

**COUNTY OF HENRICO, VIRGINIA
BOARD OF REAL ESTATE REVIEW AND EQUALIZATION
REGULAR MEETING
August 2, 2023**

Minutes of a regular meeting of the Board of Real Estate Review and Equalization held on August 2, 2023, at 8:30 a.m., in the Board Room of the Administration Building, Parham Road.

Present: Ms. Norma Harris, Chairman
Mr. John Schwartz, Vice Chairman
Mr. Robert Marshall, Secretary
Ms. Marian Martin
Mr. Joe Marchetti, Jr.

Also Present: Ms. Sheila Minor, Finance Director
Mr. Matt Chaffin, Deputy Director of Finance
Mr. Jason Hughes, Real Estate Director
Mr. David Patterson, Real Estate Section Manager
Ms. Lynda Carter-Tubbs, Commercial Appraiser Supervisor
Ms. Barbara Custis, Residential Appraiser Supervisor
Ms. Megan Ambrose, Business Supervisor
Mr. Jacob Schrinel, Senior Appraiser
Mr. Brian Steele, Corresponding Secretary
Ms. Gia Short-Smith, Recording Secretary

The Chairman, Ms. Norma Harris, called the meeting to order.

Ms. Harris asked if there were any changes to the minutes of the Board meeting on July 19, 2023. The minutes were approved as presented.

Mr. Hughes informed the Board that there were no updates from the Real Estate Assessment Office.

Mr. Schwartz arrived at 8:35 a.m.

Mr. Marchetti arrived at 8:38 a.m.

Mr. Marshall moved to approve the thirty-eight cases not contested by the property owners as presented by the County in the attached agenda. Mr. Schwartz seconded the motion. The vote of the Board was as follows:

Yes: Harris, Schwartz, Marshall, Martin, Marchetti
No: None

The Board heard case 282 for David W. Ogburn, Jr. & Michelle F. Ogburn, presented by David W. Ogburn, Jr., who stated the assessment was not uniform in its application. Mr. Schrinel presented the case for the County. Mr. Marchetti moved to accept the County's recommendation. Mr. Marshall seconded the motion. The vote of the Board was as follows:

Yes: Harris, Schwartz, Marshall, Martin, Marchetti

No: None

The next meeting is scheduled for Wednesday, August 16, 2023.

There being no further business, the meeting was adjourned.



Robert Marshall, Secretary