

**COUNTY OF HENRICO, VIRGINIA
BOARD OF REAL ESTATE REVIEW AND EQUALIZATION
REGULAR MEETING
September 20, 2023**

Minutes of a regular meeting of the Board of Real Estate Review and Equalization held on September 20, 2023, at 8:30 a.m., in the Board Room of the Administration Building, Parham Road.

Present: Ms. Norma Harris, Chairman
Mr. John Schwartz, Vice Chairman
Mr. Robert Marshall, Secretary
Ms. Marian Martin

Absent: Mr. Joe Marchetti, Jr.

Also Present: Mr. Matt Chaffin, Deputy Director of Finance
Mr. Jason Hughes, Real Estate Director
Mr. David Patterson, Real Estate Section Manager
Ms. Lynda Carter-Tubbs, Commercial Appraiser Supervisor
Ms. Barbara Custis, Residential Appraiser Supervisor
Ms. Megan Ambrose, Business Supervisor
Mr. Dal Kirby, Senior Commercial Appraiser
Mr. Brian Steele, Corresponding Secretary
Ms. Gia Short-Smith, Recording Secretary

The Chairman, Ms. Norma Harris, called the meeting to order.

Ms. Harris asked if there were any changes to the minutes of the Board meeting on September 6, 2023. The minutes were approved as presented.

Mr. Hughes informed the Board that there were no updates from the Real Estate Assessment Office.

Mr. Marshall arrived at 8:33 a.m.

The Board heard case 443 for VA Home for Boys in Rich, presented remotely by Jake Polich with Pivotal Tax Solutions, LLC, who stated the assessment was not at market value. Mr. Kirby presented the case for the County. Mr. Marshall moved to accept the County's recommendation. Mr. Schwartz seconded the motion. The vote of the Board was as follows:

Yes: Harris, Schwartz, Marshall, Martin
No: None

The Board heard cases 444 and 445 for Crown Rib LLC, presented remotely by Jake Polich with Pivotal Tax Solutions, LLC, who stated the assessments are not at market value. Mr.

Kirby presented the cases for the County. Mr. Marshall moved to accept the County's recommendations. Ms. Harris seconded the motion. The vote of the Board was as follows:

Yes: Harris, Schwartz, Marshall, Martin

No: None

Case 106 for Victoria H. Roberts was postponed and will be heard on October 4, 2023.

Ms. Martin moved to approve the twelve cases not contested by the property owners as presented by the County in the attached agenda. Mr. Schwartz seconded the motion. The vote of the Board was as follows:

Yes: Harris, Schwartz, Marshall, Martin

No: None

The next meeting is scheduled for Wednesday, October 4, 2023.

There being no further business, the meeting was adjourned.

A handwritten signature in black ink, appearing to be 'R. Marshall', with a long horizontal flourish extending to the right.

Robert Marshall, Secretary