

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF REAL ESTATE REVIEW AND EQUALIZATION  
REGULAR MEETING  
May 17, 2023**

Minutes of a regular meeting of the Board of Real Estate Review and Equalization held on May 17, 2023, at 8:30 a.m., in the Board Room of the Administration Building, Parham Road.

Present: Ms. Norma Harris, Chairman  
Mr. John Schwartz, Vice Chairman (attended remotely)  
Mr. Robert Marshall, Secretary  
Ms. Marian Martin

Absent: Mr. Joe Marchetti, Jr.

Also Present: Mr. Jason Hughes, Real Estate Assessment Director  
Mr. David Patterson, Real Estate Section Manager  
Ms. Lynda Carter-Tubbs, Commercial Appraiser Supervisor  
Ms. Barbara Custis, Residential Appraiser Supervisor  
Ms. Megan Ambrose, Business Supervisor  
Mr. Will Mitchell, Senior Appraiser  
Mr. Brian Steele, Corresponding Secretary  
Ms. Gia Short-Smith, Recording Secretary

The Chairman, Ms. Norma Harris, called the meeting to order.

The Board voted unanimously to allow Mr. Schwartz to attend the meeting remotely.

Ms. Harris asked if there were any changes to the minutes of the Board meeting on May 3, 2023. The minutes were approved as presented.

Mr. Hughes congratulated Mr. Marchetti and Mr. Marshall for making the Co-Star Power Broker Awards for 2022. Mr. Marchetti made it for sales and Mr. Marshall made it for leasing. He noted how the Board of Equalization is well represented. He also informed the Board that the commercial appraiser interviews were fruitful, and he will have some good news at the next meeting.

The Board heard case 516 for Henrico VA Propco LLC. Dan Leonard with JLL Valuation & Advisory Services, LLC did not appear before the Board. Mr. Mitchell presented the case for the County. Ms. Martin moved to accept the County's recommendation. Mr. Marshall seconded the motion. The vote of the Board was as follows:

Yes: Harris, Schwartz, Marshall, Martin  
No: None

Mr. Schwartz moved to approve the fifty-one cases not contested by the property owners as presented by the County in the attached agenda. Mr. Marshall seconded the motion. The vote of the Board was as follows:

Yes: Harris, Schwartz, Marshall, Martin

No: None

The next meeting is scheduled for Wednesday, June 7, 2023.

There being no further business, the meeting was adjourned.



Robert Marshall, Secretary