COMMONWEALTH OF VIRGINIA

COUNTY OF HENRICO

CECELIA H. STOWE, CPPO, C.P.M.
PURCHASING DIRECTOR
DEPARTMENT OF FINANCE

April 22, 2015

IFB # 15-9785-4VK

INVITATION TO BID

Police CASE Office Expansion

Sealed bids for the Police CASE Office Expansion, Henrico Virginia in accordance with the conditions, specifications, and instructions below and on the attached sheets hereto, will be received no later than **2:00 PM,** local prevailing time, **May 13, 2015** and will be opened and publicly read aloud at **2:00, May 14, 2015** at the same location.

The Police CASE Office Expansion consists of demolition of gypsum walls, door, door frame & plumbing, installation of new gypsum walls with soundproofing, low voltage and high voltage electrical work, ceiling tile repair, carpet repair using owner provided carpet tiles and relocation of existing metal gym lockers.

A non-mandatory pre-bid conference will be held at **10 AM** on **April 29, 2015** at Public Safety Building, 2nd floor, 7721 E. Parham Rd Henrico VA to review the scope of work and clarify any aspects of the work that may be in question. A site visit will commence after the meeting. Direct any questions, concerning the Project Manual via phone or email to Michael Verdú, Capital Projects Manager, 804-501-5254, ver@henrico.us

The Bidder must be a registered contractor in the Commonwealth of Virginia in accordance with Title 54.1, Chapter 11 of the Code of Virginia, as amended, at the time of bid submission, and shall possess a **Virginia Contractor's License A or B, BLD** (Building Contractor). See the "Invitation to Bid" in the specifications for the complete bidding requirements.

Beginning on **April 22, 2015**, Bid Documents consisting of Contract Drawings and Project Manuals may be obtained by visiting the Henrico County Electronic Document's Web portal at www.ebidexchange.com/henrico Options are provided for downloading a complete set of documents or selected files from this web portal. The Contract Drawings and Project Manuals are provided in PDF Format, which may be shared electronically with your subcontractors, employees, and suppliers. The failure or omission of any bidder to download, receive or examine any form, instrument, addendum or other documents, or to acquaint itself with conditions existing at the site(s), shall in no way relieve any bidder from any obligations with respect to its bid or to the contract

PURCHASING DIRECTOR
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