

**COUNTY OF HENRICO, VIRGINIA
BOARD OF REAL ESTATE REVIEW AND EQUALIZATION
REGULAR MEETING
October 5, 2022**

Minutes of a regular meeting of the Board of Real Estate Review and Equalization held on October 5, 2022, at 8:30 a.m., in the Board Room of the Administration Building, Parham Road.

Present: Ms. Norma Harris, Vice Chairman
Mr. Robert Marshall (attended remotely)
Mr. Joe Marchetti, Jr. (attended remotely)

Absent: Ms. Marian Martin, Chairman
Mr. John Schwartz, Secretary

Also Present: Ms. Sheila Minor, Finance Director
Mr. Jason Hughes, Real Estate Assessment Director
Ms. Lynda Carter-Tubbs, Commercial Appraiser Supervisor
Ms. Gia Short-Smith, Management Assistant
Ms. Barbara Custis, Corresponding Secretary
Ms. Megan Ambrose, Recording Secretary

The Vice Chairman, Ms. Norma Harris, called the meeting to order.

The Board voted unanimously to allow Mr. Marshall and Mr. Marchetti to attend the meeting remotely.

Ms. Harris asked if there were any changes to the minutes of the Board meeting on September 7, 2022. The minutes were approved as presented.


Mr. Hughes informed the Board that the Management Technician position was filled, and the person will start on October 24th. The vacant deed reading position opened this week and closes October 17th. The vacant east end appraiser position should be approved and posted soon. Residential reassessment is thirty nine percent complete with an average increase of thirteen percent.

Ms. Harris moved to approve the six cases not contested by the property owners as presented by the County in the attached agenda. Mr. Marshall seconded the motion. The vote of the Board was as follows:

Yes: Harris, Marshall, Marchetti
No: None

The next meeting is scheduled for Wednesday, October 19, 2022.

There being no further business, the meeting was adjourned.



John Jay Schwartz, Secretary