 5 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Funds are allocated based on priorities established in the Five-Year Consolidated Plan, including the need to address issues with the aging housing stock in the County, the need to provide services and facilities for special needs populations, and funding requests received. Over the past several years, an overall downward trend in the HOME entitlement allocation has significantly impacted the ability to address priorities and underserved needs. Acquisition of severely dilapidated, vacant homes has proven challenging. The recent dramatic rise in construction costs has also limited the number of low-income households that can be served. For programs that serve homeless persons, funding is responsive in-part to priorities identified by the Continuum of Care (CoC) and opportunities to fund programs that it is difficult for the CoC to fund.

AP-38 Project Summary

Project Summary Information

1	Project Name	CDBG Administration
	Target Area	County-wide
	Goals Supported	Rehabilitation of Existing Housing Increase Affordable Homeownership Opportunities Revitalize Older Commercial Corridors Provide Public Services for Low/Mod Populations
	Needs Addressed	Affordable Housing Preservation and Development Community Economic Development Non-housing Community Development
	Funding	CDBG: \$255,000
	Description	provides funds for the administration of the CDBG program.
	Target Date	9/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
	2	Project Name
Target Area		County-wide
Goals Supported		Rehabilitation of Existing Housing Increase Affordable Homeownership Opportunities
Needs Addressed		Affordable Housing Preservation and Development
Funding		HOME: \$85,000
Description		provide funds for the administration of the HOME program.
Target Date		9/30/2020
Estimate the number and type of families that will benefit from the proposed activities		

	Location Description	
	Planned Activities	
3	Project Name	Commercial Assistance Program
	Target Area	County-wide
	Goals Supported	Revitalize Older Commercial Corridors
	Needs Addressed	Community Economic Development
	Funding	CDBG: \$196,000
	Description	provide funds for the administration of the Enterprise Zone program.
	Target Date	9/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	approximately 100 businesses will be assisted with technical assistance. 7 FTE low-mod jobs will be created.
	Location Description	businesses assisted are located within designated Enterprise Zones.
	Planned Activities	
4	Project Name	Enterprise Zone Design Assistance
	Target Area	County-wide
	Goals Supported	Revitalize Older Commercial Corridors
	Needs Addressed	Community Economic Development
	Funding	CDBG: \$20,000
	Description	provide design assistance services to existing businesses in the Enterprise Zone.
	Target Date	9/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	approximately 3 FTE low/mod jobs created.
	Location Description	
	Planned Activities	
5	Project Name	CONNECT Program
	Target Area	County-wide

	Goals Supported	Provide Public Services for Low/Mod Populations
	Needs Addressed	Non-housing Community Development
	Funding	CDBG: \$171,500
	Description	Provides support for an after-school program providing tutoring assistance and other services to children living in low-income communities.
	Target Date	9/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	approximately 120 children residing in assisted housing.
	Location Description	
	Planned Activities	
6	Project Name	project:HOMES - Homeowner Rehabilitation Program
	Target Area	County-wide
	Goals Supported	Rehabilitation of Existing Housing
	Needs Addressed	Affordable Housing Preservation and Development
	Funding	CDBG: \$121,542 HOME: \$506,609
	Description	provides moderate home rehabilitation to low-income homeowners who are elderly and/or disabled.
	Target Date	9/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	approximately 12 low/mod households. Householder must be either disabled or over age 62 (September 22, 2020 amendment provided funding to increase households served from 10 to 12).
	Location Description	County-wide
Planned Activities		
7	Project Name	project:HOMES - Critical Home Repair Program
	Target Area	County-wide
	Goals Supported	Rehabilitation of Existing Housing
	Needs Addressed	Affordable Housing Preservation and Development

	Funding	CDBG: \$571,500
	Description	provides minor home repairs for low-and moderate- income homeowners.
	Target Date	9/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	approximately 58 low/mod households. Homes must be owner-occupied.
	Location Description	
	Planned Activities	
8	Project Name	HOME Inc. - Downpayment Assistance
	Target Area	County-wide
	Goals Supported	Increase Affordable Homeownership Opportunities
	Needs Addressed	Affordable Housing Preservation and Development
	Funding	CDBG: \$27,500 HOME: \$125,000
	Description	provides down payment assistance to first-time, low- or moderate-income homebuyers.
	Target Date	9/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	approximately 14 low/mod households. Must be first-time homebuyers.
	Location Description	
	Planned Activities	
9	Project Name	Southside Community Development & Housing Corporation - Downpayment Assistance
	Target Area	County-wide
	Goals Supported	Increase Affordable Homeownership Opportunities
	Needs Addressed	Affordable Housing Preservation and Development
	Funding	CDBG: \$18,000 HOME: \$65,000

	Description	provides down payment assistance to first-time, low- or moderate-income homebuyers.
	Target Date	9/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	approximately 8 low/mod households. Must be first-time homebuyers.
	Location Description	
	Planned Activities	
10	Project Name	CHDO Activities Rehab for Sale
	Target Area	County-wide
	Goals Supported	Rehabilitation of Existing Housing Increase Affordable Homeownership Opportunities
	Needs Addressed	Affordable Housing Preservation and Development
	Funding	HOME: \$129,000
	Description	provide funds to assist in the development of affordable housing to low-income, first-time homebuyers affordable housing created through either acquisition, rehab, and sale of existing vacant home or through new construction.
	Target Date	9/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	approximately 2 low/mod households. must be first-time homebuyers.
	Location Description	
	Planned Activities	
11	Project Name	HOME Inc. - Fair Housing Outreach and Education
	Target Area	County-wide
	Goals Supported	Provide Public Services for Low/Mod Populations
	Needs Addressed	Affordable Housing Preservation and Development
	Funding	CDBG: \$15,000

	Description	provide funds for fair housing education including seminars, brochure distribution and individual counseling.
	Target Date	9/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	Counseling will be provided to 15 persons with disabilities.
	Location Description	
	Planned Activities	
12	Project Name	Rebuilding Together of Richmond - Home Repair Program
	Target Area	Highland Springs Revitalization Area
	Goals Supported	Rehabilitation of Existing Housing
	Needs Addressed	Affordable Housing Preservation and Development
	Funding	CDBG: \$25,000
	Description	Provide funds for home repairs to low-income homeowners.
	Target Date	9/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	approximately 3 low/mod households. Homes must be owner-occupied.
	Location Description	
	Planned Activities	
13	Project Name	Virginia Supportive Housing - Cool Lane Apartments
	Target Area	County-wide
	Goals Supported	Rehabilitation of Existing Housing
	Needs Addressed	Affordable Housing Preservation and Development
	Funding	CDBG: \$250,000
	Description	provides funds for adaptive reuse of a vacant former nursing home building into 86 supportive housing units.
	Target Date	12/31/2022

	Estimate the number and type of families that will benefit from the proposed activities	approximately 86 formerly homeless, and other, low income persons.
	Location Description	1900 Cool Lane
	Planned Activities	
14	Project Name	Circle Center Adult Day Services - HVAC replacement
	Target Area	County-wide
	Goals Supported	Support Non-Housing Needs for Special Populations
	Needs Addressed	Non-housing Community Development
	Funding	CDBG: \$43,000
	Description	provides funding for capital improvements to a facility providing day care to low-income elderly and disabled adults.
	Target Date	9/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	approximately 100 low-income elderly or disabled adults.
	Location Description	4900 W. Marshall Street
	Planned Activities	
15	Project Name	Sandston Historic Area Survey
	Target Area	
	Goals Supported	Rehabilitation of Existing Housing Revitalize Older Commercial Corridors
	Needs Addressed	Affordable Housing Preservation and Development Community Economic Development
	Funding	CDBG: \$26,500
	Description	provides funding for historic district analysis and architectural surveys.
	Target Date	9/30/2020

	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
16	Project Name	Commonwealth Catholic Charities - Homeless Prevention
	Target Area	County-wide
	Goals Supported	Prevent Homelessness
	Needs Addressed	Mitigation and Prevention of Homelessness
	Funding	CDBG: \$30,000
	Description	provides funds for prevention of homeless.
	Target Date	9/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	approximately 10 families homeless due to residing in hotels will be assisted with relocation to permanent housing.
	Location Description	
	Planned Activities	
17	Project Name	ESG19 2019-20 ESG Program
	Target Area	County-wide
	Goals Supported	Support Housing for Special Needs Populations Prevent Homelessness Assist Homeless Families in Obtaining Housing Emergency Shelter and Supportive Services
	Needs Addressed	Mitigation and Prevention of Homelessness
	Funding	ESG: \$143,640
	Description	provides funds for the 2019-2020 ESG program.
	Target Date	9/30/2020

	Estimate the number and type of families that will benefit from the proposed activities	600 DV victims served through the YWCA hotline 10 homeless households served with rapid rehousing through Home Again 50 homeless persons served with outreach services through Commonwealth Catholic Charities 150 homeless persons served through CARITAS shelter 10 families served in the Housing Families First Hilliard House shelter
	Location Description	Facilities in various locations.
	Planned Activities	Shelter services, outreach, rapid rehousing, homelessness prevention.
18	Project Name	CV-OAR of Richmond Re-entry Program
	Target Area	County-wide
	Goals Supported	Prevent Homelessness Provide Public Services for Low/Mod Populations
	Needs Addressed	Mitigation and Prevention of Homelessness
	Funding	CDBG-CV: \$130,000
	Description	Housing and other assistance to persons released from jail and prisons due to Coronavirus.
	Target Date	9/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	100 formerly incarcerated persons
	Location Description	County-wide
	Planned Activities	Housing location assistance, direct housing assistance for individuals who are homeless or facing homelessness.
19	Project Name	CV-HOME Inc. Foreclosure Prevention Program
	Target Area	County-wide
	Goals Supported	Prevent Homelessness Provide Public Services for Low/Mod Populations
	Needs Addressed	Mitigation and Prevention of Homelessness
	Funding	CDBG-CV: \$24,878

	Description	Mortgage counseling for homeowners subject to foreclosure due to income loss caused by the coronavirus.
	Target Date	9/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	25 households in danger of foreclosure.
	Location Description	County-wide
	Planned Activities	Foreclosure counseling and financial education for homeowners.
20	Project Name	CV-Henrico Social Services Recovery Rental Assistance
	Target Area	County-wide
	Goals Supported	Prevent Homelessness
	Needs Addressed	Mitigation and Prevention of Homelessness
	Funding	CDBG-CV: \$449,858
	Description	Rental Assistance for residential tenants subject to eviction due to income loss caused by the coronavirus.
	Target Date	9/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	100 rental households with CDBG-CV funds. Additional households to be served with ESG-CV funds assigned to 2020 ESG project
	Location Description	County-wide
	Planned Activities	Rental assistance and/or utility payments necessary to prevent eviction.
21	Project Name	CV-HAMHDS Homelessness Prevention
	Target Area	County-wide
	Goals Supported	Prevent Homelessness
	Needs Addressed	Mitigation and Prevention of Homelessness
	Funding	CDBG-CV: \$938
	Description	Rental assistance for tenants subject to eviction due to income loss caused by the coronavirus.
	Target Date	9/30/2022

	Estimate the number and type of families that will benefit from the proposed activities	1 low-income rental households. Households are currently on the caseload of Henrico Area Mental Health and Development Services.
	Location Description	County-wide
	Planned Activities	Assistance with rent or utilities in order to prevent eviction.
22	Project Name	CV-Virginia LISC - Micro Enterprise Relief Program
	Target Area	County-wide
	Goals Supported	
	Needs Addressed	Community Economic Development
	Funding	CDBG-CV: \$263,934
	Description	Direct financial assistance to micro-enterprises facing closure due to revenue loss caused by the coronavirus
	Target Date	9/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	33 (low-income) micro enterprises
	Location Description	County-wide.
	Planned Activities	Provide loans/grants for job retention and business support; technical assistance.
23	Project Name	CV-Commonwealth Catholic Charities COVID-19 Crisis Counseling
	Target Area	County-wide
	Goals Supported	Provide Public Services for Low/Mod Populations
	Needs Addressed	Non-housing Community Development
	Funding	CDBG-CV: \$25,000
	Description	Crisis Counseling focused on violence prevention related to mental health issues caused by the coronavirus.
	Target Date	9/30/2022

	Estimate the number and type of families that will benefit from the proposed activities	80 households or individuals in need of mental health/violence prevention counseling
	Location Description	County-wide.
	Planned Activities	Provide group crisis counseling sessions for individuals suffering anger management and mental health issues related to coronavirus.
24	Project Name	CV-Henrico Health Department - COVID-19 Community-based Testing
	Target Area	County-wide
	Goals Supported	Provide Public Services for Low/Mod Populations
	Needs Addressed	Non-housing Community Development
	Funding	CDBG-CV: \$68,196
	Description	COVID testing, masks, and other supplies for use and distribution in low-income communities.
	Target Date	9/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	1000 low-income households
	Location Description	low/mod areas of Henrico County
	Planned Activities	COVID-19 testing, purchase of testing materials and purchase and distribution of protective equipment (masks) for low-income populations.
25	Project Name	CV-Safe Harbor Food Pantry
	Target Area	County-wide
	Goals Supported	Support Non-Housing Needs for Special Populations
	Needs Addressed	Mitigation and Prevention of Homelessness
	Funding	CDBG-CV: \$10,000
	Description	Replenishes food pantry due to increased demand and fewer donations. The food pantry serves victims of domestic violence.
	Target Date	9/30/2022

	Estimate the number and type of families that will benefit from the proposed activities	400 victims of domestic violence.
	Location Description	Persons served are located county-wide. Food pantry will operate primarily from a non-disclosed location.
	Planned Activities	Bulk purchase of food, hygiene items, and cleaning products and distribution to households who are receiving services from Safe Harbor.
26	Project Name	CV- St. Josephs Villa Mobile Grocery Delivery Program
	Target Area	County-wide
	Goals Supported	Provide Public Services for Low/Mod Populations
	Needs Addressed	Mitigation and Prevention of Homelessness
	Funding	CDBG-CV: \$40,000
	Description	Delivery costs, cold storage, and food purchase for the food pantry program serving low-income households, and HCPS McKinney-Vento families.
	Target Date	9/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	35 low-income families to be served.
	Location Description	Persons served will reside throughout County and the Metropolitan area. Program will operate out of St. Joseph's Villa at 8000 Brook Rd., Henrico, VA 23227.
	Planned Activities	Purchase and distribution of food
27	Project Name	CV-Program Administration (CDBG)
	Target Area	County-wide
	Goals Supported	
	Needs Addressed	
	Funding	CDBG-CV: \$38,337
	Description	Administration of CDBG-CV funds.
	Target Date	9/30/2022

	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	Administration of the CDBG-CV program
28	Project Name	ESG20 Henrico County
	Target Area	County-wide
	Goals Supported	Prevent Homelessness Emergency Shelter and Supportive Services
	Needs Addressed	Mitigation and Prevention of Homelessness
	Funding	ESG-CV: \$1,662,752
	Description	ESG Activities for PY 2020 plus ESG-CV funded activities: program administration, prevention, shelter, rapid rehousing, HMIS, rental assistance, and shelter rehabilitation.
	Target Date	9/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	Rapid Rehousing: 47 additional households; Street Outreach: 90 additional homeless persons in Henrico will be served; Shelter will serve an additional 30 Henrico residents in the CARITAS shelter, an additional 600 Henrico residents in the Commonwealth Catholic Charities shelter, and an additional 35 in the HFF Hilliard House shelter; 160 additional Henrico residents served in non-congregate shelters; 20 county residents served in the congregate family shelter; 15 Henrico residents in a high-risk shelter.
	Location Description	Regional and County-wide. Shelters located at 3701 R Street, Richmond; 390 Nine Mile Road, Richmond; 2nd Street, Richmond; 1125 Commerce Road, Richmond; 6910 Midlothian Turnpike, Richmond; 3207 Arthur Ashe Boulevard.
Planned Activities	Provide shelter and outreach for homeless individuals, provide rapid rehousing for homeless households, provide rental assistance for those affected.	
29	Project Name	CV-HCPS Remote Learning Equipment
	Target Area	County-wide
	Goals Supported	Provide Public Services for Low/Mod Populations

	Needs Addressed	Non-housing Community Development
	Funding	CDBG-CV: \$44,535
	Description	Provides funding to Henrico County Public Schools for the purchase of equipment to facilitate remote learning for McKinney-Vento students. Equipment to include lap desks, and related equipment for approximately 500 students.
	Target Date	12/31/2021
	Estimate the number and type of families that will benefit from the proposed activities	500 McKinney-Vento qualifying students. (individuals)
	Location Description	County-wide
	Planned Activities	Purchase of equipment for Henrico County Public Schools McKinney-Vento students for remote learning.
30	Project Name	CV-Public Services TBD
	Target Area	County-wide
	Goals Supported	Provide Public Services for Low/Mod Populations
	Needs Addressed	Mitigation and Prevention of Homelessness
	Funding	:
	Description	Other public services to be determined and allocated. Rev. 4/2/2024 - all funds allocated to specific activities.
	Target Date	9/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	TBD
	Location Description	County-wide
	Planned Activities	TBD
31	Project Name	CV- PHA Housing Resource Line
	Target Area	County-wide
	Goals Supported	Provide Public Services for Low/Mod Populations
	Needs Addressed	Mitigation and Prevention of Homelessness

	Funding	CDBG-CV: \$53,007
	Description	Provide funding to support supervisor and resource specialist salaries that provide services to 875 Henrico households experiencing housing instability due to COVID-19.
	Target Date	12/31/2021
	Estimate the number and type of families that will benefit from the proposed activities	875 Henrico Households
	Location Description	County-wide
	Planned Activities	Provide salaries to three positions that provide services to those experiencing housing instability due to COVID-19.
32	Project Name	CV- Virginia LISC- Henrico Small Business Transformation Program
	Target Area	County-wide
	Goals Supported	
	Needs Addressed	Community Economic Development
	Funding	CDBG-CV: \$350,000
	Description	Provide technical and financial assistance to small businesses serving low-/mod- areas to enable them to modify business operations in order to sustain them during the COVID-19 pandemic.
	Target Date	12/31/2021
	Estimate the number and type of families that will benefit from the proposed activities	20 Businesses
	Location Description	County-wide
	Planned Activities	Provide technical and financial assistance to small businesses in modifications to the business operations to help during the COVID-19 pandemic.
33	Project Name	CV- Henrico County- COVID-19 Vaccine Outreach
	Target Area	County-wide
	Goals Supported	Provide Public Services for Low/Mod Populations

	Needs Addressed	Non-housing Community Development
	Funding	CDBG-CV: \$38,606
	Description	Provide educational materials to Henrico citizens through social media posts and mailings about the COVID-19 vaccine and how to get access to the vaccine.
	Target Date	12/31/2021
	Estimate the number and type of families that will benefit from the proposed activities	100,000 persons reached through social media
	Location Description	County-wide
	Planned Activities	Create and distribute educational materials to Henrico citizens about the COVID-19 vaccine and how to get access to the vaccine once it is available.
34	Project Name	CV- HumanKind - Workforce Support
	Target Area	County-wide
	Goals Supported	Provide Public Services for Low/Mod Populations
	Needs Addressed	Non-housing Community Development
	Funding	CDBG-CV: \$404,000
	Description	Provide funding for three salaries for up to four Employment Navigators that will support, educate, and provide services to Henrico citizens experiencing employment difficulties due to the COVID-19 pandemic.
	Target Date	12/31/2022
	Estimate the number and type of families that will benefit from the proposed activities	2,500 persons
	Location Description	County-wide.
	Planned Activities	Provide salaries for up to four positions that provide workforce support to citizens experiencing employment difficulties due to COVID-19.
35	Project Name	CV- Central Virginia Legal Aid Society - Civil Justice COVID-19 Relief Program
	Target Area	County-wide

	Goals Supported	Support Non-Housing Needs for Special Populations
	Needs Addressed	Non-housing Community Development
	Funding	CDBG-CV: \$64,000
	Description	Provide legal and technical assistance related to landlord/tenant issues, unemployment, domestic violence, and other legal needs arising out of coronavirus related impacts for low-income County residents
	Target Date	12/31/2021
	Estimate the number and type of families that will benefit from the proposed activities	1,150 persons
	Location Description	County-wide
	Planned Activities	Legal assistance for low income County residents impacted by COVID-19.
36	Project Name	CV- Circle Center Adult Day Services - Air Purifiers and Cleaning Equipment
	Target Area	County-wide
	Goals Supported	Support Non-Housing Needs for Special Populations
	Needs Addressed	Non-housing Community Development
	Funding	CDBG-CV: \$32,000
	Description	Provides funding for capital improvements to a facility providing day care to low-income elderly and disabled adults.
	Target Date	12/31/2021
	Estimate the number and type of families that will benefit from the proposed activities	50 persons
	Location Description	County-wide
	Planned Activities	Purchase air purifier equipment, cleaning equipment, and minor structural modifications to the kitchen to better provide care for those using the center.
	Project Name	CV- Housing Assessment and Transition Support

37	Target Area	County-wide
	Goals Supported	Assist Homeless Families in Obtaining Housing
	Needs Addressed	Mitigation and Prevention of Homelessness
	Funding	CDBG-CV: \$160,000
	Description	The intent and purpose is to obtain services from a qualified firm to provide housing assessment and transition support services for households living in hotels as a primary form of residence.
	Target Date	12/31/2023
	Estimate the number and type of families that will benefit from the proposed activities	325 households
	Location Description	
	Planned Activities	
38	Project Name	CV - Commonwealth Catholic Charities Food Pantry
	Target Area	County-wide
	Goals Supported	Provide Public Services for Low/Mod Populations
	Needs Addressed	Non-housing Community Development
	Funding	CDBG-CV: \$45,000
	Description	Provide funds for a food pantry to support households impacted by COVID-19.
	Target Date	12/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	approximately 500 households will be served by the food pantry during the contract period.
	Location Description	Food pantry is located at Commonwealth Catholic Charities office at 1601 Rolling Hills Dr.
	Planned Activities	
39	Project Name	CV - Commonwealth Catholic Charities Outreach & Diversion
	Target Area	County-wide
	Goals Supported	Assist Homeless Families in Obtaining Housing

	Needs Addressed	Mitigation and Prevention of Homelessness
	Funding	CDBG-CV: \$30,000
	Description	CCC will provide outreach and case management to homeless families to help with permanent housing.
	Target Date	12/31/2024
	Estimate the number and type of families that will benefit from the proposed activities	30 households will be assisted.
	Location Description	Commonwealth Catholic Charities offices are located at 1601 Rolling Hills Dr, Richmond.
	Planned Activities	Outreach and diversion for homeless families impacted by COVID-19.
40	Project Name	CV - HumanKind Family Crisis Fund
	Target Area	County-wide
	Goals Supported	Provide Public Services for Low/Mod Populations
	Needs Addressed	Mitigation and Prevention of Homelessness
	Funding	CDBG-CV: \$156,002
	Description	Provide funds to HumanKind to operate a program of one-time, emergency assistance to households. Assistance may be for rent, utilities, car insurance or other costs that may impact a household's ability to remain housed, employed, or in school.
	Target Date	12/31/2024
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 75 households will receive assistance.
	Location Description	HumanKind's office is located at 908 N. Thompson St, Richmond, VA.
	Planned Activities	Provide payments up to \$2,500 for households with a one-time, emergency need .

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Henrico County uses all of its CDBG, HOME, and ESG funds to benefit low- and moderate-income people. As a result, CDBG funded activities are located where these people live, receive services, and/or work. Henrico County does not plan for, or allocate, these resources on a racial or ethnic basis.

Henrico offers residential rehabilitation and repair programs for low-income homeowners. Eligibility is based on household income and is available county-wide.

Homebuyer assistance programs are available for anyone who meets the income and eligibility requirements. Housing purchased under these programs can be anywhere in the county.

Housing for sale that is built or rehabilitated with CDBG or HOME funds may be anywhere in Henrico County. Purchasers of these homes must meet income and eligibility guidelines.

The CONNECT Program serves children living in subsidized and low-income multi-family housing. The program operates four locations serving 11 communities: Coventry Gardens (also serving Newbridge Village, Summerdale, Ironwood, Viviana Hall, and Woodpost Townhomes), Henrico Arms (also serving Williamsburg Place), Oakland Village (also serving Woodlands), and Richfield Place.

Programs that provide assistance to businesses create jobs available to low-income persons. Businesses assisted must be located in the Enterprise Zone, which follows commercial corridors and industrial areas throughout Henrico.

Funding will be provided to rehabilitate a former nursing home into a facility providing permanent, supportive housing to formerly homeless individuals. This facility is located in Henrico and will provide services to individuals in the Richmond region.

A facility providing adult day care will receive funds. The facility is located in a low-mod block group in Henrico but provides services to clients throughout the Richmond region. The majority of clients are Henrico residents.

ESG and some CDBG funds will provide financial assistance, case management, and homeless outreach services to homeless persons and households and those facing homelessness. Assistance is given to persons or households who meet the income and eligibility guidelines regardless of where they live or lived in Henrico County. Assistance to those who will be placed in housing will be for housing in any part of the County or metropolitan area that meets the needs of the household.

Henrico County defines areas of minority or racial concentration as those in which 50.1% or more of the population is non-white. The non-white minority population comprises 44.7% of the total county

population, compared to 42.2% non-white population for the entire Richmond Metropolitan Statistical region (Source: 2017 American Community Survey 5-Year Estimates). Census tracts with concentrations of minority population (greater than 50% minority) are shown on the map, “Henrico County Minority Concentrations” provided in the Appendix. These areas are generally spread throughout the County, with some higher concentrations in the central third of the County.

Geographic Distribution

Target Area	Percentage of Funds
County-wide	100

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Henrico County allocates CDBG and HOME funds in 2019-20 to activities that are not geographically constrained.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

The *2015-2019 Five Year Consolidated Community Development Plan* identifies priorities based on market analysis, citizen and stakeholder input, and census data. Several priorities also coincide with goals and/or objectives of *Henrico County Vision 2026*, the County Comprehensive Plan, adopted August 2009. These priorities have resulted in the following allocations for housing activities in PY 2019-20. The target date for the completion of the majority of these activities is September 30, 2022.

- \$121,542 from CDBG and \$506,609 from HOME funds to project:HOMES for the rehabilitation of homes owned by very low- or low-income elderly and/or disabled County homeowners.
- \$571,500 from CDBG funds to project:HOMES for critical home repairs to homes owned by very low- or low-income residents of the County.
- \$25,000 from CDBG funds to Rebuilding Together of Richmond for home repair program.
- \$27,500 from CDBG and \$125,000 from HOME funds to HOME Inc. for down-payment and closing cost assistance for the purchase of homes by low-income, first-time homebuyers.
- \$18,000 from CDBG and \$65,000 from HOME funds to Southside Community Development and Housing Corporation for down-payment and closing cost assistance for the purchase of homes by low-income, first-time homebuyers.
- \$250,000 from CDBG to Virginia Supportive Housing for the development of supportive housing units.
- \$129,000 from HOME CHDO funds for affordable housing development through new construction or acquisition and rehabilitation of vacant homes.
- \$30,000 from CDBG to Commonwealth Catholic Charities for homeless prevention.
- \$14,500 from ESG funds to the YWCA for homeless prevention.
- \$29,940 from ESG funds to Home Again for rapid rehousing.
- \$160,000 from CDBG-CV funds to the Housing Assessment and Transition Support project to transition households using long term stays at hotels into appropriate rentals.
- \$547,297 from ESG and ESG-CV funds and \$486 of CDBG-CV to CARITAS, St. Joseph's Villa, and Housing Families First for emergency shelter and/or case management for shelter residents, shelter rehabilitation and rapid rehousing.
- \$143,000 from ESG and ESG-CV funds and \$30,000 of CDBG-CV to Commonwealth Catholic Charities for homeless outreach and diversion.
- \$352,000 from ESG-CV to Homeward for data collection and operating a pandemic response shelter.
- \$27,809 from ESG-CV and \$449,858 from CDBG-CV to Henrico County Social Services for a COVID-19 rental assistance program.
- \$165,000 of ESG-CV to Commonwealth Catholic Charities for operating an Inclement Weather Shelter.

One Year Goals for the Number of Households to be Supported	
Homeless	1,976
Non-Homeless	183
Special-Needs	0
Total	2,159

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	47
The Production of New Units	88
Rehab of Existing Units	73
Acquisition of Existing Units	22
Total	230

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

The above numbers in Table 9 represent:

Non-homeless (total of 183):

- 86 units of supportive housing
- 73 units of homeowner rehabilitation or repair
- 2 units of acquisition, rehab, and sale
- 22 down payment assistance grants for first-time homebuyers

Homeless:

- 1,976 persons assisted with ESG and CDBG funds through:
- rapid rehousing (47)
- homeless prevention (784)
- shelter, supportive services, and outreach (1,145)

The above numbers in Table 10 represent:

- rental assistance through rapid rehousing programs with Home Again (10), St. Joseph's Villa (17), and Housing Families First (20).
- production of new units through CHDO activities (2) and Virginia Supportive Housing (86)
- rehab of existing units through critical home repair and rehab programs with project:HOMES and Rebuilding Together Richmond (73)
- acquisition of existing units through down payment assistance programs with HOME Inc. and Southside Community Development and Housing Corporation (22)

The difference of 1,929 between the totals in Table 9 and Table 10 above represents 600 persons served by the YWCA hotline, 150 served by Commonwealth Catholic Charities for outreach and prevention, 50 served by Commonwealth Catholic Charities for Non-Congregate exit outreach,180 through CARITAS

Shelter, 600 served by the Commonwealth Catholic Charities Inclement Weather Shelter, 160 served by the Homeward Non-Congregate shelter, 20 families served by the Homeward Family shelter, 45 through Housing Families First shelter, 1 person served by the Henrico Area Mental Health & Development Services, and 123 persons through the Henrico County Social Services homelessness prevention program.

AP-60 Public Housing – 91.220(h)

Introduction

Henrico County has no public housing.

Actions planned during the next year to address the needs to public housing

N/A

Actions to encourage public housing residents to become more involved in management and participate in homeownership

N/A

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

N/A

Discussion

N/A

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The County utilizes all of its CDBG, ESG and HOME Program allocations for the benefit of very low- and low-income persons to reduce effects of poverty and assist families to transition into the economic mainstream. The County utilizes CDBG and/or HOME funds in keeping its elderly, very low- and low-income, homeowners in their homes through critical home repairs and housing rehabilitation programs. The County continues to use CDBG and HOME funds for housing repairs and rehabilitation for disabled individuals.

The goals for ESG funding are to reduce the number of individuals/households who become homeless; shorten the length of time an individual or household is homeless; and reduce the number of individuals/households returning to homelessness. The County will meet these goals through supporting Continuum of Care (COC) strategies, homeless services, and prevention programs that align with program goals. Funding will support coordinated community-based activities that are designed to support the goals of the ESG program. Henrico County will use ESG funding for rapid re-housing, homeless prevention, emergency shelter, and street outreach and support services for homeless individuals in a coordinated manner with other service providers, homeless prevention providers, and resources within the County.

As of May 8, 2018, Henrico Area Mental Health & Developmental Services (HAMHDS) had 260 Section 8 housing vouchers under lease; 237 of those vouchers are being used in Henrico County. VHDA is not allowing Henrico to pull from their waiting list to issue vouchers due to anticipated HUD budget cuts. VHDA is currently limiting the search time for vouchers from 120 days to 60 days with case-by-case approval for extensions. HAMHDS has approximately 124 people on their waiting list as of May 8, 2018.

The Central Virginia Resource Corporation reported on May 20, 2019, that they have 1,527 leased families throughout the Richmond metropolitan area and of those 419 are currently leased in Henrico County. When last reported, Richmond Residential Services manages 185 vouchers for adults with intellectual disabilities and through the HUD Veterans Affairs Supportive Housing (HUD-VASH) program. The specific number of these vouchers currently used in Henrico County is not available. Richmond Redevelopment and Housing Authority (RRHA) manages vouchers in the Richmond metropolitan area. According to HUD e-Card data (<https://egis.hud.gov/cart/#>), there are a total of 1,881 housing choice vouchers in use in Henrico County. Based on prior year data, 78% of these units are project-based with the remainder as portable vouchers. These numbers are consistent with prior year data provided by the RRHA for portable vouchers in use in Henrico.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The County participates in street outreach which provides individualized assessments and provides services to unsheltered homeless persons. Information gathered during this process is incorporated in the annual homelessness point in time count, coordinated twice a year by Homeward. Henrico

coordinates with a large number of agencies to provide services to homeless individuals and families and provides over \$319,000 annually in financial assistance in the General fund Budget to a number of agencies including:

- Feedmore (Meals on Wheels, Central Virginia Foodbank)
- FISH (Eastern Henrico County)
- Housing Families First/Hilliard House
- Homeward
- Safe Harbor
- Salvation Army
- St. Joseph's Villa Flagler Homeless Services
- CARITAS
- The Healing Place
- YWCA

Addressing the emergency shelter and transitional housing needs of homeless persons

The ESG program funds service providers for programs related to Rapid Rehousing, Case Management, Street Outreach and Homeless Prevention. These programs provide short- and medium-term shelter and supportive services to homeless individuals and families while affordable, suitable permanent housing is being sought.

Based on the 2019-20 ESG program year, ESG service providers anticipate assisting 608 households and individuals with homeless prevention services; 10 households with rapid re-housing and street outreach to 50 individuals; provide support service to shelter operations and/or case management benefiting 160 households and individuals.

For the September 22, 2020, amendment, the ESG service providers anticipated assistance changing to reflect the following new estimates. Assist 760 households and individuals with homeless prevention services; 65 households with rapid rehousing; street outreach to 110 individuals; provide support service to shelter operations and/or case management benefiting 473 households and individuals. For the February 9, 2021, amendment, the ESG service providers anticipated assistance changed to reflect the following new estimate: assist 818 households and individuals with homeless prevention.

For the July 13, 2021, amendment, the ESG service providers anticipated assistance change changing to reflect the following new estimates: assist 711 households and individuals with homeless prevention and assist 540 individuals with shelter, supportive services, and outreach.

For the December 14, 2021, amendment, the ESG service providers anticipated assistance changing to reflect the following new estimates: assist 724 households and individuals with homeless prevention and assist 1,145 individuals with shelter, supportive services, and outreach.

For the June 28, 2022, amendment, the ESG service provides anticipated assistance changing to reflect the following new estimates: assist 47 households through rapid rehousing, and 784 households and individuals with homeless prevention.

For the September 2023 amendment, the ESG service providers anticipated ESG-CV assistance changing

to provide additional support to overnight shelter for families. This amendment also incorporated a previous minor budget transfer from September 2022 that swapped money from rapid re-housing to emergency shelter.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The ESG program funds Rapid Rehousing and Homeless Prevention programs which provide short and medium-term rental assistance and supportive services to homeless individuals and families and those at risk of homelessness, so that they can access and maintain affordable, suitable permanent housing.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

For PY 2019-20 Henrico County has allocated ESG funds to organizations that provide services to clientele including homeless persons and persons at risk of homelessness. These organizations, program descriptions and allocations include the following:

- CARITAS Case Management -- \$20,000 to fund a program that will provide case management services to 150 individuals residing in shelters.
- HomeAgain Rapid Rehousing -- \$29,940 to fund a program to provide rapid re-housing for 10 households.
- YWCA -- \$14,500 towards the cost of operating a regional domestic violence hotline. It is estimated that 600 Henrico County residents will benefit from this hotline.
- Housing Families First – Hilliard House Emergency Shelter -- \$42,000 to fund a program that provides services to 10 households residing in shelter.
- Commonwealth Catholic Charities -- \$24,000 to fund a program that provides services to 50 persons living in a place not meant for habitation.
- Homeward -- \$2,500 for data collection and assistance is report preparation through the Homeless Management Information System.

The following programs were funded or provided supplemental funding through the ESG-CV and/or CDBG-CV funds. Funds listed below are ESG-CV unless otherwise noted.

- Henrico County Social Services Department -- \$27,809 to fund a program that will provide homelessness prevention through rental assistance to 123 households. \$449,858 of CDBG-CV was provided to assist 278 persons facing homelessness. Henrico Area Mental Health and Development Services will serve 4 persons with rental assistance to prevent homelessness using

\$938 of CDBG-CV.

- OAR of Richmond - \$130,000 to assist persons exiting incarceration with costs associated with quarantining or securing housing in order to prevent homelessness. At least 80 individuals served.
- Commonwealth Catholic Charities -- \$89,000 supplemental funds for the homelessness outreach program to assist 150 additional people, \$138,968.44 funds for the operation of an Inclement Weather Shelter, and \$30,000 in funds for outreach focused specifically for individuals experiencing homelessness exiting non-congregate shelters to assist 50 persons. \$30,000 of CDBG-CV for homeless outreach and diversion. \$160,000 of CDBG-CV for a program to assist families living in hotels with obtaining permanent housing.
- CARITAS -- \$240,000 supplemental funds for congregate and non-congregate shelter operations and case management.
- Homeward -- \$539,950 to fund a program that provides non-congregate and family shelters for those affected by homelessness.
- Housing Families First – Hilliard House Emergency Shelter -- \$127,811.15 to fund case management and shelter operations, and \$200,000 to fund the rehabilitation of the emergency shelter. \$122,000 to fund a program to provide rapid re-housing to 20 households.
- St. Joseph’s Villa – Flagler Rapid Rehousing -- \$60,000 to fund a program to provide rapid re-housing to 35 households.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

Despite recent increases in housing costs locally and nationally, much of Henrico County remains an affordable housing market. A large percentage of homes for sale remain affordable for families earning 80% or less than Area Median Income.

As reported in the 2010-2015 Five Year Consolidated Community Development Plan, Henrico has tracked the affordability of its single-family housing, which documented that 74% were affordable in 2001, and following fluctuations during the decade, resulted in a 71% affordability rate in 2010. Also, in 2010, 91% of homes were affordable as workforce housing for families earning 120% of AMI. Looking at housing affordability for low- and moderate-income homeowners, analyses by County staff in 2013, 2015, and 2017 determined in 2013, 66.1% of single-family homes were affordable for households earning up to 80% AMI. That percentage decreased to 55% in early 2017, based on preliminary data, and reflecting 2016 median income data. These numbers do not reflect actual sales indicated actual availability of affordable housing. A more recent analysis has not been completed.

Henrico County has 2,311 housing units supported by project-based vouchers and 5535 units supported by Low Income Housing Tax Credits. For 2019, two additional projects, representing 131 units, approved in 2018 have not yet been constructed. For 2019, 86 new units of supportive housing were identified in the preliminary rankings to receive a tax credit allocation. Henrico County has earmarked \$250,000 of CDBG funds in 2019-20 for this project.

In addition, Section 8 housing choice vouchers, issued by Central Virginia Resource Corporation, Henrico Mental Health and Development Services, the Richmond Redevelopment and Housing Authority, and Richmond Residential Services, are in use by households in Henrico County. Henrico County Public Schools also serves and tracked 1,099 identified McKinney-Vento qualified students as of May 20, 2019, 274 of whom reside in hotels.

In support of housing affordability, Henrico County each year provides CDBG and HOME funding for downpayment and closing cost assistance to enable the purchase of homes to first-time homebuyers.

For the fourth year in a row, the Action Plan provides funding to Housing Opportunities Made Equal of Virginia to undertake outreach to Henrico County residents on Fair Housing rights. This includes participation at community events, advertising on English and foreign language radio, targeted social media ads, and training for county officials coming in contact with populations most likely to experience housing discrimination.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

Specific actions during PY 2019-20 to remove barriers and promote affordable housing include the following:

- Allocation of \$129,000 for CHDO Activities aimed at increasing the supply of affordable housing for low- and moderate-income homeowners or renters.
- Allocation of \$190,000 of HOME and \$45,500 of CDBG for down payment assistance to support first-time low- and moderate-income homebuyers.
- Allocation of a total of \$1,224,651 for rehabilitation and minor repair programs in support of the retention of existing affordable housing.
- Allocation of \$2,342,429 of County General Funds to the Community Maintenance and Building Inspection Programs that includes the administration of a volunteer housing assistance program designed to improve the housing conditions of low-income County homeowners and a program of facilitating the maintenance of affordable housing communities.
- Lowest real estate tax rate of the 13 largest jurisdictions in Virginia.
- Real Estate Advantage Program (REAP) provides real estate tax exemption for qualified seniors totaling an estimated savings of \$9,000,000 in FY20 to qualified seniors.
- Tax abatement for single-family and multi-family housing rehabilitation.
- Henrico County is in the process of a comprehensive review of the County Zoning Ordinance. This review will include modifications that address issues inhibiting the development of affordable infill housing in older neighborhoods.

AP-85 Other Actions – 91.220(k)

Introduction:

Henrico County undertakes a variety of actions to meet underserved needs, foster and maintain affordable housing, reduce lead-based paint, reduce the number of poverty level families, and enhance coordination between public and private housing and social service agencies. These actions are part of the administrative culture of the County and will continue through PY 2019-20. Despite annual unpredictable variations in federal entitlement funds, the County will maintain a focus on the most critical needs in these areas.

Actions planned to address obstacles to meeting underserved needs

While there are several constraints to meeting the needs of low-, very low-, and moderate-income residents, the primary obstacle is the lack of funding to fully address all needs in light of rising costs and unpredictable federal resources. In response to the level of need, the County continues to provide local funding to nonprofits.

The County continues to administer Housing Choice Vouchers, provide homeless prevention services and assistance for County residents, and continues on a County-wide basis to encourage economic development leading to job growth, much of which is targeted to very low-, low-, and moderate-income persons. The County also encourages all types of residential development and has been supportive of the use of low-income housing tax credits for the rehabilitation of multi-family housing for low- and moderate-income persons.

Actions planned to foster and maintain affordable housing

During PY 2019-20, Henrico County will commit a total of \$1,224,651 for homeowner rehabilitation and repair for 71 low- and moderate-income households, the majority of which will be elderly householders.

An additional \$129,000 will be committed for the acquisition, rehabilitation, and sale of vacant homes to low- and very low-income first-time homebuyers. The County is providing \$235,500 in homebuyer assistance and education to 22 first-time low/mod homebuyers.

The Community Maintenance Program (funded through the General Fund) includes the administration of a volunteer housing assistance program designed to improve the housing conditions of low-income County homeowners and a program of facilitating the maintenance of affordable housing communities.

Actions planned to reduce lead-based paint hazards

The County budgets an additional \$5,000 above the maximum \$45,000 per unit cost for moderate rehabilitation to address potential lead-based paint abatement.

Actions planned to reduce the number of poverty-level families

The Commercial Assistance Program facilitates development and expansion of businesses to create jobs

available to low- and moderate-income persons as well as persons in poverty.

The County will continue to support appropriate activities that preserve and expand the supply of housing that is affordable to low-income households. This will include support for applications for low-income housing tax credits for the rehabilitation of existing multi-family units, providing housing opportunities for low-and moderate-income persons.

The CONNECT Program provides after-school mentoring and tutoring to improve educational achievement (a significant factor in determining future income) for children residing in low-income housing communities. The County has committed \$171,500 of CDBG funds towards this program in PY 2019-20.

Actions planned to develop institutional structure

The County also has a designated staff position to administer the programs and activities funded with CDBG funds and a HOME Program Manager to administer the programs and activities funded with HOME and ESG funds. Staff works with the individual County departments such as Public Works, Social Services, Recreation and Parks, Mental Health, Planning, Human Resources, Public Utilities, Building Inspections, and the Division of Community Maintenance to develop procedures and coordination for administering programs that will be carried out by these divisions. Staff regularly tracks the production and effectiveness of all agencies, including subrecipients, tasked with implementing programs with CDBG, HOME, and ESG funds. Adjustments are regularly made as needed.

Actions planned to enhance coordination between public and private housing and social service agencies

CDBG, HOME, and ESG staff will continue to participate in monthly meetings with County social services agencies, bi-monthly meetings with non-profit housing providers, and regular interactions with housing agencies, advocacy groups, and other County agencies.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

Henrico County receives CDBG, HOME, and ESG entitlement funds and does not expect to receive any CDBG or ESG program income in 2019-20. It is possible Henrico County may receive HOME program income as a result of proceeds from CHDO development or early payoff of loans due to transfer of properties before the end of the affordability period.

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

HOME Investment Partnership Program (HOME)
Reference 24 CFR 91.220(l)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

N/A

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

Henrico uses the recapture provision for homebuyer activities and imposes an affordability period and recapture policy. Henrico limits the amount subject to recapture to the net proceeds available from the sale. Henrico County monitors the ownership during the "affordability period." Enforcement of the homebuyer provisions contained in the HOME Regulations (24 CFR Part 92) will be through a Deed of Trust and Note. See attached Henrico County Recapture Provisions (**Appendix E**).

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

Henrico County implements the Recapture option. Guidelines are provided in **Appendix E** - Henrico County Recapture Provisions.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

N/A

Emergency Solutions Grant (ESG)
Reference 91.220(l)(4)

1. Include written standards for providing ESG assistance (may include as attachment)

By accepting ESG funds Henrico County agrees to administer the funds in accordance with the Henrico County Emergency Solutions Grant Manual and HUD ESG regulations. The Henrico County Emergency Solutions Grant Manual was last revised in June 2017 and includes descriptions of ESG regulatory requirements, written standards for ESG subrecipients, internal procedures for submitting and processing payments, and forms and checklists for use by subrecipients. The Manual is available from the Henrico County Department of Community Revitalization.

If the Continuum of Care has established centralized or coordinated assessment system

that meets HUD requirements, describe that centralized or coordinated assessment system.

The community has had a centralized point of entry into the shelter system since 2004. It is called Housing Crisis Line, is run by HOMEWARD, and provides screening and assessment for shelter assistance. All households seeking shelter are assessed using the Richmond Housing Barrier Assessment, which is a tool that has been designed to identify demographic information and service needs. Most agencies use the form since their receipt of state funding requires the use of that barrier assessment tool.

2. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

The County and the Greater Richmond CoC actively encourage new applicants to apply for funds. The County meets with all interested applicants about the funding process and local priorities. All applicants are encouraged to participate in the Greater Richmond CoC and work to address gaps in service. The County solicits applications from all qualified service providers and makes them aware of funding through various notification letters, phone calls, emails and information. Funding applications and instructions are posted on the County's website.

3. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

The County has met the requirements of 24 CFR 576.405(a) by participating in and seeking input from the Greater Richmond CoC's Ranking Committee regarding gaps in service and gained input that was applied in the funding decisions. The Ranking Committee membership includes a homeless or formerly homeless person.

4. Describe performance standards for evaluating ESG.

The Performance Measurement Committee of the Greater Richmond Continuum of Care developed detailed performance measures for each program type. The GRCoC system project and performance measures were approved by the Greater Richmond Continuum of Care (GRCoC) Board in January 2017. The performance measures address 7 issues in two categories "coordinated entry" and "system and project." With the exception of providers primarily serving survivors of domestic violence, all programs use HMIS to collect data and monitor program outcomes.

Overall Benefit - This Action Plan covers the single program year of 2019-20

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Appendices

Appendices related to the 2019-20 Annual Action Plan and all amendments are on the following pages.

2019-2020 Action Plan Appendices

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Appendix A - Resolution of the Board of Supervisors, June 25, 2019



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 150-19
Page No. 1 of 2

Agenda Title: RESOLUTION — Authorizing the County Manager to Submit the Henrico County Annual Consolidated Action Plan, including the CDBG, HOME and ESG Program Plans for Fiscal Year 2019-20; to Execute the CDBG, HOME and ESG Agreements for Fiscal Year 2019-20; and to Execute Contracts to Implement the CDBG, HOME and ESG Activities.

<p>For Clerk's Use Only: Date: <u>6/25/2019</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:</p>	<p>BOARD OF SUPERVISORS ACTION Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Branin</u> (2) _____ (2) _____ REMARKS: APPROVED</p>	<table border="0"> <tr> <td></td> <td>YES</td> <td>NO</td> <td>OTHER</td> </tr> <tr> <td>Branin, T.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Schmitt, D.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>		YES	NO	OTHER	Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

WHEREAS, Henrico County is an entitlement community under the U.S. Department of Housing and Urban Development ("HUD") Community Development Block Grant ("CDBG") Program, as authorized by Title 1 of the Housing and Community Development Act of 1974; and,

WHEREAS, the County's CDBG entitlement for Fiscal Year 2019-20 is \$1,678,478, and the County has prepared the attached proposed sources and uses of CDBG entitlement funds; and,

WHEREAS, \$92,064 in unspent CDBG funds from previous years is included in the proposed use of CDBG funds in Fiscal Year 2019-20; and,

WHEREAS, the County is an entitlement community under the HUD HOME Investment Partnerships Program ("HOME") as authorized by the HOME Investment Partnerships Act of 1990; and,

WHEREAS, the County's HOME entitlement for Fiscal Year 2019-20 is \$857,308, and the County has prepared the attached proposed sources and uses of HOME entitlement funds; and,

WHEREAS, Henrico County is an entitlement community under the HUD Emergency Solutions Grants ("ESG") Program, as authorized by the Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009; and,

WHEREAS, the County's ESG entitlement for Fiscal Year 2019-20 is \$143,640, and the County has prepared the attached proposed sources and uses of ESG entitlement funds; and,

WHEREAS, localities are required to submit an Annual Consolidated Action Plan ("Plan") as a condition of receiving CDBG, HOME and ESG funds, and the Department of Community Revitalization has prepared the required Plan for submission to HUD with the proposed uses of CDBG, HOME and ESG funds shown on the attached table.

By Agency Head [Signature] By County Manager _____

Routing:
Yellow to: Community Certified: _____
Copy to: _____ A Copy Tests: _____
Clerk, Board of Supervisors
Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 156-19
Page No. 2 of 2

Agenda Title: RESOLUTION — Authorizing the County Manager to Submit the Henrico County Annual Consolidated Action Plan, including the CDBG, HOME and ESG Program Plans for Fiscal Year 2019-20; to Execute the CDBG, HOME and ESG Agreements for Fiscal Year 2019-20; and to Execute Contracts to Implement the CDBG, HOME and ESG Activities.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that it: (1) approves the 2019-20 Plan, including the proposed uses of CDBG, HOME and ESG funds for Fiscal Year 2019-20; (2) authorizes the County Manager to submit the Plan; and (3) authorizes the County Manager to execute the CDBG, HOME, and ESG agreements for Fiscal Year 2019-20 and the contracts necessary to implement the CDBG, HOME and ESG program activities in a form approved by the County Attorney.

COMMENTS: The Director of Community Revitalization recommends approval of this Board paper, and the County Manager concurs.

Appendix B - 2019-20 Sources and Uses - June 25, 2019

**2019-2020 CDBG, HOME, & ESG Programs
Sources & Uses of Funds**

SOURCES	CDBG	HOME	ESG
FY 2019-20 Allocation	\$1,678,478	\$857,308	\$143,640
Funds Brought Forward	\$92,064		
Total Available	\$1,770,542	\$857,308	\$143,640

CDBG/HOME USES

1. CDBG & HOME Administration	255,000	85,000	
2. Commercial Assistance Program	196,000		
3. Enterprise Zone Design Assistance	20,000		
4. CONNECT Program	171,500		
5. project:HOMES - Homeowner Rehabilitation Program	121,542	453,308	
6. project:HOMES - Critical Home Repair Program	571,500		
7. HOME Inc. - Downpayment Assistance	27,500	125,000	
8. Southside Community Development & Housing Corp. - Downpayment Assistance	18,000	65,000	
9. CHDO Activities Rehab for Sale - Undesignated		129,000	
10. HOME Inc. - Fair Housing Outreach and Education	15,000		
11. Rebuilding Together of Richmond - Home Repair Program County-wide	25,000		
12. Virginia Supportive Housing - Cool Lane Apartments	250,000		
13. Circle Center Adult Day Services - HVAC replacement	43,000		
14. Sandston Historic Area Survey	26,500		
15. Commonwealth Catholic Charities - Homeless Prevention	30,000		

ESG USES

1. ESG Administration			10,700
2. Housing Families First - Hilliard House Emergency Shelter Program			42,000
3. CARITAS - Case Management for shelter clients			20,000
4. YWCA of Richmond - Greater Richmond Regional Domestic Violence Hotline			14,500
5. Homeward - Homeless Management Information System			2,500
6. Commonwealth Catholic Charities - Homeless Outreach			24,000
7. HomeAgain - Rapid Rehousing Program			29,940
TOTAL	\$1,770,542	\$857,308	\$143,640

June 25, 2019

Appendix C - Public Hearing Notices

Published in the Richmond Times-Dispatch (January 25, 2019)

Public Hearing on Community Development Needs and Program Performance

Henrico County, Virginia

As a participant in the Community Development Block Grant (CDBG), HOME Investment Partnerships Program (HOME), and the Emergency Solutions Grant Program (ESG), Henrico County will prepare an Annual Action Plan for submission to the U.S. Department of Housing and Urban Development. The 2019-20 Annual Action Plan will include the County's proposed uses of CDBG, HOME, and ESG funds for the program year beginning October 1, 2019 through September 30, 2020.

Henrico County will conduct a public hearing at 6 pm, Thursday, March 7, 2019 in the Fairfield Area Library Meeting Room at 1001 N. Laburnum Ave. The County encourages citizens to attend, especially low- and moderate-income citizens and residents of low- and moderate-income neighborhoods, and express their opinions concerning community development needs in the County, past performance of community development programs and the 2017-18 CAPER. Needs may include housing, enhancement of neighborhoods, expansion of economic opportunities, or any other community development needs that citizens consider important.

Agencies interested in applying for CDBG, HOME, or ESG funds for Program Year 2019-20 may obtain an application from the County website at henrico.us/revit. The deadline to apply is March 4, 2019.

If you have comments or need additional information concerning the public hearing or applying for CDBG, HOME, or ESG funds, please call the Department of Community Revitalization at 501-7640.

**Notice of Public Hearing
Submission of the Henrico County 2019-20 Annual
Action Plan**

Henrico County is a participant in the federal Community Development Block Grant (CDBG), HOME Investment Partnerships Program Grant, and Emergency Solutions Grant (ESG) and is required to submit an Annual Action Plan (Plan) to the U.S. Department of Housing and Urban Development by August 15, 2019. The Henrico County Board of Supervisors will hold a public hearing on Tuesday, June 25, 2019 at 7:00 PM in the Board Room in the County Administration Building at Parham and Hungary Spring Roads to consider a resolution to adopt the proposed Plan and the proposed uses of funds.

Funding for the program year includes:

2019-20 CDBG Entitlement Grant	\$1,678,478
CDBG Funds Brought Forward	\$92,064
2019-20 HOME Entitlement Grant	\$857,308
2019-20 Emergency Solutions Grant	<u>\$143,640</u>
Total Funds Available	<u>\$2,771,490</u>

The following projects have been recommended for funding in 2019-2020:

CDBG and HOME Program Administration – CDBG: \$255,000; HOME: \$85,000.

Commercial Assistance Program – administration of the Enterprise Zone and Commercial Assistance program. CDBG: \$196,000.

Enterprise Zone Design Assistance – provides design assistance for businesses considering improvements resulting in job creation. CDBG: \$20,000.

CONNECT Program – support services for school-age children residing in subsidized housing. CDBG: \$171,500.

project:HOMES Homeowner Rehabilitation Program – rehabilitation of homes of elderly and/or disabled low income homeowners. CDBG: \$121,542; HOME: \$453,308.

project:HOMES Critical Home Repair Program – provides funding for critical home repairs for low-income homeowners. CDBG: \$571,500.

HOME Inc. Downpayment Assistance – counseling and downpayment and closing costs assistance for first-time homebuyers. CDBG: \$27,500; HOME: \$125,000.

Southside Community Development & Housing Corp.

Downpayment Assistance – provides funding for counseling and downpayment and closing costs assistance for first-time homebuyers. CDBG: \$18,000; HOME: \$65,000.

CHDO Activities Rehab for Sale – purchase and rehabilitation of vacant single-family homes or construction of new homes to be sold to first-time low-income homebuyers. HOME: \$129,000.

HOME Inc. Fair Housing Outreach - educational programs on fair housing rights for County residents. CDBG: \$15,000.

Rebuilding Together of Richmond – Home Repair Program – home repair for low-income homeowners. CDBG: \$25,000.

Virginia Supportive Housing – Cool Lane Apartments - support for the rehabilitation of a vacant building for supportive housing units \$250,000.

Circle Center Adult Day Services – HVAC Replacement - CDBG \$43,000.

Sandston Historic Area Survey – provides funding for a National Register District analysis and survey for Sandston. CDBG \$26,500.

Commonwealth Catholic Charities – Homeless Prevention – CDBG: \$30,000.

ESG Program Administration – ESG: \$10,700.

Housing Families First – Hilliard House Emergency Shelter Program – ESG: \$42,000.

CARITAS – Case Management for Shelter Clients – ESG: \$20,000.

YWCA of Richmond – Greater Richmond Regional Domestic Violence Hotline – ESG: \$14,500.

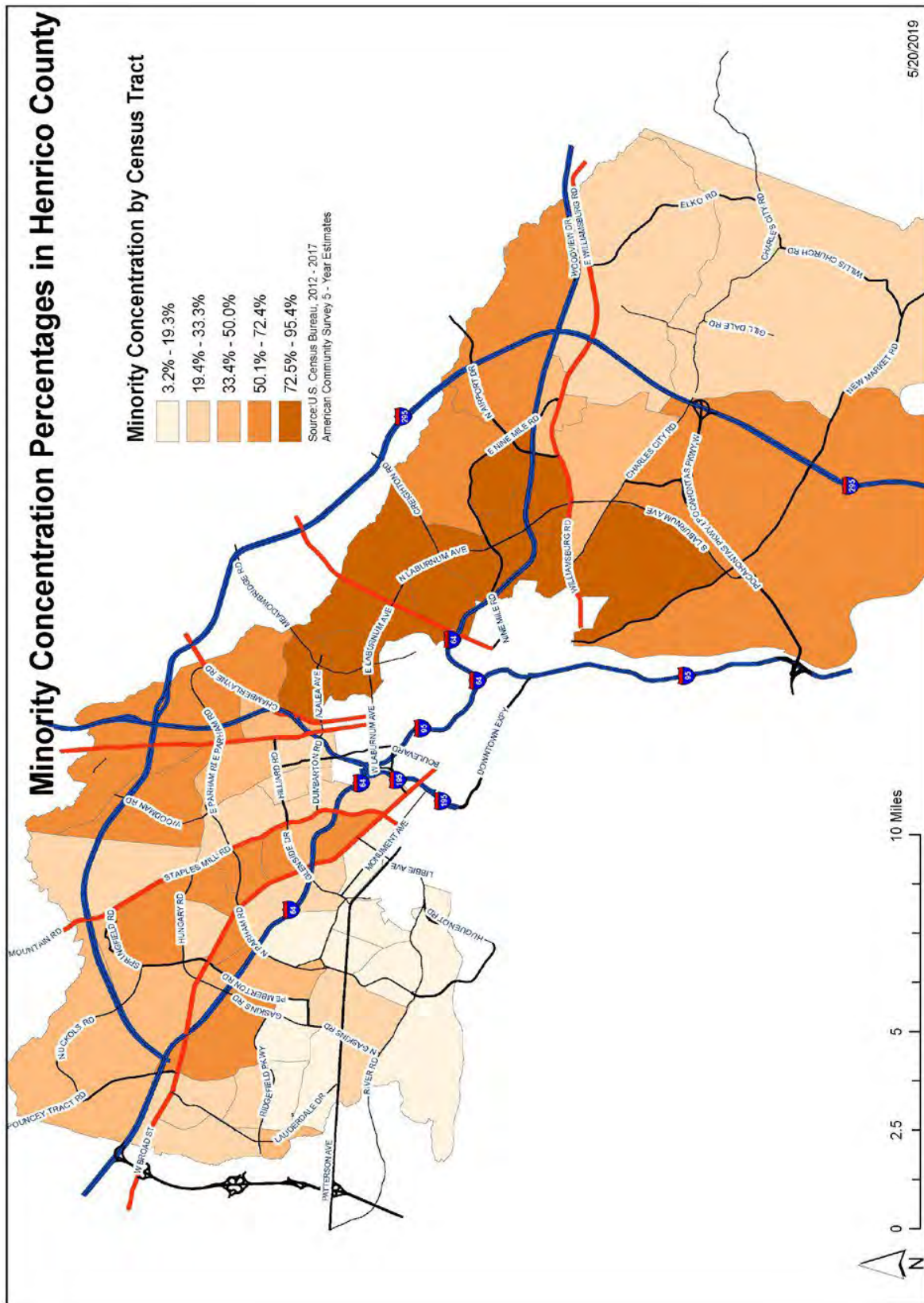
Homeward – Homeless Management Information System – ESG: \$2,500.

Commonwealth Catholic Charities – Homeless Outreach – ESG: \$24,000.

HomeAgain – Rapid Rehousing Program - \$29,940.

The proposed Plan is available for review at the Henrico County Department of Community Revitalization at 4062 Crockett Street during normal business hours and can also be viewed online at henrico.us/revit. Online access is available at all County libraries. For additional information, or to provide comments, please call the Department of Community Revitalization at 501-7617 or email revitalization@henrico.us.

Appendix D - Areas of Minority Concentration



Appendix E - Henrico County Recapture Provision

Henrico County Recapture Provision for the Use of HOME Program Funds

The County of Henrico uses the Recapture Provision when HOME program funds are used to provide homebuyer assistance or to undertake rehabilitation of owner-occupied single-family homes. This is intended to ensure homes remain the buyer's or homeowner-occupant's principal residence throughout the applicable affordability period. The following table outlines the affordability periods.

Amount of HOME Investment	Length of the Affordability Period
Under \$15,000	5 years
\$15,000 to \$40,000	10 years
Over \$40,000	15 years

REDUCTION DURING AFFORDABILITY PERIOD:

If the homebuyer or homeowner occupies the property as his/her principal place of residence for a period of time less than the applicable affordability period, then the amount of the Direct HOME Subsidy subject to recapture will be reduced on a pro-rated basis for each full year that the homeowner or homebuyer owned and occupied the property, as described below. If the recapture provision is triggered by a sale of the property, Henrico County will recapture the pro-rated amount from the net proceeds available from the sale.

The "Direct HOME Subsidy" is defined as the amount of HOME assistance provided to the homebuyer towards the purchase of the property or for rehabilitation projects not involving acquisition, the amount of HOME assistance provided to the homeowner-occupant towards the cost of the rehabilitation work undertaken on the property. Direct HOME Subsidy includes down-payment, closing costs or other HOME assistance provided directly to the homebuyer or for rehabilitation projects, the cost paid for construction benefitting the homeowner-occupant.

The pro-rated HOME Investment recaptured and returned to Henrico County is calculated as follows:

- Divide the number of full years the homebuyer occupied the home by the period of affordability. When HOME funds were used for rehabilitation not involving acquisition, divide the number of years the homeowner occupied the home following completion of the rehabilitation (the date of completion means the date of the applicable Deed of Trust Note) by the period of affordability.
- Multiply the resulting figure by the total amount of Direct HOME Subsidy originally provided to the homebuyer or homeowner. This is the amount forgiven.
- Subtract the forgiven amount from the total amount of Direct HOME Subsidy.
 - Example:
Mr. Smith received a \$12,000 downpayment assistance grant. This required an affordability period of 5 years. He sold the home after 3 years and 7 months and moved out. He therefore resided in the home for 3 full years. $3 \text{ years} / 5 \text{ years} = 0.6$; $0.6 \times \$12,000 = \$7,200$; $\$12,000 - \$7,200 = \$4,800$, which is the amount recaptured.

In the event of foreclosure or other involuntary sale, the recaptured HOME investment is prorated as described above.

When the recapture provision is triggered by a sale of the property, under no circumstances will Henrico County recapture more than is available from the Net Proceeds of the sale. "Net Proceeds" is defined as the sales price minus primary loan balance (other than HOME funds) and any closing costs.

DUE ON SALE; ACCELERATION:

If all or any part of the property, or interest therein, is leased, sold or otherwise transferred by the homebuyer or homeowner during the applicable affordability period, excluding the granting of a lien subordination or by rights of survivorship, all sums secured are immediately due and payable to Henrico County, except as provided above.

SUBORDINATION:

The lien for HOME funds shall be in no worse than second position.

REFINANCING:

The County of Henrico may agree to subordinate an existing lien associated with HOME funds to new debt in order to protect its interests and in the best interest of the homeowner. Refinancing is limited to circumstances in which any one of the following occurs:

- The homeowner must be securing better terms that reduce monthly housing costs.
- The new interest rate must be fixed for the life of the loan (no balloon or ARM loans).
- Cash equity withdrawn may only be used for emergency property repairs or catastrophic expenses upon approval by Henrico County.

In the event refinancing does not meet one of the circumstances described above, Henrico County will not agree to subordination.

ENFORCEMENT:

Recapture provisions shall be enforced through contractual agreements between Henrico County, its subrecipients (or CHDOs), and the homebuyer or homeowner-occupant(s). Subrecipients (or CHDOs) will be responsible for securing the recapture provision for the Direct HOME Subsidy provided by obtaining a promissory Note from the homebuyer or homeowner and recording a Deed of Trust with a term that runs concurrently with the affordability period. Prior to disbursement, Henrico County and its subrecipients (or CHDOs) enter a signed homebuyer (or in the case of rehabilitation not involving acquisition, an authorization and release) agreement, wherein the recapture provisions are disclosed, and the homebuyer or homeowner acknowledges receipt of the recapture provisions.

DATE OF REVISION: October 1, 2018

Appendix F - Agencies Provided County General Funds

The following agencies serve low and moderate-income persons and are provided County general funds through the non-departmental budget in the amounts listed for FY 2019-20.

Better Housing Coalition	\$38,405
CARITAS	\$50,000
CASA (Court Appointed Special Advocates)	\$5,000
Central Virginia Legal Aid Society	\$10,000
Children's Hospital	\$1,500
Community Brain Injury Services (Mill House)	\$26,250
Cultural Arts Center at Glen Allen	\$600,000
FeedMore (Meals on Wheels, Cent. Va. Foodbank)	\$25,000
FISH (Eastern Henrico County)	\$26,244
Family Restoration Network	\$30,000
The Healing Place	\$25,000
Local Initiatives Support Corporation of Virginia (LISC)	\$30,000
Hilliard House	\$70,000
Homeward	\$20,500
Read Center, The	\$19,500
Resources for Independent Living	\$36,162
Richmond Area ARC (Camp Baker)	\$7,500
Safe Harbor	\$20,000
Salvation Army	\$16,000
Senior Connections (CAAA)	\$56,000
St. Joseph's Villa (Flagler Home)	\$35,000
Ramp Access Made Possible by Students (RAMPS)	\$10,000
Youth Life Foundation	\$4,000
YWCA	\$31,290

Appendix G - March 7, 2019, Public Hearing Minutes & June 25, 2019, Public Hearing Minutes

Henrico County Department of Community Revitalization Public Hearing Minutes

Location: Fairfield Area Library

Date: March 7, 2019

Staff: David Sacks, Scott Carter, Geleene Goffena, and Noha Osman

Introduction

Opening remarks were made by the Community Development Manager, David Sacks, about the program and the requirements such as community needs that could be addressed with federal grant funds. A presentation was prepared and presented by Geleene Goffena who explained the different grants offered by Henrico County. A copy of the presentation is attached below.

Comments Received

- Citizen complained about lack of improvements to homes/boarded homes on Fayette Ave and whether or not taxes were being paid on the boarded houses.
- Citizens asked about a new sign for Richmond Turnpike.
- Citizens asked about the houses and the quality of the sidewalks on Watts Lane as well as a community effort for beautification. They also stated they need a through road for Watts Lane.
- Citizens asked about the grants provided and whether or not they can be used to cut down trees/branches.
- Citizens expressed their concern about Sandy Lane. Will it be widened?
- Citizens expressed their concern about the septic system repair/connection fees on Scott Rd (Parham/RT 1) and Old Williamsburg Rd (7 Pines and Southside).

Citizens asked about partnerships with non-profit organizations.



Sign-in Sheet
Community Development Needs Public Hearing
Thursday, March 7, 2019

To receive updates about other Department of Community Revitalization events please provide your email address.

Name	Address	Email Address
Benita Bazemore	171 E. Cedar Fork Rd	b1bazemore@gmail.com
Maressa Nee	304 Hunt Drive	TRH11304@gmail
Margine Bailey	319 Flicker Drive	mb6622002@yahoo.com
Yvonne Nettall	322 Lark Drive	Yln@att.net
SILBANA MCLAGY	309 Leabody Lane 23223	BMcLag 703@aol.com
Alexis McGraw	9202 W. TENANT DR 23294	glen@a1att.net
Handuse Woods	514 E. Williamsburg Rd 23150	gluonaskluon@yahoo.com
Suzee Davis	1202 McLean Ct 23231	SLD206@aol.com
Ciff Hocker	404 Winston St 23222	cliffhocker@operamail.com
Ken Hammond	2873 Kenwood Ave	Kchenhammond3@aol.com
Jenny High	9509 BRYANT LANE	henning@highcorp.org

2019 Community Development Needs Public Hearing

County of Henrico
Department of Community Revitalization
March 7, 2019



Why are we here?

- Henrico Community Revitalization staff will be preparing a budget for 2019-20 for the use of federal grant funds
- Funds must be used for community development purposes
- Plan for these expenditures must be submitted to HUD for approval
- Need your thoughts on community needs that we should attempt to address through these funds

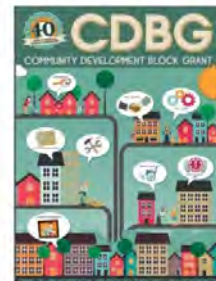
Annual Action Plan

- Identifies Henrico's proposed federal funds expenditures for 2019-20
- Expenditures should be consistent with 5-Year Plan
- A request for proposals for funding has been issued
- **HUD requires a public hearing prior to finalizing expenditures**



Community Development Block Grant (CDBG)

- Allocation unknown for 2019-20
- Funding has been received by Henrico since 1989
- Wide range of possible uses to benefit low-income people
 - Public services,
 - Housing improvements and development
 - Infrastructure and public facility improvements
 - Economic development



HOME Investment Partnerships Program (HOME)

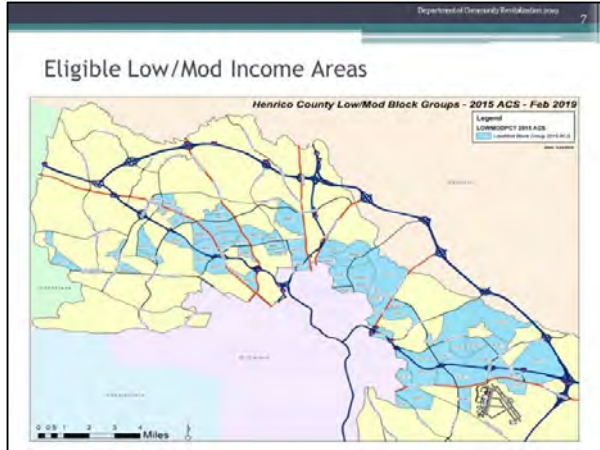
- Allocation unknown for 2019-20
- Funding has been received by the County since 1996
- Used to create or maintain affordable housing
 - New construction and rehab of vacant homes
 - Down payment assistance for first-time homebuyers
 - Rehabilitation of homeowner-occupied housing
 - Rental assistance



Emergency Solutions Grant (ESG)

- Allocation unknown for 2019-20
- Used for activities that assist individuals or families who are homeless or facing homelessness
 - Rental assistance
 - Services or facilities that provide housing to homeless persons





Department of Community Development 8

Accomplishments in 2017-2018

Described in the Annual Performance Report (CAPER)

- 11 homes rehabilitated for elderly and/or disabled homeowners
- 62 homes were repaired for low-/mod-income homeowners
- 19 first-time homebuyers received down payment and closing cost assistance
- 3 homes were constructed or bought/rehabbed and sold

Department of Community Development 9

Accomplishments In 2017-18

Continued

- 162 students living in low-income communities were served through after-school programs
- 737 people served through Homeless prevention, case management, shelter, and rapid rehousing services
- 12 new jobs created for low-income persons through economic development assistance to businesses
- Listing of Highland Springs in the National Register of Historic Places

Department of Community Development 10

After today, what's next?

- County staff will review funding requests
- Recommendations for funding provided to Board of Supervisors
- Proposed funding published in late May
CDBG, HOME, ESG
- Board of Supervisors Public Hearing in late June
- Annual Action Plan submitted to HUD by August 15.

Thank you

Find updated information at: henrico.us/revit

Department of Community Development 11

TELL US WHAT YOU THINK...

- Priorities for funding
- Important Community Development Needs

Department of Community Development 12

Current Income Limits

FY 2018 Income Limit	Household Size							
	1	2	3	4	5	6	7	8
80% AMI	\$46,600	\$53,250	\$59,900	\$66,550	\$71,900	\$77,200	\$82,550	\$87,850

- Area Median Income (AMI) is currently \$83,200
- Individuals/Households where the household income is below 80% of AMI are eligible for services funded with CDBG, HOME, and ESG funds.

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
REGULAR MEETING
June 25, 2019

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, June 25, 2019, at 7:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

Members of the Board Present:

Tyrone E. Nelson, Chairman, Varina District
Thomas M. Branin, Vice Chairman, Three Chopt District
Patricia S. O'Bannon, Tuckahoe District
Daniel J. Schmitt, Brookland District
Frank J. Thornton, Fairfield District

Other Officials Present:

John A. Vithoulkas, County Manager
Joseph P. Rapisarda, Jr., County Attorney
Michael L. Wade, Sheriff
Barry R. Lawrence, CMC, Assistant to the County Manager/Clerk to the Board
Timothy A. Foster, P.E., Deputy County Manager for Community Operations
W. Brandon Hinton, Deputy County Manager for Administration
Anthony E. McDowell, Deputy County Manager for Public Safety
Randall R. Silber, Deputy County Manager for Community Development

Mr. Nelson called the meeting to order at 7:04 p.m. He led the recitation of the Pledge of Allegiance.

Reverend Sue Bell, Chaplain for the Henrico County Police Division, delivered the invocation.

On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved the June 11, 2019, Regular Meeting Minutes.

The vote of the Board was as follows:

Yes: Nelson, Branin, O'Bannon, Schmitt, Thornton

No: None

MANAGER'S COMMENTS

On June 5, Assistant County Attorneys Ryan Murphy and Denise Letendre, and County Attorney Joe Rapisarda, were recognized by the Virginia Association of Counties for their help in updating two of the twenty chapters of the *Virginia County Supervisors' Manual*. This manual, which is written in layman's terms, is a valuable resource for county officials and staff throughout the Commonwealth. It is now in its eighth edition but had not been

147-19 Resolution - Appointment of Member - Senior Connections Board of Directors.

On motion of Mrs. O'Bannon, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution.

148-19 Resolution - Appointment of Members - The Cultural Arts Center at Glen Allen Foundation Board of Directors.

On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

149-19 Resolution - Appointment of Members and Alternates - Virginia Transit Association Board of Directors.

On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

PUBLIC HEARING ITEMS

150-19 Resolution - Authorizing the County Manager to Submit the Henrico County Annual Consolidated Action Plan, including the CDBG, HOME and ESG Program Plans for Fiscal Year 2019-20; to Execute the CDBG, HOME and ESG Agreements for Fiscal Year 2019-20; and to Execute Contracts to Implement the CDBG, HOME and ESG Activities.

David Sacks, Community Development Manager, narrated a brief slide presentation on the Fiscal Year (FY) 2019-20 consolidated action plan for the Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), and Emergency Solutions Grant (ESG) programs. He noted the U.S. Department of Housing and Urban Development (HUD) decreased the County's CDBG and HOME allocations and increased the ESG allocation over the previous fiscal year, resulting in a net reduction in the County's overall allocation of approximately \$48,000. Mr. Sacks pointed out staff was recommending funding for 22 of the 27 requests received by the County. He identified the sources and proposed uses of CDBG, HOME, and ESG program funds for FY 2019-20.

No one from the public spoke in opposition to this item.

On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

151-19 Resolution - POD2019-00169 - Approval of a Plan of Development for J.R. Tucker High School - Three Chopt District.

Leslie News, Senior Principal Planner, narrated a slide presentation on this item. She reviewed aerial maps and proposed site access and improvements, including new construction, buffering, landscaping, and lighting. Susan Moore, Director of Construction and Maintenance for

Note: interim pages from the full set of minutes are not included. For a full set of minutes including all other items from this meeting go to <https://henrico.us/supervisors/supervisors-agenda-o-gram/>.

Appendix H - Amendment #1, May 12, 2020: Resolution of the Board of Supervisors, CDBG-CV and ESG-CV Sources and Uses of Funds, Notice of Public Hearing, Citizen Participation Comments, and Public Hearing Minutes



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 18-20
Page No. 1 of 2

Agenda Title: RESOLUTION — Authorizing the County Manager to Submit an Amendment to the Henrico County 2019-20 Annual Consolidated Action Plan; to Execute Amended CDBG and ESG Agreements; and to Execute Contracts for New CDBG and ESG Activities

For Clerk's Use Only: Date: <u>5/12/2020</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Nelson</u> (2) _____ (2) _____ REMARKS: APPROVED	YES NO OTHER Branin, T. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Nelson, T. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> O'Bannon, P. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Schmitt, D. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Thornton, F. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
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WHEREAS, Henrico County is an entitlement community under the U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant (CDBG) Program, as authorized by Title I of the Housing and Community Development Act of 1974; and,

WHEREAS, Henrico County is an entitlement community under the HUD Emergency Solutions Grants (ESG) Program, as authorized by the Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009; and,

WHEREAS, localities are required to submit an Annual Consolidated Action Plan (Plan) as a condition of receiving CDBG and ESG funds, and the Board of Supervisors previously approved submission of a Plan that included proposed uses of CDBG and ESG funds for Fiscal Year 2019-20; and,

WHEREAS, President Trump signed the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) into law on March 27, 2020, and the CARES Act allocated additional CDBG funds of \$1,017,678 and additional ESG funds of \$508,566 to Henrico County; and,

WHEREAS, localities are required to submit an amendment to the Plan as a condition of receiving the additional CDBG and ESG funds, and the Department of Community Revitalization has prepared the attached table summarizing the proposed uses of the additional CDBG and ESG funds.

NOW, THEREFORE, BE IT RESOLVED the Board of Supervisors (1) approves the submission to HUD of a Plan amendment that adds the proposed uses of CDBG and ESG funds allocated under the CARES Act for Fiscal Year 2019-20; (2) authorizes the County Manager to execute amended CDBG and ESG agreements with HUD, and (3) authorizes the County Manager to execute contracts with subrecipients for activities funded by the additional CDBG and ESG allocations, all in a form approved by the County Attorney.

COMMENTS: The Director of Community Revitalization recommends approval of the Board paper, and the County Manager concurs.

By Agency Head [Signature] By County Manager [Signature]

Routing: Yellow to: Community RW Certified: _____
 Copy to: _____ A Copy Teste: _____
 Date: _____
 Clerk, Board of Supervisors

H-1

**2020 CARES Act Stimulus Funds
Sources & Uses of Funds**

SOURCES OF FUNDS	CDBG-CV	ESG-CV
CARES Act Special Allocation	\$1,017,678	\$508,566

USES OF FUNDS		
1. CARITAS - Emergency Shelter & Case Management	-	50,000
2. Commonwealth Catholic Charities - Outreach & Diversion	-	30,000
3. Salvation Army - Emergency COVID-19 Shelter	-	25,000
4. Housing Families First - Hilliard House Emergency Shelter	-	25,000
5. Housing Families - Rapid Re-Housing Program	-	30,000
6. OAR of Richmond, Inc. - Reentry Housing and Support Program	40,000	-
7. Homeward - GRCoC Non-Congregate Shelters	-	175,000
8. Homeward - GRCoC Homeless Management Information System Expansion	-	2,500
9. Homeward - GRCoC Family Shelter Expansion	-	14,950
10. HOME Inc. - Foreclosure Prevention Program	30,000	-
11. Henrico Area Mental Health & Dev. Services - Homelessness Prevention	50,000	-
12. Henrico County Social Services - COVID-19 Recovery Rental Assistance	240,000	120,000
13. Virginia LISC - Micro Business Relief Fund	300,000	-
14. Commonwealth Catholic Charities - COVID-19 Crisis Counseling	25,000	-
15. Henrico County Health Department - COVID-19 Community-Based Testing	101,000	-
16. Safe Harbor - Food Pantry Assistance	10,000	-
17. St. Joseph's Villa - St. Joseph's Villa Mobile Grocery Delivery Program	15,000	-
18. Program Administration	46,678	36,116
19. Held for future Board Allocation	160,000	

TOTAL	\$1,017,678	\$508,566
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May 12, 2020

Notice of Public Hearing Amendment to the Henrico County 2019-20 Annual Action Plan

The Henrico County Board of Supervisors will hold a public hearing on Tuesday, May 12, 2020, at 7:00 PM in the Board Room in the County Administration Building at Parham and Hungary Spring Roads to consider a resolution to amend the 2019-20 Annual Consolidated Action Plan for the proposed uses of CARES Act funds.

Funding provided in the Amendment from the 2020 CARES Act Special Allocation is as follows:

CDBG-CV:	\$1,017,678
ESG-CV:	\$508,566
TOTAL:	\$1,526,244

The following projects have been recommended for funding:

CARITAS – Emergency Shelter & Case Management. ESG-CV: \$50,000.
Commonwealth Catholic Charities – Outreach and Diversion. ESG-CV: \$30,000.
Salvation Army – Emergency COVID-19 Shelter. ESG-CV: \$25,000.
Housing Families First – Hilliard House Emergency Shelter. ESG-CV: \$25,000.
Housing Families First – Rapid Re-Housing Program. ESG-CV \$30,000.
OAR of Richmond, Inc. – Reentry Housing Support Program. CDBG-CV: \$40,000.
Homeward – GRCoC Non-Congregate Shelters. ESG-CV: \$175,000.
Homeward – GRCoC Homeless Management Information System Expansion. ESG-CV: \$2,500.
Homeward – GRCoC Family Shelter Expansion. ESG-CV: \$14,950.
HOME Inc. Foreclosure Prevention Program – Foreclosure Prevention Counseling program. CDBG-CV: \$30,000.
Henrico Area Mental Health & Dev. Services – Homeless Prevention. CDBG-CV: \$50,000.
Henrico County Social Services – COVID-19 Recovery Rental Assistance. CDBG-CV: \$240,000 and ESG-CV: \$120,000.
Virginia LISC – Micro Business Relief Fund. CDBG-CV: \$300,000.
Commonwealth Catholic Charities-COVID-19 Crisis Counseling. CDBG-CV: \$25,000.
Henrico County Health Department – COVID-19 Community-Based Testing. CDBG-CV: \$101,000.
Safe Harbor – Food Pantry Assistance. CDBG-CV: \$10,000.
St. Joseph's Villa – St. Joseph's Villa Mobile Grocery Delivery Program. CDBG-CV: \$15,000.
Program Administration – CDBG-CV: \$46,678 and ESG-CV: \$36,116.
Held for future Board Allocation – CDBG-CV: \$160,000.

Anyone may attend the meeting and express an opinion on the above matter. In addition, anyone may be heard remotely during the meeting by phone or through the internet by completing and submitting the signup form in advance of the meeting. The signup form is available at <https://henrico.us/services/citizen-participation-registration/>. Alternatively, anyone may submit written comments in advance of the meeting by email to har66@henrico.us, through the County's webpage listed above, or by regular mail to Clerk, Henrico County Board of Supervisors, P.O. Box 90775, Henrico, VA 23273-0775. Any written comments received in advance of the meeting will be provided to the Board of Supervisors before the hearing and included in the record of the hearing.

A copy of the proposed resolution is available for examination in the lobby of the County Administration Building at Parham and Hungary Spring Roads between 8:00 am. and 4:30 pm. each business day, in the Office of the County Manager in the same building by appointment, and online at <https://henrico.us/services/citizen-participation-registration/> and at <https://henrico.us/revit>.

For additional information, please call the Department of Community Revitalization at 501-7617 or email revitalization@henrico.us.

Summary of Citizen Comments, May 12, 2020, Public Hearing

County of Henrico, Virginia

Summary of Citizen Participation Process and Citizen Participation Comments CARES Act CDBG-CV and ESG-CV Funding

The County of Henrico Citizen Participation Plan (CPP) was amended to accommodate a shorter time period for public review and comment pursuant to the waivers provided by HUD for the CARES Act funds, and to accommodate virtual public hearings. That revised CPP was posted on the County's website on May 1, 2020.

Notice of the substantial amendment of the May 12, 2020, public hearing was published in the Richmond Times Dispatch on May 6, in both their print edition and online. The same notice was also published in the on-line version of the Henrico Citizen on May 7 and May 8. All notices provided details of how to attend and provide comment at the public and provided details on the specific programs recommended for funding with the CARES Act CDBG-CV and ESG-CV funds.

One comment letter was received from the Virginia Apartment Management Association requesting funding for rental payment assistance. The proposed budget included a total of \$360,000 for this purpose, representing approximately 24% of the program budgets.

There were no other formal comments received from the public pursuant to the notice and no comments provided at the May 12 public hearing.

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
REGULAR MEETING
May 12, 2020

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, May 12, 2020, at 7:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

Members of the Board Present:

Thomas M. Branin, Chairman, Three Chopt District
Daniel J. Schmitt, Vice-Chairman, Brookland District
Tyrone E. Nelson, Varina District
Patricia S. O'Bannon, Tuckahoe District
Frank J. Thornton, Fairfield District

Other Officials Present:

John A. Vithoukas, County Manager
Joseph P. Rapisarda, Jr., County Attorney
Tanya B. Harding, CMC, Deputy Clerk to the Board

Mr. Branin called the meeting to order at 7:00 p.m. He reminded the public that persons watching a live stream of the meeting from home would be able to speak on a public hearing item or join the public comment portion of the meeting. Directions were posted on the homepage of the County's website and on video screens in the Board Room. Mr. Branin provided instructions on how the public could participate.

Mr. Branin led the recitation of the Pledge of Allegiance.

Mr. Nelson delivered the invocation.

On motion of Mrs. O'Bannon, seconded by Mr. Nelson, and by unanimous vote, the Board approved the April 28, 2020, Regular Meeting Minutes.

The vote of the Board was as follows:

Yes: Branin, Schmitt, Nelson, O'Bannon, Thornton

No: None

MANAGER'S COMMENTS

Mr. Vithoukas introduced Yvette George as the County's newest department head. Ms. George will succeed Paula Reid as Director of Human Resources. Mrs. Reid led the Department of Human Resource from 2011 until earlier this year. Ms. George will head a department that has 47 employees and a Fiscal Year (FY) 2020 budget of more than \$6.8 million. The department is responsible for the County's comprehensive personnel program, including employment, compensation management, benefits administration, employee

PUBLIC HEARINGS - OTHER ITEMS

118-20

Resolution - Authorizing the County Manager to Submit an Amendment to the Henrico County 2019-20 Annual Consolidated Action Plan; to Execute Amended CDBG and ESG Agreements; and to Execute Contracts for New CDBG and ESG Activities.

Eric Leabough, Director of Community Revitalization, narrated a slide presentation on this item. He advised the Board that the Coronavirus Aid, Relief, and Economic Security (CARES) Act will provide more than \$1.5 million in additional funds to the County through the Community Development Block Grant (CDBG) and Emergency Solutions Grants (ESG) programs to prevent, prepare for, and respond to the Corona virus. During his presentation, Mr. Leabough identified the proposed use of these funds and pointed out that 17 of the 24 requests received by the County were recommended for funding. He informed the Board of additional ways his department is serving the homeless or those at risk of homelessness in Fiscal Year (FY) 2020. Mr. Leabough identified several non-profit organizations that are already receiving funding in the County's FY20 budget for this purpose and the programs they are providing.

No one from the public spoke in opposition to this item.

In response to questions and comments from Mr. Nelson, Mr. Vitoulkas elaborated on how the CARE Act funds covered by this resolution are allocated. Mr. Leabough explained for Mr. Thornton how some of these funds can help individuals or households with short-term rental assistance. Mr. Leabough and Mr. Vitoulkas clarified for Mrs. O'Bannon how the County and federal government will ensure that the funds being allocated are used for their intended purpose.

On motion of Mrs. O'Bannon, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

119-20

Ordinance - To Reduce Penalties and Interest on Late Payments of 2020 Personal Property Taxes, Machinery and Tools Taxes, and Real Estate Taxes to Zero Percent From June 5, 2020, to August 5, 2020, and to Extend the Time for Payment of Vehicle License Taxes to August 5, 2020.

Meghan Coates, Assistant Director of Finance, confirmed for Mrs. O'Bannon that these taxes can be paid at any time, but the ordinance allows residents and businesses to delay paying them until August 5 without incurring penalties or interest.

No one from the public spoke in opposition to this item.

Note: interim pages from the full set of minutes are not included. For a full set of minutes including all other items from this meeting go to <https://henrico.us/supervisors/supervisors-agenda-o-gram/>.

**2020 CARES Act Stimulus Funds
ESG - CV Round 2 Funding**

Proposed Sources & Uses of Funds

SOURCES OF ESG-CV FUNDS	ESG-CV
CARES Act Special Allocation	\$1,154,186

USES OF ESG-CV FUNDS	
1. Homeward - Pandemic Response Shelter	350,000
2. CARITAS - Emergency Shelter Modifications & Case Management	100,000
3. Housing Families First - Hilliard House Shelter Pandemic Response	25,000
4. Housing Families First - Rapid Rehousing	135,000
5. Housing Families First - Emergency Shelter Rehabilitation	100,000
6. St. Joseph's Villa - Flagler Rapid Rehousing Program	120,000
7. Henrico County Social Services - COVID-19 Rental Assistance	200,000
8. Program Administration	24,186
9. Held for Future Board Allocation	100,000

TOTAL	\$1,154,186
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September 22, 2020

Notice of Public Hearing Amendment to the Henrico County 2019-20 Annual Action Plan

The Henrico County Board of Supervisors will hold a public hearing on Tuesday, September 22, 2020, at 7:00 PM in the Board Room in the County Administration Building at Parham and Hungary Spring Roads to consider a resolution to amend the 2019-20 Annual Action Plan for the proposed uses of CARES Act Emergency Solutions Grant (ESG-CV) funds from the U.S. Department of Housing and Urban Development. The total amount of ESG-CV funds in this amendment \$1,154,186.

The following projects have been recommended for funding with ESG-CV funds:

Homeward - Pandemic Response Shelter. \$350,000.

CARITAS - Emergency Shelter Modifications & Case Management. \$100,000. **Housing Families First** - Hilliard House Shelter Pandemic Response. \$25,000. **Housing Families First** - Rapid Rehousing Program. \$135,000.

Housing Families First - Emergency Shelter Rehabilitation. \$100,000.

St. Joseph's Villa - Flagler Rapid Rehousing Program. \$120,000.

Henrico County Social Services - COVID-19 Rental Assistance. \$200,000.

Program Administration - \$24,186.

Held for future Board Allocation - \$100,000.

Anyone may attend the meeting and express an opinion on the above matter. In addition, anyone may be heard remotely during the meeting by phone or through the internet by completing and submitting the signup form in advance of the meeting. The signup form is available at <https://henrico.us/services/citizen-participation-registration/>. Alternatively, anyone may submit written comments in advance of the meeting by email to har66@henrico.us, through the County's webpage listed above, or by regular mail to Clerk, Henrico County Board of Supervisors, P.O. Box 90775, Henrico, VA 23273-0775. Any written comments received in advance of the meeting will be provided to the Board of Supervisors before the hearing and included in the record of the hearing.

A copy of the proposed resolution is available for examination in the lobby of the County Administration Building at Parham and Hungary Spring Roads between 8:00 a.m. and 4:30 p.m. each business day, in the Office of the County Manager in the same building by appointment, and online at <https://henrico.us/services/citizen-participation-registration/> and at <https://henrico.us/revit>.

For additional information, please call the Department of Community Revitalization at 501-7617 or email revitalization@henrico.us.

Summary of Citizen Comments, September 22, 2020, Public Hearing

No comments were received prior to, or at, the public hearing regarding the proposed amendment.

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
REGULAR MEETING
September 22, 2020

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, September 22, 2020, at 7:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

Members of the Board Present:

Thomas M. Branin, Chairman, Three Chopt District
Daniel J. Schmitt, Vice-Chairman, Brookland District
Tyrone E. Nelson, Varina District
Patricia S. O'Bannon, Tuckahoe District
Frank J. Thornton, Fairfield District

Other Officials Present:

John A. Vithoulkas, County Manager
J. T. (Tom) Tokarz, County Attorney
Tanya Brackett Harding, CMC, Assistant to the County Manager/Clerk to the Board
Monica Smith-Callahan, Deputy County Manager for Community Affairs
W. Brandon Hinton, Deputy County Manager for Administration
Steven J. Yob, P.E., Deputy County Manager for Community Operations
Benjamin A. Sheppard, Director of Public Relations

Mr. Branin called the meeting to order at 7:03 p.m.

Before leading the recitation of the Pledge of Allegiance, Mr. Branin welcomed persons who were watching a live stream of the meeting or participating via WebEx.

Reverend Angelo V. Chatmon, Lead Pastor of Pilgrim Journey Baptist Church, delivered the invocation.

On motion of Mrs. O'Bannon, seconded by Mr. Nelson, and by unanimous vote, the Board approved the September 8, 2020, Regular and Special Meeting Minutes and the January 24, 2020, Special Meeting Minutes.

The vote of the Board was as follows:

Yes: Branin, Schmitt, Nelson, O'Bannon, Thornton

No: None

MANAGER'S COMMENTS

Mr. Vithoulkas recognized the outstanding work by General Government and Schools employees who earned a total of 28 awards from the National Association of Counties

for Certain New Programs.

No one from the public spoke in opposition to this item.

On motion of Mrs. O'Bannon, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

232-20 Resolution - Amendments to FY 2020-21 Annual Fiscal Plan - CARES Act Funding for General Government: September 2020.

Meghan Coates, Finance Director, clarified the expenses of the CARES Act funding for Mrs. O'Bannon.

No one from the public spoke in opposition to this item.

On motion of Mrs. O'Bannon, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

233-20 Resolution - Authorizing and Providing for the Issuance and Sale of Not to Exceed Two Hundred Fifty Million Dollars (\$250,000,000) Aggregate Principal Amount of Water and Sewer System Revenue Bonds of the County of Henrico, Virginia, for the Purpose of Financing the Costs of Acquisition, Construction, Reconstruction, Improvement, Extension, and Enlargement of the County's Water and Sewer System, and for the Purpose of Refunding One or More Outstanding Series of Water and Sewer System Revenue Bonds of the County.

No one from the public spoke in opposition to this item.

On motion of Mr. Nelson, seconded by Mr. Schmitt, and by unanimous vote, the Board approved this item – see attached resolution.

Mrs. Coates noted that the Department of Public Utilities had received AAA Bond Ratings, and the Manager noted it is harder for a utility system to obtain AAA ratings than a locality.

234-20 Resolution - Authorizing County Manager to Submit Second Amended Henrico County 2019-20 Annual Consolidated Action Plan; to Execute Additional ESG Agreement; and to Execute Contracts for New ESG Activities.

No one from the public spoke in opposition to this item.

On motion of Mrs. O'Bannon, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

235-20 Resolution - Condemnation - Right-of-Way and Easements - Three Chopt Road Improvements Project - Saldus-West, LLC - Three Chopt District.

Note: interim pages from the full set of minutes are not included. For a full set of minutes including all other items from this meeting go to <https://henrico.us/supervisors/supervisors-agenda-o-gram/>.

Appendix J - Amendment #3, December 30, 2020: CDBG-CV and ESG-CV Sources and Uses of Funds, Public Notice

2019-20 Henrico County Annual Action Plan Amendment Summary - Amendment #3.

**Fiscal Year 2019-2020 CDBG, HOME, ESG, CDBG-CV, & ESG-CV Programs
Sources & Uses of Funds**

SOURCES	CDBG	HOME	ESG	CDBG-CV	ESG-CV
CDBG-CV/ESG-CV USES					
1. CARITAS - Emergency Shelter & Case Management					150,000
2. Commonwealth Catholic Charities - Outreach & Diversion					30,000
3. Salvation Army - Emergency COVID-19 Shelter					25,000
4. Housing Families First - Hilliard House Emergency Shelter					50,000
5. Housing Families - Rapid Re-Housing Program					165,000
6. Housing Families First - Emergency Shelter Rehabilitation					100,000
7. OAR of Richmond, Inc. - Reentry Housing and Support Program				40,000	
8. Homeward - GRCoC Non-Congregate Pandemic Response Shelter					525,000
9. Homeward - GRCoC Homeless Management Information System Expansion					2,500
10. Homeward - GRCoC Family Shelter Expansion					14,950
11. HOME Inc. - Foreclosure Prevention Program				30,000	
12. Henrico Area Mental Health & Dev. Services - Homelessness Prevention				50,000	
13. Henrico County Social Services - COVID-19 Recovery Rental Assistance				240,000	320,000
14. Virginia LISC - Micro Business Relief Fund				405,000	
15. Commonwealth Catholic Charities - COVID-19 Crisis Counseling				25,000	
16. Henrico County Health Department - COVID-19 Community-Based Testing				101,000	
17. Safe Harbor - Food Pantry Assistance				10,000	
18. St. Joseph's Villa - St. Joseph's Villa Mobile Grocery Delivery Program				25,000	
19. St. Joseph's Villa - Flagler Rapid Rehousing Program					120,000
20. Program Administration				46,678	60,302
21. Held for future Board Allocation				0	100,000
22. Henrico County Public Schools - Supplies for McKinney-Vento students				45,000	
TOTAL	\$1,770,542	\$910,609	\$143,640	\$1,017,678	\$1,662,752

Amendment Summary:

Amount Held for future Board Allocation changed to \$0.
 \$45,000 in new funding for Henrico County Public Schools to provide lapdesks and related equipment for students qualifying for McKinney-Vento assistance.
 \$10,000 in additional funding for the St. Joseph's Villa mobile grocery delivery program.
 \$105,000 in additional funding the Virginia LISC Micro Business Relief Fund.

December 9, 2020


Public Notice
Henrico County, Virginia
Amendment to the 2019-20 Annual Action Plan

On or about December 21, 2020, Henrico County, Virginia will submit to the U.S. Department of Housing and Urban Development an amendment to the Henrico County 2019-20 Annual Action Plan reprogramming CDBG-CV funds from the amount Held for Future Allocation totaling \$160,000. Reprogrammed CDBG-CV funds will be allocated to 2019-20 new and existing projects as follows:

- \$45,000 in new funding for Henrico County Public Schools to provide lapdesks and related equipment for students qualifying for McKinney-Vento assistance.
- \$10,000 in additional funding for the St. Joseph's Villa mobile grocery delivery program.
- \$105,000 in additional funding the Virginia LISC Micro Business Relief Fund.

A copy of the amendment summary is available for review at henrico.us/revit. For questions or additional information please call the Department of Community Revitalization at 501-7616. Comments and questions may also be submitted by email to revitalization@henrico.us. Please provide all comments by December 18, 2020.

Appendix K - Amendment #4, February 9, 2021: Resolution of the Board of Supervisors, CDBG-CV Sources and Uses of Funds, Notice of Public Hearing, Citizen Participation Comments, and Public Hearing Minutes

	<p>COUNTY OF HENRICO, VIRGINIA BOARD OF SUPERVISORS MINUTE</p>	<p>Agenda Item No. <u>58-21</u> Page No. 1 of 1</p>																								
<p>Agenda Title: RESOLUTION — Authorizing County Manager to Submit Fourth Amended Henrico County FY 2019-20 Annual Consolidated Action Plan; to Execute Additional CDBG Agreement; and to Execute Contracts for CDBG Activities</p>																										
<p>For Clerk's Use Only: Date: <u>2/9/2021</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:</p>	<p>BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Thornton</u> (2) _____ (2) _____</p> <p>REMARKS: APPROVED</p>	<table border="0" style="width: 100%;"> <thead> <tr> <th></th> <th style="text-align: center;">YES</th> <th style="text-align: center;">NO</th> <th style="text-align: center;">OTHER</th> </tr> </thead> <tbody> <tr> <td>Branin, T.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Schmitt, D.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </tbody> </table>		YES	NO	OTHER	Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	YES	NO	OTHER																							
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Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
<p>WHEREAS, Henrico County is an entitlement community under the United States Department of Housing and Urban Development (HUD) Community Development Block Grant (CDBG) Program, as authorized by Title 1 of the Housing and Community Development Act of 1974; and,</p> <p>WHEREAS, localities are required to submit an Annual Consolidated Action Plan (Plan) as a condition of receiving CDBG funds and the Board of Supervisors previously approved submission of the FY 2019-20 Plan that included proposed uses of CDBG funds for Fiscal Year 2019-20; and,</p> <p>WHEREAS, the Board of Supervisors on May 12, 2020, and September 22, 2020, approved the submission of amendments to the FY 2019-20 Annual Consolidated Action Plan to incorporate additional CDBG and ESG funds allocated by HUD using Coronavirus Aid, Relief, and Economic Security Act (CARES Act) funds; and,</p> <p>WHEREAS, HUD has allocated additional CDBG CARES Act funds of \$1,417,098 to Henrico County; and,</p> <p>WHEREAS, the County is required to submit an amended FY 2019-20 Plan as a condition of receiving the additional CDBG funds, and the Department of Community Revitalization has prepared the attached table summarizing the proposed uses of the additional CDBG funds.</p> <p>NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that it: (1) approves the submission to HUD of a fourth amended Plan that adds proposed uses of additional CDBG funds allocated under the CARES Act for Fiscal Year 2019-20; (2) authorizes the County Manager to execute an additional CDBG agreement with HUD; and (3) authorizes the County Manager to execute contracts with subrecipients for activities funded by the additional CDBG allocations, all in a form approved by the County Attorney.</p> <p>COMMENTS: The Director of Community Revitalization recommends approval of the Board paper, and the County Manager concurs.</p>																										
<p>By Agency Head <u>[Signature]</u> for <u>Eric Leobuyt</u> By County Manager <u>[Signature]</u></p>																										
<p>Copy to: _____</p> <p style="text-align: right;">Certified: _____ A Copy Teste: _____ Clerk, Board of Supervisors</p> <p style="text-align: right;">Date: _____</p>																										

CDBG-CV Third Tranche Allocation

Recommended Uses of CARES Act CDBG Funds February 9, 2021	
Sources of Funds	
CARES Act Special Allocation September 2020	\$1,417,098
Uses	
Program	
Amount	
1. Henrico Social Services - COVID-19 Rental Assistance	\$200,000
2. Partnership for Housing Affordability – Housing Resource Line	\$71,000
3. St. Joseph’s Villa - Mobile Grocery Delivery Program	\$15,000
4. Virginia LISC - Henrico Small Business Transformation Program	\$350,000
5. Henrico Media Services - COVID-19 Vaccine Outreach	\$40,000
Subtotal	\$676,000
6. Held for Future Board Allocation	\$741,098
Total	\$1,417,098

Notice for Feb 9, 2021, Board Meeting for Action Plan Amendment #4
 Richmond Times Dispatch, January 29, 2021

MEETINGS & EVENTS	MEETINGS & EVENTS
Notice of Public Hearing	
Amendment to the Henrico County 2019-20 Annual Action Plan	
The Henrico County Board of Supervisors will hold a public hearing on Tuesday, February 9, 2021, at 7:00 PM in the Board Room in the County Administration Building at Parham and Hungary Spring Roads to consider a resolution to amend the 2019-20 Annual Consolidated Action Plan for the proposed uses of Community Development Block Grant CARES Act funds (CDBG-CV).	
The following projects have been proposed for funding:	
Henrico Social Services – COVID Rental Assistance. CDBG-CV: \$200,000.	
Partnership for Housing Affordability – PHA Housing Resource Line.	
CDBG-CV: \$71,000.	
Virginia LISC – Small Business Transformation Program. CDBG-CV:	
\$350,000.	
Henrico Media Services – COVID-19 Vaccine Outreach. CDBG-CV:	
\$40,000.	
St. Joseph's Villa – St. Joseph's Villa Mobile Grocery Delivery Program.	
CDBG-CV: \$15,000.	
Held for future Board Allocation – CDBG-CV: \$741,098.	
Anyone may attend the meeting and express an opinion on the above matter. In addition, anyone may be heard remotely during the meeting by phone or through the internet by completing and submitting the signup form in advance of the meeting. The signup form is available at https://henrico.us/services/citizen-participation-registration/ . Alternatively, anyone may submit written comments in advance of the meeting by email to har66@henrico.us , through the County's webpage listed above, or by regular mail to Clerk, Henrico County Board of Supervisors, P.O. Box 90775, Henrico, VA 23273-0775. Any written comments received in advance of the meeting will be provided to the Board of Supervisors before the hearing and included in the record of the hearing.	
A copy of the proposed resolution is available for examination in the lobby of the County Administration Building at Parham and Hungary Spring Roads between 8:00 am. and 4:30 pm. each business day, in the Office of the County Manager in the same building by appointment, and online at https://henrico.us/services/citizen-participation-registration/ and at https://henrico.us/revit .	
For additional information, please call the Department of Community Revitalization at (804) 501-7617 or email revitalization@henrico.us .	
Public Hearing on Community Development Needs and	

February 9, 2021, Action Plan Amendment Citizen Participation Comments

No comments were received prior to, or at, the public hearing regarding the proposed amendment.

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
REGULAR MEETING
February 9, 2021

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, February 9, 2021, at 7:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

Members of the Board Present:

Daniel J. Schmitt, Chairman, Brookland District
Patricia S. O'Bannon, Vice-Chairman, Tuckahoe District
Thomas M. Branin, Three Chopt District
Tyrone E. Nelson, Varina District
Frank J. Thornton, Fairfield District

Other Officials Present:

John A. Vithoukas, County Manager
J. T. (Tom) Tokarz, County Attorney
Tanya Brackett Harding, CMC, Assistant to the County Manager/Clerk to the Board
Cari Tretina, Assistant to the County Manager/Chief of Staff
Benjamin A. Sheppard, Director of Public Relations

Mr. Schmitt called the meeting to order at 7:00 p.m.

Rollin Mohler, Chaplain for the Henrico County Police Division, delivered the invocation.

On motion of Mrs. O'Bannon, seconded by Mr. Thornton, the Board approved the minutes of the January 26, 2021, regular and special meetings.

The vote of the Board was as follows:

Yes: Schmitt, O'Bannon, Branin, Nelson, Thornton

No: None

MANAGER'S COMMENTS

Mr. Vithoukas outlined a once-in-a-generation compensation plan to increase pay for all General Government and Schools employees without increasing taxes. The proposal includes a 2% scale adjustment in April for all employees; market adjustments in April for Public Safety, Schools, and other targeted positions; a one-step merit increase of 2.4% in June; and longevity step increases in October for employees with 10 years and more of service. Mr. Vithoukas stated that the proposed plan would make Henrico employees the best-paid public employees in the region. Mr. Vithoukas thanked Yvette George, Director of Human Resources, and her staff for their efforts.

The vote of the Board was as follows:

Yes: Schmitt, O'Bannon, Branin, Nelson, Thornton

No: None

PUBLIC HEARINGS – OTHER ITEMS

58-21 Resolution - Authorizing County Manager to Submit Fourth Amended Henrico County FY 2019-20 Annual Consolidated Action Plan; to Execute Additional CDBG Agreement; and to Execute Contracts for CDBG Activities.

No one from the public spoke in opposition to this item.

On motion of Mrs. O'Bannon, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution.

59-21 Ordinance - Vacation of Portion of Alley - Westwood Subdivision - Brookland District.

No one from the public spoke in opposition to this item.

On motion of Mrs. O'Bannon, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached ordinance.

60-21 Ordinance - Vacation of Building Line - Westham Subdivision - Tuckahoe District.

No one from the public spoke in opposition to this item.

On motion of Mrs. O'Bannon, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached ordinance.

61-21 Ordinance - Vacation of Portion of Drainage Easement - Countryside Subdivision - Tuckahoe District.

No one from the public spoke in opposition to this item.

On motion of Mrs. O'Bannon, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached ordinance.

62-21 Resolution - Signatory Authority - Conveyance of Real Property - Well Site at 302 Woodview Drive - Varina District.

No one from the public spoke in opposition to this item.

On motion of Mr. Nelson, seconded Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

Note: interim pages from the full set of minutes are not included. For a full set of minutes including all other items from this meeting go to <https://henrico.us/supervisors/supervisors-agenda-o-gram/>.

Appendix L - Amendment #5, March 23, 2021: Resolution of the Board of Supervisors, CDBG-CV and ESG-CV Sources and Uses of Funds, Notice of Public Hearing, Citizen Participation Comments, and Public Hearing Minutes



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. *89-21*
Page No. 1 of 1

Agenda Title: RESOLUTION — Authorizing County Manager to Submit Fifth Amended Henrico County FY 2019-20 Annual Consolidated Action Plan and to Execute Contracts for CDBG and ESG Activities

For Clerk's Use Only: Date: <i>3/23/2021</i> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <i>O'Bannon</i> Seconded by (1) <i>Thornton</i> (2) _____ (2) _____ REMARKS: APPROVED	<table border="0"> <tr> <td></td> <td>YES</td> <td>NO</td> <td>OTHER</td> </tr> <tr> <td>Branin, T.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Schmitt, D.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>		YES	NO	OTHER	Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	YES	NO	OTHER																							
Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

WHEREAS, Henrico County is an entitlement community under the United States Department of Housing and Urban Development (HUD) Community Development Block Grant (CDBG) Program, as authorized by Title I of the Housing and Community Development Act of 1974; and,

WHEREAS, Henrico County is an entitlement community under the HUD Emergency Solutions Grants (ESG) Program, as authorized by the Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009; and,

WHEREAS, localities are required to submit an Annual Consolidated Action Plan (Plan) as a condition of receiving CDBG funds, and the Board of Supervisors previously approved submission of the FY 2019-20 Plan that included proposed uses of CDBG and ESG funds for FY 2019-20; and,

WHEREAS, the Board of Supervisors on May 12, 2020, September 22, 2020, and February 9, 2021, approved the submission of amendments to the FY 2019-20 Plan to incorporate additional CDBG and ESG funds allocated by HUD using Coronavirus Aid, Relief, and Economic Security Act (CARES Act) funds; and,

WHEREAS, the Board of Supervisors has now identified uses for ESG and CDBG funds previously designated as "Held for Future Board Allocation;" and

WHEREAS, the County is required to submit an amended FY 2019-20 Plan in order to reallocate these funds, and the Department of Community Revitalization has prepared the attached table summarizing the proposed uses of the additional CDBG funds.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that it: (1) approves the submission to HUD of a fifth amended Plan that adds proposed uses of additional CDBG and ESG funds allocated under the CARES Act for FY 2019-20; and (2) authorizes the County Manager to execute contracts with subrecipients for activities funded with these CDBG and ESG allocations, all in a form approved by the County Attorney.

COMMENTS: The Director of Community Revitalization recommends approval of the Board paper, and the County Manager concurs.

By Agency Head _____ *[Signature]* By County Manager _____ *[Signature]*

Copy to: _____
 Certified: _____
 A Copy Teste: _____
 Clerk, Board of Supervisors
 Date: _____

**Recommended Uses of CARES Act CDBG and ESG Funds
March 23, 2021**

Sources of CDBG-CV Funds

Held for Future Board Allocation	\$741,098
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Uses of CDBG-CV Funds

1. OAR of Richmond - Re-entry Housing Support	\$40,000
2. HumanKind - Workforce Support to Mitigate Covid-19	\$340,000
3. Central Virginia Legal Aid Society - Civil Justice COVID-19 Relief	\$64,000
4. Circle Center Adult Day Services – Air purifying units and equipment	\$22,000
Subtotal	\$466,000
<i>Remaining CDBG-CV Amount Held for Future Allocation</i>	275,098

Sources of ESG-CV Funds

Held for Future Board Allocation	\$100,000
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Uses of ESG-CV Funds

1. Housing Families First – Hilliard House Emergency Shelter Renovation	\$100,000
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Notice of March 23, 2021, Amendment Public Comment Period

Meeting notice published in Richmond Times-Dispatch on March 13, 2021

Notice of Public Hearing Amendment to the Henrico County 2019-20 Annual Action Plan

The Henrico County Board of Supervisors will hold a public hearing on Tuesday, March 23, 2021, at 7:00 PM in the Board Room in the County Administration Building at Parham and Hungary Spring Roads to consider a resolution to amend the 2019-20 Annual Consolidated Action Plan for the proposed uses of Community Development Block Grant (CDBG-CV) and Emergency Solution Grant (ESG-CV) CARES Act funds.

The following projects are proposed for funding from funds previously designated as Held for Future Board Allocation:

HumanKind – Workforce Support. CDBG-CV: \$340,000.

Central Virginia Legal Aid Society – Civil Justice COVID-19 Relief Program. CDBG-CV: \$64,000.

OAR- Richmond – Re-Entry Housing Support. CDBG-CV: \$40,000.

Circle Center Adult Day Services – Air purifier equipment, cleaning equipment, and building modifications. CDBG-CV: \$22,000.

Housing Families First – Emergency Shelter Rehabilitation. ESG-CV: \$100,000

Anyone may attend the meeting and express an opinion on the above matter. In addition, anyone may be heard remotely during the meeting by phone or through the internet by completing and submitting the signup form in advance of the meeting. The signup form is available at <https://henrico.us/services/citizen-participation-registration/>. Alternatively, anyone may submit written comments in advance of the meeting by email to har66@henrico.us, through the County's webpage listed above, or by regular mail to Clerk, Henrico County Board of Supervisors, P.O. Box 90775, Henrico, VA 23273-0775. Any written comments received in advance of the meeting will be provided to the Board of Supervisors before the hearing and included in the record of the hearing.

A copy of the proposed resolution is available for examination in the lobby of the County Administration Building at Parham and Hungary Spring Roads between 8:00 am. and 4:30 pm. each business day, in the Office of the County Manager in the same building by appointment, and online at <https://henrico.us/services/citizen-participation-registration/> and at <https://henrico.us/revit>.

For additional information, please call the Department of Community Revitalization at (804) 501-7617 or email revitalization@henrico.us.

March 23, 2021, Action Plan Amendment Citizen Participation Comments

No comments were received prior to, or at, the public hearing regarding the proposed amendment.

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
REGULAR MEETING
March 23, 2021

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, March 23, 2021, at 6:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

Members of the Board Present:

Daniel J. Schmitt, Chairman, Brookland District
Patricia S. O'Bannon, Vice-Chairman, Tuckahoe District
Thomas M. Branin, Three Chopt District
Tyrone E. Nelson, Varina District
Frank J. Thornton, Fairfield District

Other Officials Present:

John A. Vithoukias, County Manager
J. T. (Tom) Tokarz, County Attorney
Tanya Brackett Harding, CMC, Assistant to the County Manager/Clerk to the Board
W. Brandon Hinton, Deputy County Manager for Administration
Cari Tretina, Assistant to the County Manager/Chief of Staff
Benjamin A. Sheppard, Director of Public Relations

Mr. Schmitt called the meeting to order at 6:02 p.m.

Keyno Paraiso, Lead Pastor for Wave Church, delivered the invocation.

PUBLIC HEARING

87-21 Resolution - Approval of Operating and Capital Annual Fiscal Plans for FY 2021-22 and Allocation of Car Tax Relief for Tax Year 2021.

Brandon Hinton, Deputy County Manager for Administration, summarized the FY2021-22 proposed budget. He highlighted targeted pay increases, restoration of funds made possible by a number of program efficiencies, \$224 million in capital facilities investments, the completion of 2016 referendum projects, and the allocation of 82% of the budget increase to education and public safety.

The following persons addressed the Board during the public hearing:

- Jason Young, Executive Director of Community Brain Injuries, reviewed the role that his organization plays as a safety net provider in the local and regional human services structure and updated the Board on how the organization is responding to COVID-19.

surveys that a consultant reported had the highest scores ever seen from a local government.

Tony McDowell, Deputy County Manager for Public Safety, gave the biweekly COVID-19 update to the Board. He stated that the Richmond Raceway is uniquely positioned to become a regional vaccination center because of its proven ability to administer large number of vaccine doses and asked that the Virginia Department of Health prioritize it like regional community vaccination centers.

BOARD OF SUPERVISORS' COMMENTS

Mrs. O'Bannon noted the passing of Jane Hardin Bren who passed away on March 21.

Mr. Branin thanked the Three Chopt Presbyterian Church for the opportunity to discuss the budget in a socially distanced outdoor meeting on March 20.

Mr. Nelson acknowledged the life of Dimple Gardenia Ross Bassett, long time nurse for Highland Springs High School, who died on March 15.

RECOGNITION OF NEWS MEDIA

There were no media representatives present.

PUBLIC HEARING ITEMS

88-21 Resolution - Authorizing the Issuance of Not to Exceed \$17,000,000 Principal Amount of County Projects VRA Special Fund Revenue Bonds, Series 2021 of the County of Henrico, Virginia, to Be Sold to the Virginia Resources Authority.

No one from the public spoke in opposition to this item.

On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this resolution – see attached resolution.

89-21 Resolution - Authorizing County Manager to Submit Fifth Amended Henrico County FY 2019-20 Annual Consolidated Action Plan and to Execute Contracts for CDBG and ESG Activities.

No one from the public spoke in opposition to this item.

On motion of Mrs. O'Bannon, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution.

PUBLIC COMMENTS

Michelle Krushelnisky, a resident of the Tuckahoe District, asked the Board to look into animal bite protocols in the County when a pet owner has proof that the owner's animal is vaccinated against rabies.

Note: interim pages from the full set of minutes are not included. For a full set of minutes including all other items from this meeting go to <https://henrico.us/supervisors/supervisors-agenda-o-gram/>.

Appendix M - Amendment #6, July 13, 2021: Resolution of the Board of Supervisors, CDBG-CV and ESG-CV Sources and Uses of Funds, Notice of Public Hearing, Citizen Participation Comments, and Public Hearing Minutes

	<p>COUNTY OF HENRICO, VIRGINIA BOARD OF SUPERVISORS MINUTE</p>	<p>Agenda Item No. <u>210-21</u> Page No. 1 of 2</p>																								
<p>Agenda Title: RESOLUTION — Authorizing County Manager to Submit Sixth Amended Henrico County FY 2019-20 Annual Consolidated Action Plan and to Execute Contracts for CDBG and ESG Activities</p>																										
<p>For Clerk's Use Only: Date: <u>7/13/2024</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:</p>	<p>BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>Nelson</u> Seconded by (1) <u>Branin</u> (2) _____ (2) _____</p> <p>REMARKS: APPROVED</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th>YES</th> <th>NO</th> <th>OTHER</th> </tr> </thead> <tbody> <tr> <td>Branin, T.</td> <td style="text-align: center;">✓</td> <td style="text-align: center;">—</td> <td style="text-align: center;">—</td> </tr> <tr> <td>Nelson, T.</td> <td style="text-align: center;">✓</td> <td style="text-align: center;">—</td> <td style="text-align: center;">—</td> </tr> <tr> <td>O'Bannon, P.</td> <td style="text-align: center;">✓</td> <td style="text-align: center;">—</td> <td style="text-align: center;">—</td> </tr> <tr> <td>Schmitt, D.</td> <td style="text-align: center;">✓</td> <td style="text-align: center;">—</td> <td style="text-align: center;">—</td> </tr> <tr> <td>Thornton, F.</td> <td style="text-align: center;">✓</td> <td style="text-align: center;">—</td> <td style="text-align: center;">—</td> </tr> </tbody> </table>		YES	NO	OTHER	Branin, T.	✓	—	—	Nelson, T.	✓	—	—	O'Bannon, P.	✓	—	—	Schmitt, D.	✓	—	—	Thornton, F.	✓	—	—
	YES	NO	OTHER																							
Branin, T.	✓	—	—																							
Nelson, T.	✓	—	—																							
O'Bannon, P.	✓	—	—																							
Schmitt, D.	✓	—	—																							
Thornton, F.	✓	—	—																							
<p>WHEREAS, Henrico County is an entitlement community under the United States Department of Housing and Urban Development (HUD) Community Development Block Grant (CDBG) Program, as authorized by Title 1 of the Housing and Community Development Act of 1974; and,</p> <p>WHEREAS, Henrico County is an entitlement community under the HUD Emergency Solutions Grants (ESG) Program, as authorized by the Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009; and,</p> <p>WHEREAS, localities are required to submit an Annual Consolidated Action Plan (Plan) as a condition of receiving CDBG and ESG funds, and the Board of Supervisors previously approved submission of the FY 2019-20 Plan that included proposed uses of CDBG and ESG funds for FY 2019-20; and,</p> <p>WHEREAS, the Board of Supervisors on May 12, 2020, September 22, 2020, February 9, 2021, and March 23, 2021, approved the submission of amendments to the FY 2019-20 Plan to incorporate additional CDBG and ESG funds and additional uses of funds allocated by HUD under the Coronavirus Aid, Relief, and Economic Security Act (CARES Act); and,</p> <p>WHEREAS, the Board of Supervisors wishes to reallocate these funds among existing uses, and,</p> <p>WHEREAS, the County is required to submit an amended FY 2019-20 Plan in order to reallocate these funds, and the Department of Community Revitalization has prepared the attached table summarizing the proposed reallocation of funds.</p>																										
<p>By Agency Head </p>	<p>By County Manager </p>																									
<p>Copy to: _____</p>	<p>Certified: _____ A Copy Teste: _____ Clerk, Board of Supervisors</p>	<p>Date: _____</p>																								

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 210-21
Page No. 2 of 2

Agenda Title: RESOLUTION — Authorizing County Manager to Submit Sixth Amended Henrico County FY 2019-20 Annual Consolidated Action Plan and to Execute Contracts for CDBG and ESG Activities

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that it: (1) approves the submission to HUD of a sixth amended Plan that reallocates CDBG and ESG funds allocated under the CARES Act for FY 2019-20; and (2) authorizes the County Manager to execute contracts with subrecipients for activities funded with these reallocations, all in a form approved by the County Attorney.

COMMENTS: The Director of Community Revitalization recommends approval of the Board paper, and the County Manager concurs.

**Proposed
Reallocation of 2019-20 CDBG-CV and ESG-CV Funds**

Sources of Funds

Fund Type	Program	Amount
CDBG-CV	Henrico Area Mental Health & Developmental Services Homeless Prevention	\$49,062.47
ESG-CV	Henrico County Department of Social Services COVID-19 Recovery Rental Assistance	\$120,000.00
	Total	\$169,062.47

Uses of Funds

Fund Type	Program	Amount
CDBG-CV	Henrico County Department of Social Services COVID-19 Recovery Rental Assistance	\$49,062.47
ESG-CV	CARITAS Shelter and Case Management	\$90,000.00
ESG-CV	Commonwealth Catholic Charities Homeless Outreach and Diversion	\$30,000.00
	Total	\$169,062.47

Notice of Public Hearing on the Submission of the Henrico County 2021-22 Annual Action Plan and Amendment to 2019-20 Annual Action Plan

Henrico County is a participant in the federal Community Development Block Grant (CDBG), HOME Investment Partnerships Program Grant (HOME), and Emergency Solutions Grant (ESG) and is required to submit an Annual Action Plan to the U.S. Department of Housing and Urban Development by August 16, 2021. The Henrico County Board of Supervisors will hold a public hearing on Tuesday, July 13, 2021 at 7:00 PM in the Board Room of the County Administration Building at East Parham and Hungary Spring Roads to consider a resolution to authorize submission of the 2021-22 Annual Action Plan and to approve the proposed use of funds for 2021-22, and consider a resolution to amend the 2019-20 Annual Action Plan for a proposed reallocation of CARES Act CDBG-CV and ESG-CV funds.

The 2021-22 Annual Action Plan identifies funding for the 2021-22 program year as follows:

2021-22 CDBG Entitlement Grant	\$1,747,341
2021-22 HOME Entitlement Grant	\$887,581
2021-22 Emergency Solutions Entitlement Grant	\$147,536
Total Funds Available	\$2,782,458

The following projects are recommended for funding in 2021-22:

- CDBG and HOME Program Administration** – CDBG: \$290,000; HOME: \$88,500.
- Commercial Assistance Program** – administration of the Enterprise Zone and Commercial Assistance program. CDBG: \$215,000.
- CONNECT Program** – afterschool and summer program for at-risk youth. CDBG: \$160,000.
- project:HOMES Homeowner Rehabilitation Program** – rehabilitation of homes of elderly and/or disabled low-income homeowners. CDBG: \$176,162; HOME: \$456,581.
- project:HOMES Critical Home Repair Program** – home repairs for low-income homeowners. CDBG: \$596,929.
- Habitat for Humanity Critical Home Repair Program** – home repairs for low-income homeowners. CDBG: \$70,000.
- HOME Inc. Downpayment Assistance** – counseling and down payment and closing costs assistance for first-time homebuyers. CDBG: \$41,250; HOME: \$142,500.
- Southside Community Development & Housing Corp. Downpayment Assistance** – counseling and down payment and closing costs assistance for first-time homebuyers. CDBG: \$18,000; HOME: \$65,000.
- CHDO Activities Rehab for Sale** – purchase and rehabilitation of vacant single-family homes or construction of new homes to be sold to first-time low-income homebuyers. HOME: \$135,000.
- Commonwealth Catholic Charities Housing Stabilization Program** – targeted homelessness prevention and diversion. CDBG: \$30,000.
- Safe Harbor** – support for a human trafficking emergency shelter. CDBG: \$100,000.
- Central Virginia Legal Aid Society Housing Law Outreach and Assistance** – legal assistance and housing law outreach. CDBG: \$50,000.
- ESG Program Administration** – ESG: \$11,025.
- Housing Families First** – Hilliard House emergency shelter program – ESG: \$44,511.
- CARITAS** – case management for shelter clients – ESG: \$20,000.
- YWCA of Richmond** – EmpowerNet hotline – ESG: \$15,500.
- Homeward** – homeless management information system – ESG: \$2,500.
- Commonwealth Catholic Charities** – homeless outreach – ESG: \$24,000.
- HomeAgain** – rapid rehousing program – \$30,000.

The proposed amendment to the 2019-20 Annual Action Plan provides for the following reprogramming of funds among existing 2019-20 projects: \$49,062.47 of CDBG-CV funds from Henrico Area Mental Health & Development Services Homeless Prevention to Henrico County Department of Social Services COVID-19 Recovery Rental Assistance; \$90,000 of ESG-CV funds from HCDSS COVID-19 Recovery Rental Assistance to CARITAS Shelter and Case Management; and \$30,000 of ESG-CV funds from HCDSS COVID-19 Recovery Rental Assistance to Commonwealth Catholic Charities Homeless Outreach and Diversion.

Anyone may attend the meeting and express an opinion on the above matter. In addition, anyone may be heard remotely during the meeting by phone or through the internet by completing and submitting the signup form in advance of the meeting. The signup form is available at <https://henrico.us/services/citizen-participation-registration/>. Alternatively, anyone may submit written comments in advance of the meeting by email to har66@henrico.us, through the County's webpage listed above, or by regular mail to Clerk, Henrico County Board of Supervisors, P.O. Box 90775, Henrico, VA 23273-0775. Any written comments received in advance of the meeting will be provided to the Board of Supervisors before the hearing and included in the record of the hearing.

The proposed 2021-2022 Annual Action Plan and the proposed Amended 2019-20 Annual Action Plan are available for review at the Henrico County Department of Community Revitalization at 4905 Dickens Road, Suite 200 during normal business hours and can also be viewed online at henrico.us/revit. Online access is available at all County libraries. For additional information, or to provide comments, please call the Department of Community Revitalization at 501-7617 or email revitalization@henrico.us.

July 13, 2021, Action Plan Amendment Citizen Participation Comments

No comments were received prior to, or at, the public hearing regarding the proposed amendment.

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
REGULAR MEETING
July 13, 2021

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, July 13, 2021, at 7:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

Members of the Board Present:

Daniel J. Schmitt, Chairman, Brookland District
Patricia S. O'Bannon, Vice-Chairman, Tuckahoe District
Thomas M. Branin, Three Chopt District
Tyrone E. Nelson, Varina District
Frank J. Thornton, Fairfield District

Other Officials Present:

John A. Vithoulkas, County Manager
J. T. (Tom) Tokarz, County Attorney
Tanya N. Brackett, CMC, Assistant to the County Manager/Clerk to the Board
W. Brandon Hinton, Deputy County Manager for Administration
Monica Smith-Callahan, Deputy County Manager for Community Affairs
Cari Tretina, Assistant to the County Manager/Chief of Staff
Benjamin A. Sheppard, Director of Public Relations

Mr. Schmitt called the meeting to order at 7:00 p.m.

Steven Boots, Chaplain for the Henrico Police Division, delivered the invocation. Mr. Schmitt recognized the youth group from Mt. Victory Baptist Church who were in attendance with Pastor Boots for the invocation.

On motion of Mrs. O'Bannon, seconded by Mr. Nelson, and by unanimous vote, the Board approved the June 22, 2021, Regular and Special Meeting Minutes.

The vote of the Board was as follows:

Yes: Schmitt, O'Bannon, Branin, Nelson, Thornton

No: None

MANAGER'S COMMENTS

There were no comments from the Manager.

Planning; and

- (iii) interior walls shall be constructed, at a minimum, with a combination of building materials and construction techniques as shown on the attached *sound control requirements attached as Exhibit C* (see case file);
- (c) All signage shall be limited to signage permitted in the B-2 Business District;
- (d) Hours of operation shall be limited to hours permitted in the B-2 Business District.

The vote of the Board was as follows:

Yes: Schmitt, O'Bannon, Branin, Nelson, Thornton

No: None

209-21
REZ2020-
00039
Tuckahoe

Brian Kelmar: Request to amend proffers accepted with Rezoning case C-69C-85 on Parcel 741-741-8889 located on the south line of Patterson Avenue (State Route 6), approximately 125' east of its intersection with Pump Road. The applicant proposes to amend Proffer #4 to allow a detached, changeable message sign. The existing zoning is B-2C Business District (Conditional). The 2026 Comprehensive Plan recommends Office.

Mr. Vithoulkas announced the case had been withdrawn by the applicant.

PUBLIC HEARINGS - OTHER ITEMS

210-21

Resolution - Authorizing County Manager to Submit Sixth Amended *Henrico County FY 2019-20 Annual Consolidated Action Plan and to Execute Contracts for CDBG and ESG Activities.*

No one from the public spoke in opposition to this item.

On *motion of Mr. Nelson, seconded by Mr. Branin, and by unanimous vote, the Board approved this item - see attached resolution.*




211-21

Resolution - Authorizing County Manager to Submit the *Henrico County Annual Consolidated Action Plan, Including the CDBG, HOME and ESG Program Plans for FY 2021-22; to Execute the CDBG, HOME and ESG Agreements for FY 2021-22; and to Execute Contracts to Implement the CDBG, HOME and ESG Activities.*

Kristen Vinagro, Director of Communications for Richmond Habitat for Humanity and Cathy Easter, Executive Director of Safe Harbor, thanked the Board for allocating funding.

Note: interim pages from the full set of minutes are not included. For a full set of minutes including all other items from this meeting go to <https://henrico.us/supervisors/supervisors-agenda-o-gram/>.

Appendix N - Amendment #7, December 14, 2021: Resolution of the Board of Supervisors, ESG-CV Sources and Uses of Funds, Notice of Public Hearing, Citizen Participation Comments, and Public Hearing Minutes

	<p>COUNTY OF HENRICO, VIRGINIA BOARD OF SUPERVISORS MINUTE</p>	<p>Agenda Item No. <u>420-21</u> Page No. 1 of 1</p>																								
<p>Agenda Title: RESOLUTION — Authorizing County Manager to Submit Seventh Amended Henrico County FY 2019-20 Annual Consolidated Action Plan and to Execute Contracts for ESG Activities</p>																										
<p>For Clerk's Use Only: Date: <u>12/14/2021</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____</p>	<p>BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>Shonte</u> Seconded by (1) <u>O'Bannon</u> (2) _____ (2) _____</p> <p>REMARKS: APPROVED</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th>YES</th> <th>NO</th> <th>OTHER</th> </tr> </thead> <tbody> <tr> <td>Branin, T.</td> <td style="text-align: center;">✓</td> <td></td> <td></td> </tr> <tr> <td>Nelson, T.</td> <td style="text-align: center;">✓</td> <td></td> <td></td> </tr> <tr> <td>O'Bannon, P.</td> <td style="text-align: center;">✓</td> <td></td> <td></td> </tr> <tr> <td>Schmitt, D.</td> <td style="text-align: center;">✓</td> <td></td> <td></td> </tr> <tr> <td>Thornton, F.</td> <td style="text-align: center;">✓</td> <td></td> <td></td> </tr> </tbody> </table>		YES	NO	OTHER	Branin, T.	✓			Nelson, T.	✓			O'Bannon, P.	✓			Schmitt, D.	✓			Thornton, F.	✓		
	YES	NO	OTHER																							
Branin, T.	✓																									
Nelson, T.	✓																									
O'Bannon, P.	✓																									
Schmitt, D.	✓																									
Thornton, F.	✓																									
<p>WHEREAS, Henrico County is an entitlement community under the United States Department of Housing and Urban Development (HUD) Emergency Solutions Grants (ESG) Program, as authorized by the Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009; and,</p> <p>WHEREAS, localities are required to submit an Annual Consolidated Action Plan (Plan) as a condition of receiving ESG funds, and the Board of Supervisors previously approved submission of the FY 2019-20 Plan that included proposed uses of ESG funds for FY 2019-20; and,</p> <p>WHEREAS, the Board of Supervisors on May 12, 2020, September 22, 2020, February 9, 2021, March 23, 2021, and July 13, 2021, approved the submission of amendments to the FY 2019-20 Plan to incorporate additional Community Development Block Grant (CDBG) and ESG funds and additional uses of funds allocated by HUD under the Coronavirus Aid, Relief, and Economic Security Act (CARES Act); and,</p> <p>WHEREAS, the Board of Supervisors wishes to reallocate ESG funds among existing and new uses, and,</p> <p>WHEREAS, the County is required to submit an amended FY 2019-20 Plan in order to reallocate ESG funds, and the Department of Community Revitalization has prepared the attached table summarizing the proposed reallocation of funds.</p> <p>NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that it: (1) approves the submission to HUD of a seventh amended Plan that reallocates ESG funds allocated under the CARES Act for FY 2019-20; and (2) authorizes the County Manager to execute contracts with subrecipients for activities funded with these reallocations, all in a form approved by the County Attorney.</p> <p>COMMENTS: The Director of Community Revitalization recommends approval of the Board paper, and the County Manager concurs.</p>																										
<p>By Agency Head  By County Manager </p> <hr style="border: 1px solid black;"/> <p style="text-align: right;">Certified: A Copy Teste: _____ Clerk, Board of Supervisors</p> <p>Copy to: _____ Date: _____</p>																										

**Proposed
Reallocation of 2019-20 ESG-CV Funds**

Sources of Funds

Fund Type	Program	Amount
ESG-CV	Henrico County Department of Social Services COVID-19 Recovery Rental Assistance	\$172,191
ESG-CV	Salvation Army Emergency COVID-19 Shelter	\$25,000
ESG-CV	Housing Families First Rapid Re-housing Program	\$23,000
	Total	\$220,191

Uses of Funds

Fund Type	Program	Amount
ESG-CV	Housing Families First – Hilliard Housing Pandemic Response Shelter	\$23,000
ESG-CV	Commonwealth Catholic Charities – Regional Inclement Weather Shelter	\$165,000
ESG-CV	ESG-CV Program Administration	\$32,191
	Total	\$220,191

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CITY CLERK

Notice of Public Hearing

Amendment to the Henrico County 2019-20 Annual Action Plan

The Henrico County Board of Supervisors will hold a public hearing on Tuesday, December 14, 2021, at 7:00 PM in the Board Room in the County Administration Building at Parham and Hungary Spring Roads to consider a resolution to amend the 2019-20 Annual Consolidated Action Plan to reallocate Emergency Solution Grant (ESG-CV) CARES Act funds totaling \$220,191 as follows: from Henrico County Department of Social Services - Rental Assistance (\$172,191); from Salvation Army Emergency COVID-19 Shelter (\$25,000); from Housing Families First Rapid Rehousing program (\$23,000); to Housing Families First - Hilliard Housing Pandemic Response Shelter (\$23,000); to ESG-CV Program Administration (\$32,191) and; to Commonwealth Catholic Charities - Regional In-clement Weather Shelter (\$165,000).

Anyone may attend the meeting and express an opinion on the above matter. In addition, anyone may be heard remotely during the meeting by phone or through the internet by completing and submitting the signup form in advance of the meeting. The signup form is available at <https://henrico.us/services/Board-of-Supervisors-Meeting-Participation-Registration/>. Alternatively, anyone may submit written comments in advance of the meeting by email to bra151@henrico.us, through the County's webpage listed above, or by regular mail to Clerk, Henrico County Board of Supervisors, P.O. Box 90775, Henrico, VA 23273-0775. Any written comments received in advance of the meeting will be provided to the Board of Supervisors before the hearing and included in the record of the hearing.

The proposed amended 2019-20 Annual Action Plan is available for review at the Henrico County Department of Community Revitalization at 4905 Dickens Road, Suite 200, during normal business hours and can also be viewed online at <https://henrico.us/revit>. Online access is available at all County libraries. For additional information, or to provide comments, please contact the Department of Community Revitalization at (804) 501-7617 or email revitalization@henrico.us.

December 14, 2021, Action Plan Amendment Citizen Participation Comments

No comments were received prior to, or at, the public hearing regarding the proposed amendment.

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
REGULAR MEETING
December 14, 2021

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, December 14, 2021, at 7:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

Members of the Board Present:

Daniel J. Schmitt, Chairman, Brookland District
Patricia S. O'Bannon, Vice-Chairman, Tuckahoe District
Thomas M. Branin, Three Chopt District
Tyrone E. Nelson, Varina District
Frank J. Thornton, Fairfield District

Other Officials Present:

John A. Vithoukias, County Manager
J. T. (Tom) Tokarz, County Attorney
Tanya N. Brackett, CMC, Assistant to the County Manager/Clerk to the Board
W. Brandon Hinton, Deputy County Manager for Administration
Monica Smith-Callahan, Deputy County Manager for Community Affairs
Anthony E. McDowell, Deputy County Manager for Public Safety
Cari Tretina, Assistant to the County Manager/Chief of Staff
Steven J. Yob, Deputy County Manager for Community Operations
Benjamin A. Sheppard, Director of Public Relations

Jeanetta Lee, Chaplain for the Henrico Police Division, delivered the invocation.

On motion of Mrs. O'Bannon, seconded by Mr. Thornton, and by unanimous vote, the Board approved the November 30, 2021, Regular and Special Meeting Minutes.

MANAGER'S COMMENTS

Mr. Vithoukias recognized Tanya Brackett and Rebecca Slough, co-chairs of the County's Christmas Mother effort, who reported that County employees collected 221 new books, 53 blankets, 308 articles of clothing, 34 bikes and helmets, 132 toys, and 1,178 miscellaneous items. They also presented a check for \$14,977.21 to Blanche Moore, the 2021 Henrico Christmas Mother. Mrs. Moore gave a brief update about the program and thanked everyone who had assisted in donating, collecting, and distributing items for the program.

BOARD OF SUPERVISORS' COMMENTS

Mr. Nelson noted the Glen Allen High School athletes in the audience for recognition for winning two state championships and stated that students from Varina High School would be recognized for their state championship in January.

The vote of the Board was as follows:

Yes: Schmitt, O'Bannon, Branin, Nelson, Thornton

No: None

418-21 Resolution - Amendments to FY 2021-22 Annual Fiscal Plan.

No one from the public spoke in opposition to this item.

On motion of Mr. Branin, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

419-21 Resolution - Amendments to FY 2021-22 Annual Fiscal Plan - American Rescue Plan Act - Coronavirus State and Local Fiscal Recovery Funds for Henrico County Public Schools.

No one from the public spoke in opposition to this item.

On motion of Mr. Thornton, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

420-21 Resolution - Authorizing County Manager to Submit Seventh Amended Henrico County FY 2019-20 Annual Consolidated Action Plan and to Execute Contracts for ESG Activities.

No one from the public spoke in opposition to this item.

On motion of Mr. Thornton, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

421-21 Resolution - Signatory Authority - Boundary Line Adjustments - Virginia Center Commons - Fairfield District.

No one from the public spoke in opposition to this item.

On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

GENERAL AGENDA

Mr. Vithoukias announced the next two items were companion cases to the previous public hearing item and asked that they be moved up on the agenda.

428-21 Resolution - Signatory Authority - Amended and Restated Declaration of Covenants - Virginia Center Commons - Fairfield District.

On motion of Mr. Thornton, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

Note: interim pages from the full set of minutes are not included. For a full set of minutes including all other items from this meeting go to <https://henrico.us/supervisors/supervisors-agenda-o-gram/>.

Appendix O - Amendment #8, June 28, 2022: Resolution of the Board of Supervisors, CDBG-CV and ESG-CV Sources and Uses of Funds, Notice of Public Hearing, Citizen Participation Comments, and Public Hearing Minutes



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 191-22
Page No. 1 of 1

Agenda Title: RESOLUTION — Authorizing County Manager to Submit Eighth Amended Henrico County FY 2019-20 Annual Consolidated Action Plan and to Execute Contracts for CDBG Activities

<p>For Clerk's Use Only: Date: <u>6/28/2022</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:</p>	<p>BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>Nelson</u> Seconded by (1) <u>Fraai</u> (2) _____ (2) _____</p> <p>REMARKS: APPROVED</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th>YES</th> <th>NO</th> <th>OTHER</th> </tr> </thead> <tbody> <tr> <td>Branin, T.</td> <td style="text-align: center;">✓</td> <td></td> <td></td> </tr> <tr> <td>Nelson, T.</td> <td style="text-align: center;">✓</td> <td></td> <td></td> </tr> <tr> <td>O'Bannon, P.</td> <td style="text-align: center;">✓</td> <td></td> <td></td> </tr> <tr> <td>Schmitt, D.</td> <td style="text-align: center;">✓</td> <td></td> <td></td> </tr> <tr> <td>Thornton, F.</td> <td style="text-align: center;">✓</td> <td></td> <td></td> </tr> </tbody> </table>		YES	NO	OTHER	Branin, T.	✓			Nelson, T.	✓			O'Bannon, P.	✓			Schmitt, D.	✓			Thornton, F.	✓		
	YES	NO	OTHER																							
Branin, T.	✓																									
Nelson, T.	✓																									
O'Bannon, P.	✓																									
Schmitt, D.	✓																									
Thornton, F.	✓																									

WHEREAS, Henrico County is an entitlement community under the U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant ("CDBG") Program, as authorized by Title I of the Housing and Community Development Act of 1974; and,

WHEREAS, localities are required to submit an Annual Consolidated Action Plan (Plan) as a condition of receiving CDBG funds, and the Board of Supervisors previously approved submission of the FY 2019-20 Plan that included proposed uses of CDBG funds for FY 2019-20; and,

WHEREAS, the Board of Supervisors on May 12, 2020, September 22, 2020, February 9, 2021, March 23, 2021, July 13, 2021, and December 14, 2021, approved the submission of amendments to the FY 2019-20 Plan to incorporate additional Community Development Block Grant (CDBG) and Emergency Solutions Grant (ESG) funds and additional uses of funds allocated by HUD under the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) and to allocate unspent funds; and,

WHEREAS, the Board of Supervisors wishes to allocate CDBG funds held for future allocation to the County's Hotel Assessment and Transition Support Program; and,

WHEREAS, the County is required to submit an amended FY 2019-20 Plan in order to allocate CDBG funds to the Hotel Assessment and Transition Support Program.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that it: (1) approves the submission to HUD of an eighth amended Plan that allocates \$200,000 in CARES Act authorized CDBG funds for FY 2019-20; and (2) authorizes the County Manager to execute contracts with subrecipients for activities funded with this allocation, all in a form approved by the County Attorney.

COMMENTS: The Director of Community Revitalization recommends approval of the Board paper, and the County Manager concurs.

By Agency Head _____ By County Manager _____

Certified: _____
A Copy Teste: _____
Clerk, Board of Supervisors

Copy to: _____
Date: _____

**Fiscal Year 2019-2020 CDBG, HOME, ESG, CDBG-CV, & ESG-CV Programs
Sources & Uses of Funds**

SOURCES	CDBG	HOME	ESG	CDBG-CV	ESG-CV
FY 2019-20 Allocation	\$1,678,478	\$857,308	\$143,640	\$2,434,776	\$1,662,752
Funds Brought Forward	\$92,064	\$16,247			
Program Income		\$37,054			
Total Available	\$1,770,542	\$910,609	\$143,640	\$2,434,776	\$1,662,752

CDBG/HOME USES					
1. CDBG & HOME Administration	255,000	85,000			
2. Commercial Assistance Program	196,000				
3. Enterprise Zone Design Assistance	20,000				
4. CONNECT Program	171,500				
5. project:HOMES - Homeowner Rehabilitation Program	121,542	506,609			
6. project:HOMES - Critical Home Repair Program	571,500				
7. HOME Inc. - Downpayment Assistance	27,500	125,000			
8. Southside Community Development & Housing Corp. - Downpayment Assistance	18,000	65,000			
9. CHDO Activities Rehab for Sale - Undesignated		129,000			
10. HOME Inc. - Fair Housing Outreach and Education	15,000				
11. Rebuilding Together of Richmond - Home Repair Program County-wide	25,000				
12. Virginia Supportive Housing - Cool Lane Apartments	250,000				
13. Circle Center Adult Day Services - HVAC replacement	43,000				
14. Sandston Historic Area Survey	26,500				
16. Commonwealth Catholic Charities - Homeless Prevention	30,000				

ESG USES					
1. ESG Administration			10,700		
2. Housing Families First - Hilliard House Emergency Shelter Program			42,000		
4. CARITAS - Case Management for shelter clients			20,000		
5. YWCA of Richmond - Greater Richmond Regional Domestic Violence Hotline			14,500		
6. Homeward - Homeless Management Information System			2,500		
7. Commonwealth Catholic Charities - Homeless Outreach			24,000		
8. HomeAgain - Rapid Rehousing Program			29,940		

SOURCES	CDBG	HOME	ESG	CDBG-CV	ESG-CV
CDBG-CV/ESG-CV USES					
1. CARITAS - Emergency Shelter & Case Management ^{1,5}					240,000
2. Commonwealth Catholic Charities - Outreach & Diversion ^{5,7}					89,000
4. Housing Families First - Hilliard House Emergency Shelter ^{1,6}					73,000
5. Housing Families - Rapid Re-Housing Program ⁶					142,000
6. Housing Families First - Emergency Shelter Rehabilitation ³					200,000
7. OAR of Richmond, Inc. - Reentry Housing and Support Program ^{4,7}				130,000	
8. Homeward - GRCoC Non-Congregate Pandemic Response Shelter ¹					525,000
9. Homeward - GRCoC HMIS Expansion					2,500
10. Homeward - GRCoC Family Shelter Expansion					14,950
11. HOME Inc. - Foreclosure Prevention Program				30,000	
12. Henrico Area Mental Health & Dev. Services - Homelessness Prevention ⁶				938	
13. Henrico County Social Services - COVID-19 Recovery Rental Assistance ^{1,3,5,6,7}				449,856	27,809
14. Virginia LISC - Micro Business Relief Fund ²				405,000	
15. Commonwealth Catholic Charities - COVID-19 Crisis Counseling ⁷				23,674	
16. Henrico County Health Department - COVID-19 Community-Based Testing ⁷				68,196	
17. Safe Harbor - Food Pantry Assistance				10,000	
18. St. Joseph's Villa - St. Joseph's Villa Mobile Grocery Delivery Program ^{2,3}				40,000	
19. St. Joseph's Villa - Flagler Rapid Rehousing Program ⁷					60,000
20. Program Administration ^{1,6,7}				46,678	93,493
21. Held for future Board Allocation ^{2,3,4,7}				42,895	
22. Henrico County Public schools - Supplies for McKinney-Vento students ^{2,7}				44,535	
23. Partnership for Housing Affordability - Housing Resource Line ^{3,7}				53,004	
24. Virginia LISC - Small Business Transformation Program ³				350,000	
25. Henrico Department of PR & Media Services - COVID-19 Vaccine Outreach ²				40,000	
26. HumanKind - Workforce Support ^{4,7}				404,000	
27. Central Virginia Legal Aid Society - Civil Justice COVID-19 Relief Program ⁴				64,000	
28. Circle Center Adult Day Services - Air Purifiers and Cleaning Equipment ^{4,7}				32,000	
29. Commonwealth Catholic Charities - Inclement Weather Shelter ⁶					165,000
30. Commonwealth Catholic Charities - Homeless Outreach and Case Management ⁷					30,000
31. Housing Assessment and Transition Support ⁷				200,000	
TOTAL	\$1,770,542	\$910,609	\$143,640	2,434,776	1,662,752

September 22, 2020

Updated to Reflect the December 30, 2020, February 9, 2021, and March 23, 2021, amendments redistributing \$160,000 CDBG-CV that was originally held for future Board Allocation and adding an additional \$1,417,098 CDBG-CV from tranche three of CARES Act funds.

¹ ESG-CV uses reflect the total of tranches 1 and 2 from the May 12, 2020 and September 22, 2020 amendments.

² CDBG-CV uses reflect the reallocation of funds from the December 30, 2020 amendment.

³ CDBG-CV uses reflect the total of tranches 1 and 3 from the May 12, 2020 and February 9, 2021 amendments.

⁴ CDBG-CV and ESG-CV uses reflect the reallocation of funds from the March 23, 2021 amendment.

⁵ CDBG-CV and ESG-CV uses reflect the recapture and reallocation of funds from the July 13, 2021 amendment.

⁶ ESG-CV uses reflect the recapture and reallocation of funds from the December 14, 2021 amendment.

⁷ CDBG-CV and ESG-CV uses reflect the recapture and reallocation of funds from the June 28, 2022 amendment.

Notice of Public Hearing published in Richmond Times-Dispatch May 28, 2022

Notice of Public Hearing on the Submission of the Henrico County 2022-23 Annual Action Plan and Amendment to the 2019-20 Annual Action Plan

Henrico County is a participant in the Federal Community Development Block Grant (CDBG), HOME Investment Partnerships Program (HOME), and Emergency Solutions Grant (ESG) and is required to submit an Annual Action Plan to the U.S. Department of Housing and Urban Development by August 15, 2022. The Henrico County Board of Supervisors will hold a public hearing on Tuesday, June 28, 2022 at 7:00 PM in the Board Room of the County Administration Building at 4301 E. Parham Rd (Parham and Hungary Spring Roads) to consider a resolution to authorize submission of the 2022-23 Annual Action Plan and to approve the proposed use of funds for 2022-23, and will also hold a public hearing to consider a resolution to authorize submission of an amendment to the 2019-20 Annual Action Plan.

The 2022-23 Annual Action Plan identifies funding for the 2022-23 program year as follows:

2022-23 CDBG Entitlement Grant	\$1,646,428
CDBG Funds Brought Forward	\$125,178
2022-23 HOME Entitlement Grant	\$981,258
HOME Funds Brought Forward	\$48,387
2022-23 Emergency Solutions Entitlement Grant	\$146,882
ESG Funds Brought Forward	\$798
Total Funds Available	\$2,988,223

- The following projects are recommended for funding in 2022-23:
- CDBG and HOME Program Administration** - CDBG: \$322,500; HOME: \$98,000.
 - Commercial Assistance Program** - administration of the Enterprise Zone and Commercial Assistance programs. CDBG: \$200,000.
 - CONNECT Program** - afterschool and summer program for at-risk youth. CDBG: \$189,500.
 - Enterprise Zone Design Assistance** - architectural design assistance for businesses considering improvements resulting in job creation. CDBG: \$35,000.
 - projectHOMES Homeowner Rehabilitation Program** - rehabilitation of homes of elderly and/or disabled low-income homeowners. CDBG: \$26,598; HOME: \$205,945.
 - projectHOMES Critical Home Repair Program** - home repair for low-income homeowners. CDBG: \$215,000.
 - Habitat for Humanity Critical Home Repair Program** - home repair for low-income homeowners. CDBG: \$108,000.
 - HOME Inc. Development Assistance** - counseling and down payment and closing costs assistance for first-time homebuyers. HOME: \$150,000.
 - Southside Community Development & Housing Corp. Development Assistance** - counseling and down payment and closing costs assistance for first-time homebuyers. HOME: \$133,000.
 - CHDD Activities** - affordable housing development through new construction or purchase and rehabilitation of existing structures. HOME: \$149,000.
 - Local Initiatives Support Corporation** - small and micro-business revolving loan fund. CDBG: \$254,000.
 - Commonwealth Catholic Charities** - homelessness prevention and diversion. CDBG: \$38,000.
 - Sewer Extension Connection Assistance** - assistance for connection costs for low-income homeowners in areas of County sewer obstructions. CDBG: \$75,000.
 - Better Housing Coalition Carter Woods III** - development assistance for affordable housing. CDBG: \$58,000.
 - ESG Program Administration** - ESG: \$11,000.
 - Housing Families First** - Hilliard reuse emergency shelter program - ESG: \$44,029.
 - CARITAS** - case management for shelter clients - ESG: \$28,000.
 - YWCA of Richmond** - EmpowerNet hotline - ESG: \$25,552.
 - HomeWard** - homeless management information system - ESG: \$23,000.
 - Commonwealth Catholic Charities** - homeless outreach - ESG: \$14,000.

The proposed amendment to the 2019-20 Annual Action Plan provides for the reprogramming of funds held for future Board allocation to the following new project: \$200,000 of CDBG-CV to the Housing Assessment & Transition Support Program. The Henrico County Board of Supervisors will hold a public hearing on Tuesday, June 28, 2022 at 7:00 PM in the Board Room of the County Administration Building at 4301 E. Parham Rd (Parham and Hungary Spring Roads) to consider a resolution to amend the 2019-20 Annual Action Plan for this proposed reallocation of CARES Act CDBG-CV funds.

Anyone may attend the meeting and express an opinion on the above matters. In addition, anyone may be heard remotely during the meeting by phone or through the internet by completing and submitting the signup form in advance of the meeting. The signup form is available at <https://henrico.us/services/Board-of-Supervisors-Meeting-Participation-Registration/>. Alternatively, anyone may submit written comments in advance of the meeting by email to bra151@henrico.us, through the County's webpage listed above, or by regular mail to Clerk, Henrico County Board of Supervisors, P.O. Box 90775, Henrico, VA 23273-0775. Any written comments received in advance of the meeting will be provided to the Board of Supervisors before the hearings and included in the record of the hearing.

The proposed 2022-2023 Annual Action Plan and the proposed Amended 2019-20 Annual Action Plan are available for review at the Henrico County Department of Community Revitalization at 4905 Dickens Road, Suite 200 during normal business hours and can also be viewed online at henrico.us/revit. Online access is available at all County libraries. For additional information, or to provide comments, please call the Department of Community Revitalization at 501-7617 or email revitalization@henrico.us.

The proposed amendment to the 2019-20 Annual Action Plan provides for the reprogramming of funds held for future Board allocation to the following new project: \$200,000 of CDBG-CV to the Housing Assessment & Transition Support Program. The Henrico County Board of Supervisors will hold a public hearing on Tuesday, June 28, 2022 at 7:00 PM in the Board Room of the County Administration Building at 4301 E. Parham Rd (Parham and Hungary Spring Roads) to consider a resolution to amend the 2019-20 Annual Action Plan for this proposed reallocation of CARES Act CDBG-CV funds.

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Detail of text related to Amendment #8

June 28, 2022, Action Plan Amendment Citizen Participation Comments

No comments were received prior to, or at, the public hearing regarding the proposed amendment.

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
REGULAR MEETING
June 28, 2022

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, June 28, 2022, at 7:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

Members of the Board Present:

Patricia S. O'Bannon, Chairman, Tuckahoe District
Frank J. Thornton, Vice-Chairman, Fairfield District
Thomas M. Branin, Three Chopt District
Daniel J. Schmitt, Brookland District
Tyrone E. Nelson, Varina District

Other Officials Present:

Cari M. Tretina, Assistant to the County Manager/Chief of Staff
Andrew R. Newby, County Attorney
Tanya N. Brackett, CMC, Assistant to the County Manager/Clerk to the Board
Steven J. Yob, Deputy County Manager for Community Operations
Steven W. Knockemus, Assistant Director of Public Relations

Sue Bell, Chaplain for the Henrico County Police Division delivered the invocation.

On motion of Mr. Nelson, seconded by Mr. Schmitt, the Board approved the minutes of the June 14, 2022, Regular and Special Meetings.

The vote of the Board was as follows:

Yes: O'Bannon, Thornton, Branin, Nelson, Schmitt

No: None

MANAGER'S COMMENTS

Ms. Tretina shared with a heavy heart the passing of Alicia A. Monahan, a firefighter/paramedic with Chesterfield Fire & EMS. Ms. Monahan tragically passed away Saturday afternoon while she was teaching a swift water rescue course in Macon County, North Carolina. Alicia was an 11-plus year veteran of Chesterfield Fire & EMS, serving as a member of the CF&EMS Dive Team and the Virginia Helicopter Aquatics Rescue Team. She also served with the Virginia Search and Rescue Dog Association. Alicia was known for her willingness to drop everything to participate in a rescue, and she was even recognized with a bronze Valor Award in 2019 by the Retail Merchants Association. Alicia leaves behind two teenage sons and a fiancé. Ms. Tretina noted our hearts and prayers are with Alicia's family and friends and with our brothers and sisters in Chesterfield as they grieve the loss of a hero. Ms. Tretina announced the Henrico County flags are flying at half-staff through Wednesday as a show of solidarity with our larger, regional public safety family.

Allen Foundation Board of Directors.

On motion of Mr. Schmitt, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution.

189-22 Resolution - Appointment of Members and Alternates - Virginia Transit Association Board of Directors.

On motion of Mr. Branin, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution.

ADDED BY UNANIMOUS CONSENT

197-22 Resolution - Appointment of Member - Board of Social Services.

On motion of Mr. Nelson, seconded by Mr. Branin, and by unanimous vote, the Board approved adding item 197-22 to the agenda.

On motion of Mr. Nelson, seconded by Mr. Schmitt, and by unanimous vote, the Board approved this item – see attached resolution.

PUBLIC HEARING ITEMS

190-22 Resolution - Authorizing County Manager to Submit the Henrico County Annual Action Plan, Including the CDBG, HOME, and ESG Program Plans for FY 2022-23; to Execute the CDBG, HOME, and ESG Agreements for FY 2022-23; and to Execute Contracts to Implement the CDBG, HOME, and ESG Activities.

No one from the public spoke in opposition to this item.

On motion of Mr. Nelson, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution.

191-22 Resolution - Authorizing County Manager to Submit Eighth Amended Henrico County FY 2019-20 Annual Consolidated Action Plan and to Execute Contracts for CDBG Activities.

No one from the public spoke in opposition to this item.

On motion of Mr. Nelson, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

PUBLIC COMMENTS

William Forrester, Jr., with the Metropolitan Junior Baseball League (MJBL), requested the Board consider supporting the Inner City Classic. He shared the MJBL website, highlighted the MJBL's mission and long history of positive community contributions, and showed a video showcasing the Inner City Classic.

Note: interim pages from the full set of minutes are not included. For a full set of minutes including all other items from this meeting go to <https://henrico.us/supervisors/supervisors-agenda-o-gram/>.

Appendix P - Amendment #9, September 1, 2022: CDBG-CV and ESG-CV Sources and Uses

Amendment #9 was a minor amendment that did not require public notice or board action.

Fiscal Year 2019-2020 CDBG, HOME, ESG, CDBG-CV, & ESG-CV Programs Sources & Uses of Funds

SOURCES	CDBG	HOME	ESG	CDBG-CV	ESG-CV
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Funds Brought Forward	\$92,064	\$16,247			
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Total Available	\$1,770,542	\$910,609	\$143,640	\$2,434,776	\$1,662,752

CDBG/HOME USES					
1. CDBG & HOME Administration	255,000	85,000			
2. Commercial Assistance Program	196,000				
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4. CONNECT Program	171,500				
5. project:HOMES - Homeowner Rehabilitation Program	121,542	506,609			
6. project:HOMES - Critical Home Repair Program	571,500				
7. HOME Inc. - Downpayment Assistance	27,500	125,000			
8. Southside Community Development & Housing Corp. - Downpayment Assistance	18,000	65,000			
9. CHDO Activities Rehab for Sale - Undesignated		129,000			
10. HOME Inc. - Fair Housing Outreach and Education	15,000				
11. Rebuilding Together of Richmond - Home Repair Program County-wide	25,000				
12. Virginia Supportive Housing - Cool Lane Apartments	250,000				
13. Circle Center Adult Day Services - HVAC replacement	43,000				
14. Sandston Historic Area Survey	26,500				
16. Commonwealth Catholic Charities - Homeless Prevention	30,000				

ESG USES					
1. ESG Administration			10,700		
2. Housing Families First - Hilliard House Emergency Shelter Program			42,000		
4. CARITAS - Case Management for shelter clients			20,000		
5. YWCA of Richmond - Greater Richmond Regional Domestic Violence Hotline			14,500		
6. Homeward - Homeless Management Information System			2,500		
7. Commonwealth Catholic Charities - Homeless Outreach			24,000		
8. HomeAgain - Rapid Rehousing Program			29,940		

SOURCES	CDBG	HOME	ESG	CDBG-CV	ESG-CV
CDBG-CV/ESG-CV USES					
1. CARITAS - Emergency Shelter & Case Management ^{1,5}					240,000
2. Commonwealth Catholic Charities - Outreach & Diversion ^{5,7}					89,000
4. Housing Families First - Hilliard House Emergency Shelter ^{1,6,8}					93,000
5. Housing Families - Rapid Re-Housing Program ^{6,8}					122,000
6. Housing Families First - Emergency Shelter Rehabilitation ⁴					200,000
7. OAR of Richmond, Inc. - Reentry Housing and Support Program ^{4,7}				130,000	
8. Homeward - GRCoC Non-Congregate Pandemic Response Shelter ¹					525,000
9. Homeward - GRCoC HMIS Expansion					2,500
10. Homeward - GRCoC Family Shelter Expansion					14,950
11. HOME Inc. - Foreclosure Prevention Program				30,000	
12. Henrico Area Mental Health & Dev. Services - Homelessness Prevention ⁵				938	
13. Henrico County Social Services - COVID-19 Recovery Rental Assistance ^{1,3,5,6,7}				449,856	27,809
14. Virginia LISC - Micro Business Relief Fund ²				405,000	
15. Commonwealth Catholic Charities - COVID-19 Crisis Counseling ⁷				23,674	
16. Henrico County Health Department - COVID-19 Community-Based Testing ⁷				68,196	
17. Safe Harbor - Food Pantry Assistance				10,000	
18. St. Joseph's Villa - St. Joseph's Villa Mobile Grocery Delivery Program ^{2,3}				40,000	
19. St. Joseph's Villa - Flagler Rapid Rehousing Program ⁷					60,000
20. Program Administration ^{1,6,7}				46,678	93,493
21. Held for future Board Allocation ^{2,3,4,7}				42,895	
22. Henrico County Public schools - Supplies for McKinney-Vento students ^{2,7}				44,535	
23. Partnership for Housing Affordability - Housing Resource Line ^{3,7}				53,004	
24. Virginia LISC - Small Business Transformation Program ³				350,000	
25. Henrico Department of PR & Media Services - COVID-19 Vaccine Outreach ³				40,000	
26. HumanKind - Workforce Support ^{4,7}				404,000	
27. Central Virginia Legal Aid Society - Civil Justice COVID-19 Relief Program ¹				64,000	
28. Circle Center Adult Day Services - Air Purifiers and Cleaning Equipment ^{4,7}				32,000	
29. Commonwealth Catholic Charities - Inclement Weather Shelter ⁶					165,000
30. Commonwealth Catholic Charities - Homeless Outreach and Case Management ⁷					30,000
31. Housing Assessment and Transition Support ⁷				200,000	
TOTAL	\$1,770,542	\$910,609	\$143,640	2,434,776	1,662,752

September 22, 2020

Updated to Reflect the December 30, 2020, February 9, 2021, and March 23, 2021, amendments redistributing \$160,000 CDBG-CV that was originally held for future Board Allocation and adding an additional \$1,417,098 CDBG-CV from tranche three of CARES Act funds.

- ¹ ESG-CV uses reflect the total of tranches 1 and 2 from the May 12, 2020 and September 22, 2020 amendments.
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- ⁵ CDBG-CV and ESG-CV uses reflect the recapture and reallocation of funds from the July 13, 2021 amendment.
- ⁶ ESG-CV uses reflect the recapture and reallocation of funds from the December 14, 2021 amendment.
- ⁷ CDBG-CV and ESG-CV uses reflect the recapture and reallocation of funds from the June 28, 2022 amendment.
- ⁸ ESG-CV uses reflect the recapture and reallocation of funds from the October 20, 2022 amendment.


Appendix Q - Amendment #10, December 6, 2023: CDBG-CV Sources and Uses

Amendment #10 was a minor amendment that did not require public notice or board action.

CDBG-CV Sources and Uses Amendment Spreadsheet

	Amendment #10 12/6/2023	
	changes	Adjusted Budget
CARITAS - Emergency Shelter & Case Management		0.00
Central Virginia Legal Aid Society - Civil Justice COVID-19 Relief Program		64,000.00
Circle Center Adult Day Services - Air Purifiers and Cleaning Equipment		32,000.00
Commonwealth Catholic Charities - COVID-19 Crisis Counseling		25,000.00
Commonwealth Catholic Charities - Dibert Food Pantry	45,000.00	45,000.00
Commonwealth Catholic Charities - Outreach & Diversion	-	0.00
Held for future Board Allocation	(41,564.02)	0.00
Henrico Area Mental Health & Dev. Services - Homelessness Prevention	-	937.53
Henrico County Health Department - COVID-19 Community-Based Testing	-	68,196.00
Henrico County Public schools - Supplies for McKinney-Vento students	-	44,535.00
Henrico County Social Services - COVID-19 Recovery Rental Assistance	-	449,858.47
Henrico Department of PR & Media Services - COVID-19 Vaccine Outreach	-	40,000.00
HOME Inc. - Foreclosure Prevention Program	(3,435.98)	26,564.02
Housing Assessment and Transition Support		200,000.00
Housing Families First - Emergency Shelter Rehabilitation	-	6,486.00
HumanKind - Workforce Support		404,000.00
HumanKind Family Crisis Fund		0.00
OAR of Richmond, Inc. - Reentry Housing and Support Program		130,000.00
Partnership for Housing Affordability - Housing Resource Line		53,007.00
Program Administration		40,192.00
Safe Harbor - Food Pantry Assistance		10,000.00
St. Joseph's Villa - St. Joseph's Villa Mobile Grocery Delivery Program		40,000.00
Virginia LISC - Micro Business Relief Fund		405,000.00
Virginia LISC - Small Business Transformation Program		350,000.00
Total:	0.00	2,434,776.02

Appendix R - Amendment #11, March 26, 2024: Resolution of the Board of Supervisors, CDBG-CV Sources and Uses of Funds, Notice of Public Hearing, Citizen Participation Comments, and Public Hearing Minutes

	<p>COUNTY OF HENRICO, VIRGINIA BOARD OF SUPERVISORS MINUTE</p>	<p>Agenda Item No. <u>98-24</u> Page No. 1 of 1</p>																								
<p>Agenda Title: RESOLUTION — Authorizing the County Manager to Submit Eleventh Amended Henrico County FY 2019-20 Annual Action Plan and to Execute Contracts for CDBG Activities</p>																										
<p>For Clerk's Use Only</p> <p>Date: <u>3/24/2024</u></p> <p><input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:</p>	<p>BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>Schmid</u> Seconded by (1) <u>Cooper</u> (2) _____ (2) _____</p> <p>REMARKS: APPROVED</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th>YES</th> <th>NO</th> <th>OTHER</th> </tr> </thead> <tbody> <tr> <td>Cooper, R.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Rogish, J.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Schmitt, D.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Whitehead, M.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </tbody> </table>		YES	NO	OTHER	Cooper, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Rogish, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Whitehead, M.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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<p>WHEREAS, Henrico County is an entitlement community under the United States Department of Housing and Urban Development ("HUD") Community Development Block Grant ("CDBG") Program, as authorized by Title I of the Housing and Community Development Act of 1974; and,</p> <p>WHEREAS, localities are required to submit an Annual Action Plan ("Plan") as a condition of receiving CDBG funds, and the Board of Supervisors previously approved submission of the FY 2019-20 Plan that included proposed uses of CDBG funds for FY 2019-20; and,</p> <p>WHEREAS, the Board of Supervisors previously approved the submission of amendments to the FY 2019-20 Plan to incorporate and reallocate additional and existing CDBG and ESG funds allocated by HUD using Coronavirus Aid, Relief, and Economic Security Act ("CARES Act") funds; and,</p> <p>WHEREAS, the Board wishes to further reallocate unspent CDBG-CARES Act funds to new and existing programs; and,</p> <p>WHEREAS, the County is required to submit an amended FY 2019-20 Plan in order to reallocate these funds, and the Department of Community Revitalization has prepared the attached table identifying the proposed reallocation of the CDBG-CARES Act funds.</p> <p>NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that it: (1) approves the submission to HUD of an eleventh amended FY 2019-20 Plan that changes proposed uses of CDBG funds allocated under the CARES Act for FY 2019-20; and (2) authorizes the County Manager to execute CDBG agreements with subrecipients for activities funded by the reallocation of CDBG-CARES Act funds, all in a form approved by the County Attorney.</p>																										
<p>COMMENTS: The Director of Community Revitalization recommends approval of the Board paper, and the County Manager concurs.</p>																										
<p>By Agency Head _____</p>	<p>By County Manager _____</p>																									
<p>Copy to _____</p>	<p>Certified _____ A Copy Teste: _____ Clerk, Board of Supervisors</p>	<p>Date: _____</p>																								

**Fiscal Year 2019-2020 CDBG-CV Programs
Amendment #11
Sources & Uses of Funds**

	Current CDBG-CV	Proposed CDBG-CV
Commonwealth Catholic Charities - Outreach & Diversion	-	\$30,000
HOME Inc. - Foreclosure Prevention Program	\$26,564	\$24,878
Virginia LISC - Micro Business Relief Fund	\$405,000	\$263,934
Program Administration	\$40,192	\$38,337
Henrico Department of PR & Media Services - COVID-19 Vaccine Outreach	\$40,000	\$38,606
Housing Assessment and Transition Support	\$200,000	\$160,000
HumanKind Family Crisis Program	-	\$156,002

Note: "Current CDBG-CV" column represents budget inclusive of Amendments 1 through 10.

CLASSIFIED

LEGAL NOTICES

ORDER OF PUBLICATION

VIRGINIA: IN THE CIRCUIT COURT OF THE COUNTY OF CHARLES CITY, Case No. C-2400025-00

Tefany, LLC, Plaintiff v. The Estate of Harrison Tyler, et al; Reggie Barber, The Unknown Heirs, Devisees of Harrison Tyler and Successors in Title, if any, of Benjamin Tyler, Harrison Tyler, Jr., Edward Tyler, Elizabeth "Libbie" Tyler Foreman, William Tyler, Pinkey Tyler Jones, John Christian Lewis T. Tyler, Betty L. Tyler Malloy, Essie Tyler (Mrs), and all other persons who may have an interest in the subject property. "PARTIES UNKNOWN"/Defendants.

Whereas, the object of the above-styled suit is to establish an implied covenant by necessity over Tax Map No. 29-47, Charles City County, Virginia (the "Tyler Parcel") for the benefit of Tax Map No. 27-38 (the "Talany Parcel"), Charles City County, Virginia.

Whereas, by affidavit filed according to law, there are "Parties Unknown" as set forth in the Complaint, with a possible title interest in the Tyler Parcel.

Whereas, by affidavit filed according to law, there are possible heirs of Harrison Tyler and the children of Harrison Tyler who cannot be found, and that diligence has been used without effect to ascertain the names and location of the parties to be served.

It is therefore ORDERED that the Unknown Heirs, Devisees and Successors in Title, if any, of Harrison Tyler, Benjamin Tyler, Harrison Tyler, Jr., Edward Tyler, Elizabeth "Libbie" Tyler Foreman, William Tyler, Pinkey Tyler Jones, Lewis, T. Tyler, Betty L. Tyler Malloy, Jean Tyler Trus, and John Christian, appear on or before the 15th day of April, 2024, in the Clerk's Office of this Court and do what is necessary to protect its interests. And, it is further ORDERED that this order be published once a week for four successive weeks in the Richmond Times Dispatch, a newspaper of general circulation for the County of Charles City, that a copy of this order be posted at the front door of the courthouse wherein this court is held; and that a copy of this order be mailed to the Defendant at the mailing address, if any, given in the affidavit of the Plaintiff filed herein. Entered: 1/23/2024

Respectfully Submitted, Kath L. Harvey, Esquire (VSB# 62709), Harvey & Briggs PLLC, Email: kharvey@harveybriggs.com, Counsel for Plaintiff. COL-7000789

LEGAL NOTICES

Notice of Public Hearings

Amendment to Henrico County Annual Action Plans

The Henrico County Board of Supervisors will hold public hearings on March 26, 2024, at 6:00 PM in the Board Room of the County Administration Building at 4301 E. Parham Rd (Parham and Hungary Spring Roads) in Henrico. Resolutions to amend the 2019-20 Annual Action Plan, 2023-24 Annual Action Plans for the proposed reallocation of Community Development Block Grant CARES Act funds (CDBG-CV), proposed adjustments to the HOME-ARF Allocation Plan and the addition and reallocation of HOME Program Partnerships (HOME) and Community Development Block Grant (CDBG) funds.

The Amendments to the 2019-20, 2021-22, and 2023-24 Annual Action Plans are as follows:

- Amendment to the 2019-20 Annual Action Plan to provide CDBG-CV funding to the following:**
 - Commonwealth Catholic Charities – Homeless Outreach: \$30,000
 - HomeLink – Family Crisis Program: \$125,001
- Amendment to the 2020-21 Annual Action Plan to amend the HOME-ARF Allocation Plan to specify a preference for homeless persons for Permanent Supportive Housing and other critical shelter changes.**
- Amendment to the 2023-24 Annual Action Plan to change funding for better Housing Coalition Grant Awards by swapping \$300,000 of CDBG funds with \$300,000 of HOME funds allocated to project HOME Homeowner Rehabilitation Program, and further increasing HOME funds for the project HOME Homeowner Rehabilitation Program with \$220,000 of unspent prior year HOME funds.**

Full text details of these proposed amendments is available at <https://henrico.us/news/central-block-grant-programs/interactive-summary/>

Anyone may attend the meeting and present an opinion on the above matters. In addition, anyone may attend remotely during the meeting by phone or through the internet by completing and submitting the sign-in form in advance of the meeting. The sign-in form is available at <https://henrico.us/services/Board-of-supervisors/Meeting-Participation-Registration>. Alternatively, anyone may submit written comments in advance of the meeting by email to ba15@henrico.us, through the County's webpage listed above, or by regular mail to Clerk, Henrico County Board of Supervisors, P.O. Box 90775, Henrico, VA 23114-0775. Any written comments received in advance of the hearings will be provided to the Board of Supervisors before the hearings and included in the record of the hearings.

Descriptions of the proposed amendments in the 2019-20, 2021-22 and 2023-24 Annual Action Plans are available for review at the Henrico County Department of Community Revitalization at 4505 Dickens Road, Suite 500 during normal business hours and can also be viewed online at henrico.us/act. Online access is available at all County libraries. For additional information, or to provide comments, please call the Department of Community Revitalization at 501-7840 or email revitalization@henrico.us. COL-7000830

LEGAL NOTICES

TRUSTEE SALE 10501 Macandrew Lane, Chesterfield, VA 23838 Chesterfield County

In execution of a Deed of Trust in the original principal amount of \$349,900.00, dated February 26, 2007 recorded in the Clerk's Office of the Circuit Court for the County of Chesterfield County, Virginia, in Document No. 12463, in Book No. 7648, at Page 0126, at the request of the holder of the Note, the undersigned Substitute Trustee will offer for sale at public auction at the entrance to the Circuit Court of Chesterfield County, 9500 Courthouse Road, Chesterfield, on March 28, 2024 at 8:30 AM the property described in said deed, located at the above address and briefly described as:

Lot 18, Allerdice of The Highlands, with any improvements thereon

Subject to any and all covenants, conditions, restrictions, easements, and all other matters of record taking priority over the Deed of Trust, if any, affecting the aforesaid property.

TERMS OF SALE: CASH: A deposit of \$200,000.00 or 10% of the sales price, whichever is lower, cash or certified check will be required at the time of sale, but no more than \$10,000.00 of cash will be accepted, with settlement within fifteen (15) days from the date of sale. Sale is subject to post sale confirmation that the borrower did not file for protection under the U.S. Bankruptcy Code prior to the sale which affects the validity of the sale, as well as to post-sale confirmation of the status of the loan with the loan servicer/including, but not limited to, determination of whether the borrower entered into any repayment agreement, reinstated or paid off the loan prior to the sale. In any such event, the sale shall be null and void, and the Purchaser's sole remedy, in law or equity, shall be the return of the deposit without interest. Upon purchaser's default, the deposit shall be forfeited and the property resold at the risk and costs of the defaulting purchaser. Sale is subject to all prior liens, easements, restrictions, covenants, reservations and conditions, if any, of record, as well as indicate there are any other matters which would be disclosed by an accurate survey or inspection of the premises. Real estate taxes will be adjusted to the date of sale. All costs of conveyance, deed, examination of title, recording charges, grantor's tax and possession will be at the expense of the purchaser. All risks of casualty immediately pass to the successful bidder. Time is of the essence. Winning bidder must sign a memorandum of sale immediately upon completion of sale. Additional terms may be announced at the time of sale. Trustee's affidavit and a copy of the notice of sale available at the foreclosure sale. The opening bid is not announced until the sale. Current sale status available at www.foreclosure.com. THIS IS A COMMUNICATION FROM A DEBT COLLECTOR. ANY INFORMATION OBTAINED WILL BE USED FOR THAT PURPOSE.

For Information Contact: Dorian Reid PLLC, Substitute Trustee(s) 12610 Patrick Henry Dr., Ste. D, Newport News, VA 23662 (757) 320-5265. Publish On February 23 and March 1, 2024. COL-7000833

LEGAL NOTICES

TRUSTEE SALE

TRUSTEE SALE OF 4009 Homer Lane, Richmond, VA 23226

In execution of the Deed of Trust dated June 27, 2008, in the original principal amount of \$20,000.00, recorded as first 09/27/08(747), subsequently assigned to 1st Advantage Federal Credit Union, in the Clerk's Office of the Circuit Court for the City of Henrico, Virginia, default having occurred in the payment of the indebtedness hereby secured and at the request of the holder of the note, the undersigned, as Substitute Trustee, will sell at public auction at the front entrance of the Circuit Court for the City of Henrico on March 29, 2024, at 10:00 a.m. the property located at the above address and described as all that certain lot, piece or parcel of land as shown in Deed Book 35, page 305. **TERMS: CASH. PROPERTY SOLD AS IS WITH SPECIAL WARRANTY OF TITLE.** A deposit of \$5,000.00 or 10% of the successful bid amount (whichever is lower) will be required immediately or signed over to DOLANREID PLLC, TRUSTEE, balance due within 15 days from date of sale. No personal checks accepted. Sale is subject to post sale confirmation and audit of the status of the loan including, but not limited to, determination of whether the borrower filed for and obtained bankruptcy protection, entered into any repayment agreement, reinstated or paid off the loan prior to the sale. In any such event, or if trustee is unable to complete the sale, or if it is sold aside or not fully completed for any reason except purchaser's default, the sale shall be null and void, and the purchaser's sole remedy, in law or equity, shall be the return of the deposit without interest. Upon purchaser's default, the deposit shall be forfeited and the property resold at the risk and costs of the defaulting purchaser. Sale is subject to all prior liens, easements, restrictions, covenants, reservations and conditions, if any, of record, as well as indicate there are any other matters which would be disclosed by an accurate survey or inspection of the premises. Real estate taxes will be adjusted to the date of sale. All costs of conveyance, deed, examination of title, recording charges, grantor's tax and possession will be at the expense of the purchaser. All risks of casualty immediately pass to the successful bidder. Time is of the essence. Winning bidder must sign a memorandum of sale immediately upon completion of sale. Additional terms may be announced at the time of sale. Trustee's affidavit and a copy of the notice of sale available at the foreclosure sale. The opening bid is not announced until the sale. Current sale status available at www.foreclosure.com. THIS IS A COMMUNICATION FROM A DEBT COLLECTOR. ANY INFORMATION OBTAINED WILL BE USED FOR THAT PURPOSE.

For Information Contact: Dorian Reid PLLC, Substitute Trustee(s) 12610 Patrick Henry Dr., Ste. D, Newport News, VA 23662 (757) 320-5265. Publish On February 16 & 23, 2024. COL-7000542

TRUSTEE SALE

9187 Hunters Chase Ct, Mechanicsville, VA 23116 Henrico County

LEGAL NOTICES

TRUSTEE SALE

TRUSTEE SALE OF 20314 Loyal Avenue, South Chesterfield, VA 23803

In execution of the Deed of Trust dated July 15, 2018, in the original principal amount of \$169,650.00, recorded in deed Book 12040, page 416, subsequently assigned to Virginia Housing Development Authority, in the Clerk's Office of the Circuit Court for the County of Chesterfield, Virginia, default having occurred in the payment of the indebtedness hereby secured and at the request of the holder of the note, the undersigned, as Substitute Trustee, will sell at public auction at the front entrance of the Circuit Court for the County of Chesterfield on March 6, 2024, at 10:15 a.m., the property located at the above address and described as lots 27 & 29 Laurel Branch Farms, County of Chesterfield. **TERMS: CASH. PROPERTY SOLD AS IS WITH SPECIAL WARRANTY OF TITLE.** A deposit of \$5,000.00 or 10% of the successful bid amount (whichever is lower) will be required immediately or signed over to DOLANREID PLLC, TRUSTEE, balance due within 15 days from date of sale. No personal checks accepted. Sale is subject to post sale confirmation and audit of the status of the loan including, but not limited to, determination of whether the borrower filed for and obtained bankruptcy protection, entered into any repayment agreement, reinstated or paid off the loan prior to the sale. In any such event, or if trustee is unable to complete the sale, or if it is sold aside or not fully completed for any reason except purchaser's default, the sale shall be null and void, and the purchaser's sole remedy, in law or equity, shall be the return of the deposit without interest. Upon purchaser's default, the deposit shall be forfeited and the property resold at the risk and costs of the defaulting purchaser. Sale is subject to all prior liens, easements, restrictions, covenants, reservations and conditions, if any, of record, as well as indicate there are any other matters which would be disclosed by an accurate survey or inspection of the premises. Real estate taxes will be adjusted to the date of sale. All costs of conveyance, deed, examination of title, recording charges, grantor's tax and possession will be at the expense of the purchaser. All risks of casualty immediately pass to the successful bidder. Time is of the essence. Winning bidder must sign a memorandum of sale immediately upon completion of sale. Additional terms may be announced at the time of sale. Trustee's affidavit and a copy of the notice of sale available at the foreclosure sale. The opening bid is not announced until the sale. Current sale status available at www.foreclosure.com. THIS IS A COMMUNICATION FROM A DEBT COLLECTOR. ANY INFORMATION OBTAINED WILL BE USED FOR THAT PURPOSE.

For Information Contact: Dorian Reid PLLC, Substitute Trustee(s) 12610 Patrick Henry Dr., Ste. D, Newport News, VA 23662 (757) 320-5265. Publish On February 23 and March 1, 2024. COL-7000344

LEGAL NOTICES

TRUSTEE SALE OF

622 Robinson Drive, Richmond, VA 23223

In execution of the Deed of Trust dated July 17, 2023, in the original principal amount of \$223,654.00, recorded in Deed Book 6018, page 1533, assigned to Deed Book 6330, page 753, in the Clerk's Office of the Circuit Court for the County of Henrico, Virginia, default having occurred in the payment of the indebtedness hereby secured and at the request of the holder of the note, the undersigned, as Substitute Trustee, will sell at public auction at the front entrance of the Circuit Court for the County of Henrico on March 15, 2024, at 11:15 a.m., the property located at the above address and described as Lot 7, Block A, Stonery Creek, Section 1, County of Henrico. **TERMS: CASH. PROPERTY SOLD AS IS WITH SPECIAL WARRANTY OF TITLE.** A deposit of \$20,000.00 or 10% of the successful bid amount (whichever is lower) will be required immediately or signed over to DOLANREID PLLC, TRUSTEE, balance due within 15 days from date of sale. No personal checks accepted. Sale is subject to post sale confirmation and audit of the status of the loan including, but not limited to, determination of whether the borrower filed for and obtained bankruptcy protection, entered into any repayment agreement, reinstated or paid off the loan prior to the sale. In any such event, or if trustee is unable to complete the sale, or if it is sold aside or not fully completed for any reason except purchaser's default, the sale shall be null and void, and the purchaser's sole remedy, in law or equity, shall be the return of the deposit without interest. Upon purchaser's default, the deposit shall be forfeited and the property resold at the risk and costs of the defaulting purchaser. Sale is subject to all prior liens, easements, restrictions, covenants, reservations and conditions, if any, of record, as well as indicate there are any other matters which would be disclosed by an accurate survey or inspection of the premises. Real estate taxes will be adjusted to the date of sale. All costs of conveyance, deed, examination of title, recording charges, grantor's tax and possession will be at the expense of the purchaser. All risks of casualty immediately pass to the successful bidder. Time is of the essence. Winning bidder must sign a memorandum of sale immediately upon completion of sale. Additional terms may be announced at the time of sale. Trustee's affidavit and a copy of the notice of sale available at the foreclosure sale. The opening bid is not announced until the sale. Current sale status available at www.foreclosure.com. THIS IS A COMMUNICATION FROM A DEBT COLLECTOR. ANY INFORMATION OBTAINED WILL BE USED FOR THAT PURPOSE.

For Information Contact: Dorian Reid PLLC, Substitute Trustee(s) 12610 Patrick Henry Dr., Ste. D, Newport News, VA 23662 (757) 320-5265. Publish On February 23 and March 1, 2024. COL-7000490

March 26, 2024, Action Plan Amendment Citizen Participation Comments

No comments were received prior to, or at, the public hearing regarding the proposed amendment.

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
REGULAR MEETING
March 26, 2024

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, March 26, 2024, at 5:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

Members of the Board Present:

Tyrone E. Nelson, Chairman, Varina District
Daniel J. Schmitt, Vice-Chairman, Brookland District
Roscoe D. Cooper, III, Fairfield District
Misty D. Whitehead, Three Chopt District
Jody K. Rogish, Tuckahoe District

Other Officials Present:

John A. Vithoukas, County Manager
Andrew R. Newby, County Attorney
Tanya N. Brackett, CMC, Assistant to the County Manager/Clerk to the Board
Michael Y. Feinmel, Deputy County Manager for Public Safety
W. Brandon Hinton, Deputy County Manager for Administration
Monica Smith-Callahan, Deputy County Manager for Community Affairs
Cari M. Tretina, Assistant to the County Manager/Chief of Staff
Steven J. Yob, Deputy County Manager for Community Operations
Ben A. Sheppard, Director of Public Relations

Tina Schroff with the Ismaili Muslim Jamatkhana delivered the invocation.

PUBLIC HEARING

96-24 Resolution - Approval of Operating and Capital Annual Fiscal Plans for Fiscal Year 2024-25 and Allocation of Car Tax Relief for Tax Year 2024.

Justin Crawford, Budget Division Director, highlighted the FY 2024-25 budget. He explained the budget was built with four pillars in mind: the people who serve, the people we serve, the businesses we serve, and the fiscal discipline required to provide the best service at the lowest tax burden to our residents and community. Mr. Crawford continued by noting the real estate tax remains the same, and the budget will continue to allocate the lion's share of resources to our highest priorities: education and public safety, with nearly \$75 million of the general fund budget growth dedicated to these two areas. Noting employees are essential to every service provided by the County, the budget includes a 4.8% salary increase for all employees and a nearly \$17 million for adjustments where the County is experiencing critical employee shortages.

throughout our local community and the state, including mentoring feeder programs in elementary schools. They also helped advocate for state legislation that will impact STEM efforts in the Commonwealth. In two weeks, Harvie Elementary School will be hosting its first Lego team competition, and the Deep Run team will be there to support them.

RECOGNITION OF NEWS MEDIA

There was no news media present.

PRESENTATIONS

Mr. Rogish presented a proclamation recognizing April 2024 as Keep Henrico Beautiful Month. Accepting the proclamation was Tuckahoe District – Colin Walthall and Nicole Bridge; Brookland District – Theresa Harris and Lynne Yurchak; Fairfield District - Dale Alexander; and from the Varina District – Bland Goddin and Aileen Rivera. Also joining them was Megan Brown, Executive Coordinator for Keep Henrico Beautiful. Mr. Walthall thanked the Board for their continued support and noted they look forward to serving the community this month. Megan noted they believe everyday is Keep Henrico Beautiful Month and invited the Board to Deep Run Park for Earth Day on Saturday, April 20, and recognized that Gwen Miller and Cabel Whipple were also present for the presentation.

Ms. Whitehead presented a proclamation recognizing April 7 – 13, 2024, as National Library Week. Accepting the proclamation was Gail Atkins, Chairman of the Library Board, Varina District; Shuchi Jain, Vice-Chair, Three Chopt District; and Valorie McBee and Sharon Cox. Joining them were Mindy Ward, President, Friends of Henrico County Public Library, and Meg Medina, ALA Honorary Chair of National Library Week 2024 and National Ambassador for Young People’s Literature. Also joining them were Barbara Weedman, Director of Libraries, Angie Bennet, Assistant Director of Libraries, and Alex Hamby, Assistant Director of Libraries. Mrs. Atkins thanked the Board for their continued support of all the libraries and encouraged all residents to continue to use their libraries for all the services they offer. She noted how proud they are of all the libraries in the County and thanked them for providing their continued support for the most beautiful libraries.

APPOINTMENT

97-24 Resolution - Appointment of Member - Board of Building Code Appeals.

On motion of Mr. Rogish, seconded by Mr. Schmitt, and by unanimous vote, the Board approved this item – see attached resolution.

PUBLIC HEARING ITEMS

98-24 Resolution - Authorizing the County Manager to Submit Eleventh Amended Henrico County FY 2019-20 Annual Action Plan and to Execute Contracts for CDBG Activities.

No one from the public spoke in opposition to this item.

On motion of Mr. Schmitt, seconded by Mr. Cooper, and by unanimous vote, the Board approved this item – see attached resolution.

Note: interim pages from the full set of minutes are not included. For a full set of minutes including all other items from this meeting go to <https://henrico.us/supervisors/supervisors-agenda-o-gram/>.

Appendix S - Complete CDBG-CV and ESG-CV Sources and Uses

CDBG-CV Sources and Uses Amendment Summary	Amendment #1	Amendment #2		Amendment #3		Amendment #4		Amendment #5		Amendment #6		Amendment #7		Amendment #8		Amendment #9		Amendment #10		Amendment #11	
	5/12/2020 Initial Budget (CDBG-CV Tranche 1)	9/22/2020	12/30/2020	2/9/2021	3/23/2021	7/13/2021	12/14/2021	6/28/2022	9/1/2023	12/6/2023	3/26/2024	Changes	Adjusted Budget	Changes	Adjusted Budget	Changes	Adjusted Budget	Changes	Adjusted Budget	changes	Adjusted Budget
Central Virginia Legal Aid Society - Civil Justice COVID-19 Relief Program	-	-	-	-	-	-	-	64,000	64,000	-	64,000	-	64,000	-	64,000	-	64,000	-	64,000	-	64,000
Circle Center Adult Day Services - Air Purifiers and Cleaning Equipment	-	-	-	-	-	-	-	22,000	22,000	-	22,000	-	22,000	10,000	32,000	-	32,000	-	32,000	-	32,000
Commonwealth Catholic Charities - COVID-19 Crisis Counseling	25,000	-	-	25,000	25,000	-	25,000	-	25,000	-	25,000	-	25,000	-	25,000	-	25,000	-	25,000	-	25,000
Commonwealth Catholic Charities - Dibert Food Pantry	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	45,000	45,000	-	45,000
Commonwealth Catholic Charities - Outreach & Diversion	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	30,000	30,000
Held for future Board Allocation	160,000	-	(160,000)	-	741,098	741,098	(466,000)	275,098	275,098	-	275,098	(233,534)	41,564	-	41,564	(41,564)	-	-	-	-	-
Henrico Area Mental Health & Dev. Services - Homelessness Prevention	50,000	-	-	50,000	50,000	-	50,000	(49,062)	938	-	938	-	938	-	938	-	938	-	938	-	938
Henrico County Health Department - COVID-19 Community-Based Testing	101,000	-	-	101,000	101,000	-	101,000	-	101,000	-	101,000	(32,803)	68,197	-	68,197	-	68,197	-	68,197	-	68,197
Henrico County Public Schools - Supplies for McKinney-Vento students	-	-	45,000	45,000	-	45,000	-	45,000	-	45,000	-	45,000	(465)	44,535	-	44,535	-	44,535	-	44,535	
Henrico County Social Services - COVID-19 Recovery Rental Assistance	240,000	-	-	240,000	200,000	440,000	-	440,000	49,062	489,062	489,062	(39,204)	449,858	-	449,858	-	449,858	-	449,858	-	449,858
Henrico Department of PR & Media Services - COVID-19 Vaccine Outreach	-	-	-	-	40,000	40,000	-	40,000	-	40,000	-	40,000	-	40,000	-	40,000	-	40,000	(1,395)	38,606	
HOME Inc. - Foreclosure Prevention Program	30,000	-	-	30,000	-	30,000	-	30,000	-	30,000	-	30,000	-	30,000	-	30,000	(3,436)	26,564	(1,686)	24,878	
Housing Assessment and Transition Support	-	-	-	-	-	-	-	-	-	-	-	-	200,000	200,000	-	200,000	-	200,000	(40,000)	160,000	
Housing Families First - Emergency Shelter Rehabilitation	-	-	-	-	-	-	-	-	-	-	-	-	-	6,486	6,486	-	6,486	-	6,486	-	6,486
HumanKind - Workforce Support	-	-	-	-	-	-	-	340,000	340,000	-	340,000	-	340,000	64,000	404,000	-	404,000	-	404,000	-	404,000
HumanKind Family Crisis Fund	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	156,002	156,002	
OAR of Richmond, Inc. - Reentry Housing and Support Program	40,000	-	-	40,000	40,000	80,000	-	80,000	-	80,000	50,000	130,000	-	130,000	-	130,000	-	130,000	-	130,000	
Partnership for Housing Affordability - Housing Resource Line	-	-	-	-	71,000	71,000	-	71,000	-	71,000	71,000	(17,993)	53,007	-	53,007	-	53,007	-	53,007	-	53,007
Program Administration	46,678	-	-	46,678	-	46,678	-	46,678	-	46,678	46,678	(6,486)	40,192	(1,855)	38,337	-	38,337	-	38,337	-	38,337
Safe Harbor - Food Pantry Assistance	10,000	-	-	10,000	-	10,000	-	10,000	-	10,000	-	10,000	-	10,000	-	10,000	-	10,000	-	10,000	
St. Joseph's Villa - St. Joseph's Villa Mobile Grocery Delivery Program	15,000	-	10,000	25,000	15,000	40,000	-	40,000	-	40,000	-	40,000	-	40,000	-	40,000	-	40,000	-	40,000	
Virginia LISC - Micro Business Relief Fund	300,000	-	105,000	405,000	-	405,000	-	405,000	-	405,000	-	405,000	-	405,000	-	405,000	-	405,000	(141,066)	263,934	
Virginia LISC - Small Business Transformation Program	-	-	-	-	350,000	350,000	-	350,000	-	350,000	-	350,000	-	350,000	-	350,000	-	350,000	-	350,000	
Total:	1,017,678		1,017,678	1,417,098	2,434,776	2,434,776		2,434,776	2,434,776	2,434,776	2,434,776	2,434,776	2,434,776	2,434,776.00	2,434,776.00	2,434,776.00	2,434,776.00	2,434,776.00	2,434,776.00	2,434,776.00	

ESG-CV Sources and Uses Amendment Summary	Amendment #1	Amendment #2		Amendment #3		Amendment #4		Amendment #5		Amendment #6		Amendment #7		Amendment #8		Amendment #8.5		Amendment #9		Amendment #10	
	5/12/2020 Initial Budget (ESG CV Tranche 1)	9/22/2020	12/30/2020	2/9/2021	3/23/2021	7/13/2021	12/14/2021	6/28/2022	9/1/2022*	9/1/2023	12/6/2023	Changes	Adjusted Budget	Changes	Adjusted Budget	Changes	Adjusted Budget	Changes	Adjusted Budget	changes	Adjusted Budget
CARITAS - Emergency Shelter & Case Management	50,000	100,000	150,000	-	150,000	-	150,000	-	150,000	90,000	240,000	-	240,000	-	240,000	-	240,000	-	240,000	-	240,000
Commonwealth Catholic Charities - Exit to Outreach	-	-	-	-	-	-	-	-	-	-	-	-	30,000	30,000	-	30,000	-	30,000	-	30,000	
Commonwealth Catholic Charities - Outreach & Diversion	30,000	-	30,000	-	30,000	-	30,000	-	30,000	30,000	60,000	-	60,000	29,000	89,000	-	89,000	-	89,000	-	89,000
Commonwealth Catholic Charities - Regional Incentive Weather Shelter	-	-	-	-	-	-	-	-	-	165,000	165,000	-	165,000	-	165,000	(26,032)	138,968	-	138,968	-	138,968
Held for future Board Allocation	-	100,000	100,000	-	100,000	-	100,000	(100,000)	-	-	-	-	-	-	-	-	-	-	-	-	-
Henrico County Social Services - COVID-19 Recovery Rental Assistance	120,000	200,000	320,000	-	320,000	-	320,000	-	320,000	(120,000)	200,000	(172,191)	27,809	-	27,809	-	27,809	-	27,809	-	27,809
Homeward - GRCoC Family Shelter Expansion	14,950	-	14,950	-	14,950	-	14,950	-	14,950	-	14,950	-	14,950	-	14,950	-	14,950	-	14,950	-	14,950
Homeward - GRCoC HMIS Expansion	2,500	-	2,500	-	2,500	-	2,500	-	2,500	-	2,500	-	2,500	-	2,500	-	2,500	-	2,500	-	2,500
Homeward - GRCoC Non-Congregate Shelter	175,000	-	175,000	-	175,000	-	175,000	-	175,000	-	175,000	-	175,000	-	175,000	-	175,000	-	175,000	-	175,000
Home ward - Pandemic Response Shelter	-	350,000	350,000	-	350,000	-	350,000	-	350,000	-	350,000	-	350,000	-	350,000	-	350,000	-	350,000	-	350,000
Housing Families First - Emergency Shelter Rehab	-	100,000	100,000	-	100,000	-	100,000	100,000	200,000	-	200,000	-	200,000	-	200,000	-	200,000	-	200,000	-	200,000
Housing Families First - Rapid Re-Housing Program	30,000	135,000	165,000	-	165,000	-	165,000	-	165,000	(23,000)	142,000	-	142,000	(20,000)	122,000	-	122,000	-	122,000	-	122,000
Housing Families First - Hilliard House Emergency Shelter	25,000	25,000	50,000	-	50,000	-	50,000	-	50,000	23,000	73,000	-	73,000	20,000	93,000	34,811	127,811	-	127,811	-	127,811
Program Administration	36,116	24,186	60,302	-	60,302	-	60,302	-	60,302	32,191	92,493	1,000	93,493	(8,779.59)	84,713.41	-	84,713.41	-	84,713.41	-	84,713.41
Salvation Army - Emergency COVID-19 Shelter	25,000	-	25,000	-	25,000	-	25,000	-	25,000	(25,000)	-	-	-	-	-	-	-	-	-	-	-
St. Joseph's Villa - Flagler Rapid Rehousing Program	-	120,000	120,000	-	120,000	-	120,000	-	120,000	-	120,000	(60,000)	60,000	-	60,000	-	60,000	-	60,000	-	60,000
Total:	508,566	1,154,186	1,662,752		1,662,752		1,662,752		1,662,752		1,662,752		1,662,752		1,662,752		1,662,752		1,662,752		1,662,752

Note: HUD Formula Allocations of CARES Act Funds were awarded in multiple tranches as indicated above
 Note 2: In a few cases, numbers are rounded to the nearest dollar. For exact amounts consult program records.
 Updated: 3/26/2024

* The transfer of \$20,000 to HFF Shelter occurred in Sept 2022 but was included in the Sept 2023 minor amendment

Appendix T – Certifications and SF-424

Certifications and SF-424s submitted with original Henrico County 2019-20 Annual Action Plan as well as additional certifications and SF-424s for CDBG-CV and ESG-CV are on the following pages.

Certifications and 424s submitted with Original
Henrico County 2019-20 Annual Action Plan

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application		
* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision		
* If Revision, select appropriate letter(s): [Dropdown] * Other (Specify): [Text]		
* 3. Date Received: [Text]		4. Applicant Identifier: [Text]
5a. Federal Entity Identifier: 54-6001344		5b. Federal Award Identifier: [Text]
State Use Only:		
6. Date Received by State: [Text]		7. State Application Identifier: [Text]
8. APPLICANT INFORMATION:		
* a. Legal Name: County of Henrico		
* b. Employer/Taxpayer Identification Number (EIN/TIN): 54-6001344		* c. Organizational DUNS: 0747355150000
d. Address:		
* Street1: 4301 E. Parham Road		
Street2: [Text]		
* City: Henrico		
County/Parish: [Text]		
* State: VA: Virginia [Dropdown]		
Province: [Text]		
* Country: USA: UNITED STATES		
* Zip / Postal Code: 23273-0775		
e. Organizational Unit:		
Department Name: Community Revitalization		Division Name: Community Development
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: Mr. [Dropdown]		* First Name: David
Middle Name: [Text]		
* Last Name: Sacks		
Suffix: [Dropdown]		
Title: Community Development Manager		
Organizational Affiliation: Local Government		
* Telephone Number: (804) 501-7611		Fax Number: (804) 501-7630
* Email: sac01@henrico.us		

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

U.S. Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

CFDA Title:

*** 12. Funding Opportunity Number:**

14.218

* Title:

Community Development Block Grant Program

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

*** 15. Descriptive Title of Applicant's Project:**

Community Development Block Grant Program (CDBG)

Attach supporting documents as specified in agency instructions.

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant * b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

* a. Start Date: * b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="1,678,478"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text" value="92,064"/>
* f. Program Income	<input type="text"/>
* g. TOTAL	<input type="text" value="1,770,542"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

a. This application was made available to the State under the Executive Order 12372 Process for review on

b. Program is subject to E.O. 12372 but has not been selected by the State for review.

c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes No

If "Yes", provide explanation and attach

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:

Middle Name:


* Last Name:

Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative:  * Date Signed:

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application		
* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision		
* If Revision, select appropriate letter(s): [Dropdown] * Other (Specify): [Text]		
* 3. Date Received: [Text]		4. Applicant Identifier: [Text]
5a. Federal Entity Identifier: 54-6001344		5b. Federal Award Identifier: [Text]
State Use Only:		
6. Date Received by State: [Text]		7. State Application Identifier: [Text]
8. APPLICANT INFORMATION:		
* a. Legal Name: County of Henrico		
* b. Employer/Taxpayer Identification Number (EIN/TIN): 54-6001344		* c. Organizational DUNS: 0747355150000
d. Address:		
* Street1: 4301 E. Parham Road		
Street2: [Text]		
* City: Henrico		
County/Parish: [Text]		
* State: VA: Virginia [Dropdown]		
Province: [Text]		
* Country: USA: UNITED STATES		
* Zip / Postal Code: 23273-0775		
e. Organizational Unit:		
Department Name: Community Revitalization		Division Name: Community Development
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: Mr. [Dropdown]		* First Name: David
Middle Name: [Text]		
* Last Name: Sacks		
Suffix: [Dropdown]		
Title: Community Development Manager		
Organizational Affiliation: Local Government		
* Telephone Number: (804) 501-7611		Fax Number: (804) 501-7630
* Email: sac01@henrico.us		

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

U.S. Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

CFDA Title:

*** 12. Funding Opportunity Number:**

14.239

* Title:

HOME Investment Partnerships Program

13. Competition Identification Number:


Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

*** 15. Descriptive Title of Applicant's Project:**

HOME Investment Partnerships Program (HOME)

Attach supporting documents as specified in agency instructions.

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
* a. Applicant <input type="text" value="4 & 7"/>	* b. Program/Project <input type="text" value="4 & 7"/>
Attach an additional list of Program/Project Congressional Districts if needed.	
<input type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
17. Proposed Project:	
* a. Start Date: <input type="text" value="10/1/2019"/>	* b. End Date: <input type="text" value="09/30/2020"/>
18. Estimated Funding (\$):	
* a. Federal	<input type="text" value="857,308"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text"/>
* g. TOTAL	<input type="text" value="857,308"/>
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/> .	
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.	
<input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.	
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If "Yes", provide explanation and attach	
<input type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)	
<input checked="" type="checkbox"/> ** I AGREE	
** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.	
Authorized Representative:	
Prefix: <input type="text" value="Mr."/>	* First Name: <input type="text" value="John"/>
Middle Name: <input type="text"/>	
* Last Name: <input type="text" value="Vithoulkas"/>	
Suffix: <input type="text"/>	
* Title: <input type="text" value="County Manager"/>	
* Telephone Number: <input type="text" value="(804) 501-4386"/>	Fax Number: <input type="text"/>
* Email: <input type="text" value="manager@henrico.us"/>	
* Signature of Authorized Representative: 	* Date Signed: <input type="text" value="7/9/19"/>

Application for Federal Assistance SF-424	
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	
* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	
* If Revision, select appropriate letter(s): [Dropdown] * Other (Specify): [Text]	
* 3. Date Received: [Text]	4. Applicant Identifier: [Text]
5a. Federal Entity Identifier: 54-6001344	5b. Federal Award Identifier: [Text]
State Use Only:	
6. Date Received by State: [Text]	7. State Application Identifier: [Text]
8. APPLICANT INFORMATION:	
* a. Legal Name: County of Henrico	
* b. Employer/Taxpayer Identification Number (EIN/TIN): 54-6001344	* c. Organizational DUNS: 0747355150000
d. Address:	
* Street1: 4301 E. Parham Road	
Street2: [Text]	
* City: Henrico	
County/Parish: [Text]	
* State: VA: Virginia [Dropdown]	
Province: [Text]	
* Country: USA: UNITED STATES	
* Zip / Postal Code: 23273-0775	
e. Organizational Unit:	
Department Name: Community Revitalization	Division Name: Community Development
f. Name and contact information of person to be contacted on matters involving this application:	
Prefix: Mr. [Dropdown]	* First Name: David
Middle Name: [Text]	
* Last Name: Sacks	
Suffix: [Dropdown]	
Title: Community Development Manager	
Organizational Affiliation: Local Government	
* Telephone Number: (804) 501-7611	Fax Number: (804) 501-7630
* Email: sac01@henrico.us	

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

U.S. Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

CFDA Title:

*** 12. Funding Opportunity Number:**

14.231

* Title:

Emergency Solutions Grant Program

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

*** 15. Descriptive Title of Applicant's Project:**

Emergency Solutions Grant (ESG)

Attach supporting documents as specified in agency instructions.

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
* a. Applicant	<input type="text" value="4 & 7"/>
* b. Program/Project	<input type="text" value="4 & 7"/>
Attach an additional list of Program/Project Congressional Districts if needed.	
<input type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
17. Proposed Project:	
* a. Start Date:	<input type="text" value="10/1/2019"/>
* b. End Date:	<input type="text" value="09/30/2020"/>
18. Estimated Funding (\$):	
* a. Federal	<input type="text" value="143,640"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text"/>
* g. TOTAL	<input type="text" value="143,640"/>
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on	<input type="text"/>
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.	
<input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.	
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If "Yes", provide explanation and attach	
<input type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
<p>21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)</p>	
<input checked="" type="checkbox"/> ** I AGREE	
** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.	
Authorized Representative:	
Prefix:	<input type="text" value="Mr."/> * First Name: <input type="text" value="John"/>
Middle Name:	<input type="text"/>
* Last Name:	<input type="text" value="Vithoulikas"/>
Suffix:	<input type="text"/>
* Title:	<input type="text" value="County Manager"/>
* Telephone Number:	<input type="text" value="(804) 501-4386"/> Fax Number: <input type="text"/>
* Email:	<input type="text" value="manager@henrico.us"/>
* Signature of Authorized Representative:	<input type="text" value="Handwritten Signature"/> * Date Signed: <input type="text" value="7/9/19"/>

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing --The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

Anti-Lobbying --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

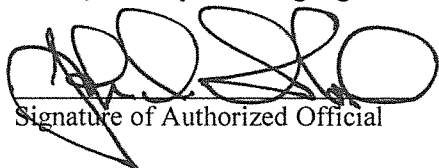
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and

3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 135.


Signature of Authorized Official

7/9/19
Date

County Manager
Title

Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan -- It is following a current consolidated plan that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2019-2020 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

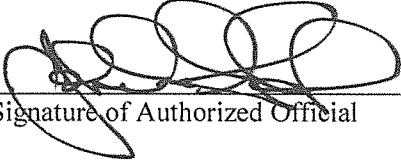
Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

Compliance with Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

Compliance with Laws -- It will comply with applicable laws.



Signature of Authorized Official

7/9/19

Date

County Manager

Title

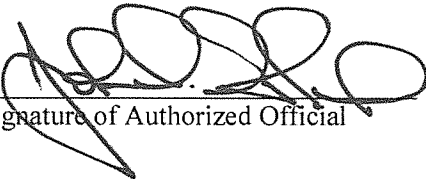
Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

Eligible Activities and Costs -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

Subsidy layering -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;


Signature of Authorized Official

7/21/19
Date

County Manager
Title

Emergency Solutions Grants Certifications

The Emergency Solutions Grants Program recipient certifies that:

Major rehabilitation/conversion/renovation – If an emergency shelter’s rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation.

If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion.

In all other cases where ESG funds are used for renovation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

Essential Services and Operating Costs – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the recipient will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the recipient serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

Renovation – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

Supportive Services – The recipient will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal, State, local, and private assistance available for these individuals.

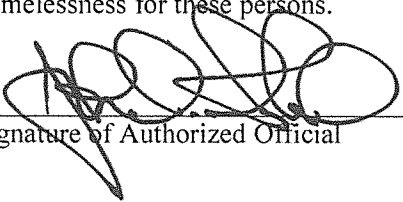
Matching Funds – The recipient will obtain matching amounts required under 24 CFR 576.201.

Confidentiality – The recipient has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

Homeless Persons Involvement – To the maximum extent practicable, the recipient will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

Consolidated Plan – All activities the recipient undertakes with assistance under ESG are consistent with its consolidated plan.

Discharge Policy – The recipient will establish and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.



Signature of Authorized Official



Date

County Manager

Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Additional Certifications and 424s submitted
with Henrico County 2019-20 Annual Action
Plan Amendment for CDBG-CV and ESG-CV
Funds

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009
Expiration Date: 02/28/2022

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.




PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	County Manager 
APPLICANT ORGANIZATION	DATE SUBMITTED
County of Henrico, VA	

SF-424D (Rev. 7-97) Back

INTERIM ESG-CV Certifications (NON-STATE)

The Emergency Solutions Grants Program Recipient certifies that:

Major rehabilitation/conversion – If an emergency shelter’s rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation. If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion. In all other cases where ESG funds are used for renovation, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

EXCEPTION: In accordance with the CARES Act, the certifications in this paragraph do not apply with respect to CARES Act funding that is used to provide temporary emergency shelters (through leasing of existing property, temporary structures, or other means) to prevent, prepare for, and respond to coronavirus.

Essential Services and Operating Costs – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the jurisdiction will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the jurisdiction serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

EXCEPTION: In accordance with the CARES Act, the certification in this paragraph does not apply with respect to CARES Act funding that is used to provide temporary emergency shelters (through leasing of existing property, temporary structures, or other means) to prevent, prepare for, and respond to coronavirus.

Renovation – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

Supportive Services – The jurisdiction will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal State, local, and private assistance available for such individuals.

~~**Matching Funds** – The jurisdiction will obtain matching amounts required under 24 CFR 576.201.~~

Confidentiality – The jurisdiction has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with

the written authorization of the person responsible for the operation of that shelter.

Homeless Persons Involvement – To the maximum extent practicable, the jurisdiction will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

Consolidated Plan – All activities the jurisdiction undertakes with assistance under ESG are consistent with the jurisdiction’s consolidated plan.

Discharge Policy – The jurisdiction will establish and implement, to the maximum extent practicable and where appropriate policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.



Signature/Authorized Official



Date

County Manager

Title

Application for Federal Assistance SF-424

* 1. Type of Submission: <input type="checkbox"/> Preapplication <input type="checkbox"/> Application <input checked="" type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
---	---	--

* 3. Date Received: <input type="text"/>	4. Applicant Identifier: <input type="text"/>
--	---

5a. Federal Entity Identifier: <input type="text" value="54-6001344"/>	5b. Federal Award Identifier: <input type="text" value="B-19-UC-51-0003"/>
--	--

State Use Only:

6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>
--	--

8. APPLICANT INFORMATION:

* a. Legal Name: <input type="text" value="County of Henrico"/>	
* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text" value="54-6001344"/>	* c. Organizational DUNS: <input type="text" value="0747355150000"/>

d. Address:

* Street1:	<input type="text" value="4301 E Parham Road"/>
Street2:	<input type="text" value="P.O. Box 90775"/>
* City:	<input type="text" value="Henrico"/>
County/Parish:	<input type="text"/>
* State:	<input type="text" value="VA: Virginia"/>
Province:	<input type="text"/>
* Country:	<input type="text" value="USA: UNITED STATES"/>
* Zip / Postal Code:	<input type="text" value="23273-0775"/>

e. Organizational Unit:

Department Name: <input type="text" value="Community Revitalization"/>	Division Name: <input type="text" value="Community Development"/>
--	---

f. Name and contact information of person to be contacted on matters involving this application:

Prefix: <input type="text" value="Mr."/> * First Name: <input type="text" value="David"/>
Middle Name: <input type="text"/>
* Last Name: <input type="text" value="Sacks"/>
Suffix: <input type="text"/>

Title: <input type="text" value="Community Development Manager"/>
--

Organizational Affiliation: <input type="text" value="Local Government"/>

* Telephone Number: <input type="text" value="804-501-7611"/> Fax Number: <input type="text" value="804-501-7630"/>

* Email: <input type="text" value="sac01@henrico.us"/>

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

U.S. Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14.218

CFDA Title:

Community Development Block Grants/Entitlement Grants

*** 12. Funding Opportunity Number:**

* Title:

Community Development Block Grant

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

Community Development Block Grant Entitlement Program and CDBG-CV Program

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="1,017,678.00"/>
* b. Applicant	<input type="text" value=""/>
* c. State	<input type="text" value=""/>
* d. Local	<input type="text" value=""/>
* e. Other	<input type="text" value=""/>
* f. Program Income	<input type="text" value=""/>
* g. TOTAL	<input type="text" value="1,017,678.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

- Yes
- No

If "Yes", provide explanation and attach

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:
Middle Name:
* Last Name:
Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative: 

* Date Signed:

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input type="checkbox"/> Application <input checked="" type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): _____ * Other (Specify): _____
* 3. Date Received: _____	4. Applicant Identifier: _____	
5a. Federal Entity Identifier: 54-6001344	5b. Federal Award Identifier: B-19-UC-51-0003	
State Use Only:		
6. Date Received by State: _____	7. State Application Identifier: _____	
8. APPLICANT INFORMATION:		
* a. Legal Name: County of Henrico		
* b. Employer/Taxpayer Identification Number (EIN/TIN): 54-6001344	* c. Organizational DUNS: 0747355150000	
d. Address:		
* Street1: 4301 E Parham Road	Street2: P.O. Box 90775	
* City: Henrico	County/Parish: _____	
* State: _____	VA: Virginia	
Province: _____	* Country: USA: UNITED STATES	
* Zip / Postal Code: 23273-0775		
e. Organizational Unit:		
Department Name: Community Revitalization	Division Name: Community Development	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: Mr.	* First Name: David	
Middle Name: _____		
* Last Name: Sacks		
Suffix: _____		
Title: Community Development Manager		
Organizational Affiliation: Local Government		
* Telephone Number: 804-501-7611	Fax Number: 804-501-7630	
* Email: sac01@henrico.us		

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

U.S. Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14.231

CFDA Title:

Emergency Solutions Grants/Entitlement Grants

*** 12. Funding Opportunity Number:**

* Title:

Emergency Solutions Grant

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

Emergency Solutions Grant Program and ESG COVID-19 Program. Amount in Box 18 is the total of both ESG-CV Awards: \$508,566 as awarded on April 2, 2020 and \$1,154,186 as awarded on June 9, 2020.

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="1,662,752.00"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text"/>
* g. TOTAL	<input type="text" value="1,662,752.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

a. This application was made available to the State under the Executive Order 12372 Process for review on

b. Program is subject to E.O. 12372 but has not been selected by the State for review.

c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes No

If "Yes", provide explanation and attach

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix:

* First Name:

Middle Name:

* Last Name:

Suffix:

* Title:

* Telephone Number:

Fax Number:

* Email:

* Signature of Authorized Representative: 

* Date Signed:

Supplemental Information for SF-424 Item #16

16 a. Congressional Districts of Applicant: VA-004 and VA-007

16 b. Congressional Districts of Program/Project: VA-004 and VA-007

Additional CDBG 424 submitted for full amount of CDBG-CV funds with February 9, 2021 amendment.

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input type="checkbox"/> Application <input checked="" type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): _____ * Other (Specify): _____
* 3. Date Received: _____	4. Applicant Identifier: _____	
5a. Federal Entity Identifier: 54-6001344	5b. Federal Award Identifier: B-20-UW-51-0003	
State Use Only:		
6. Date Received by State: _____	7. State Application Identifier: _____	
8. APPLICANT INFORMATION:		
* a. Legal Name: County of Henrico		
* b. Employer/Taxpayer Identification Number (EIN/TIN): 54-6001344	* c. Organizational DUNS: 0747355150000	
d. Address:		
* Street1: 4301 E Parham Road	Street2: P.O. Box 90775	
* City: Henrico	County/Parish: _____	
* State: VA: Virginia	Province: _____	
* Country: USA: UNITED STATES	* Zip / Postal Code: 23273-0775	
e. Organizational Unit:		
Department Name: Community Revitalization	Division Name: Community Development	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: Mr.	* First Name: David	
Middle Name: _____	* Last Name: Sacks	
Suffix: _____	Title: Community Development Manager	
Organizational Affiliation: Local Government		
* Telephone Number: 804-501-7611	Fax Number: 804-501-7630	
* Email: sac01@henrico.us		

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

U.S. Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14.218

CFDA Title:

Community Development Block Grants/Entitlement Grants

*** 12. Funding Opportunity Number:**

* Title:

Community Development Block Grant

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

Community Development Block Grant CDBG-CV Program. Amount in Box 18 is the total of CDBG-CV awards: \$2,434,776 including the awards of April 2,2020 and September 11, 2020.

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:
* a. Applicant * b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:
* a. Start Date: * b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="2,434,776.00"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text"/>
* g. TOTAL	<input type="text" value="2,434,776.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**
 a. This application was made available to the State under the Executive Order 12372 Process for review on
 b. Program is subject to E.O. 12372 but has not been selected by the State for review.
 c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (if "Yes," provide explanation in attachment.)**
 Yes No
If "Yes", provide explanation and attach

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**
 ** I AGREE
** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:
Prefix: * First Name:
Middle Name:
* Last Name:
Suffix:
* Title:
* Telephone Number: Fax Number:
* Email:

* Signature of Authorized Representative:  * Date Signed: