



Short-Term Rental Residency Affidavit

County of Henrico, Virginia
Department of Planning

P. O. Box 90775, Henrico, VA 23273-0775 Phone: (804) 501-4602 Fax: (804) 501-4379 email: planning@henrico.us <https://henrico.us/planning>

Owner Name: _____

Property Address: _____

Parcel Number (GPIN): _____

Henrico County Zoning Ordinance, § 24-4430.B

Principal residence and ownership required. Only a dwelling that is occupied by the property owner for at least 185 days per year may be offered for short-term rental. Prior to offering any property as a short-term rental, the property owner must certify, on a form provided by the Planning Director, that the property owner occupies the property for at least 185 days per year. For purposes of this section, ownership includes, among other forms, a dwelling (1) held by a person alone or in conjunction with his spouse as tenant or tenants for life or joint lives, (2) held in a revocable *inter vivos* trust over which a person or a person and his spouse hold the power of revocation, or (3) held in an irrevocable trust under which a person alone or in conjunction with his spouse possesses a life estate or an estate for joint lives or enjoys a continuing right of use or support. However, ownership does not include a dwelling held under a leasehold or term of years.

I certify that I own the above-referenced dwelling, and that I will live in the dwelling for at least 185 days this year and every year that it is offered for short-term rental. I understand and acknowledge that it is a violation of the Henrico County Zoning Ordinance to obtain a permit through false or misleading information.

**Owner's
Signature:** _____

Date: _____

State of Virginia, County/City of _____:

I certify that the person who signed the foregoing instrument personally appeared before me and acknowledged the same.

This _____ day of _____ 20____.

Notary Public: _____

Registration number: _____

My commission expires: _____

OFFICE USE

Date Received:	
Accepted by:	
CUP #:	