

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
REGULAR MEETING
September 12, 2023**

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, September 12, 2023, at 7:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

Members of the Board Present:

Frank J. Thornton, Chairman, Fairfield District – via Webex
Tyrone E. Nelson, Vice-Chairman, Varina District
Thomas M. Branin, Three Chopt District
Patricia S. O'Bannon, Tuckahoe District
Daniel J. Schmitt, Brookland District

Other Officials Present:

John A. Vithoukas, County Manager
Andrew R. Newby, County Attorney
Tanya N. Brackett, CMC, Assistant to the County Manager/Clerk to the Board
Michael Y. Feinmel, Deputy County Manager for Public Safety
W. Brandon Hinton, Deputy County Manager for Administration
Monica Smith-Callahan, Deputy County Manager for Community Affairs
Cari M. Tretina, Deputy County Manager/Chief of Staff
Steven J. Yob, Deputy County Manager for Community Operations
Benjamin A. Sheppard, Director of Public Relations

Mr. Nelson announced that Mr. Thornton was unable to attend the meeting in person due to a temporary medical condition. He noted the Board had arranged for Mr. Thornton to be heard by all persons in the Board Room and that a quorum was present in the Board Room.

On motion of Mr. Branin, and seconded by Mr. Schmitt, the Board approved Mr. Thornton's electronic participation from his home, in accordance with the Board's electronic participation policy.

The vote of the Board was as follows:

Yes: Nelson, Branin, O'Bannon, Schmitt

No: None

Steve Boots, Chaplain for the Henrico County Police Division, delivered the invocation and introduced Will Clements, who is one of the newest Chaplains for the Henrico County Police Division.

On motion of Mrs. O'Bannon, seconded by Mr. Schmitt, the Board approved the minutes of the August 8, 2023, Regular and Special Meetings.

The vote of the Board was as follows:

Yes: Thornton, Nelson, Branin, O'Bannon, Schmitt

No: None

MANAGER'S COMMENTS

Mr. Vithoulkas recognized Jackson Baynard, Chief for the Division of Fire, and announced that the Henrico County Division of Fire received Internationally Accredited Agency status with the Commission of Fire Accreditation International (CFAI) for meeting the criteria established through the CFAI's voluntary self-assessment and accreditation program. The Division of Fire is one of more than 300 agencies to achieve Internationally Accredited Agency status with the CFAI and the Center for Public Safety Excellence, Inc.

CFAI is dedicated to assisting fire and emergency services agencies worldwide in achieving excellence through self-assessment and accreditation to provide continuous quality improvement and enhance service delivery in their communities. The CFAI process is voluntary and provides an agency with an improvement model to assess their service delivery and performance internally and then works with a team of peers from other agencies to evaluate their completed self-assessments. The Division has attained accredited status for the sixth consecutive time which is a testament to their unwavering commitment to excellence in emergency medical services. The Division was the ninth accredited department in the world.

The accomplishment underscores the Division's continuous commitment to upholding the highest standards and highlights the professionalism of the Division in its proactive approach to challenges and learning.

Chief Baynard thanked his team, the Manager, and the Board for their continued support.

BOARD OF SUPERVISORS' COMMENTS

There were no comments from the Board.

RECOGNITION OF NEWS MEDIA

There were no media present for the meeting.

PRESENTATIONS

Mr. Schmitt presented a proclamation recognizing September 2023 as Childhood Cancer Awareness Month. Accepting the proclamation was LeAnna Headley, Founder and Executive Director of Our Amazing Fighters. Joining her was Ellia Nickerson, Ambassador for Our Amazing Fighters, and Board Member Courtney Headley. LeAnna thanked the Board for once again recognizing childhood cancer month and encouraging residents to continue to bring awareness to childhood cancer and support the many children and families who are fighting cancer.

Mr. Nelson presented a proclamation recognizing September 2023 as Recovery Month. Accepting the proclamation was Alisa Gregory, Sheriff, Shelby Johnson, Director of Community Corrections, Laura Totty, Director of Mental Health & Developmental Services, and Leslie Stephen, Assistant Director of Mental Health & Developmental Services. Joining them were members of the Henrico Area Mental Health & Developmental Services Board: Mike Wade, Christine Campbell, and Karen Metz. Mrs. Stephen thanked the Board and noted the County is continuing to make a difference in recovery with the Task Force and the continued support of the Board.

PUBLIC HEARINGS – REZONING CASES AND PROVISIONAL USE PERMITS

135-23 DG Virginia CS, LLC: Request for a Provisional Use Permit under
PUP2022- Sections 24-4205 and 24-2306 of Chapter 24 of the County Code to allow a
00017 solar array on Parcel 857-689-8404 located on the south line of Charles
Varina City Road approximately 650' east of the intersection of Elko Road (State
 Route 156).

Mr. Vithoulkas announced the applicant has requested a deferral to the November 14, 2023, meeting.

No one from the public spoke in opposition to this item.

On motion of Mr. Branin, seconded by Mrs. O'Bannon, and by unanimous vote, the Board deferred this item to the November 14, 2023, meeting.

The vote of the Board was as follows:

Yes: Thornton, Nelson, Branin, O'Bannon, Schmitt

No: None

Mr. Vithoulkas announced there was a companion item on the general agenda and requested the Board move the item up to vote on the deferral.

GENERAL AGENDA

146-23 Resolution - SIA2022-00002 - DG Virginia CS, LLC - Not Substantially in
 Accord with 2026 Comprehensive Plan - Varina District.

On motion of Mr. Branin, seconded by Mrs. O'Bannon, and by unanimous vote, the Board deferred this item to the November 14, 2023, meeting.

The vote of the Board was as follows:

Yes: Thornton, Nelson, Branin, O'Bannon, Schmitt

No: None

PUBLIC HEARINGS – REZONING CASES AND PROVISIONAL USE PERMITS
CONT'D

115-22
REZ2022-
00002
Three Chopt

Markel | Eagle Advisors, LLC: Request to conditionally rezone from A-1 Agricultural District to R-5AC General Residence District (Conditional) part of Parcels 733-778-7649 and 734-777-3893 containing 46.599 acres located at the southwest intersection of Pouncey Tract Road (State Route 271) and Wyndham West Drive.

Mr. Vithoukas announced the applicant has requested a deferral to the October 10, 2023, meeting.

No one from the public spoke in opposition to this item.

On motion of Mr. Branin, seconded by Mrs. O'Bannon, and by unanimous vote, the Board deferred this item to the October 10, 2023, meeting.

The vote of the Board was as follows:

Yes: Thornton, Nelson, Branin, O'Bannon, Schmitt

No: None

239-23
REZ2023-
00022
Three Chopt

SKM, LLC.: Request to amend proffers accepted with REZ2022-00003 on Parcel 733-765-4819 located at the northwest intersection of W. Broad Street (U.S. Route 250) and N. Gayton Road.

Mr. Vithoukas announced the next two cases were companion cases and would be presented together but would require two separate votes.

Andrew, a resident of the Brookland District, asked where the amendment was within the mixed-use plan.

Jean Moore, Assistant Director of Planning, explained this amendment modifies the conceptual plan to a more traditional style and does change the mix of uses. Mr. Branin noted it also changes the builder from the original builder.

On motion of Mr. Branin, seconded by Mrs. O'Bannon, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item with the following amended proffered conditions:

1. Proffer 1 of Rezoning Case REZ2022-00003 is hereby deleted in its entirety and replaced with the following language:

Concept Plan. The Property must be developed in general conformance with Exhibit A, attached hereto (see case file), entitled "WEST VILLAGE RESIDENTIAL, HENRICO COUNTY, VIRGINIA", prepared by Kimley Horn, and dated June 22, 2023 (the "Concept Plan"). The exact locations, footprints,

configurations, size, and details of the lots, drives, roads, buildings and other improvements shown on the Concept Plan are illustrative and are subject to change and may be updated from time to time as required for final engineering design, compliance with governmental regulations or as otherwise approved at the time of Plan of Development review of the Property.

2. Proffer 2 of Rezoning Case REZ2022-00003 is hereby deleted in its entirety and replaced with the following language:

Architecture. Buildings constructed on the Property must generally be in conformance with the elevation renderings entitled "STANLEY MARTIN HOMES, GAYTON VILLAGE, HENRICO, VIRGINIA", dated August 18, 2023, and attached hereto as Exhibit B (4 pages) ("Renderings"), unless otherwise approved at the time of Plan of Development review. To minimize visual repetition of buildings and dwelling units, no two adjoining buildings nor two adjoining dwelling units may have the same identical individual elevation sequence pattern across the front of the building and dwelling unit. The rear of each dwelling unit shall have a color scheme that is different than the adjoining dwelling unit. Any building constructed on the Property shall have exposed exterior walls (above finished grade and exclusive of trim or molding) of brick, stone, cementitious siding, or a combination thereof. The rear and side of each unit must include at least two (2) windows on each floor (unless containing a garage door). All side elevations will be designed as "high impact elevations" meaning having windows and brick treatment as shown on the Renderings, including full height of brick on the end of the building as shown on the Renderings. No more than one condominium or townhome building may be more than six (6) stacks wide (for a maximum of twelve (12) total units for any building), provided no condominium or townhome building may be more than ten (10) stacks wide (for a maximum of twenty (20) units total for any building).

3. Proffer 9 of Rezoning Case REZ2022-00003 is hereby deleted in its entirety and replaced with the following language:

Minimum Finished Floor Area. The minimum finished floor area for any dwelling unit must be 1,530 square feet.

4. Proffer 24 of Rezoning Case REZ2022-00003 is hereby deleted in its entirety and replaced with the following language:

Trees. Trees must be planted along and within the pedestrian walkway shown on the Concept Plan referenced as "PEDESTRIAN AMENITY AREA" running to Old Three Chopt (the "Central Access Road"), with a maximum average spacing of twenty-five (25) feet on center. If existing trees are maintained, they may be

counted toward this requirement. In the event of conflicts with utilities, sightlines and driveway areas, the required spacing may be increased.

The vote of the Board was as follows:

Yes: Thornton, Nelson, Branin, O'Bannon, Schmitt

No: None

240-23
PUP2023-
00009
Three Chopt

SKM, LLC.: Request for a Provisional Use Permit under Sections 24-2306 and 24-4315.C of Chapter 24 of the County Code to allow commercial uses and zoning modifications as part of a master-planned development on part of Parcel 733-765-4819 located at the northwest intersection of W. Broad Street (U.S. Route 250) and N. Gayton Road.

No one from the public spoke in opposition of this item.

On motion of Mr. Branin, seconded by Mrs. O'Bannon, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item subject to the following conditions:

1. **Concept Plan.** All development on the property must be in general conformance with the Concept Plan approved as Exhibit A with rezoning case, REZ2023-00022 (see case file), unless otherwise approved at the time of Plan of Development Review.
2. **Architectural Design.** Any new buildings must be constructed consistent with the elevations approved with rezoning case REZ2023-00022 (see case file), unless otherwise approved at the time of Plan of Development Review.
3. **Density.** No more than 102 new residential units can be constructed on the property, consistent with the approved Master Plan (see case file).
4. **Sidewalks.** Sidewalks must be provided along all public street frontages, and internal pedestrian connections from new development areas must be provided to such sidewalk. Sidewalks must be provided along all internal streets and drives in the manner shown on the concept plan.
5. **Amenities.** Amenities consistent with the Concept Plan and Elevations approved with rezoning case REZ2023-00022 or any subsequent rezoning amendment must be provided on the property in a manner determined at the time of Plan of Development Review.
6. **Pedestrian Lighting.** Site lighting must be designed to provide lighting for pedestrians along adjacent public roadways and internal project areas in a manner approved at the time of Lighting Plan

Review. Pedestrian-scaled lighting must be consistent with the submitted exterior furnishing elements of the Master Plan (see case file).

7. **Setbacks.** Setbacks may be reduced from those otherwise required by Zoning Ordinance and Neighborhood Compatibility standards, but in no case can they be less than shown on the Concept Plan approved with rezoning case REZ2023-00022 (see case file).
8. **Crime Prevention.** Prior to occupancy of any structure containing commercial or office uses, the applicant and the Crime Prevention Unit of the Division of Police must conduct a security survey of the property. The applicant must implement mutually agreed upon security recommendations.
9. **Parking Plan.** Parking may be reduced in accordance with the parking plan titled "Parking Generation Analysis for Proposed Townhomes at Gayton Road and Broad Street", dated December 17, 2021, but in no case can be less than the combined peak parking demand for any proposed uses as shown on Table 1 or Table 2 of the referenced document (see case file). Any Plan of Development submitted for the property must include a tabulation of all parking required per a licensed engineer's determination. Shared parking information, including updates to the parking calculations demonstrating the parking rate is meeting the needs of approved development on the property, must be provided with each Plan of Development or as requested by the Director of Planning.
10. **Proffers.** All proffers accepted with rezoning case REZ2023-00022, or any subsequent rezoning amendment will be made a part of this Provisional Use Permit.

The vote of the Board was as follows:

Yes: Thornton, Nelson, Branin, O'Bannon, Schmitt

No: None

241-23
REZ2023-
00015
Varina

Morris Spencer Moore, III & Melanie Dawn Moore: Request to conditionally rezone from A-1 Agricultural District to M-2C General Industrial District (Conditional) part of Parcel 824-701-3334 containing 14.258 acres located on the south line of Charles City Road approximately 3,000' west of Britton Road.

No one from the public spoke in opposition to this item.

On motion of Mr. Branin, seconded by Mrs. O'Bannon, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item with the following proffered conditions:

1. **Uses.** The property may be used for outdoor storage, as a principal use, and only those uses permitted in the M-1 (Light Industrial) District, provided, the following uses are prohibited:
 - a. Extractive Industry Uses.
 - b. Solid waste transfer station.
 - c. Correctional Facility.
 - d. Towing service or storage of inoperable vehicles.
 - e. Community Services uses.
 - f. Daycare.
 - g. Funeral and Mortuary Services.
 - h. Eating Establishment uses.
 - i. Theater.
 - j. Retail Sales and Service uses other than:
 - i. Such uses accessory to another principal use.
 - ii. A farmers market.
 - k. Vehicle Sales and Service uses, other than such uses as are accessory to another principal use.
2. **Existing Building.** The applicant shall apply for all necessary permits for the existing building from Building Inspections within 30 days of the Board of Supervisors' approval of this request and shall diligently pursue approvals of all such permits.
3. **Buffer.** Areas of the Property adjacent to A-1 zoned parcels must have a buffer at least 50 feet wide. Any buffer within the Property required herein must be natural and landscaped, and may include supplemental plantings, berms, and/or fencing and other purposes as approved at the time of landscape plan review. Roads, sidewalks, utility easements (including drainage), common owned fencing/walls adjacent to any roads or drives, existing buildings, and signage at any entrance into the Property will be permitted within such buffer; provided, any such road or utility easements must be extended generally perpendicular through such buffer unless otherwise approved at the time of Plan of Development approval. All buffers will be maintained by the owner of the Property. Existing vegetation and underbrush may, and fallen, diseased or dead plant growth must be removed from any buffer area, and if so removed, additional plantings must be added. Should it be necessary to locate Storm Water Management (SWM), Best Management Practices (BMP) facilities, or drainage, utility or other easements into this buffer, additional landscaping will be added as required by at time of plan review to compensate for any removed vegetation.
4. **Utilities.** Except for junction boxes, meters and existing overhead utility lines, all new utility lines, such as electric, telephone, internet or other similar lines, must be installed underground.

5. **Repair and Maintenance.** All repair and maintenance of vehicles must occur indoors. No inoperable vehicles shall be stored or parked outside unless all liquid is removed from the vehicle, or the lot is paved.
6. **Lighting.** Lighting fixtures within one hundred feet of any agriculturally zoned property will be limited in height to twenty (20) feet in height as measured from the grade of base of the lighting standard.
7. **Perimeter Fence.** Any fence around the perimeter of the Property along the south, east and west boundaries of the Property, shall be an opaque solid board wood fence a minimum of 6' in height in accordance with Article 5, Division 4, Fences and Walls of the Henrico County Code.
8. **Hours of Operation.** Any use that is not conducted within a building will be limited to hours of operation from 5 a.m. to 8 p.m. Any use that is conducted within a building will be limited to hours of operation from 5 a.m. to 10 p.m.
9. **Signage.** Any sign on the property may not exceed 16 square feet in area and 11 feet in height, must be located only at the drive entry off of Charles City Road as shown on the Concept Plan, and may not be internally lit.
10. **Plan of Development.** A plan of development as required by Section 24-2314 of the Henrico County Code shall be submitted prior to any construction on the Property.
11. **Severance.** The unenforceability, elimination, revision or amendment of any proffer set forth herein, in whole or in part, will not affect the validity or enforceability of the other proffers or the unaffected part of any such proffer.

The vote of the Board was as follows:

Yes: Thornton, Nelson, Branin, O'Bannon, Schmitt

No: None

242-23
PUP2023-
00012
Brookland

Maywill Development LLC: Request for a Provisional Use Permit under Section 24-3708 of Chapter 24 of the County Code to allow a mixed-use, master planned development on Parcel 776-737-5035 and part of Parcel 776-737-7348 located north of the intersection of Thalbro Street and Westmoreland Street.

No one from the public spoke in opposition to this item.

Ben Sehl, Manager for Comprehensive Planning for the Department of

Planning, responded to questions from Mr. Schmitt regarding the case.

On motion of Mr. Schmitt, seconded by Mr. Branin, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item with the following conditions:

1. **Master Plan.** The master plan for the property shall consist of all layouts, architectural, streetscape, and landscaping documents submitted as part of this request (see case file). All development on the property shall be in general conformance with the master plan, unless otherwise approved at the time of Plan of Development review.
2. **Height Limitations.** Buildings shall be limited to 100' in height.
3. **Reservation of Future Right of Way or Access Easement.** The plan of development shall provide for the ability to construct a future roadway (public or private) along the property's northern boundary to create additional access between Thalbro Street and Westmoreland Street. Evidence of necessary easements shall be provided prior to final plan of development approval in a form approved by the Director of Planning.
4. **Architectural Treatment.** Any building on the property shall be designed in general conformance with the architectural themes displayed in the elevations dated July 20, 2023 prepared by Poole & Poole Architecture, LLC, a copy of which is attached.
5. **Materials.** Any building on the property shall be a combination of any of the following: masonry and cementitious siding. No vinyl siding shall be used. Alternate materials may be allowed if requested by Owner and specifically approved by the Director of Planning upon a finding that such materials are of equivalent quality, function, or manufacture to those specifically enumerated above.
6. **Sidewalks and Street Lights.** Sidewalks shall be provided along all public street frontages and internal drives or roads, in addition to those areas indicated on the master plan (see case file) in a manner determined at the time of POD review. Street lights shall be provided along adjacent public streets and internal drives and roads in a manner determined at the time of lighting plan review.
7. **POD Supplementary Submittal Requirements.** With each Plan of Development application for a portion of the Property, the Owner shall prepare and submit to the Director of Planning the following (the "POD Supplements"):
 - a. Streetscape & Landscape Plan, which shall include, as applicable, all hardscaping, vegetative screening, streetscape plantings, foundation plantings, and any other landscape

elements required by the Director of Planning.

- b. Lighting Plan; and
 - c. Pedestrian Connection Plan, which shall include all improvements designed to facilitate pedestrian circulation and connectivity.
 - d. Each of the POD Supplements shall be reviewed for general conformance with the Master Plan. Deviations may be approved by the Director of Planning in connection with any subsequent Plan of Development, subdivision approval, or any other variation permitted by the Director upon a finding that the variations are generally in keeping with the spirit and concept of the Master Plan.
8. **Fire Access.** Prior to approval of construction plans for the development, the applicant shall provide the Director of Planning evidence that any building restrictions on adjacent property necessary to meet fire access requirements have been agreed to by the owner of such property.
9. **Emergency Communication Systems.** The owner shall install a fire command center and emergency radio communication equipment within any new building exceeding 60 feet in height to allow for adequate public safety and radio coverage within and between the buildings. A communications consultant shall certify such equipment as compatible with the County's emergency communication system within 90 days of the owner or tenant obtaining a Certificate of Occupancy for any such building. The County shall be permitted to perform communications testing within the buildings at any time.
10. **Fire Protection-Structured Parking.** A 3" standpipe for fire protection shall be provided within all structured parking at approximately 200' intervals. The exact location of these improvements will be determined by the Division of Fire during Plan of Development review.
11. **Fire Protection.** All structures, including parking structures, other than open, standalone parking garages, shall be fully sprinkled for fire protection.
12. **Crime Prevention.** Prior to occupancy of any structure containing commercial or office uses, the applicant and the Crime Prevention Unit of the Division of Police shall conduct a security survey of the property. The applicant shall implement mutually agreed upon security recommendations.
13. **Parking Plan.** Parking may be reduced in accordance with the

parking plan analysis dated June 13, 2023, but shall in no case be less than the combined peak parking demand for any proposed uses as shown in Table 1 of the reference document (see case file). Any plan of development submitted for the property shall include a tabulation of all parking required per a licensed engineer's determination. Shared parking information, including updates to the parking calculations demonstrating the parking rate is meeting the needs of approved development on the property, shall be provided with each plan of development or as requested by the Director of Planning. Each plan of development submitted shall identify the location and means of creating additional parking that could accommodate the difference between the reduced parking standard approved by this permit and the standards contained in the Henrico County Code.

14. **Amenities.** Amenities consistent with the Master Plan (see case file) shall be provided on the property in a manner determined at the time of plan of development review.
15. **Residential Density and Unit Size.** There shall be no more than 268 dwelling units developed on the property. No dwelling units shall have more than 2 bedrooms. A minimum of 1 parking space per bedroom shall be provided.
16. **Residential Recycling Facilities.** Recycling shall be provided for the multi-family development for so long as the County either provides or sponsors some form of recycling. Outside recycling and refuse collection area(s) provided shall comply with the requirements set forth in Section 24-4427 of the Zoning Ordinance.
17. **Prohibited Uses.** The following uses shall be prohibited as part of the master-planned development:
 - a. Adult uses
 - b. Crematory or funeral home
 - c. Shooting range, indoor
 - d. Alternative lending institutions
 - e. Auction house
18. **Streetscape.** Development of streetscapes shall be in general conformance with the streetscape exhibit titled "Conceptual Internal Streetscape" and "Streetscape", all dated July 20, 2023 (see case file), unless otherwise approved at the time of Plan of Development.

The vote of the Board was as follows:

Yes: Thornton, Nelson, Branin, O'Bannon, Schmitt

No: None

Prior to moving to public hearing other items Mr. Vithoulikas requested the Board add an item by unanimous consent.

ADDED BY UNANIMOUS CONSENT

263-23 Resolution – Settlement of Claim.

On motion of Mr. Schmitt, seconded by Mr. Branin, and by unanimous vote, the Board approved adding item 263-23 to the agenda.

On motion of Mr. Branin, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

PUBLIC HEARINGS – OTHER ITEMS

243-23 Ordinance - To Add Article XIII Titled "Special Service Districts" to Chapter 20 of the Code of the County of Henrico to Establish the Virginia Center Commons Special Service District and Provide Public Streetlights in the District.

No one from the public spoke in opposition to this item.

On motion of Mrs. O'Bannon, seconded by Mr. Schmitt, and by unanimous vote, the Board approved this item – see attached ordinance.

244-23 Ordinance - Vacation of Building Lines - Forest Ridge Subdivision - 8605 Oakcroft Drive - Tuckahoe District.

No one from the public spoke in opposition to this item.

On motion of Mrs. O'Bannon, seconded by Mr. Schmitt, and by unanimous vote, the Board approved this item – see attached ordinance.

245-23 Resolution - Signatory Authority - Electric Power Easement Agreement - 705 North Parham Road - Virginia Electric and Power Company - Tuckahoe District.

No one from the public spoke in opposition to this item.

On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

246-23 Resolution - Signatory Authority - Electric Power Easement Agreement - 7705 Patterson Avenue - Virginia Electric and Power Company - Tuckahoe District.

No one from the public spoke in opposition to this item.

On motion of Mrs. O'Bannon, seconded by Mr. Schmitt, and by unanimous vote, the Board approved this item – see attached resolution.

247-23 Resolution - Signatory Authority - Quitclaim of Portions of Utility Easements - 8711 Quioccasin Road - Tuckahoe District.

No one from the public spoke in opposition to this item.

On motion of Mrs. O'Bannon, seconded by Mr. Schmitt, and by unanimous vote, the Board approved this item – see attached resolution.

248-23 Resolution - Declaration of Surplus Property - Signatory Authority - Conveyance of Well Lot - Baldwin Road (Westham Subdivision) - Tuckahoe District.

No one from the public spoke in opposition to this item.

On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

249-23 Resolution - Declaration of Surplus Property - Uneconomic Remnant from Construction of South Airport Drive - Signatory Authority - Conveyance of 310 Jennings Road (Jackson Terrace Subdivision) - Varina District.

No one from the public spoke in opposition to this item.

On motion of Mr. Branin, seconded by Mr. Schmitt, and by unanimous vote, the Board approved this item – see attached resolution.

PUBLIC COMMENTS

Michael Hathaway, a resident of the Fairfield District, voiced concerns about speeding on Harvie Road behind the new Fairfield Library. He stated he feels individuals are using it as a cut-through to avoid the traffic lights and requested a traffic study and perhaps speed bumps to reduce the speeding.

Linda Steenrod, a resident of the Brookland District, voiced concerns about speeding on a section of Staples Mill Road near the Britlyn community and wondered if it was a possibility to add a sidewalk and a crosswalk in the area.

Penny Paige, a resident of the Three Chopt District, asked the Police Division to review and improve its lethality assessment protocol to provide services at the conclusion of domestic violence calls.

Andrew, a resident of the Brookland District, asked about how the County awards contracts and if the County could give preferences to local contractors.

GENERAL AGENDA CONT'D

250-23 Resolution - Approving Development Agreement with the Economic Development Authority and Scott Farm Partners, LLC - GreenCity - Fairfield District.

On motion of Mr. Branin, seconded by Mr. Schmitt, and by unanimous vote, the Board approved this item – see attached resolution.

- 251-23 Introduction of Resolution - Receipt of Requests for Amendments to FY 2023-24 Annual Fiscal Plan - September 2023.

On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached introduction of resolution.

- 252-23 Resolution - Granting Signatory Authority for Documents Required for Receipt of Grant Funds from the Virginia Opioid Abatement Authority.

On motion of Mrs. O'Bannon, seconded by Mr. Schmitt, and by unanimous vote, the Board approved this item – see attached resolution.

- 253-23 Introduction of Ordinance - To Create the New Henrico RECAP Program and Provide Additional Real Estate Tax Relief for Elderly Individuals and Individuals with Disabilities by Amending and Reordaining Section 20-78 Titled "Elderly or permanently and totally disabled persons" and Sections 20-90 through 20-107 Titled "Reserved" of the Code of the County of Henrico.

On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached introduction of ordinance.

- 254-23 Resolution - Award of Contract - New Police South Station - Varina District.

On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

- 255-23 Resolution - Approval of Retention of Sale Proceeds by School Board - 4.78± Acres Located at 7850 Carousel Lane - Brookland District.

On motion of Mr. Schmitt, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

- 256-23 Resolution - Approval of Acquisition - Easement - Three Chopt Road Improvements Project - 11204 Fanwood Court - Three Chopt District.

On motion of Mr. Branin, seconded by Mr. Schmitt, and by unanimous vote, the Board approved this item – see attached resolution.

- 257-23 Resolution - Signatory Authority - Construction Change Order - Mayfield, Chickahominy, and Broadwater I Sewage Pumping Station Upgrades - Brookland and Fairfield Districts.

On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

258-23 Resolution - Award of Contract - SCADA System Replacement - Water Treatment Facility Project - Tuckahoe District.

On motion of Mrs. O'Bannon, seconded by Mr. Schmitt, and by unanimous vote, the Board approved this item – see attached resolution.

259-23 Resolution - Award of Contracts - General Survey Services.

On motion of Mr. Branin, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

260-23 Resolution - Authorization to Apply for Grant from Reconnecting Communities and Neighborhoods Program for Multimodal Improvements on S. Laburnum Avenue Over I-64 - Fairfield and Varina Districts.

On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.


261-23 Resolution - Signatory Authority - Revised Letter of Agreement with Dominion Energy - Lakeside Avenue Bridge Replacement Utility Relocation - Fairfield District.

On motion of Mr. Schmitt, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

262-23 Resolution - Acceptance of Roads - Brookland District.

On motion of Mr. Schmitt, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

There being no further business, the meeting was adjourned at 8:33 p.m.



Chairman, Board of Supervisors
Henrico County, Virginia

Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

CHILDHOOD CANCER AWARENESS MONTH SEPTEMBER 2023

WHEREAS, Henrico County believes all children deserve a childhood and a chance to grow up; and

WHEREAS, pediatric cancer is the leading cause of death by disease in children, and while great strides have been made to increase survival, thousands of children still die each year; and

WHEREAS, Henrico County acknowledges there are young residents battling this disease in our community; and

WHEREAS, approximately 1 in 285 children in the United States will be diagnosed with cancer by their 20th birthday and this number increases each year; and

WHEREAS, there are approximately 40,000 children in active treatment; and

WHEREAS, each year in the United States an estimated 17,293 children (47 each day) aged 0-19 are diagnosed with cancer; and

WHEREAS, despite these facts, childhood cancer research is vastly underfunded and under researched; and

WHEREAS, more than 95% of childhood cancer survivors will have a significant health related issue by the time they are 45 years old; and


WHEREAS, hundreds of children are being treated for cancer in Virginia at five treatment centers, including the Children's Hospital of Richmond at VCU; and

WHEREAS, researchers, support groups, and foundations are working diligently to treat and cure pediatric cancer but need support from all of us; and

WHEREAS, Henrico County joins advocates, healthcare professionals, non-profits, researchers, and families around the world to raise awareness for childhood cancer and remember all of those impacted; and

WHEREAS, Henrico residents are encouraged to observe September as Childhood Cancer Awareness Month which is symbolized by a gold ribbon.

NOW, THEREFORE, BE IT PROCLAIMED that the Board of Supervisors of Henrico County, Virginia does hereby proclaim September 2023 as Childhood Cancer Awareness Month. We call upon all residents to do their part in observing this month and raising awareness for a cause that deeply impacts families in our community and communities across the nation.


Frank J. Thornton
Frank J. Thornton, Chairman
Board of Supervisors

Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

RECOVERY MONTH

September 2023

WHEREAS, behavioral health is a fundamental component of personal well-being; and

WHEREAS, substance use disorders undermine many aspects of personal health, employment, family life; and public safety; and

WHEREAS, substance use disorders also have significant detrimental effects on society as a whole; and

WHEREAS, prevention and treatment of substance use disorders has become increasingly important in recent years; and

WHEREAS, Henrico County actively partners with other entities to expand services through the use of mobile interventions and specialized services to pregnant and parenting women with substance use disorders;

WHEREAS, social supports from family, friends, and the greater community enhance the chances of long-term recovery; and

WHEREAS, Recovery Month is observed across the nation during the month of September to provide an opportunity to educate public officials, civic leaders, family members, and everyday citizens about the need and benefits of effective substance use treatment.

NOW, THEREFORE, BE IT PROCLAIMED that the Board of Supervisors of Henrico County, Virginia, hereby recognizes September 2023 as Recovery Month.

“Join the Voices of Recovery: Together We are Stronger.”





COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 243-23

Page No. 1 of 1

Agenda Title: ORDINANCE — To Add Article XIII Titled "Special Service Districts" to Chapter 20 of the Code of the County of Henrico to Establish the Virginia Center Commons Special Service District and Provide Public Streetlights in the District

For Clerk's Use Only:

Date: 9/12/2023

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Schmitt
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Branin, T.	✓		
Nelson, T.	✓		
O'Bannon, P.	✓		
Schmitt, D.	✓		
Thornton, F.	✓		

After a duly advertised public hearing, the Board of Supervisors of Henrico County, Virginia, adopted the attached ordinance.

Comments: The Deputy County Manager for Community Operations recommends approval of the Board paper, and the County Manager concurs.

By Agency Head

By County Manager

Copy to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____

BLACKLINE

ORDINANCE — To Add Article XIII Titled “Special Service Districts” to Chapter 20 of the Code of the County of Henrico to Establish the Virginia Center Commons Special Service District and Provide Public Streetlights in the District

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA:

1. That sections 20-856 through 20-874 be reserved and Article XIII be added to Article 20 of the Code of the County of Henrico as follows:

Article XIII. Special Service Districts

DIVISION 1. – GENERALLY

Sec. 20-875. Levy and collection.

The board of supervisors will annually levy in each special service district established under this article a special tax on all taxable property in the district at a rate determined by the board. All assessments levied under this article will be added to the general levy for the property and will be subject to the sections of this chapter governing the levy and collection of property taxes and the penalties thereto.

Sec. 20-876. Revenue collected.

All revenue from the special service district taxes collected pursuant to this article will be segregated and expended in the district in which raised.

DIVISION 2. – VIRGINIA CENTER COMMONS SPECIAL SERVICE DISTRICT

Sec. 20-877. District boundaries.

The Virginia Center Commons Special Service District consists of the real estate described as follows:

Beginning at the intersection of the Chickahominy River and Telegraph Road; thence southwardly along Telegraph Road to its intersection with Jeb Stuart Parkway; then westwardly on Jeb Stuart Parkway to its intersection with Brook Road (U.S. Route 1); thence northwardly on Brook Road (U.S. Route 1) to the north line of Tax Map Parcel 784-771-6991 (10101 Brook Road); thence northeastwardly along the north line of Tax Map Parcel 784-771-6991 (10101 Brook Road) to its intersection with the Chickahominy River; thence northeastwardly along the Chickahominy River to its intersection with Telegraph Road and the point of beginning. The following

parcels located along Brook Road are excluded from the Virginia Center Commons Special Service District: Tax Map Parcel 783-769-9285 (10087 Brook Road); Tax Map Parcel 783-770-9613 (10091 Brook Road); Tax Map Parcel 783-770-9137 (10093 Brook Road); Tax Map Parcel 783-770-8954 (10097 Brook Road); Tax Map Parcel 783-770-8483 (10151 Brook Road); Tax Map Parcel 783-771-8107 (10165 Brook Road); and Tax Map Parcel 783-771-8132 (10177 Brook Road).

Sec. 20-878. Purpose of the district.

The purpose of the Virginia Center Commons Special Service District is to construct, maintain, and operate streetlights in the District. The provision of streetlights in the District is an additional service that is not desired in the County as a whole.

Sec. 20-879. Plan for provision of services.

The planned streetlights may be constructed, maintained, and operated by the County alone or via contractors or other third parties, subject to applicable management and oversight by the County pursuant to appropriate governing contracts, leases, or other agreements.

Sec. 20-880. Expected benefits.

The special service district taxes collected in the Virginia Center Commons Special Service District will be used only for the purpose of constructing, maintaining, and operating streetlights along the public roads in the Virginia Center Commons Special Service District. These streetlights are expected to benefit all properties in the District by increasing the safety of the area for pedestrians and vehicular traffic.

2. That this ordinance will be in full force and effect on after its passage as provided by law.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 244-23

Page No. 1 of 2

Agenda Title: ORDINANCE — Vacation of Building Lines — Forest Ridge Subdivision — 8605 Oakcroft Drive — Tuckahoe District

For Clerk's Use Only:

Date: 9/12/2023

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Schmitt
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, Moses Dow Lasitter, III, the owner of Lot Part of 1, Block D in the Forest Ridge subdivision in the Tuckahoe District, also known as 8605 Oakcroft Drive, asked the County to vacate the 40-foot portion of the building lines on the side and rear of the property ("Building Lines"); and,

WHEREAS, the plat showing the Building Lines is recorded in the Clerk's Office of the Circuit Court of Henrico County (the "Clerk's Office") in Plat Book 29, Page 54 (Exhibit A), and also shown highlighted on the attached plat (Exhibit B); and,

WHEREAS, this Ordinance was advertised pursuant to Va. Code § 15.2-2204, and the Board held a public hearing on September 12, 2023; and,

WHEREAS, it appears that no owner of any lot shown on the plat will be irreparably damaged by the vacation.

NOW, THEREFORE, BE IT ORDAINED by the Board of Supervisors that:

- 1) the portion of the 40-foot building lines on the side and rear of Lot Part of 1, Block D, Forest Ridge subdivision, shown on Exhibit A, is vacated in accordance with Va. Code § 15.2-2272(2);
- 2) this Ordinance will become effective 30 days after its passage as provided by law;

By Agency Head

By County Manager

Copy to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **244-23**

Page No. 2 of 2

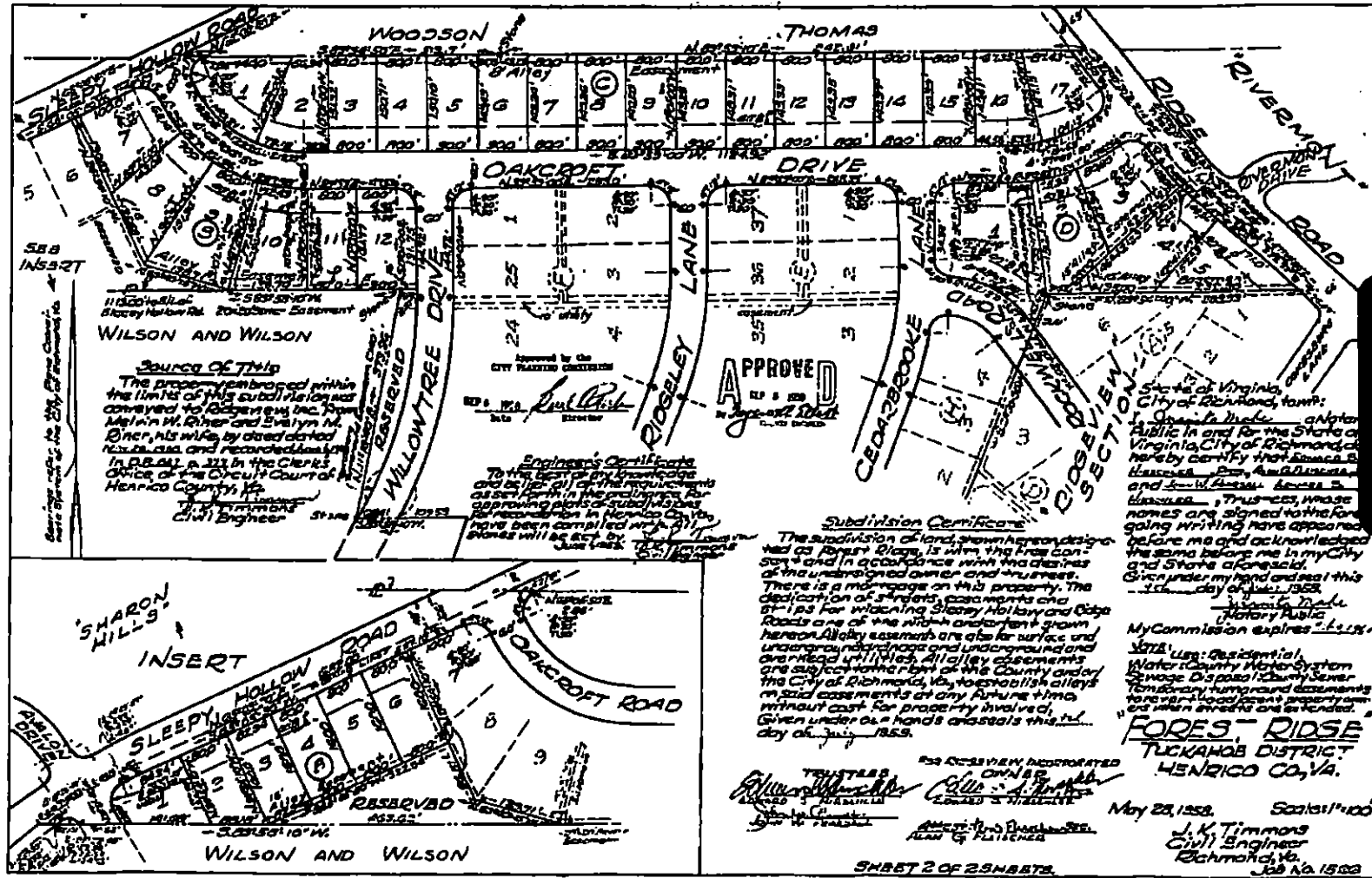
Agenda Title: ORDINANCE — Vacation of Building Lines — Forest Ridge Subdivision — 8605 Oakcroft Drive — Tuckahoe District

- 3) the Clerk of the Circuit Court of Henrico County (the "Clerk"), is authorized, upon receipt of payment therefor, to record a certified copy of this Ordinance in the Clerk's Office after the expiration of 30 days from its passage, provided no appeal has been taken to the Circuit Court;
- 4) the Clerk is further authorized to index the Ordinance on the grantor and grantee sides of the general index to deeds in the name of Moses Dow Lasitter, III; and,
- 5) the Clerk will note this vacation as provided in Va. Code § 15.2-2276.

Comments: The Real Property Division processed the requested vacation through the Departments of Planning, Public Works, and Public Utilities without objection. The Director of Real Property recommends approval of the Board paper; the County Manager concurs.

54

54



tables

EXHIBIT

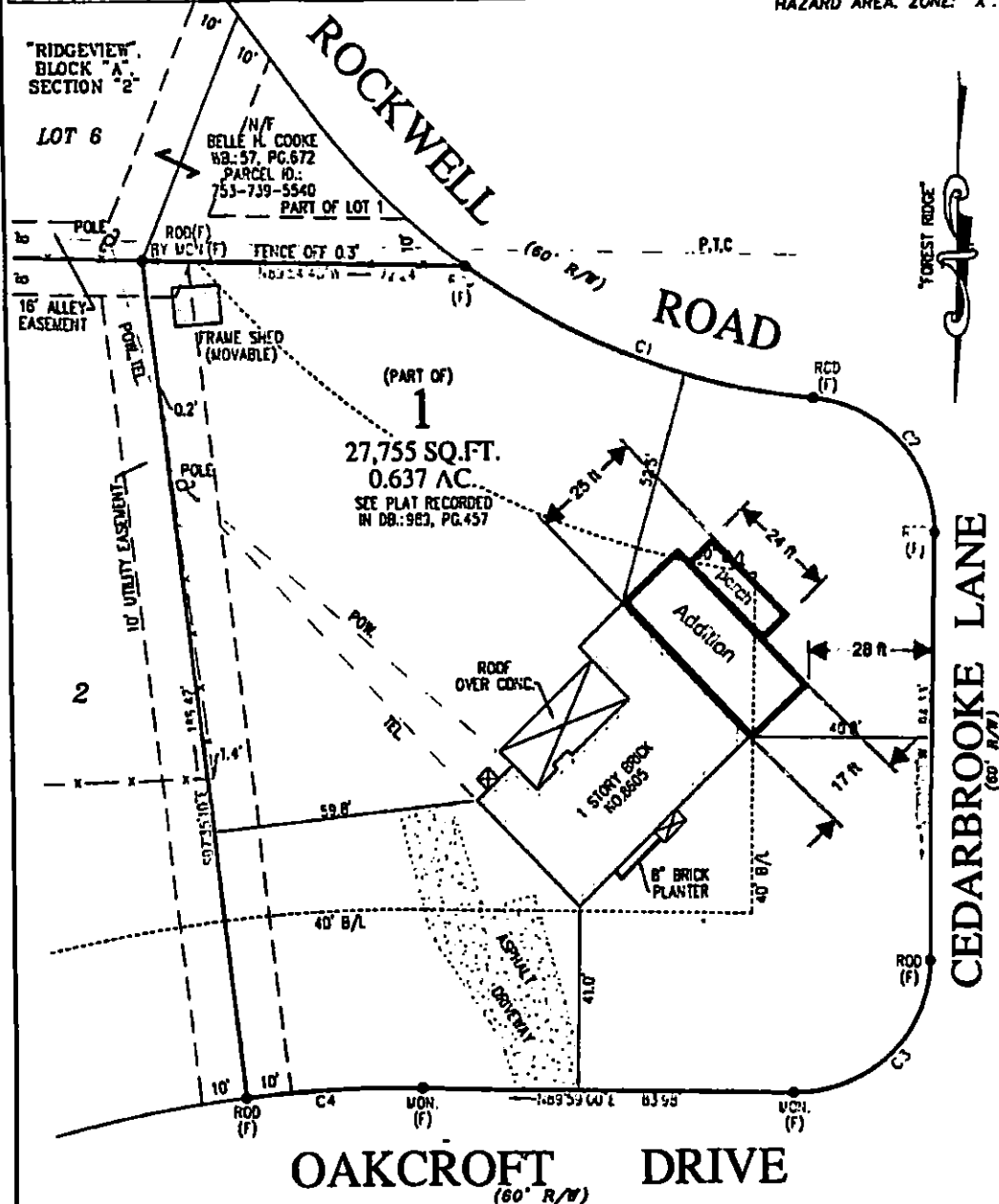
EXHIBIT

B

CURVE	LENGTH	RADIUS	DELTA	CH
C1	84.47	162.12	29°51'06"	42.43
C2	44.50	29.86	85°23'10"	42.43
C3	47.12	30.00	90°00'00"	42.43
C4	39.98	302.62	7°34'10"	39.95

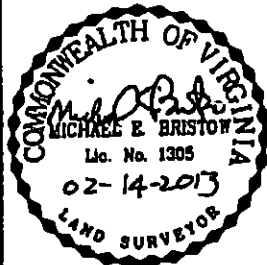
IS TO CERTIFY THAT ON FEBRUARY 14, 2013, AN ACCURATE FIELD SURVEY OF THE PREMISES HEREON AND THAT THERE ARE NO EASEMENTS OR ENCROACHMENTS VISIBLE ON THE GROUND OTHER THAN THOSE SHOWN HEREON.

THIS PROPERTY IS IN FEMA DEFINED FLOOD HAZARD AREA. ZONE: "X".



PLAT SHOWING IMPROVEMENTS ON
PART OF LOT 1, BLOCK "D", PLAN OF "FOREST RIDGE",
IN THE TUCKAHOE DISTRICT OF HENRICO COUNTY, VIRGINIA.

THIS SURVEY IS SUBJECT TO ANY EASEMENTS OF RECORD AND OTHER PERTINENT FACTS WHICH A TITLE SEARCH MIGHT DISCLOSE.



PURCHSER:
MOSES DOW LASITTER, III

HARVEY L. PARKS, INC.
450B W. HUNDRED ROAD
CHESTER, VA.
748-8641 748-0515

DATE: FEBRUARY 14, 2013	SCALE: 1"=30'
DRAWN BY: N.S.M.	
CHECKED BY: M.E.B.	
F.B.K.: 584, PG. 24	58424.dwg



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 245-23

Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Electric Power Easement Agreement — 705 North Parham Road — Virginia Electric and Power Company — Tuckahoe District

For Clerk's Use Only: Date: <u>9/12/2023</u> (<input checked="" type="checkbox"/>) Approved () Denied () Amended () Deferred to:	BOARD OF SUPERVISORS ACTION Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Branin</u> (2) _____ (2) _____ REMARKS: APPROVED	<table><thead><tr><th></th><th>YES</th><th>NO</th><th>OTHER</th></tr></thead><tbody><tr><td>Branin, T.</td><td><input checked="" type="checkbox"/></td><td></td><td></td></tr><tr><td>Nelson, T.</td><td><input checked="" type="checkbox"/></td><td></td><td></td></tr><tr><td>O'Bannon, P.</td><td><input checked="" type="checkbox"/></td><td></td><td></td></tr><tr><td>Schmitt, D.</td><td><input checked="" type="checkbox"/></td><td></td><td></td></tr><tr><td>Thornton, F.</td><td><input checked="" type="checkbox"/></td><td></td><td></td></tr></tbody></table>		YES	NO	OTHER	Branin, T.	<input checked="" type="checkbox"/>			Nelson, T.	<input checked="" type="checkbox"/>			O'Bannon, P.	<input checked="" type="checkbox"/>			Schmitt, D.	<input checked="" type="checkbox"/>			Thornton, F.	<input checked="" type="checkbox"/>		
		YES	NO	OTHER																						
Branin, T.	<input checked="" type="checkbox"/>																									
Nelson, T.	<input checked="" type="checkbox"/>																									
O'Bannon, P.	<input checked="" type="checkbox"/>																									
Schmitt, D.	<input checked="" type="checkbox"/>																									
Thornton, F.	<input checked="" type="checkbox"/>																									

WHEREAS, Virginia Electric and Power Company ("VEPCO") has requested that the County convey an electric power easement across County-owned property located at 705 North Parham Road to alleviate load issues and provide more reliable electric service to County facilities and the surrounding area; and,

WHEREAS, the easement will not interfere with the County's use of its land; and,

WHEREAS, this resolution was advertised, and a public hearing was held on September 12, 2023, pursuant to Va. Code §§ 15.2-1800 and 15.2-1813.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the Chairman and Clerk are authorized to execute an easement agreement, in a form approved by the County Attorney, conveying an electric power easement to VEPCO as shown on the attached "Exhibit A."

Comments: The Real Property Division has processed this request through the Departments of Planning, Public Utilities, and Public Works without objection. The Directors of Real Property and Public Works recommend approval of the Board paper; the County Manager concurs.

By Agency Head _____

By County Manager _____

Certified:

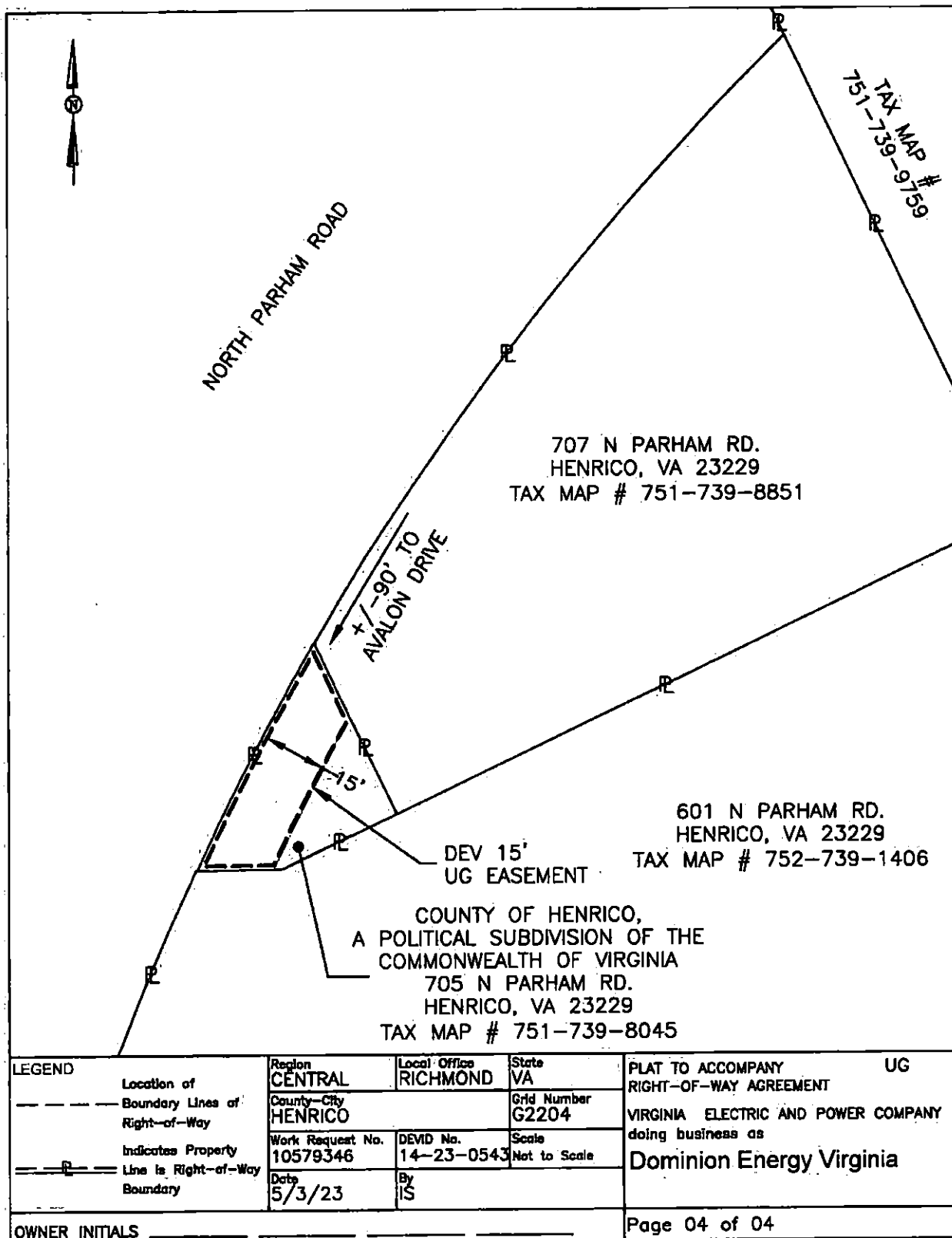
A Copy Teste: _____

Clerk, Board of Supervisors

Copy to: _____

Date: _____

EXHIBIT "A"





COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 246-23

Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Electric Power Easement Agreement — 7705 Patterson Avenue — Virginia Electric and Power Company — Tuckahoe District

For Clerk's Use Only:

Date: 9/12/2023

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Schmitt
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Branin, T.	✓		
Nelson, T.	✓		
O'Bannon, P.	✓		
Schmitt, D.	✓		
Thornton, F.			absent

WHEREAS, Virginia Electric and Power Company ("VEPCO") has requested that the County convey an electric power easement across County-owned property located at 7705 Patterson Avenue to alleviate load issues and provide more reliable electric service to County facilities and the surrounding area; and,

WHEREAS, the easement will not interfere with the County's use of its land; and,

WHEREAS, this resolution was advertised, and a public hearing was held on September 12, 2023, pursuant to Va. Code §§ 15.2-1800 and 15.2-1813.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the Chairman and Clerk are authorized to execute an easement agreement, in a form approved by the County Attorney, conveying an electric power easement to VEPCO as shown on the attached "Exhibit A."

Comments: The Real Property Division has processed this request through the Departments of Planning, Public Utilities, and Public Works without objection. The Directors of Real Property and Public Works recommend approval of the Board paper; the County Manager concurs.

By Agency Head

By County Manager

Certified:

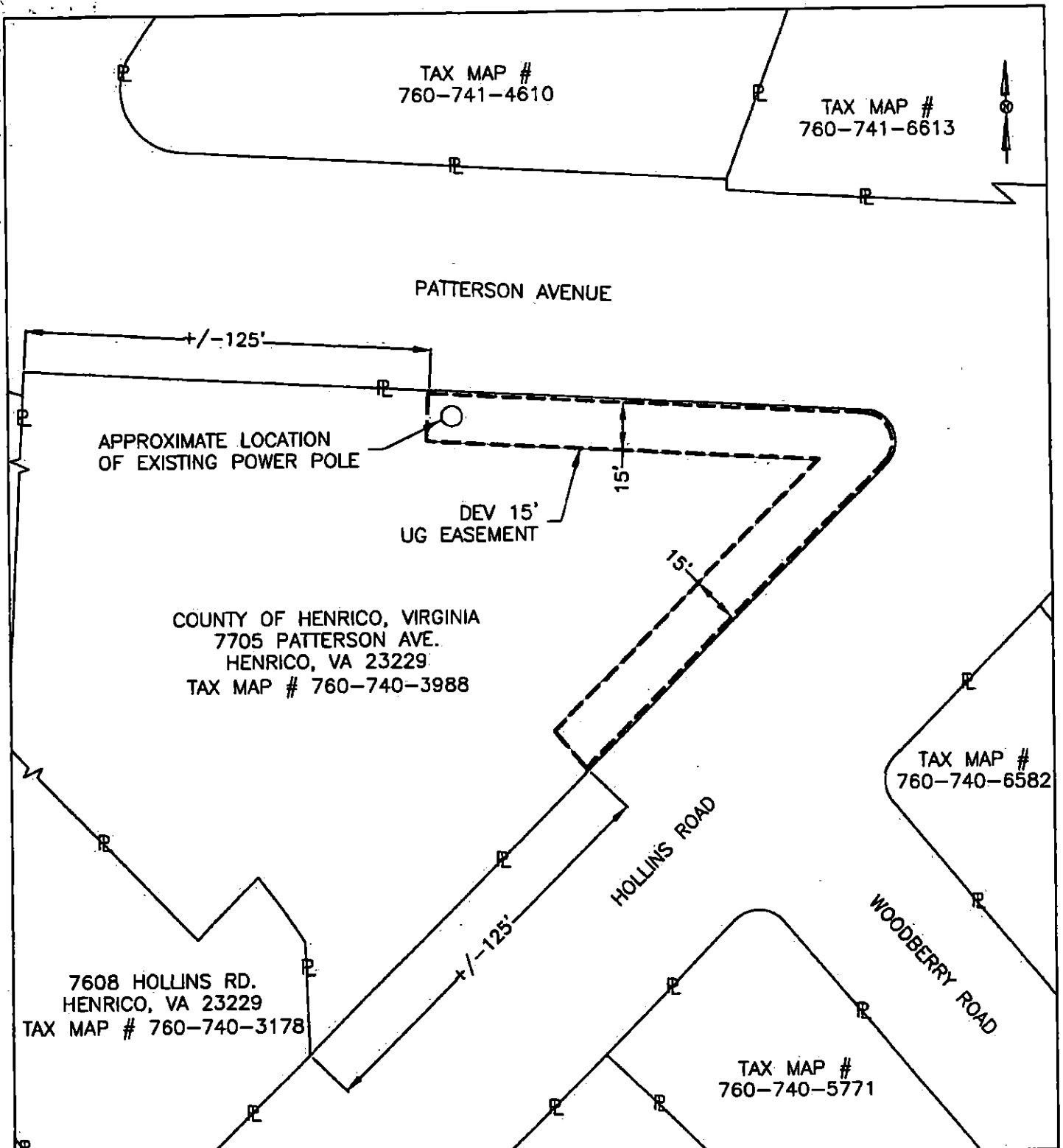
A Copy Teste:

Copy to:

Clerk, Board of Supervisors

Date:

EXHIBIT "A"



LEGEND — Location of Boundary Lines of Right-of-Way = Indicates Property Line is Right-of-Way Boundary	District: RICHMOND		Scale NTS	PLAT TO ACCOMPANY RIGHT-OF-WAY AGREEMENT VIRGINIA ELECTRIC AND POWER COMPANY doing business as Dominion Energy Virginia Page 4 of 4
	District-Township-Borough County-City State TUCKAHOE HENRICO VA		Plat Number 14-21-0385	
	Office CENTRAL		Grid Number G2204	
	Estimate Number 10415254			
DATE 2.26.2021		BY LPM		OWNER INITIALS _____



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 247-23

Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Quitclaim of Portions of Utility Easements —
8711 Quioccasin Road — Tuckahoe District

For Clerk's Use Only:

Date: 9/12/2023

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Schmitt
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Branin, T.	<input checked="" type="checkbox"/>		
Nelson, T.	<input checked="" type="checkbox"/>		
O'Bannon, P.	<input checked="" type="checkbox"/>		
Schmitt, D.	<input checked="" type="checkbox"/>		
Thornton, F.			absent

WHEREAS, Regency Quioccasin Rd, LC (the "Owner") has asked the County to quitclaim portions of utility easements across its property at 8711 Quioccasin Road (the "Property"); and,

WHEREAS, the County originally acquired the easements by Deed of Easement dated October 30, 1975, and recorded November 12, 1975, in Deed Book 1658, page 858; and,

WHEREAS, the portions of the easements to be quitclaimed (the "Easements") are shown on the attached plat, labeled as "Hatched Area is Portion of Existing 16' Width Sanitary Sewer Easement (D.B. 1658, PG. 858) See Detail A Hereby Quitclaimed" and "Hatched Area is Portion of Existing 16' Width Water Main Easement (D.B. 1658, PG. 858) See Detail B Hereby Quitclaimed"; and,

WHEREAS, the County has no facilities in the Easements and does not need the Easements; and,

WHEREAS, the Owner conveyed replacement utility easements on the Property by a deed of easement dated July 7, 2023, and recorded August 8, 2023, in Deed Book 6492, page 2338; and,

WHEREAS, this resolution was advertised, pursuant to Va. Code §§ 15.2-1800 and 15.2-1813, and the Board held a public hearing on September 12, 2023.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the Chairman is authorized to execute a deed quitclaiming any interest the County may have in the Easements, in a form approved by the County Attorney.

Comments: The Real Property Division has processed this request through the Departments of Planning and Public Utilities without objection. The Director of Real Property recommends approval of the Board paper; the County Manager concurs.

By Agency Head

By County Manager

Certified:

A Copy Teste:

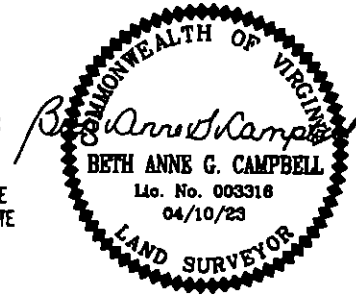
Clerk, Board of Supervisors

Copy to:

Date:

GENERAL SURVEY NOTES:

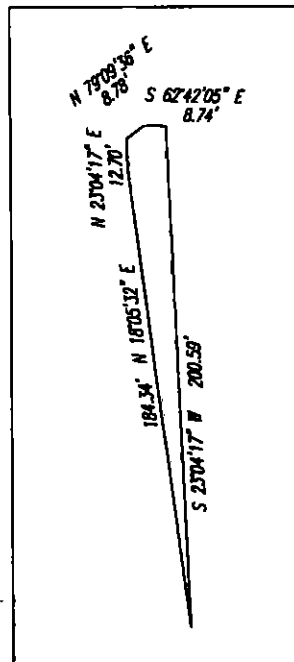
- THIS SURVEY WAS PRODUCED BY MID-ATLANTIC SURVEYING AND LAND DESIGN, INC FOR SEARS, ROEBUCK AND CO., A NEW YORK CORPORATION.
- THIS SURVEY WAS BASED ON A COMMITMENT OF TITLE PROVIDED BY CHICAGO TITLE INSURANCE COMPANY. SAID STATUS OF TITLE HAVING THE FOLLOWING FILE AND DATE INFORMATION:
ORDER (COMMITMENT) NUMBER: CCH1900678NT
EFFECTIVE DATE: 02/14/2019, AT 8:00AM
- THE BOUNDARY LINES SHOWN ARE BASED ON A CURRENT FIELD BOUNDARY SURVEY.



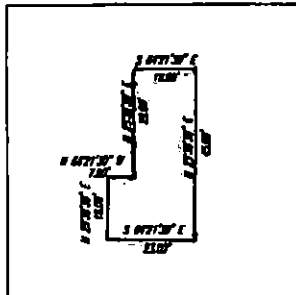
CURVE	RADIUS	ARC LENGTH	CHORD LENGTH	CHORD BEARING	DELTA ANGLE
C1	11.09'	9.50'	9.21'	S 87°13'54" E	49°03'39"
C2	3.44'	3.18'	3.07'	S 85°15'21" E	53°00'46"
C3	2834.79'	172.60'	172.57'	N 18°34'59" E	3°29'19"

LINE	BEARING	DISTANCE
L1	N 20°28'10" E	18.94'
L2	N 20°42'54" E	13.94'
L3	N 21°10'31" E	29.73'
L4	N 21°41'04" E	27.38'
L5	N 26°46'17" E	74.33'
L6	N 23°30'45" E	20.44'
L7	N 23°51'15" E	21.01'
L8	N 23°25'38" E	29.54'
L9	N 23°34'22" E	39.03'
L10	N 79°09'36" E	27.62'
L11	S 62°42'05" E	11.44'
L12	S 62°34'12" E	67.84'
L13	S 49°12'20" E	13.03'
L14	S 49°12'20" E	9.56'
L15	S 57°41'20" E	20.34'
L16	S 49°12'20" E	20.55'
L17	S 62°46'35" E	98.25'
L18	S 27°17'55" W	4.27'
L19	S 62°46'35" E	21.06'

DETAIL A



DETAIL B



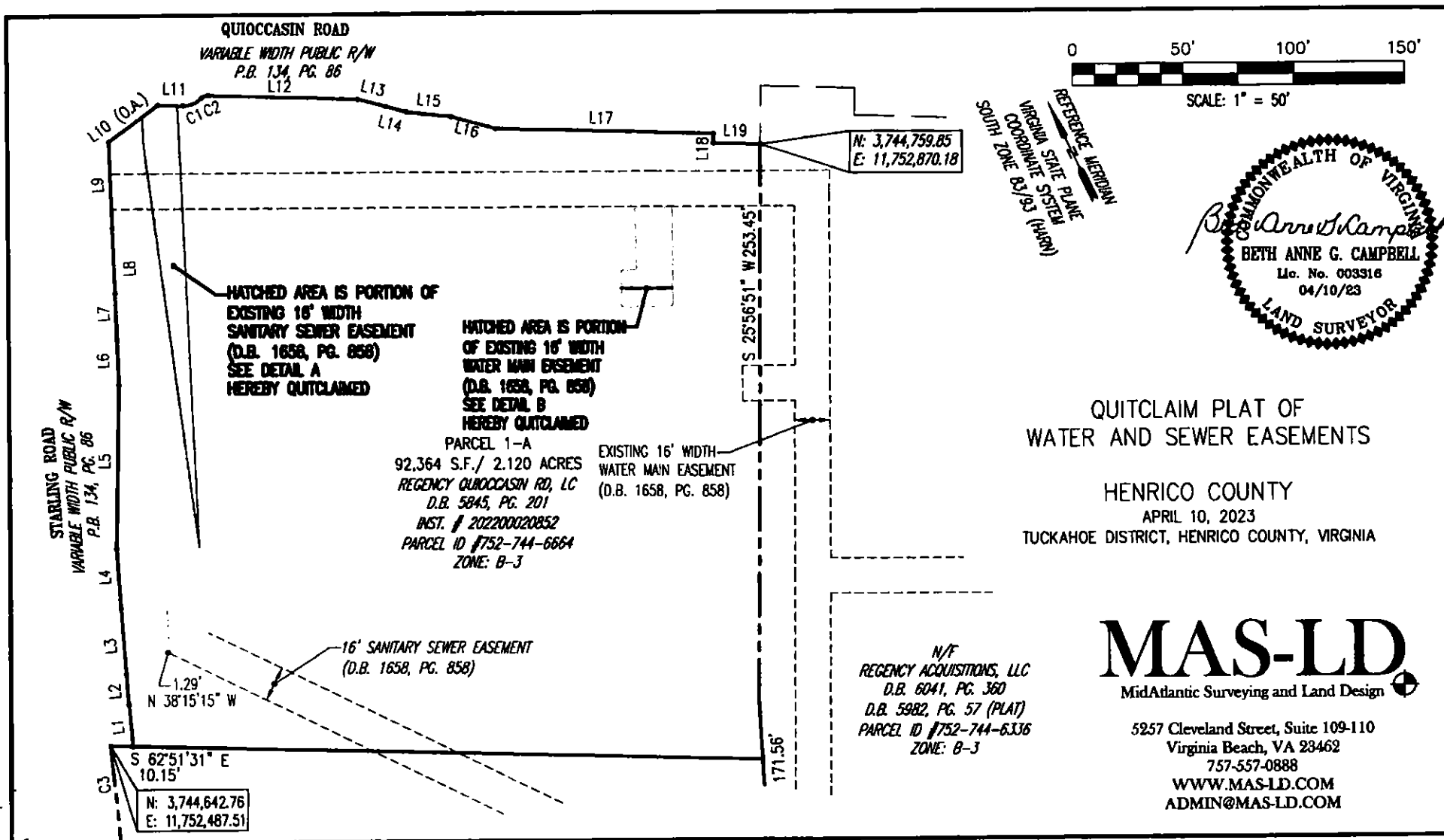
APPROVED FOR
DATE: 6/29/23
BY: John Yi
ABC
6/29/23

QUITCLAIM PLAT OF
WATER AND SEWER EASEMENTS

HENRICO COUNTY
APRIL 10, 2023
TUCKAHOE DISTRICT, HENRICO COUNTY, VIRGINIA

MAS-LD
MidAtlantic Surveying and Land Design

5257 Cleveland Street, Suite 109-110
Virginia Beach, VA 23462
757-557-0888
WWW.MAS-LD.COM
ADMIN@MAS-LD.COM



DRAWN BY: NJL/BAC SHEET: 2 of 2



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 248-23

Page No. 1 of 1

Agenda Title: RESOLUTION — Declaration of Surplus Property — Signatory Authority —
Conveyance of Well Lot — Baldwin Road (Westham Subdivision) — Tuckahoe District

For Clerk's Use Only:	BOARD OF SUPERVISORS ACTION	YES NO OTHER
Date: 9/12/2023	Moved by (1) O'Bannon Seconded by (1) Branin	
(✓) Approved	(2) _____ (2) _____	Branin, T. ✓
() Denied	REMARKS:	Nelson, T. ✓
() Amended	APPROVED	O'Bannon, P. ✓
() Deferred to:		Schmitt, D. ✓
		Thornton, F. — about

WHEREAS, the County owns a well lot located in Block FF, Westham subdivision, known as Tax Parcel 759-738-1650 (the "Well Lot"), as shown on the attached Exhibit A as "Subject Property;" and,

WHEREAS, Ryan J. McAdam owns the real estate adjacent to the Well Lot, which is labeled as "Requestor's Property" on Exhibit A; and,

WHEREAS, the County has no need for the Well Lot, and Ryan J. McAdam has requested to purchase the Well Lot from the County; and,

WHEREAS, the Board of Supervisors wishes to convey any and all right, title, and interest the County may possess in and to the Well Lot to Ryan J. McAdam for a total price of \$500, which is the Well Lot's current assessed value; and,

WHEREAS, this resolution was advertised, and a public hearing was held on September 12, 2023, pursuant to Va. Code §§ 15.2-1800 and 15.2-1813.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that: (1) the Well Lot is declared surplus to the needs of the County, and (2) the Chairman is authorized to execute a deed, and the County Manager is authorized to execute closing and any other documents necessary to convey the Well Lot, all in a form approved by the County Attorney.

Comments: The Real Property Division has processed the request through the Departments of Planning, Public Works, and Public Utilities without objection. The Director of Real Property recommends approval of the Board paper; the County Manager concurs.

By Agency Head

By County Manager

Certified:
A Copy Teste:

Copy to: _____

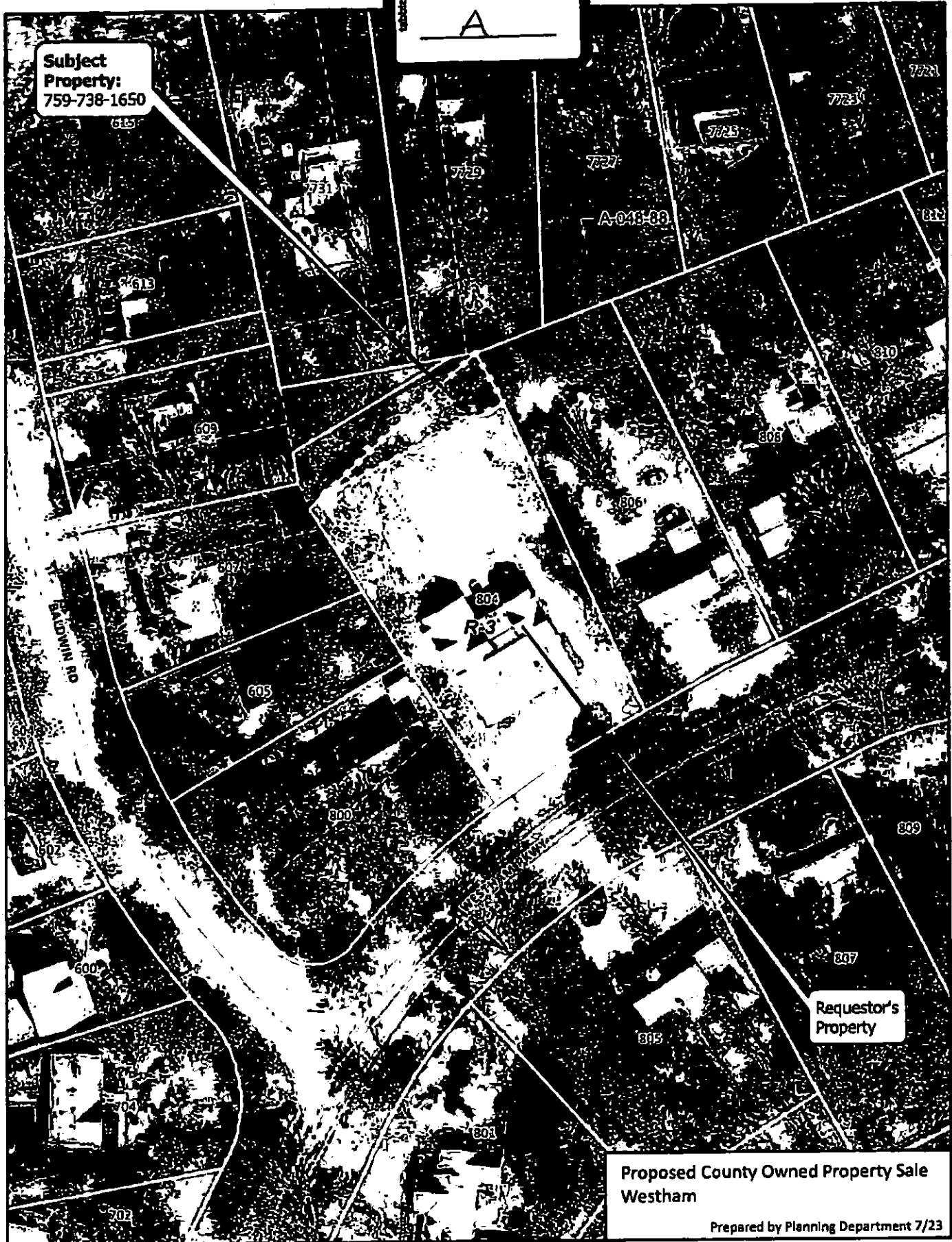
Clerk, Board of Supervisors

Date: _____

EXHIBIT

A

Subject
Property:
759-738-1650



Requestor's
Property

Proposed County Owned Property Sale
Westham

Prepared by Planning Department 7/23



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 249-23

Page No. 1 of 1

Agenda Title: RESOLUTION — Declaration of Surplus Property — Uneconomic Remnant from Construction of South Airport Drive — Signatory Authority — Conveyance of 310 Jennings Road (Jackson Terrace Subdivision) — Varina District

For Clerk's Use Only:

Date: 9/12/2023

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Branin Seconded by (1) Schmitt
(2) _____ (2) _____

REMARKS:

APPROVED

YES NO OTHER

Branin, T.	<input checked="" type="checkbox"/>	___	___
Nelson, T.	<input checked="" type="checkbox"/>	___	___
O'Bannon, P.	<input checked="" type="checkbox"/>	___	___
Schmitt, D.	<input checked="" type="checkbox"/>	___	___
Thornton, F.	___	___	<u>absent</u>

WHEREAS, the County owns the remainders of Lots 20 and 21, Block A, Jackson Terrace subdivision, known as Tax Parcel 823-720-5811 and 310 Jennings Road (the "Parcel"), as shown on Exhibit A; and,

WHEREAS, the Parcel is an uneconomic remnant from the construction of South Airport Drive, and the County has no further need for the Parcel; and,

WHEREAS, Hull St Properties LLC has requested that the County convey the Parcel to it; and,

WHEREAS, the Board of Supervisors wishes to convey any and all right, title, and interest the County may possess in and to the Parcel to Hull St Properties LLC for a total price of \$1,800; and,

WHEREAS, the County will reserve a 10-foot alley access easement, as shown in Exhibit A; and,

WHEREAS, this resolution was advertised, and a public hearing was held on September 12, 2023, pursuant to Va. Code §§ 15.2-1800 and 15.2-1813.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that: (1) the Parcel is declared surplus to the needs of the County, and (2) the Chairman is authorized to execute a deed subject to the reservation of a 10-foot alley easement, and the County Manager is authorized to execute closing and any other documents necessary to convey the Parcel, all in a form approved by the County Attorney.

Comments: The Real Property Division has processed the request through the Departments of Planning, Public Works, and Public Utilities without objection. The Director of Real Property recommends approval of the Board paper; the County Manager concurs.

By Agency Head _____

By County Manager _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Copy to: _____

Date: _____

A

CAD FILE NAME: V:\100452 - Royal Farms Store #292 Highlan Springs\100452-01-001 (ENG)\Engineering\Exhibits\JTO Jennings Road Exhibit 2023-08-01.dwg 08/01/2023



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 250-23
Page No. 1 of 1

Agenda Title: RESOLUTION — Approving Development Agreement with the Economic Development Authority and Scott Farm Partners, LLC — GreenCity — Fairfield District

For Clerk's Use Only:

Date: 9/12/2023

- (☒) Approved
() Denied
() Amended
() Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Brani Seconded by (1) Schmitt
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Brannin, T.	<input checked="" type="checkbox"/>		
Nelson, T.	<input checked="" type="checkbox"/>		
O'Bannon, P.	<input checked="" type="checkbox"/>		
Schmitt, D.	<input checked="" type="checkbox"/>		
Thornton, F.			absent

WHEREAS, the Economic Development Authority of Henrico County, Virginia (the "EDA"), and Scott Farm Partners, LLC, have executed a Development Agreement effective August 31, 2023, for the development of real property known as the Scott Farm Site, a copy of which is attached to this Resolution; and,

WHEREAS, the Development Agreement requires the Scott Farm Site to be developed in accordance with the Master Plan approved as part of the rezoning adopted by the Board of Supervisors on October 12, 2021, in cases REZ2021-00039 and PUP2021-00017, and further provides for the financing of certain public infrastructure, the achievement of sustainability goals, and the possible repurchase of the Scott Farm Site by the County of Henrico if it is not developed in accordance with the Development Agreement; and,

WHEREAS, the County is named as an intended third-party beneficiary of the Development Agreement, and the parties have agreed to amend the Development Agreement to formally include the County as a party.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. The Board accepts, ratifies, and confirms the County's status as a third-party beneficiary to the Development Agreement as of August 31, 2023.
2. The County Manager is authorized to execute an amendment to the Development Agreement, in a form approved by the County Attorney, to make the County a party to the Development Agreement.
3. The County Manager is authorized on behalf of the County to make or execute any consents, confirmations, approvals, and any additional agreements allowed or contemplated by the Development Agreement, as amended, including, by way of example and not limitation, consents, confirmations, and approvals contemplated by §§ 4.04 and 11.11(b) and (c) of the Development Agreement. Each additional agreement must be in a form approved by the County Attorney.

Comments: The County Attorney recommends approval of the Board paper, and the County Manager concurs.

By Agency Head

By County Manager

Certified:
A Copy Teste:

Copy to: _____

Clerk, Board of Supervisors

Date: _____



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 251-23

Page No. 1 of 1

Agenda Title: INTRODUCTION OF RESOLUTION – Receipt of Requests for Amendments to
FY 2023-24 Annual Fiscal Plan – September 2023

For Clerk's Use Only:

Date: 9/12/2023

☒ Approved

☐ Denied

☐ Amended

☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Brani
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Branin, T. ☒ ☐ ☐

Nelson, T. ☒ ☐ ☐

O'Bannon, P. ☒ ☐ ☐

Schmitt, D. ☒ ☐ ☐

Thornton, F. ☐ ☐ absent

WHEREAS, the County Manager has provided the Board of Supervisors with a list dated September 5, 2023, requesting amendments to the FY 2023-24 Annual Fiscal Plan; and,

WHEREAS, the County Manager listed by department the purpose of the request and the source of funding to support the proposed amendments.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the Clerk of the Board is directed to advertise, in the Richmond Times-Dispatch on September 19, 2023, a synopsis of the proposed amendments and a public hearing thereon to be held on September 26, 2023, at 7:00 p.m., in the Board Room at the Henrico County Government Center, East Parham and Hungary Spring Roads, to ascertain the views of the citizens with respect to the proposed amendments.

COMMENTS: The Director of Finance recommends approval of the Board paper, and the County Manager concurs.

By Agency Head

Nita Smith

By County Manager

[Signature]

Certified:

A Copy Teste:

Clerk, Board of Supervisors

Copy to: _____

Date: _____

AMENDMENTS TO THE FY2023-24
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2023

SUMMARY

1.	Reappropriation for Continuing Programs:	
	General Fund	\$ 14,308,096
	Special Revenue Fund	<u>116,000</u>
	Total Reappropriations for Continuing Programs	\$ 14,424,096
2.	New Amendments/Appropriations:	
	General Fund	\$ 9,479,621
	Special Revenue Fund	<u>20,026,412</u>
	Total Operating Funds	\$ 29,506,033
	Capital Projects Fund	10,987,531
	Water & Sewer Capital Projects	<u>15,000,000</u>
	Total New Amendments/Appropriations	<u>\$ 55,493,564</u>
	GRAND TOTAL REAPPROPRIATIONS/NEW AMENDMENTS/ APPROPRIATIONS	<u>\$ 69,917,660</u>

1. REAPPROPRIATIONS OF UNENCUMBERED BALANCES **FOR CONTINUING PROGRAMS**

The following amendment requests are for reappropriation of unencumbered balances budgeted in fiscal year 2022-23 for specific approved purposes. These funds, if approved for reappropriation in fiscal year 2023-24, will be used for those same purposes as budgeted for in the prior fiscal year's budget, since for some acceptable reason they could not be expended or encumbered as of June 30, 2023:

OPERATING FUNDS

FUND 0101 - GENERAL FUND - General Operating Fund

Department 04 - Circuit Court

04001	- Circuit Court Clerk	\$ 270,952
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0000 00000	Funds were received in fiscal year 2022-23 from the Commonwealth of Virginia Compensation Board for the Clerk's Technology Trust Fund. An unencumbered balance of \$270,952 as of June 30, 2023, is to be reappropriated in fiscal year 2023-24. These funds will be used to automate land records and provide secure remote access to land record images.
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Department 19 - Information Technology

19001	– Information Technology	\$	500,000
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0000 00000 County funds are required annually to purchase and repair communications equipment for all County agencies as needed throughout the fiscal year. This unencumbered balance as of June 30, 2023, is to be reappropriated in fiscal year 2023-24, to fund these purchases.

Department 28 - Public Works

28004	- Construction	\$ 9,632,753
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0000 08807 Certain Public Works functions were funded in fiscal year 2022-23 from State Transportation Maintenance Allocation funds. The unencumbered balance of those funds as of June 30, 2023, are requested to be reappropriated in fiscal year 2023-24. This amount plus unappropriated State Transportation Maintenance Allocation funds will be transferred to the Capital Projects fund for paving improvements.

FUND 0102 - GENERAL FUND - School Board

Department 50 - Education

50331	- <u>Construction and Maintenance:</u>	\$ 3,904,391
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0000 00000	To reappropriate unencumbered balances in support of the activities of the School Board. Funds will be used for School construction and maintenance projects.
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Total GENERAL FUND

\$ 14,308,096

FUND 1102 – SPECIAL REVENUE FUND - State and Federal Grants - County

Department 43 - Sports and Entertainment Authority

43001 – Sports and Entertainment Authority \$ 116,000

0000 00000 To reappropriate unencumbered balances in support of the activities of the Sports and Entertainment Authority. Funds will be used for advertising, training, association memberships, and office needs as the Authority expands its operations during fiscal year 2023-24.

Total SPECIAL REVENUE FUND	\$ 116,000
Total Reappropriations	<u>\$ 14,424,096</u>

2. NEW AMENDMENT REQUESTS

The following amendment requests represent new amendments/appropriations as represented by documentation presented to the County Manager, stating justification for the request and identifying the funding source:

OPERATING FUNDS

FUND 0101 - GENERAL FUND - General Operating Fund

Department 04 - Circuit Court

04001 – Circuit Court Clerk \$ 165,041

0000 00000 To appropriate funding of \$165,041 from the Commonwealth of Virginia Compensation Board for the Clerk's Technology Trust Fund. These funds result from fees collected by the Clerk on documents recorded in the Clerk's Office and will be used for indexing, imaging, and enhancement of the current imaging system. This system covers land records as well as state highway plats, county road maps, and wills in order to provide better service to the public in the Records Room. This funding will also enable the Clerk's Office to update and replace aging equipment. In addition, \$270,952 of funding previously appropriated for these purposes but unspent as of June 30, 2023, is included in the reappropriation section of this document.

Department 12 - Police

12002 – Fiscal Records \$ 174,108

12003 – Computer Operations 80,766

0000 00000 To appropriate funds in the amount of \$254,874 for expansion of Division cell phone program to issue a phone to every officer and some civilians; costs include purchase of physical devices (phones, cases, cables, etc.) and supplement to service plans.

Department 13 - Fire

13114 – Personnel and Recruitment \$ 120,000

0000 00000 To appropriate funding for lease of a Division of Fire's Candidate Physical Ability Test (CPAT) building at 2263 Dabney Road.

13122	- Operations - EMS	111,440
0000 00000	- To appropriate additional funds collected by the Four-For-Life, Return to Locality Program for Emergency Medical Services, in the amount of \$111,440. Four-For-Life funding is received from the Commonwealth of Virginia, Department of Health, Office of Emergency Medical Services for the training of volunteer or salaried emergency medical service personnel of licensed, nonprofit emergency medical service agencies and the purchase of necessary equipment and supplies for those personnel. This will increase the fiscal year 2023-24 approved budget for Four-For-Life to \$316,440.	
13153	- Specialty Teams	
1739 00000	- <u>Special Ops Equipment Replacement Plan</u>	410,000
	To appropriate funding for the Division of Fire Special Operation Teams. Funding will be allocated for vehicle replacement.	
	Total Fire	\$ 641,440
Department 28 - Public Works		
28004	- Construction	2,667,266
0000 00000	To appropriate State Transportation Maintenance Allocation payments received but not appropriated in fiscal year 2022-23. These funds, in addition to the unencumbered balance reappropriated, will be transferred to the Capital Projects Fund for paving improvements.	
Department 32 - Non-Departmental		
32003	- Reserve - Miscellaneous	
0952 00000	- <u>Reserve for Contingency</u>	\$ 72,000
	To appropriate funding of \$72,000 for payment to Hunton Andrews Kurth LLP for services provided in support of the County's Community Revitalization efforts.	
FUND 0102 - GENERAL FUND - School Board		
Department 50 - Education		
50101	- Elementary School Education	
0001 00000	- <u>General Regular</u>	\$ 538,000
0235 00000	- <u>Operations and Maintenance - Security Services</u>	50,000
50121	- High School Education	
0001 00000	- <u>General Regular</u>	1,016,000
0235 00000	- <u>Operations and Maintenance - Security Services</u>	50,000
50301	- Assistant Superintendent of Operations	
0235 00000	- <u>Operations and Maintenance - Security Services</u>	4,025,000
	To appropriate funding of \$5,679,000 to establish 75 School Security Officer, 6 Reading Specialist, and 10 English Language Learner Teacher positions, adding a total of 91 positions to the Henrico County Public Schools Complement. Funding will also cover operating costs for these positions.	
	Total Education	\$ 5,679,000

Total GENERAL FUND

\$ 9,479,621

FUND 1101 – SPECIAL REVENUE FUND - School Cafeteria

Department 50 - Education

50341 – National School Lunch Program

0245 00000 – School Food Services \$ 5,000,000

HCPS is seeking an appropriation of \$5,000,000 in unspent prior year revenue to the FY2024 SNS budget, which will allow us to comply with a spending plan submitted to and approved by the Commonwealth.

FUND 1102 – SPECIAL REVENUE FUND - State and Federal Grants - County

Department 03 - Sheriff

03002 – Investigations \$ 120,000

0000 09313 – FY2024 Residential Substance Abuse Treatment Program

To appropriate Virginia Department of Criminal Justice Services grant for Henrico's Residential Substance Abuse Treatment Program (RSATP). This program is funded with \$30,000 of State (25%) and \$90,000 of federal (75%) funds. These resources will be used for personnel costs, training, supplies, program incentives and drug testing.

Department 12 - Police

12035 – Metro Aviation

0000 00000 \$ 1,500,000

To provide funding for a replacement aircraft for the Metro Aviation Unit. The \$1,500,000 cost of the aircraft will be split evenly between Henrico County, Chesterfield County and the City of Richmond.

1823 00000 – Metro Aviation Special Operating and Capital 997

The Commonwealth of Virginia reimburses Henrico County's Metro Aviation Unit for State extraditions using the unit's airplane. Additional revenue received from the State in fiscal year 2022-23, but not appropriated for expenditure, will be used for operating and capital needs of the Metro Aviation Unit.

12800 – Grants

0000 08349 – Federal Task Forces 2,870

To appropriate federal funding of \$2,870 for the purchase of equipment for the Internet Crimes Against Children Taskforce.

0000 09525 – FY24 911 PSAP Grant 4,000

To appropriate a Virginia State Police Public Safety Answering Point (PSAP) grant. Funding will support a Henrico Officer attending a conference focusing on the prevention of auto theft. There is no local match for this grant.

0000 09529	ARPA23	344,213
	To appropriate American Rescue Plan Act (ARPA) funding of \$344,213. Funds will be used to purchase of various surveillance and breaching equipment, night vision for K9 team, and radios for School Resource Officers.	
0000 09590	- <u>DMV24 - Alcohol</u>	236,400
	To appropriate funding of \$224,600 from the Virginia Department of Motor Vehicles for overtime related to alcohol enforcement activities and travel costs for conferences. These federal funds are pass-through from the National Highway Traffic Safety Administration and are being administered by the Commonwealth. The County's local match will be satisfied through existing appropriation.	
0000 09591	- <u>DMV24 - Police Traffic Services</u>	144,250
	To appropriate funding of \$144,250 from the Virginia Department of Motor Vehicles for fuel costs and overtime related to speed patrols. These federal funds are pass-through from the National Highway Traffic Safety Administration and are being administered by the Commonwealth. The County's local match will be satisfied through existing appropriation.	
	Total Police	\$ 2,232,730
Department 13 - Fire		
13800	- Grants	\$ 1,000
0000 00000	To appropriate a donation received from the Community Foundation, made for the benefit of Fire Station 9. Funds will be used to refresh appliances at the station.	
0000 09571	- <u>July 2023 RSAF Grant</u>	370,000
	To appropriate funding of \$370,000 from the Virginia Office of Medical Services (OEMS), through the Rescue Squad Assistance Fund (RSAF) Grant Program. Funding will supplement the purchase of an ambulance with a Stryker Power-PRO Cot System. No local match is required.	
	Total Fire	\$ 371,000
Department 22 - Social Services		
22011	- Joint Administration	
1301 00000	- <u>Administration</u>	\$ 253,242
	To provide Federal funding of \$82,866 for full-year funding for three Division Manager positions for the Department of Social Services. These positions were approved in a June 2023 amendment. An additional \$170,376 of local resources will come from the fund balance in the General Fund via an interfund transfer to the Special Revenue Fund.	

22503	- Adoption Subsidy	
1302.00000	- <u>Purchase of Services</u>	875,041
To increase the County allocation to the estimated level of need for State and federally mandated Title IV-E Adoption Program expenditures. This program is funded with \$437,521 of State (50%) and \$437,520 of federal (50%) funds. The total appropriation for this program in fiscal year 2023-24 will be \$2,314,561 after this addition. No County matching funds are required.		
22507	- Preventive Foster Care	
1302 00000	- <u>Purchase of Services</u>	175,966
The Commonwealth of Virginia, Department of Social Services, will provide an additional \$880 of State (0.5%) and \$147,811 of federal (84.0%) funding. The County's required 15.5% match, \$27,275, will come from the fund balance in the General Fund via an interfund transfer to the Special Revenue Fund and is included in the \$175,966 total. The total appropriation for this program in fiscal year 2023-24 will be \$201,432 after this addition. These funds are being used to provide the department with additional funding to pay State and federally mandated Family Preservation Program expenditures.		
22509	- Safe and Stable Families	
1302 09482	- <u>FY2023-24 CSA</u>	22,016
The Commonwealth of Virginia, Department of Social Services, has awarded the County of Henrico, Policy and Management Team (CPMT) for the Comprehensive Services Act (CSA) Safe and Stable Family Program, an additional \$16,512 of federal (75.0%) and \$2,092 of State (9.5%) funding for fiscal year 2013-24. The County's required 15.5% match of \$3,412 will come from the fund balance in the General Fund via an interfund transfer to the Special Revenue Fund and is included in the \$22,016 total. The total appropriation for this program in fiscal year 2023-24 will be \$191,015 after this addition.		
Total Social Services		<hr/> \$ 1,326,265

Department 38 - Community Revitalization

38003	- CDBG	
0000 09573	- <u>FY23-24 CDBG - Administration</u>	\$ 322,000
0000 09574	- <u>FY23-24 CDBG - Commercial Assistance Program</u>	160,000
0000 09575	- <u>FY23-24 CDBG - CONNECT Program</u>	184,000
0000 09576	- <u>FY23-24 CDBG - Project HOMES Critical Home Repair</u>	579,427
0000 09577	- <u>FY23-24 CDBG - Habitat for Humanity: Critical Home Repairs</u>	50,000
0000 09578	- <u>FY23-24 CDBG - CCC - Homelessness Diversion and Prevention</u>	30,000
0000 09579	- <u>FY23-24 CDBG - OAR of Richmond Reentry</u>	13,000
0000 09580	- <u>FY23-24 CDBG - Better Housing Coalition - Carter Woods III</u>	200,000
0000 09581	- <u>FY23-24 CDBG - Affordable Housing Support</u>	112,000
0000 09582	- <u>FY23-24 CDBG - Henrico County Public Schools</u>	2,000
	Sub-Total CDBG	\$ 1,652,427

The United States Department of Housing and Urban Development (HUD), Community Development Block Grant (CDBG), as authorized by Title I of the Housing and Community Development Act of 1974, as amended, has awarded the County of Henrico, fiscal year 2023-24 grant funds in the amount of \$1,652,427 for these 10 programs/purposes.

38004	- HOME	
0000 09583	- <u>FY23-24 HOME - Administration</u>	\$ 102,000
0000 09584	- <u>FY23-24 HOME - project:HOMES Homeowner Rehabilitation Program</u>	597,904
0000 09585	- <u>FY23-24 HOME - HOME Inc Down Payment Assistance</u>	100,000
0000 09586	- <u>FY23-24 HOME - SCDHC Down Payment Assistance</u>	71,000
0000 09587	- <u>FY23-24 HOME - CHDO Activities - Affordable Housing Development</u>	153,700
	Sub-Total HOME	\$ 1,024,604

The United States Department of Housing and Urban Development (HUD), HOME Investment Partnerships Program, as authorized by the HOME Investment Partnerships Act of 1990, has awarded the County of Henrico, fiscal year 2023-24 grant funds in the amount of \$1,024,604 for these five programs/purposes.

Total Community Revitalization	\$ 2,677,031
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Department 43 - Sports and Entertainment Authority

43001	- <u>Sports and Entertainment Authority</u>	\$ 236,917
0000 00000	To appropriate funding of \$236,917 for the addition of a Venue Operations Manager position and other personnel costs for the Sports and Events Center and the annual costs to maintain the fields at the recently acquired from St. Gertrude's. Resources are to come from the fund balance in the General Fund via an interfund transfer to the Special Revenue Fund.	

43002	- <u>Sports and Events Center</u>	168,000
0000 00000	To appropriate funding of \$168,000 for the purchase of 10 stationary and 10 hand-held security scanners to be utilized at the Sports and Events Center. Resources are to come from the fund balance in the General Fund via an interfund transfer to the Special Revenue Fund.	
0000 00000	To appropriate funding of \$2,000,000 to pay a contract for the annual operation of the Sports and Events Center. Resources are to come from the fund balance in the General Fund via an interfund transfer to the Special Revenue Fund.	2,000,000
Total Sports and Entertainment Authority		\$ 2,404,917
Total Fund 1102 - Special Revenue Fund-State/Fed Grants-County		\$ 9,131,943
FUND 1104 – SPECIAL REVENUE FUND - Miscellaneous Sanitary District		
Department 31 - Public Utilities		
31708	- Virginia Center Commons Streetlight District	
0000 09594	- <u>VCC Streetlights</u>	\$ 1,200,000
	To appropriate \$1,200,000 for construction of streetlights in the Virginia Center Commons area. Resources will come from fund balance in the Streetlight fund.	
FUND 1108 – SPECIAL REVENUE FUND - Capital Region Workforce Partnership		
Department 27 - Capital Region Workforce Partnership		
27004	- Workforce Partnership	
0000 09470	- <u>FY2023-24 WIOA Youth IS/OS</u>	\$ 386,641
0000 09471	- <u>FY2023-24 Administrative</u>	58,158
	To appropriate \$444,799 of additional allocations received from the federal government for the Capital Region Workforce Partnership. Funds will be used for youth workforce training programs and associated administrative costs.	
0000 09538	- <u>Supplemental Training Grant</u>	150,000
	To appropriate additional allocations received from the federal government for the Capital Region Workforce Partnership. Funds will be used to provide on-the-job training reimbursement to employers to offset wages earned by program participants who are hired, as well as incentive payments to those hired based on job performance.	
Total Capital Region Workforce Partnership		\$ 594,799

FUND 1110 – SPECIAL REVENUE FUND - Mental Health and Developmental Services

Department 26 - Mental Health and Developmental Services

26102	- Long-Term Mental Illness Services	
2329 00000	- <u>State MH Permanent Supportive Housing</u>	\$ 573,951
	To appropriate funds to expand capacity of the State Permanent Supportive Housing grant for individuals with serious mental illness. Funds will be used to add two Case Manager and one Peer Recovery Specialist positions. Each position is Complement III, funded entirely by State resources.	
26102	- Long-Term Mental Illness Services	
9578 00000	- <u>STEP-VA Case Management</u>	101,962
26108	- Medical Services	
9577 00000	- <u>STEP-VA Care Coordination</u>	208,650
26111	- Collaborative Recovery Services	
9579 00000	- <u>STEP-VA Psych Rehab</u>	95,500
26303	- Program Support	
1509 00000	- <u>STEP-VA Ancillary Funds</u>	190,000
	To appropriate \$596,112 of STEP-VA funds for case management, care coordination and psychiatric rehabilitation steps. These are state funds in excess of originally budgeted amounts.	
26106	- Emergency Services	
9580 00000	- <u>State Marcus Alert Funds</u>	600,000
	To appropriate State Marcus Alert planning phase funds. Funds will be used to plan and support the Marcus Alert system to improve emergency responses to mental health crises.	
26107	- Substance Abuse	
2329 00000	- <u>State MH Permanent Supportive Housing</u>	624,600
	To appropriate State funding for a Permanent Supportive Housing grant focused on pregnant and parenting women with substance use disorders.	
26111	- Collaborative Recovery Services	
1521 00000	- <u>Jail Services</u>	16,000
1522 00000	- <u>Part C</u>	2,000
26204	- Community & Residential Resources Team	
1634 00000	- <u>Residential Services</u>	45,500
26303	- Program Support	
0000 00000	- <u>Program Support</u>	135,861
	To appropriate \$199,361, which is a portion of surplus fee revenue received in FY2014-15 in excess of budgeted amounts. These funds will be used to replace furniture at five mental health support homes; appliances, furniture and maintenance at developmental group homes, and maintenance at Hermitage Enterprises and the Woodman Road center.	

26205	- Day Support	
1645 09593	- <u>DARS LTESS Capacity Building Funds</u>	51,900
	To appropriate funds received in excess of budget, from the Virginia Department of Aging. Funds will be used to build capacity to serve a variety of consumers as they age.	
26307	- Financial Management	
1686 00000	- <u>Mental Health Community Services Board Contributions</u>	1,873
	This amount represents donations received from the private sector during fiscal year 2022-23. These funds are to be used as determined by the Henrico Area Community Services Board (CSB) and/or the donors.	
Total Fund 1110 Special Revenue Fund - MH and DS		<hr/> \$ 2,647,797

FUND 1113 – SPECIAL REVENUE FUND - Forfeitures Commonwealth's Attorney State

Department 05 – Commonwealth's Attorney

05001	- Commonwealth's Attorney	
0000 00000	- <u>Forfeitures - Commonwealth's Attorney - State</u>	\$ 24,527
	Law enforcement special funds, which have been received by the County of Henrico, and not yet appropriated for expenditure, are to be used by the Commonwealth's Attorney for purposes determined and approved by the County Manager.	

FUND 1114 – SPECIAL REVENUE FUND - Forfeitures Police State

Department 12 - Police

12850	- Asset Forfeiture	
0000 00000	- <u>Forfeitures - Police - State</u>	\$ 16,545
	Law enforcement special funds which have been received by the County of Henrico, and not yet appropriated for expenditure, are to be used by Police for law enforcement projects as determined and approved by the County Manager.	

FUND 1116 – SPECIAL REVENUE FUND - Forfeitures Police Treasury Federal

Department 12 - Police

12850	- Asset Forfeiture	
0000 00000	- <u>Forfeitures - Police - Treasury - Federal</u>	\$ 4,416
	Law enforcement special funds which have been received by the County of Henrico, and not yet appropriated for expenditure, are to be used by Police for law enforcement projects as determined and approved by the County Manager.	

FUND 1117 – SPECIAL REVENUE FUND - Forfeitures Police Justice Federal

Department 12 - Police

12850	- Asset Forfeiture	
0000 00000	- <u>Forfeitures - Police - Justice - Federal</u>	\$ 36,470
	Law enforcement special funds which have been received by the County of Henrico, and not yet appropriated for expenditure, are to be used by Police for law enforcement projects as determined and approved by the County Manager.	

FUND 1131 - SPECIAL REVENUE FUND - Opioids Abatement

Department 03 - Sheriff

3005	- Administration	\$ 70,200
0000 00000	To appropriate Opioid Abatement funding to enhance medical services in the jails.	

Department 26 - Mental Health and Developmental Services

26107	- Substance Abuse	\$ 700,311
0000 00000	To appropriate funding for treatment and housing of individuals with substance use disorder who are pregnant and/or parenting.pregnant and parenting.	

0000 00000	To appropriate additional funding for treatment and housing of individuals with substance use disorder who are pregnant and/or parenting.pregnant and parenting.	100,000
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Total Mental Health	\$ 800,311
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Department 32 - Non-Departmental

32001	- Non-departmental	\$ 14,404
0000 00000	To appropriate Opioid Abatement funding for the First Tee recovery league.	

Total Fund 1131 Special Revenue Fund - Opioid Abatement	\$ 884,915
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FUND 1132 - SPECIAL REVENUE FUND - Green City CDA

Department 30 - Economic Development

30001	- Economic Development	\$ 485,000
0000 00000	To provide funding for the Green City CDA for future public infrastructure costs on the site. Resources will come from the sale of the Best Plaza property.	

Total SPECIAL REVENUE FUND	\$ 20,026,412
Total OPERATING FUNDS	\$ 29,506,033

CAPITAL FUNDS

FUND 2101 – General Capital Projects Fund

Department 03 - Sheriff

03999 – Sheriff Capital Projects

0000 08373 – Jail Security Upgrades \$ 1,102,134

To provide funding for upgrades and updates to the current camera and card key system's utilized by the Sheriff's Office. These improvements are designed to enhance general safety and improve response times in the event of an emergency incident.

Department 30 - Economic Development

30001 – Economic Development

0000 09509 – St. Gertrude Athletic Campus Land Acquisition \$ 2,250,000

This amendment appropriates funding to reimburse the Economic Development Authority of Henrico County for the purchase of the St. Gertrude Athletic Campus on Scott Rd. This will support the second half of the purchase amount. Funding will come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

Total Fund 2101 - General Capital Projects \$ 3,352,134

FUND 2109 – CAPITAL PROJECTS FUND - State and Federal Grant-Funded Capital Projects

Department 28 - Public Works

28004 – Construction

0000 09490 – Nuckols Road Pedestrian Improvements \$ 2,160,000

To appropriate \$2,160,000 from the Virginia Department of Transportation (VDOT) for pedestrian accommodations on the north side of Nuckols Road, from Capital One Way to Springfield Road, including crosswalks at the Capital One Way intersection and connection of ADA ramps. VDOT will reimburse 100% of project costs as part of its congestion mitigation and air quality improvement program.

0000 09535 – Safe Streets and Roads 4 All 320,000

To appropriate \$320,000 of federal funding from the US Department of Transportation Federal Highway Administration. Funds will be used to develop a comprehensive safety action plan. The total cost is estimated to be \$400,000, with the balance of \$80,000 coming from existing appropriation.

0000 09592	- <u>VDEM - Flood Mitigation Grant</u>	147,969
	To appropriate \$147,069 of federal funding received from the Virginia Department of Emergency Management (VDEM). Funds will be used to determine potential mitigation measures to reduce flood risks for Lakeside Park and neighboring properties, as well as constructing a trail head to connect the Lakeside Neighborhood to the Fall Line Trail. The study will evaluate the feasibility and effectiveness of stream restoration at Upham Brook and Trumpet Branch. The total cost is estimated to be \$197,292, with the balance of \$50,223 coming from existing appropriation.	
	Total 2109 - State and Federal Grant-Funded Capital Projects	\$ 2,627,969
FUND 2111	- CAPITAL PROJECTS FUND - Capital Initiatives Fund	
Department 23	- Recreation and Parks	
23101	- Director	
0000 09454	- <u>Deep Run HS Athletic Improvements</u>	\$ 115,428
	To appropriate funds for improvements at the Deep Run High School baseball field. This project will include irrigation, laser grading and new top dressing. Resources are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.	
0000 09569	- <u>Elko Pickleball Courts</u>	432,000
	This amendment will provide funding to convert aging tennis courts at the Elko Community Center into a new four court pickleball complex. Project includes lighting, electrical work and stormwater compliance. Resources are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.	
	Total Recreation and Parks	\$ 547,428
Department 32	- Non-Departmental	
32001	- Non-Departmental	
0000 08815	- <u>Highland Springs High School Athletic Items</u>	15,000
	This amendment will provide funding to replace athletic items at Highland Springs High School. Resources are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.	
0000 08823	- <u>Varina High School Athletic Items</u>	15,000
	This amendment will provide funding for Varina Youth Sports Inc., which provides baseball and softball programs along with emphasizing the importance of positive social values and good citizenship. Resources are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.	

0000 09532	- <u>Metropolitan Junior Baseball League</u>	20,000
	This amendment will provide funding for the Metropolitan Junior Baseball League in support of youth athletic programming. Resources are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.	
0000 09456	- <u>Glen Allen High School Athletic Facility Improvements</u>	60,000
	This amendment will provide funding to the Jaguars Athletic Association to support scoreboard improvements at Glen Allen High School Athletic facilities. Total cost of the project is \$90,000, with \$30,000 having been raised by the Jaguar Athletic Association. The County portion will come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.	
Total - Non-Departmental		<u>\$ 110,000</u>
Total Capital Initiatives Fund		<u>\$ 657,428</u>
FUND 2201	- Vehicle Replacement Reserve	
Department 13	- Fire	
13115	- Logistics	\$ 2,600,000
0000 06692	- <u>Fire Apparatus Replacement Plan</u>	
	To appropriate funding for the purchase of a truck for Station 23 as part of the Apparatus Replacement Plan. Resources are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.	
Department 15	- Emergency Management	
15001	- Emergency Management	
0000 06692	- <u>Fire Apparatus Replacement Plan</u>	\$ 1,750,000
	This amendment will provide funding for the purchase of a mobile command unit. Resources are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.	
Total Fund 2201 - Vehicle Replacement Reserve		<u>\$ 4,350,000</u>
Total CAPITAL PROJECTS FUND		<u>\$ 10,987,531</u>
FUND 5102	- Water and Sewer Construction Fund	
Department 31	- Public Utilities	
31201	- Accounting	
1000 06615	- <u>Ridge Water Pressure Zone Improvements</u>	\$ 2,000,000
	Funding of \$2,000,000 is needed to make improvements at the Ridge Water Pressure Zone. Improvements include construction of a new 3,000,000 gallon tank demolishing two existing tanks, a water line along Ridge Avenue from Henrico Avenue to Westham Woods Drive, system interconnections and pressure reducing valves.	

1001 09316	– <u>Farmington Drive Sewer Replacement</u>	13,000,000
	To provide initial funding for sewer and water improvements in the Farmington Drive area. The project will increase capacity in the approximately 11,000 feet of existing outfall sewer along Farmington Drive from Starling Drive to Quioccasin Road.	
	Total Public Utilities	\$ 15,000,000
	Total New Amendments/Appropriations	\$ 55,493,564
	GRAND TOTAL REAPPROPRIATIONS/	\$ 14,424,096
	NEW AMENDMENTS/APPROPRIATIONS	\$ 69,917,660

FROM:

OPERATING FUNDS

FUND 0101 - GENERAL FUND - General Operating Fund

Department 28 - Public Works

28004 - Construction

0000 00000

\$ 12,300,019

TO:

CAPITAL FUNDS

FUND 2101 - CAPITAL PROJECTS FUND - General Capital Projects

Department 28 - Public Works

28004 - Construction

0000 08807 - Paving

\$ 12,300,019

Certain Public Works functions were funded in fiscal year 2023-24 from State Transportation Maintenance Allocation funds. The unencumbered balance of those funds as of June 30, 2023, are requested to be reappropriated in fiscal year 2023-24 for those same designated purposes. This funding of \$12,300,019 is to be transferred to the Capital Projects Fund via an interfund transfer from the General Fund for the paving improvement projects.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 25223

Page No. 1 of 2

Agenda Title: RESOLUTION — Granting Signatory Authority for Documents Required for Receipt of Grant Funds from the Virginia Opioid Abatement Authority

For Clerk's Use Only:

Date: 9/12/2023

☒ Approved

☐ Denied

☐ Amended

☐ Deferred to: _____

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Branin
(2) _____ (2) _____

REMARKS:

APPROVED

YES NO OTHER

Branin, T. ☒ ☐ ☐

Nelson, T. ☒ ☐ ☐

O'Bannon, P. ☒ ☐ ☐

Schmitt, D. ☒ ☐ ☐

Thornton, F. ☐ ☐ absent

WHEREAS, the Board of Supervisors of Henrico County seeks to mitigate and abate the impacts of the opioid epidemic in the County; and,

WHEREAS, the mission of the Virginia Opioid Abatement Authority (VOAA) is to abate and remediate the opioid epidemic in the Commonwealth through financial support in the form of grants, donations, or other assistance; and,

WHEREAS, the VOAA has invited each city and county in Virginia to submit proposals for grants to support efforts to treat, prevent, and reduce opioid use disorders and the misuse of opioids in the Commonwealth; and,

WHEREAS, localities may comply with additional voluntary obligations, collectively referred to as the VOAA "Gold Standard," in exchange for a 25% increase in VOAA funding eligibility in Fiscal Years 2025 and 2026; and,

WHEREAS, Henrico County, Charles City County, and New Kent County, recognizing a need for treatment and housing support services for pregnant and parenting women with opioid use disorders, jointly applied for a cooperative planning grant from VOAA to establish the Pregnant and Parenting Women Recovery Program, and the VOAA notified the applicants of the grant award on August 10, 2023, subject to approval of a Memorandum of Agreement executed by the participating localities; and,

WHEREAS, Henrico County, Chesterfield County, Hanover County, and Richmond City, recognizing a need for accurate data to assess the needs of pregnant and parenting women with substance abuse disorder, jointly applied for a cooperative planning grant from VOAA to conduct a regional gap analysis to identify the unmet needs of this population, and the VOAA notified the applicants of the grant award on August 4, 2023, subject to approval of a Memorandum of Agreement executed by the participating localities; and,

By Agency Head

By County Manager

Certified:

A Copy Teste:

Copy to: _____

Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **252-23**

Page No. 2 of 2

Agenda Title: RESOLUTION — Granting Signatory Authority for Documents Required for Receipt of Grant Funds from the Virginia Opioid Abatement Authority

WHEREAS, Henrico County will serve as fiscal agent for both of the above-referenced programs, and is negotiating the Memoranda of Agreement delineating the roles and responsibilities of each of the participating localities for each program, consistent with the grant applications and awards.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Henrico County hereby authorizes the Henrico County Manager or his designee to execute the following documents, and all documents in connection therewith or necessary to effectuate the terms thereof, in forms approved by the County Attorney:

1. The "Gold Standard" incentive application to the Virginia Opioid Abatement Authority;
2. A Memorandum of Agreement for the cooperative planning grant among the Counties of Henrico, Charles City, and New Kent to establish the Pregnant and Parenting Women Recovery Program, on terms consistent with the grant application and award for the Program; and,
3. A Memorandum of Agreement for the cooperative planning grant among the Counties of Henrico, Chesterfield, and Hanover and the City of Richmond to conduct a regional gap analysis pertaining to the needs of pregnant and parenting women with substance abuse disorders, on terms consistent with the grant application and award for the analysis.

Comment: The Executive Director of HAMHDS recommends approval of the Board paper; the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 253-23

Page No. 1 of 1

Agenda Title: INTRODUCTION OF ORDINANCE — To Create the New Henrico RECAP Program and Provide Additional Real Estate Tax Relief for Elderly Individuals and Individuals with Disabilities by Amending and Reordaining Section 20-78 Titled "Elderly or permanently and totally disabled persons" and Sections 20-90 through 20-107 Titled "Reserved" of the Code of the County of Henrico

For Clerk's Use Only:

Date: 9/12/2023

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Schmitt
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input type="checkbox"/>	<input type="checkbox"/>	absent

The Clerk is directed to advertise, in the Richmond Times-Dispatch on September 13 and 20, 2023, the following ordinance for a public hearing to be held at the Board Room on September 26, 2023, at 7:00 p.m.:

"AN ORDINANCE to create the new Henrico RECAP Program and provide additional real estate tax relief for elderly individuals and individuals with disabilities by amending and reordaining section 20-78 titled "Elderly or permanently and totally disabled persons" and sections 20-90 through 20-107 titled "Reserved" of the Code of the County of Henrico. A copy of the full text of the ordinance is on file in the Office of the County Manager."

Comments: The Director of Finance recommends approval of the Board paper, and the County Manager concurs.

By Agency Head

By County Manager

Certified:

A Copy Teste:

Copy to:

Clerk, Board of Supervisors

Date:

BLACKLINE

ORDINANCE — To Create the New Henrico RECAP Program and Provide Additional Real Estate Tax Relief for Elderly Individuals and Individuals with Disabilities by Amending and Reordaining Section 20-78 Titled "Elderly or permanently and totally disabled persons" and Sections 20-90 through 20-107 Titled "Reserved" of the Code of the County of Henrico

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA:

1. That section 20-78 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 20-78. ~~Elderly or permanently and totally disabled persons~~ Reserved.

~~(a) Exemption authorized. Real estate tax exemption is provided for qualified property owners who are not less than 65 years of age or who are permanently and totally disabled and who are eligible according to other terms of this section. A dwelling jointly held by a husband and wife may qualify if either spouse is 65 years of age or older or is permanently and totally disabled. Persons qualifying for exemption are deemed to be bearing an extraordinary real estate tax burden in relation to their income and financial worth.~~

~~(b) Definitions. For purposes of this section, any reference to:~~

~~(1) "Dwelling" shall include an improvement to real estate exempt pursuant to this section and the land upon which such improvement is situated so long as the improvement is used principally for other than a business purpose and is used to house or cover any motor vehicle classified pursuant to subdivisions (A)(3) through (10) of Code of Virginia, § 58.1-3503; household goods classified pursuant to subdivision (A)(14) of Code of Virginia, § 58.1-3503; or household goods exempted from personal property tax pursuant to Code of Virginia, § 58.1-3504.~~

~~(2) "Real estate" shall include manufactured homes as defined in Code of Virginia, § 36-85.3.~~

~~(c) Administration. The exemption shall be administered by the director of finance or his authorized delegate according to the general provisions contained in this section. The director is hereby authorized and empowered to prescribe, adopt and enforce rules and regulations, including the requirement of answers under oath, as may be reasonably necessary to determine qualifications for exemption. The director may require production of certified tax returns and appraisal reports to establish income or financial worth.~~

~~(d) "Permanently and totally disabled" defined. A person shall be regarded as being permanently and totally disabled for purposes of this section if such person is unable to engage in any substantial gainful activity by reason of any medically determinable physical or mental impairment or deformity which can be expected to result in death or can be expected to last for the duration of such person's life.~~

~~(e) Criteria for exemption. Exemption shall be granted to persons subject to the following provisions:~~

~~(1) The title to the property for which exemption is claimed is held, or partially held, on December 31 immediately preceding the taxable year, by the person claiming exemption.~~

~~(2) The person occupying the dwelling and owning title or partial title thereto is 65 years or older on December 31 of the year immediately preceding the taxable year or the person claiming exemption was permanently and totally disabled on December 31 of the year immediately preceding the taxable year and is so disabled when he files the affidavit or written statement required in subsection (f) of this section. A dwelling jointly held by husband and wife may qualify if either spouse is 65 years of age or over or is permanently and totally disabled. Such dwelling must be owned by and occupied as the sole dwelling of the person claiming exemption. Persons who are otherwise qualified for exemption but are confined to hospitals, nursing homes, convalescent homes or other institutions for physical or mental care shall not be disqualified for exemption so long as the real estate for which exemption is sought is not used by or leased to others for consideration.~~

~~(3) The gross combined income of the owner during the year immediately preceding the taxable year shall be determined by the director to be an amount not to exceed \$75,000.00. Gross combined income shall include only those sources of gross income that are subject to tax under federal income tax laws, regulations, rules, or policies, without regard to whether a tax return is actually filed, of the owner, the spouse and the owner's relatives living in the dwelling for which exemption is claimed. Gross combined income shall not include life insurance benefits or receipts from borrowing or other debt. For the purpose of this subsection, the first \$10,000.00 of annual income of each of the owner's relatives, other than a spouse, living in the dwelling and who does not qualify for the exemption provided by subsection (e)(4) of this section shall be excluded in computing gross combined income. The term "owner," as used in this subsection, shall also be construed as "owners."~~

~~(4) Notwithstanding subsection (e)(3) of this section, none of the income of the owner's relatives living in the dwelling and providing bona fide caregiving services to the owner, whether such relatives are compensated or not, will be counted towards the income limit. In addition, if an owner's relative living in the dwelling is permanently and totally disabled, none of the disability income~~

received by that relative will be counted towards the income limit.

(5) ~~The net combined financial worth of the owner as of December 31 of the year immediately preceding the taxable year shall be determined by the director to be an amount not to exceed \$500,000.00. Net combined financial worth shall include the value of all assets, including the present value of all equitable interests, of the owners and spouse of any owner, excluding the fair market value of the dwelling and the land, not exceeding ten acres, upon which it is situated and for which exemption is claimed. The value of household furnishings is excluded from the computation of net worth.~~

(f) ~~Affidavit or written statement.~~ No later than April 1 of the taxable year, the person claiming an exemption must file in writing an affidavit or written statement with the director. ~~In lieu of the filing of an annual affidavit or written statement, once a taxpayer is determined to be eligible, an affidavit or written statement may be filed on a three-year cycle with an annual certification by the taxpayer that no information contained on the last preceding affidavit or written statement filed has changed to violate the limitations and conditions provided in this section. Such annual certification must be filed not later than April 1 of the taxable year. Affidavits or written statements from first-time applicants or in hardship cases, as determined by the director of finance, will be accepted through December 31 of the taxable year.~~

(1) ~~Such affidavit or written statement shall set forth, in a manner prescribed by the director, the names of all owners, the location and assessed value of the property, the names of any related persons occupying the dwelling for which exemption is claimed, the gross combined income of all owners and owners' relatives who live in the residence, and the net combined financial worth of all owners and their spouses.~~

(2) ~~If the person claiming exemption is under 65 years of age, such form shall have attached thereto a certification by the Social Security Administration, the Department of Veterans Affairs or the Railroad Retirement Board, or, if such person is not eligible for certification by any of these agencies, a sworn affidavit or written statement by two medical doctors who are either licensed to practice medicine in the state or are military officers on active duty who practice medicine with the United States Armed Forces, to the effect that such person is permanently and totally disabled as defined in subsection (d) of this section and stating the nature of the disability. A certification pursuant to 42 USC 423(d) by the Social Security Administration, so long as the person remains eligible for such Social Security benefits, shall be deemed to satisfy the definition in subsection (d) of this section. The affidavit or written statement of at least one of the doctors shall be based upon a physical examination of the person by such doctor. The affidavit or written statement of one of the doctors may be based upon medical information contained in the records of the Civil Service Commission which is relevant to the standards for determining permanent and~~

~~total disability as defined in subsection (d) of this section.~~

~~(3) If, after an audit and investigation, the director determines that the person is qualified for exemption, he shall certify that such person is so qualified and shall determine the amount of exemption applicable to the claimant's real estate tax liability. Such exemption shall apply only to the tax year for which issued. In order to avoid the payment of any penalty, the person to whom an exemption has been issued shall, on or before the past due date established for the payment of such real estate tax, present payment for the difference between such exemption and the full amount of the tax payment then due on the property.~~

~~(g) Amount of exemption. Each qualified applicant will receive a 100 percent real estate tax exemption up to an annual exemption of \$3,200.00. The tax exemption granted under this section applies only to the dwelling occupied by the applicant, and the land, not exceeding ten acres, upon which it is situated.~~

~~(h) Changes in income or other factors. A qualified taxpayer who loses eligibility for tax relief due to changes in respect to income, financial worth, ownership of property or other factors occurring during the taxable year for which the affidavit, written statement or certification mentioned in subsections (e) and (f) of this section is filed and having the effect of exceeding or violating the limitations or conditions provided in this section shall receive the exemption for the portion of the year during which he qualifies and lose the exemption only for the remainder of the year and the taxable year immediately following. When a change in ownership to a spouse who is less than 65 years of age or is not permanently and totally disabled results solely from the death of his qualified spouse, it shall result in a prorated exemption for the then current taxable year. Such prorated portion shall be determined by multiplying the amount of the exemption by a fraction wherein the number of complete months of the year such property was properly eligible for such exemption is the numerator and the number 12 is the denominator.~~

~~(i) False claims. Any person who knowingly falsely claims an exemption shall be guilty of a misdemeanor.~~

~~(j) Applicability to life estates and certain trusts; inapplicability to leaseholds and terms of years. For purposes of this section, a dwelling owned and occupied as the sole dwelling of a person claiming exemption shall include, among other forms of ownership, a dwelling (i) held by the person claiming exemption alone or in conjunction with his spouse as tenant or tenants for life or joint lives, (ii) held in a revocable inter vivos trust over which the person claiming exemption or the person claiming exemption and his spouse hold the power of revocation, or (iii) held in an irrevocable trust under which a person claiming exemption alone or in conjunction with his spouse possesses a life estate or an estate for joint lives or enjoys a continuing right of use or support. However, a dwelling owned and occupied as the sole dwelling of a person claiming exemption shall not include a dwelling held under a leasehold or term of years.~~

2. That a new Division 4 is added to Article II of Chapter 20 of the Code of the County of Henrico consisting of Sections 20-90 through 20-107 as amended and reordained as follows:

DIVISION 4. – EXEMPTIONS FOR ELDERLY OR PERMANENTLY AND TOTALLY DISABLED PERSONS

*State law reference – Exemptions, Code of Virginia, §§ 58.1-3210 et seq.

Sec. 20-90. Reserved Definitions.

As used in this Division, any reference to:

- (a) “Base amount” means the amount of real estate tax assessed on the qualified real estate in the later of (i) 2023 or (ii) the year before the taxpayer initially applies for RECAP. In addition, a taxpayer may reapply at any time to establish a new base amount equal to the real estate tax assessed on the qualified real estate in the immediately preceding tax year, but only if the new base amount will be lower than the previous base amount.**
- (b) “Dwelling” includes an improvement to real estate exempt or partially exempt pursuant to this division and the land upon which such improvement is situated so long as the improvement is used principally for other than a business purpose and is used to house or cover any motor vehicle classified pursuant to Code of Virginia, § 58.1-3503.A.3. through 10.; household goods classified pursuant to Code of Virginia, § 58.1-3503.A.14.; or household goods exempted from personal property tax pursuant to Code of Virginia, § 58.1-3504.**
- (c) “Gross combined income” includes only those sources of gross income that are subject to tax under federal income tax laws, regulations, rules, or policies, without regard to whether a tax return is actually filed, of the owner(s), the spouse and the owners’ relatives living in the dwelling for which exemption is claimed. Gross combined income does not include (i) life insurance benefits or receipts from borrowing or other debt, (ii) the first \$10,000 of annual income of each of the owners’ relatives, other than a spouse, living in the dwelling and who do not qualify for RECAP or REAP; (iii) the income of the owners’ relatives living in the dwelling and providing bona fide caregiving services to an owner, whether such relatives are compensated or not; and (iv) the disability income received by the owners’ relatives who are permanently and totally disabled and live in the dwelling.**
- (d) “Net combined financial worth” includes the value of all assets, including the present value of all equitable interests, of the owner(s) and spouse of any owner, excluding the fair market value of the qualified real estate for**

which the tax exemption or tax cap is claimed. The value of household furnishings is excluded from the computation of net worth.

- (e) "Permanently and totally disabled" means a person who is unable to engage in any substantial gainful activity by reason of any medically determinable physical or mental impairment or deformity which can be expected to result in death or can be expected to last for the duration of such person's life.
- (f) "Qualified real estate" means the dwelling occupied by the applicant or participant in REAP or RECAP, and the land, not exceeding 10 acres, upon which it is situated.
- (g) "Real estate" includes manufactured homes as defined in Code of Virginia, § 36-85.3.
- (h) "Real Estate Advantage Program" or "REAP" means the program established to provide the tax exemption in section 20-94 of this division.
- (i) "RECAP" means the program established to provide the tax cap in section 20-93 of this division.
- (j) "Tax cap" means the partial tax exemption provided in section 20-93 of this division.
- (k) "Tax exemption" means the exemption provided in REAP for that portion of the real estate tax owned by a qualified taxpayer as determined by section 20-94 of this division.

Sec. 20-91. Reserved. General provisions applicable to RECAP and REAP.

- (a) *Administration.* RECAP and REAP will be administered by the director of finance or his authorized designee. The director is authorized and empowered to prescribe, adopt, and enforce rules and regulations, including the requirement of answers under oath, as may be reasonably necessary to determine qualifications for RECAP or REAP. The director may require production of certified tax returns and appraisal reports to establish income or financial worth.
- (b) *Participation.* A qualifying taxpayer may participate in either RECAP or REAP but not both simultaneously.
- (c) *False claims.* Any person who knowingly falsely claims a tax exemption or tax cap under this division will be guilty of a misdemeanor.
- (d) *Applicability to life estates and certain trusts; inapplicability to leaseholds and terms of years.* For purposes of this division, a dwelling owned and

occupied as the sole dwelling of a person claiming a tax exemption or tax cap in REAP or RECAP includes, among other forms of ownership, a dwelling (i) held by the claimant alone or in conjunction with his spouse as tenant or tenants for life or joint lives, (ii) held in a revocable inter vivos trust over which the claimant or the claimant and his spouse hold the power of revocation, or (iii) held in an irrevocable trust under which a claimant alone or in conjunction with his spouse possesses a life estate or an estate for joint lives or enjoys a continuing right of use or support. However, a dwelling owned and occupied as the sole dwelling of a claimant does not include a dwelling held under a leasehold or term of years.

Sec. 20-92. Reserved Application for tax exemption or tax cap; change in circumstances.

(a) Application; affidavit or written statement. No later than April 1 of the taxable year, the person claiming a tax exemption or tax cap must file in writing an affidavit or written statement with the director. In lieu of the filing of an annual affidavit or written statement, once a taxpayer is determined to be eligible for a tax exemption or tax cap, an affidavit or written statement may be filed on a three-year cycle with an annual certification by the taxpayer that no information contained on the last preceding affidavit or written statement filed has changed to violate the limitations and conditions provided in this division. Such annual certification must be filed not later than April 1 of the taxable year. Affidavits or written statements from first-time applicants or in hardship cases, as determined by the director of finance, will be accepted through December 31 of the taxable year.

(1) Such affidavit or written statement must set forth, in a manner prescribed by the director, the names of all owners, the location and assessed value of the property, the names of any related persons occupying the dwelling for which tax exemption or tax cap is claimed, the gross combined income of all owners and owners' relatives who live in the residence, and the net combined financial worth of all owners and their spouses.

(2) If the person claiming a tax exemption or tax cap is under 65 years of age, such form must have attached thereto a certification by the Social Security Administration, the Department of Veterans Affairs or the Railroad Retirement Board, or, if such person is not eligible for certification by any of these agencies, a sworn affidavit or written statement by two medical doctors who are either licensed to practice medicine in the state or are military officers on active duty who practice medicine with the United States Armed Forces, to the effect that such person is permanently and totally disabled as defined in section 20-90 and stating the nature of the disability. A certification pursuant to 42 U.S.C. 423(d) by the Social Security Administration, so long as the person remains eligible for such Social Security benefits, will be deemed to

satisfy the definition in section 20-90. The affidavit or written statement of at least one of the doctors must be based upon a physical examination of the person by such doctor. The affidavit or written statement of one of the doctors may be based upon medical information contained in the records of the Civil Service Commission which is relevant to the standards for determining permanent and total disability as defined in section 20-90.

(3) If, after an audit and investigation, the director determines that the person is qualified for a tax exemption or tax cap, he will certify that such person is so qualified and will determine the amount of exemption applicable to the claimant's real estate tax liability. Such exemption will apply only to the tax year for which issued. In order to avoid the payment of any penalty, the person to whom a tax exemption or tax cap has been issued must, on or before the past-due date established for the payment of such real estate tax, present payment for the difference between such tax exemption or tax cap and the full amount of the tax payment then due on the qualified real estate.

(b) *Change in circumstances.* A qualified taxpayer who loses eligibility for a tax exemption or tax cap due to changes in respect to income, financial worth, ownership of property, or other factors occurring during the taxable year for which the affidavit, written statement or certification mentioned in this section is filed and having the effect of exceeding or violating the limitations or conditions provided in this division will receive the tax exemption or tax cap for the portion of the year during which he qualifies and lose the tax exemption or tax cap only for the remainder of the year and the taxable year immediately following. When a change in ownership to a spouse who is less than 65 years of age or is not permanently and totally disabled results solely from the death of his qualified spouse, it will result in a prorated tax exemption or tax cap for the then-current taxable year. Such prorated portion will be determined by multiplying the amount of the tax exemption or tax cap by a fraction wherein the number of complete months of the year such qualified real estate was properly eligible for such tax exemption or tax cap is the numerator and the number 12 is the denominator.

Sec. 20-93. Reserved RECAP established; qualifications; amount of tax cap.

(a) *Tax cap authorized.* RECAP is a program established to provide a tax cap for qualified property owners who are not less than 65 years of age or who are permanently and totally disabled and who are eligible according to the terms of this section. A dwelling jointly held by husband and wife may qualify if either spouse is 65 years of age or older or is permanently and totally disabled. Persons qualifying for a tax cap are deemed to be bearing an extraordinary real estate tax burden in relation to their income and financial worth.

(b) Qualifications. A tax cap will be granted to persons subject to the following provisions:

(1) Title. The title to the qualified real estate for which the tax cap is claimed must be held, or partially held, on December 31 immediately preceding the taxable year, by the person or persons claiming the tax cap.

(2) Age or disability. The person occupying the dwelling and owning title or partial title thereto is 65 years or older on December 31 of the year immediately preceding the taxable year or the person claiming the tax cap was permanently and totally disabled on December 31 of the year immediately preceding the taxable year and is so disabled when he files the affidavit or written statement required in section 20-92 of this division. A dwelling jointly held by husband and wife may qualify if either spouse is 65 years of age or over or is permanently and totally disabled. Such dwelling must be owned by and occupied as the sole dwelling of the person claiming the tax cap. Persons who are otherwise qualified for the tax cap but are confined to hospitals, nursing homes, convalescent homes or other institutions for physical or mental care are not disqualified for the tax cap so long as the real estate for which the tax cap is sought is not used by or leased to others for consideration.

(3) Gross combined income. The gross combined income of the owner(s) during the year immediately preceding the taxable year must be determined by the director to be an amount not to exceed \$105,000.

(4) Net combined financial worth. The net combined financial worth of the owner(s) as of December 31 of the year immediately preceding the taxable year must be determined by the director to be an amount not to exceed \$700,000.

(c) Amount of tax cap. Each qualified applicant will receive a partial tax exemption in an amount equal to any increase in real estate tax on the qualified real estate above the base amount, such that the taxpayer's annual real estate tax for the qualified real estate will not increase above the base amount so long as the taxpayer remains in RECAP.

Sec. 20-94. Reserved REAP established; qualifications; amount of tax exemption.

(a) Tax exemption authorized. REAP is a program established to provide a tax exemption for qualified property owners who are not less than 65 years of age or who are permanently and totally disabled and who are eligible according to the terms of this section. A dwelling jointly held by husband and wife may qualify if either spouse is 65 years of age or older or is permanently and totally disabled. Persons qualifying for a tax exemption are

deemed to be bearing an extraordinary real estate tax burden in relation to their income and financial worth.

(b) Qualifications. A tax exemption will be granted to persons subject to the following provisions:

(1) Title. The title to the qualified real estate for which the tax exemption is claimed must be held, or partially held, on December 31 immediately preceding the taxable year, by the person or persons claiming the tax exemption.

(2) Age or disability. The person occupying the dwelling and owning title or partial title thereto is 65 years or older on December 31 of the year immediately preceding the taxable year or the person claiming the tax exemption was permanently and totally disabled on December 31 of the year immediately preceding the taxable year and is so disabled when he files the affidavit or written statement required in section 20-92 of this division. A dwelling jointly held by husband and wife may qualify if either spouse is 65 years of age or over or is permanently and totally disabled. Such dwelling must be owned by and occupied as the sole dwelling of the person claiming the tax exemption. Persons who are otherwise qualified for the tax exemption but are confined to hospitals, nursing homes, convalescent homes or other institutions for physical or mental care are not disqualified for the tax exemption so long as the real estate for which the tax exemption is sought is not used by or leased to others for consideration.

(3) Gross combined income. The gross combined income of the owner(s) during the year immediately preceding the taxable year must be determined by the director to be an amount not to exceed \$75,000.

(4) Net combined financial worth. The net combined financial worth of the owner(s) as of December 31 of the year immediately preceding the taxable year must be determined by the director to be an amount not to exceed \$500,000.

(c) Amount of tax exemption. Each qualified applicant will receive a 100 percent real estate tax exemption up to an annual exemption of \$3,200. The tax exemption granted under this section applies only to the qualified real estate.

Secs. 20-95 – 20-107. Reserved.

3. That this ordinance will be in full force and effect on after its passage as provided by law.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 254-23

Page No. 1 of 2

Agenda Title: RESOLUTION — Award of Contract — New Police South Station — Varina District

For Clerk's Use Only:

Date: 9/12/2023

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to: _____

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Brani
(2) _____ (2) _____

REMARKS:

APPROVED

YES NO OTHER

Branin, T. ☒ ☐ ☐
Nelson, T. ☒ ☐ ☐
O'Bannon, P. ☒ ☐ ☐
Schmitt, D. ☒ ☐ ☐
Thornton, F. ☐ ☐ ☒ *about*

WHEREAS, the County received six bids on August 24, 2023, in response to Invitation to Bid No. 23-2554-6JL and Addendum Nos. 1 and 2 for the construction of the New Police South Station; and,

WHEREAS, the project consists of construction of the New Police South Station and K-9 Training Facility at 640 North Airport Drive; and,

WHEREAS, the bids were as follows:

Bidders	Bid Amounts
Southway Builders, Inc. Baltimore, MD	\$15,207,703.00
Daniel & Company, Inc. Richmond, VA	\$15,827,250.00
Kenbridge Construction Co., Inc. Kenbridge, VA	\$16,330,000.00
Doyle Construction Company Rockville, MD	\$16,673,706.00
Copper Tacia General Contractors Raleigh, NC	\$16,845,110.00
San Jose Construction Group, Inc. Washington, D.C.	\$19,391,424.99

WHEREAS, after a review and evaluation of the bids, it was determined that Southway Builders, Inc. is the lowest responsive and responsible bidder for the fixed price contract with a bid of \$15,207,703.

By Agency Head _____

By County Manager _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Copy to: _____

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **254-23**

Page No. 2 of 2

Agenda Title: RESOLUTION — Award of Contract — New Police South Station — Varina District

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. The contract for \$15,207,703 is awarded to Southway Builders, Inc., the lowest responsive and responsible bidder, pursuant to Invitation to Bid No. 23-2554-6JL, Addendum Nos. 1 and 2, and the Total Bid Amount plus Total Additive Bid Amount submitted by Southway Builders, Inc.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.
4. The Board appropriates \$3,005,703 of additional funding for this project.

Comment: Funding will come from the fund balance of the General Fund via interfund transfer to the Capital Projects Fund, project #08567. The Director of General Services, Chief of Police, and Purchasing Director recommend approval of the Board paper, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 146-2

Page No. 1 of 1

Agenda Title: RESOLUTION — SIA2022-00002 — DG Virginia CS, LLC — Not Substantially in Accord with 2026 Comprehensive Plan — Varina District

For Clerk's Use Only:

Date: 9/12/2023

() Approved

() Denied

() Amended

(X) Deferred to:

11/14/2023

BOARD OF SUPERVISORS ACTION

Moved by (1) Brani Seconded by (1) O'Bannon
(2) (2)

REMARKS:

YES NO OT

Brani, T.	✓		
Nelson, T.	✓		
O'Bannon, P.	✓		
Schmitt, D.	✓		
Thornton, F.	✓		

WHEREAS, Section 15.2-2232A of the Code of Virginia requires the Planning Commission to review and consider whether the general or approximate location, character, and extent of major public facilities are substantially in accord with the County's Comprehensive Plan (the "Plan"); and,

WHEREAS, the Planning Commission reviewed the proposed DG Virginia CS, LLC solar facility site located on the south line of Charles City Road east of its intersection with Elko Road for conformance with the Plan; and,

WHEREAS, a report dated March 22, 2023, presented by the Planning staff to the Planning Commission found the proposed use would not be consistent with the Plan; and,

WHEREAS, on April 13, 2023, the Planning Commission reviewed the staff recommendations and found the proposed use not consistent with the property's future land use designation in the Plan; and,

WHEREAS, the Board of Supervisors has reviewed the Planning Commission's finding and concurs with its conclusion.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the proposed DG Virginia CS, LLC solar facility site is not substantially in accord with the Plan.

Comments: The Director of Planning concurs with the finding of the Planning Commission that the proposed DG Virginia CS, LLC site is not substantially in accord with the Plan and recommends approval of the Board paper, and the County Manager concurs.

By Agency Head

By County Manager

Certified:

A Copy Teste:

Clerk, Board of Supervisors

Copy to:

Date:



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 255-23

Page No. 1 of 1

Agenda Title: RESOLUTION — Approval of Retention of Sale Proceeds by School Board — 4.78± Acres Located at 7850 Carousel Lane — Brookland District

For Clerk's Use Only:

Date: 9/12/2023

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Schmid Seconded by (1) O'Bannon
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input type="checkbox"/>	<input type="checkbox"/>	absent

WHEREAS, the School Board determined on February 23, 2023, that 4.78± acres of the Mount Vernon Adult Education Center property located at 7850 Carousel Lane, Brookland District, in Henrico County are surplus to its needs; and,

WHEREAS, after an advertised public hearing on August 10, 2023, the School Board approved the sale of this acreage to Nicholson Properties, LLC for \$4,150,000, subject to the Board of Supervisors approving the School Board's retention of the sale proceeds pursuant to Va. Code § 22.1-129.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors authorizes the School Board to retain the proceeds of the sale of 4.78± acres of the Mount Vernon Adult Education Center property to Nicholson Properties, LLC for capital projects.

Comments: The Superintendent of Schools and the School Board request approval of this Board paper; the County Manager concurs.

By Agency Head

By County Manager

Certified:

A Copy Teste:

Copy to:

Clerk, Board of Supervisors

Date:



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 254-23

Page No. 1 of 2

Agenda Title: RESOLUTION — Approval of Acquisition — Easement — Three Chopt Road Improvements Project — 11204 Fanwood Court — Three Chopt District

For Clerk's Use Only:

Date: 9/12/2023

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Branin Seconded by (1) Schmidt
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Branin, T.	✓	—	—
Nelson, T.	✓	—	—
O'Bannon, P.	✓	—	—
Schmitt, D.	✓	—	—
Thornton, F.	—	—	absent

WHEREAS, on May 11, 2021, the Board authorized condemnation proceedings for a 1,918 square feet of permanent utility easement for Virginia Electric and Power Company, a Virginia public service corporation doing business as Dominion Virginia Power (the "Easement"), across the property located at 11204 Fanwood Court, identified as Tax Map Parcel 745-758-7446, and owned by Emil Nikolov and Tatyana Ivanova-Nikolova (the "Owners") for the construction of the Three Chopt Road Improvements Project (the "Project"); and,

WHEREAS, on June 11, 2021, the County filed a Certificate of Take and deposited \$7,200 with the Clerk of the Henrico County Circuit Court to acquire the Easement in accordance with state law; and,

WHEREAS, on December 7, 2021, the County filed a Petition for Condemnation with the Clerk of the Henrico County Circuit Court to institute condemnation proceedings for the determination of just compensation; and,

WHEREAS, following negotiations between the parties, the Owners are willing to accept \$21,000 as just compensation for the Easement and damages to the remainder, if any; and,

WHEREAS, upon completion of the acquisition, the condemnation proceedings will be dismissed; and,

WHEREAS, County staff has prepared the necessary documents to memorialize the agreement of the parties and to complete the acquisition.

By Agency Head

By County Manager

Certified:

A Copy Teste:

Clerk, Board of Supervisors

Copy to:

Date:

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **254-23**

Page No. 2 of 2

Agenda Title: RESOLUTION — Approval of Acquisition — Easement — Three Chopt Road Improvements Project — 11204 Fanwood Court — Three Chopt District

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that:

- (1) The County Manager is authorized to execute the documents and to take all steps necessary for acquisition of the Easement.
- (2) The County Attorney is authorized to file the necessary documents in the Henrico County Circuit Court to complete the acquisition of the Easement and to dismiss the condemnation proceedings.

Comment: The Directors of Real Property and Public Works and the Deputy County Manager for Community Operations recommend approval of the Board paper; the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 257-23

Page No. 1 of 1

Agenda Title: RESOLUTION – Signatory Authority – Construction Change Order – Mayfield, Chickahominy, and Broadwater I Sewage Pumping Station Upgrades – Brookland and Fairfield Districts

For Clerk's Use Only:

Date: 9/12/2013

☒ Approved

☐ Denied

☐ Amended

☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Branin
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Branin, T. ☒ ☐ ☐

Nelson, T. ☒ ☐ ☐

O'Bannon, P. ☒ ☐ ☐

Schmitt, D. ☒ ☐ ☐

Thornton, F. ☐ ☐ absent

WHEREAS, on May 25, 2021, the Board of Supervisors approved a construction contract with Crowder Construction Company for station upgrades at the Mayfield, Chickahominy, and Broadwater I Sewage Pumping Stations; and,

WHEREAS, due to unforeseen conditions, Crowder Construction Company was required to assist the Department of Public Utilities with an emergency bypass pump connection installation to address an existing pump failure. The Department of Public Utilities has negotiated a change order in the amount of \$20,279.71 for the additional work.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the County Manager is authorized to execute a change order with Crowder Construction Company in the amount of \$20,279.71, in a form approved by the County Attorney.

Comment: Funding will be provided by the Water and Sewer Revenue Fund. The Director of Public Utilities and the Purchasing Director recommend approval of this Board paper, and the County Manager concurs.

By Agency Head

By County Manager

Certified:

A Copy Teste:

Copy to:

Clerk, Board of Supervisors

Date:



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 258-23

Page No. 1 of 1

Agenda Title: RESOLUTION – Award of Contract – SCADA System Replacement – Water Treatment Facility Project – Tuckahoe District

For Clerk's Use Only:

Date: 9/12/2023

☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Schmidt
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Branin, T. ☒ ☐ ☐
Nelson, T. ☒ ☐ ☐
O'Bannon, P. ☒ ☐ ☐
Schmitt, D. ☒ ☐ ☐
Thornton, F. ☐ ☐ absent

WHEREAS, the County received two bids on July 11, 2023, in response to ITB 23-2533-5JL and Addenda Nos. 1 and 2 for construction of the SCADA System Replacement – Water Treatment Facility Project; and,

WHEREAS, the project will replace the existing supervisory control and data acquisition ("SCADA") system; and,

WHEREAS, the bids were as follows:

Bidders	Bid Amounts
American Contracting and Environmental Services, Inc. Columbia, MD	\$7,641,000
Clark Construction Group, LLC McLean, VA	\$7,714,300

WHEREAS, after review and evaluation of the bids, it was determined that American Contracting and Environmental Services, Inc. is the lowest responsive and responsible bidder with a bid of \$7,641,000.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. The contract for \$7,641,000 is awarded to American Contracting and Environmental Services, Inc., the lowest responsive and responsible bidder, pursuant to ITB 23-2533-5JL, Addenda Nos. 1 and 2 and the bid submitted by American Contracting and Environmental Services, Inc.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comment: Funding will be provided by the Water and Sewer Revenue Fund. The Director of Public Utilities and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.

By Agency Head

By County Manager

Certified:

A Copy Teste:

Copy to:

Clerk, Board of Supervisors

Date:



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 259-23

Page No. 1 of 1

Agenda Title: RESOLUTION – Award of Contracts – General Survey Services

For Clerk's Use Only:

Date: 9/12/2023

☒ Approved

☐ Denied

☐ Amended

☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Branni Seconded by (1) O'Bannon
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Branin, T. ✓

Nelson, T. ✓

O'Bannon, P. ✓

Schmitt, D. ✓

Thornton, F. about

WHEREAS, the County received 11 proposals on April 3, 2023, in response to RFP# 23-2480-1EAR for general survey services; and,

WHEREAS, contracts will be for general survey services including, without limitation, construction surveying, location and topographic surveying, right-of-way documentation, and replacement or establishment of horizontal and vertical control points (the "Contracts"); and,

WHEREAS, based upon the review of the written proposals, the Selection Committee interviewed the following firms:

Bowman Consulting Group, Ltd.
H&B Surveying and Mapping, LLC
Precision Measurements, Inc.
Dewberry Engineers, Inc.

WHEREAS, the Selection Committee selected Bowman Consulting Group, Ltd.; H&B Surveying and Mapping, LLC; and Precision Measurements, Inc. as the top-ranked firms and a negotiated unit cost rate schedule with each firm.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that:

1. Contracts are hereby awarded to Bowman Consulting Group, Ltd.; H&B Surveying and Mapping, LLC; and Precision Measurements, Inc. for a period of one year, with the option to renew the Contracts for three additional one-year terms in accordance with RFP# 23-2480-1EAR, the respective proposals submitted by each firm, and the respective negotiated unit cost rate schedules.
2. For each contract, fees may not exceed \$2,500,000 for any single project and \$10,000,000 per one-year term.
3. The County Manager is authorized to execute the contracts in a form approved by the County Attorney.

COMMENTS: The Director of Public Works and the Purchasing Director recommend approval of this Board paper, and the County Manager concurs.

By Agency Head

By County Manager

Certified:

A Copy Teste:

Copy to:

Clerk, Board of Supervisors

Date:



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 260-23

Page No. 1 of 1

Agenda Title: RESOLUTION — Authorization to Apply for Grant from Reconnecting Communities and Neighborhoods Program for Multimodal Improvements on S. Laburnum Avenue Over I-64 – Fairfield and Varina Districts

For Clerk's Use Only:

Date: 9/12/2023

☒ Approved

☐ Denied

☐ Amended

☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Brannin
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Brannin, T. ☒ ☐ ☐

Nelson, T. ☒ ☐ ☐

O'Bannon, P. ☒ ☐ ☐

Schmitt, D. ☒ ☐ ☐

Thornton, F. ☐ ☐ absent

WHEREAS, the Reconnecting Communities and Neighborhoods ("RCN") program of the U. S. Department of Transportation supports community-centered transportation projects that improve access to jobs, education, healthcare, food, nature, and recreation, and foster equitable development and restoration; and,

WHEREAS, the County has identified multimodal improvements on S. Laburnum Avenue over I-64 as an eligible project; and,

WHEREAS, the project includes construction of new sidewalk on both sides of S. Laburnum Avenue from Thornhurst Street, over I-64, to Gay Avenue; new pedestrian crossings for the western and southern legs at the intersection of S. Laburnum Avenue and I-64 off ramps; replacement of the I-64 westbound channelized right-turn lane with a parallel right-turn lane controlled by a modified traffic signal at the intersection; and new crossing panels for the sidewalk crossing the Norfolk Southern Railroad; and,

WHEREAS, the estimated cost of the project is \$12,600,000; and,

WHEREAS, the federal grant would pay up to 50% of the estimated cost of the project; and,

WHEREAS, the County will pursue other sources of local, regional, and state funding for the required 50% match; and,

WHEREAS, the County intends to request RCN program grant funds in the amount of up to \$6,300,000.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the Director of Public Works is authorized to apply for federal grant funds from the RCN program for multimodal improvements on S. Laburnum Avenue over I-64.

COMMENTS: The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.

By Agency Head

By County Manager

Certified:

A Copy Teste:

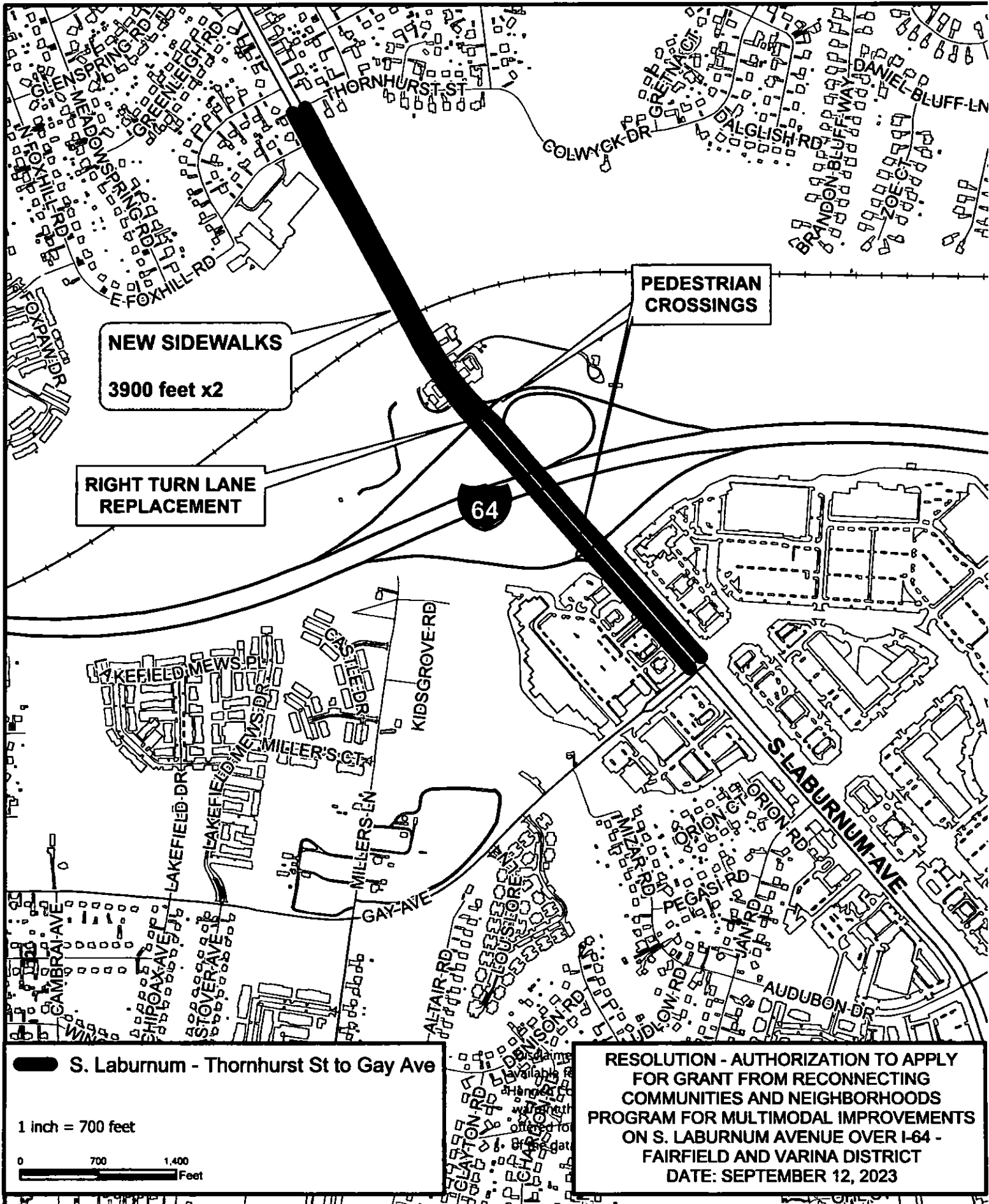
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Clerk, Board of Supervisors

Date: _____



Federal Grant Application





COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 241-23

Page No. 1 of 1

Agenda Title: RESOLUTION – Signatory Authority – Revised Letter of Agreement with Dominion Energy
– Lakeside Avenue Bridge Replacement Utility Relocation – Fairfield District

For Clerk's Use Only:

Date: 9/12/2023

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Schmitt Seconded by (1) O'Bannon
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

	YES	NO	OTHER
Branin, T.	✓		
Nelson, T.	✓		
O'Bannon, P.	✓		
Schmitt, D.	✓		
Thornton, F.			absent

WHEREAS, on July 11, 2023, the Board of Supervisors granted signatory authority to the County Manager to execute a Letter of Agreement authorizing Dominion Energy to proceed with utility relocation along Lakeside Avenue from Hilliard Road to Brook Road at a cost of \$234,037; and,

WHEREAS, on August 15, 2023, Dominion Energy notified the County that the incorrect Letter of Agreement had been issued because it was based on the original plan and estimate dated July 7, 2017, not the revised plan agreed to by the County and Dominion Energy on May 2, 2022; and,

WHEREAS, Dominion Energy issued a Revised Letter of Agreement with a revised cost of \$285,868 for the utility relocation.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the County Manager is authorized to execute the Revised Letter of Agreement in a form approved by the County Attorney.

COMMENTS: The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.

By Agency Head

By County Manager

Certified:

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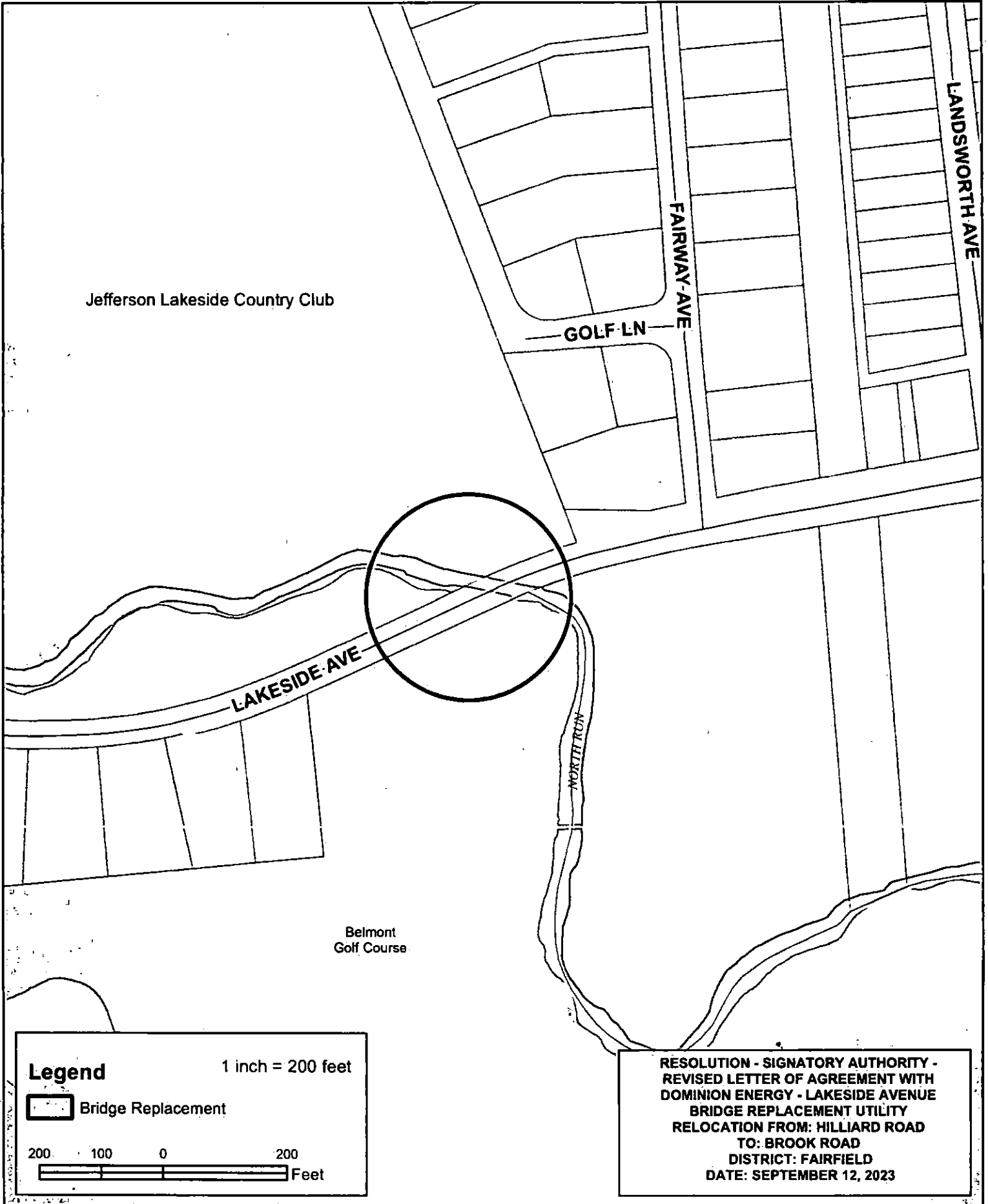
Copy to:

Clerk, Board of Supervisors

Date:



Lakeside Avenue Bridge Replacement Utility Relocation





COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 242-23

Page No. 1 of 1

Agenda Title: RESOLUTION — Acceptance of Roads — Brookland District

For Clerk's Use Only:

Date: 9/12/2023

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Schmitt Seconded by (1) Brani
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Brani, T. ✓
Nelson, T. ✓
O'Bannon, P. ✓
Schmitt, D. ✓
Thornton, F. about

BE IT RESOLVED by the Board of Supervisors of the County of Henrico that the following named and described sections of roads are accepted into the County road system for maintenance:

Purcell Manor – Brookland District

Purcell Court from Purcell Road to 0.04 Mi. W. of Purcell Road 0.04 Mi.
Total Miles 0.04 Mi.

Landmark Road (Phase 2) – Brookland District

Landmark Road from 0.15 Mi. N. of Parham Road to 0.20 Mi. N. of Parham Road 0.05 Mi.
Total Miles 0.05 Mi.

Emerson Mill (Section 1) – Brookland District

Vasko Trail from Vasko Drive to 0.14 Mi. N. of Vasko Drive 0.14 Mi.
Total Miles 0.14 Mi.

Grand Total: 0.23 Mi.

COMMENT: The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.

By Agency Head

By County Manager

Certified:

A Copy Teste:

Clerk, Board of Supervisors

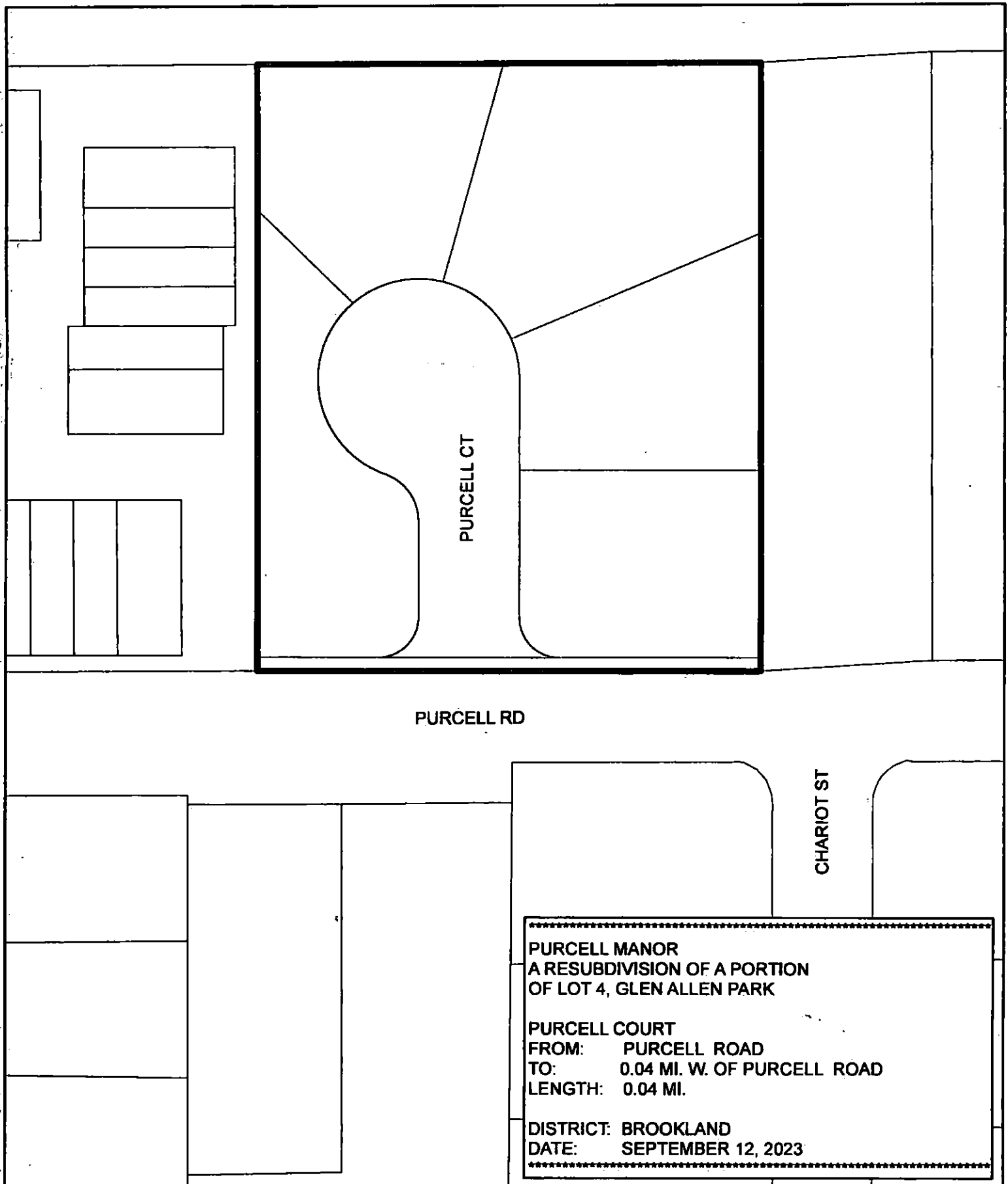
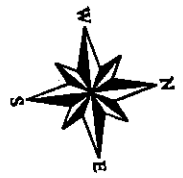
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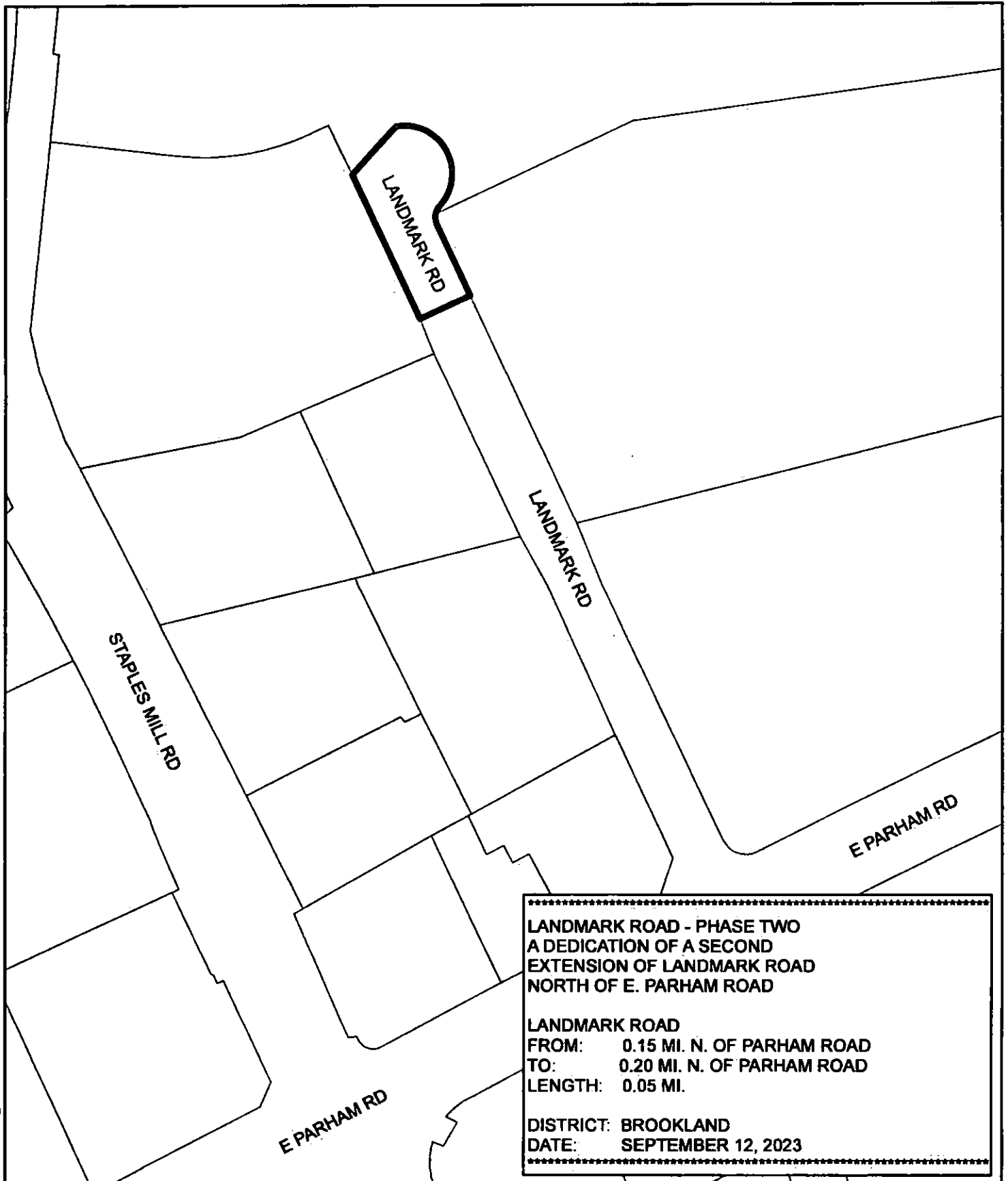
PURCELL MANOR

A RESUBDIVISION OF A PORTION OF LOT 4, GLEN ALLEN PARK



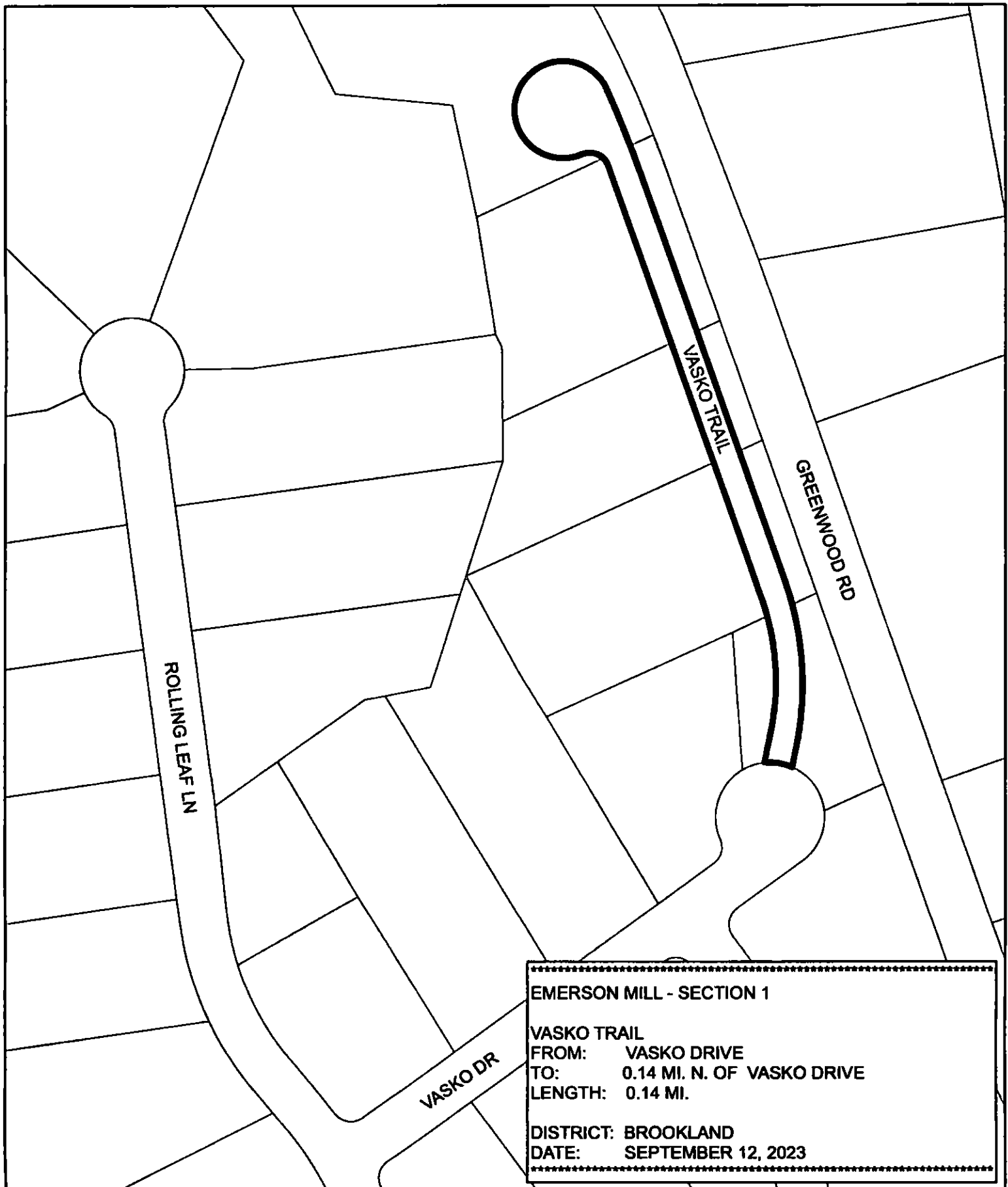
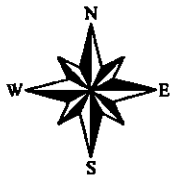


LANDMARK ROAD - PHASE TWO
A DEDICATION OF A SECOND
EXTENSION OF LANDMARK ROAD
NORTH OF E. PARHAM ROAD





EMERSON MILL (SECTION 1)



EMERSON MILL - SECTION 1

VASKO TRAIL

FROM: VASKO DRIVE

TO: 0.14 MI. N. OF VASKO DRIVE

LENGTH: 0.14 MI.

DISTRICT: BROOKLAND

DATE: SEPTEMBER 12, 2023



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 263-23

Page No. 1 of 1

Agenda Title: RESOLUTION — Settlement of Claim

For Clerk's Use Only:

Date: 9/12/2023

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

1) Add
2) approve
BOARD OF SUPERVISORS ACTION
Moved by (1) Schmitt Seconded by (1) Branin
(2) Branin (2) O'Bannon

REMARKS:

APPROVED

YES NO OTHER

1) 2)
Branin, T. ✓✓
Nelson, T. ✓✓
O'Bannon, P. ✓✓
Schmitt, D. ✓✓
Thornton, F. ✓✓

BE IT RESOLVED by the Board of Supervisors of Henrico County that:

- (1) it authorizes settlement of the claim of Leon Ochieng, Administrator of the Estate of Irvo Otieno, against the County on terms recommended by the Risk Manager, the County Manager, and the County Attorney and as approved by the Self-Insurance Trustees; and
- (2) the Risk Manager, County Manager, and County Attorney are authorized to execute all documents and take all actions, in forms satisfactory to the County Attorney, necessary to conclude this matter and implement the terms of the settlement.

Comments: The Risk Manager and County Attorney recommend approval of this Board paper; the County Manager concurs.

By Agency Head 

By County Manager 

Copy to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____