COMMONWEALTH OF VIRGINIA

COUNTY OF HENRICO

CECELIA H. STOWE, CPPO, C.P.M.
PURCHASING DIRECTOR
DEPARTMENT OF FINANCE

January 20, 2015

IFB # 15-9712-1VK

INVITATION FOR BID

Cafeteria Equipment Installation at Highland Springs Elementary School

Sealed bids for the Cafeteria Equipment Installation at Highland Springs Elementary Schoolin accordance with the conditions, specifications, and instructions below and on the attached sheets hereto, will be received no later than **2:00 PM,** local prevailing time, **February 18, 2015** and will be opened and publicly read aloud at **2:00 PM, February 19, 2015**.

The work consists of removing existing equipment, furnishing and installing new equipment, including accessories and appurtenances, and related electrical work for complete operable systems at Highland Springs Elementary School.

A non-mandatory pre-bid conference will be held at **2:00 PM.** on **January 29, 2015** at Highland Springs Elementary School, located at 600 West Pleasant St, Highland Springs, VA, 23075-1221 to review the scope of work and clarify any aspects of the work that may be in question. A site visit will commence after the meeting. Direct any questions, concerning the Project Manual via fax or email to Lawrence Huber, Foodservice Consultants Studio, phone (804)550-2090, email LHuber@fcsassociate.net.

Bidders shall be licensed contractors in the Commonwealth of Virginia in accordance with Chapter 11, Title 54.1, Code of Virginia, as amended, and shall possess a **Virginia Contractor's License Class A** or better. See the "Invitation for Bid" in the specifications for the complete bidding requirements.

Beginning on **January 20, 2015,** Bid Documents consisting of Contract Drawings and Project Manuals may be obtained by visiting the Henrico County Electronic Documents Web portal at www.ebidexchange.com/henrico. Options are provided for downloading a complete set of documents or selected files from this web portal. The Contract Drawings and Project Manuals are provided in PDF Format, which may be shared electronically with your subcontractors, employees, and suppliers. The failure or omission of any bidder to download, receive or examine any form, instrument, addendum or other documents, or to acquaint itself with conditions existing at the site(s), shall in no way relieve any bidder from any obligations with respect to its bid or to the contract.

PURCHASING DIRECTOR OF FINANCE
CECELIA H. STOWE, CPPO, C.P.M.

VIN KAMATCHI
PROCUREMENT OFFICER
(804) 501-5680
kam001@henrico.us

eVA Codes: 90924, 90927, 91042