COMMONWEALTH OF VIRGINIA

**COUNTY OF HENRICO**



DEPARTMENT OF FINANCE

CECELIA H. STOWE, CPPO, C.P.M.

PURCHASING DIRECTOR

**RFP #16-1239-8EF**

**CASE MANAGEMENT SYSTEM WITH RTI AND MEDICAID – ANNUAL CONTRACT**

**QUESTIONS AND ANSWERS**

**September 1, 2016**

*Q1. Should exceptions be listed under VI.G, VIII B.3 or VIII.B.10 or all three?*

**A1. Section VI.G and VIII.B.10 explains that exceptions are to be listed in a separate section of your proposal. Section VIII.B.3 provides detail on how to submit your exceptions in a separate section of your proposal identifying the paragraph number in which you take exception.**

*Q2. What is meant in Sec. III.A.3.h “Automates authorization processes where appropriate?*

**A2. Sec. III.A.3.h refers to the requirement that the system provide a validation process which checks for errors in dates, unfilled required portions of the document, spelling errors, etc.**

*Q3. Can companies outside the USA submit a proposal?*

**A3. Yes, if you feel your firm can meet the scope of Services as out lined in the RFP.**

*Q4. Will Offerors need to come over for meetings?*

**A4. It would depend if your proposal can demonstrate your firm can meet the Scope of Services.**

*Q5. Can the tasks related to the RFP be performed outside the USA?*

**A5. Your proposal must demonstrate how it will meet the Scope of Services if performing these tasks outside the USA.**

*Q6. Can proposals be submitted via email?*

***A6. No***

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