

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
REGULAR MEETING
March 28, 2023**

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, March 28, 2023, at 7:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

Members of the Board Present:

Frank J. Thornton, Chairman, Fairfield District
Tyrone E. Nelson, Vice-Chairman, Varina District
Thomas M. Branin, Three Chopt District
Patricia S. O'Bannon, Tuckahoe District
Daniel J. Schmitt, Brookland District

Other Officials Present:

John A. Vithoulkas, County Manager
Andrew R. Newby, County Attorney
Tanya N. Brackett, CMC, Assistant to the County Manager/Clerk to the Board
Michael Y. Feinmel, Deputy County Manager for Public Safety
W. Brandon Hinton, Deputy County Manager for Administration
Monica Smith-Callahan, Deputy County Manager for Community Affairs
Cari M. Tretina, Assistant to the County Manager/Chief of Staff
Steven J. Yob, Deputy County Manager for Community Operations
Benjamin A. Sheppard, Director of Public Relations

Steven Boots, Chaplain for the Henrico County Police Division, delivered the invocation.

On motion of Mrs. O'Bannon, seconded by Mr. Nelson, the Board approved the minutes of the March 14, 2023, Regular and Special Meetings; and the December 2 - 3, 2022, Special Meeting Minutes.

The vote of the Board was as follows:

Yes: Thornton, Nelson, Branin, O'Bannon, Schmitt

No: None

MANAGER'S COMMENTS

Mr. Vithoulkas and Chairman Frank J. Thornton recognized a legend in the Henrico Division of Fire who has decided to pursue retirement and close out a 46-year career where he responded to countless emergencies, led generations of firefighters, and served his community with both distinction and heart. Since 1976, Chief Eugene "Cricket" Gerald has served in numerous roles as firefighter, lieutenant, captain, and district chief. He has called a number of firehouses throughout the County "home" and has served in all battalions. Cricket's commitment to excellence in fire service and his keen ability to guide

others was fully recognized by the Virginia Fire Chiefs Association when they presented him with the Glenn Gaines Leadership Legacy Award in 2022. Of his contemporaries, Chief Gerald is the longest-serving member of the Division of Fire, devoting nearly 46 and a half years of his life to this community. Whether in the firehouse, in the classroom, or in the field, Chief Gerald has been a leader, a mentor, and a friend.

The Chairman bestowed upon Chief Gerald the County Manager's Medal of Honor, a prestigious award that is presented to an individual, whether a County employee or civilian, who performs courageous, life-saving actions above and beyond the call of duty, for the good of other individuals, or the entire Henrico community.

Chief Gerald thanked the Manager and the Board for the recognition. He also thanked his family for their continued support throughout his career. He stated this was a hard decision between his heart and his head on retiring. He was not sure if it was time to retire but after much deliberation and many talks with God, he knew it was time to follow his heart.

BOARD OF SUPERVISORS' COMMENTS

Mr. Thornton recognized the passing of Dr. Helen E. Harris on March 15. She was a graduate of Virginia Union University and a member of the illustrious Delta Sigma Theta Sorority. She served as the Fairfield District representative on the Board of Zoning Appeals. Dr. Harris will truly be missed as a selfless servant of the community.

Mr. Thornton also recognized the passing of Randall Robinson, who was an American lawyer, author, and activist. Mr. Robinson was noted as the founder of TransAfrica and was known for his advocacy on behalf of Haitian immigrants.

RECOGNITION OF NEWS MEDIA

There were no members of the news media present.

PRESENTATIONS

94-23 Resolution - Commending the Varina High School Blue Devils Basketball Team.

On motion of Mr. Nelson, seconded by Mr. Schmitt, and by unanimous vote, the Board approved this item – see attached resolution.

Mr. Nelson presented a resolution commending the Varina High School Blue Devils Basketball Team and coaching staff on their back-to-back Class 4 State Championship wins. He noted the presence of the Principal of Varina High School, Dr. Darin Thomas. He also stated that as of today Coach Randolph was named Class 4 Coach of the Year, and Mr. K.J. Wright was named Class 4 State Player of the Year.

Accepting the resolution was Head Coach Kenneth L. Randolph and members of the Blue Devils Basketball Team, along with Kevin G. Adams, Director of Student Activities.

Coach Randolph thanked the Board and the County Manager on behalf of the staff of Varina High School, the coaching staff, and the team for the recognition, and he hopes for a third championship.

Proclamation - Keep Henrico Beautiful Month - April 2023.

Mr. Branin presented a proclamation recognizing April 2023 as Keep Henrico Beautiful Month. Accepting the proclamation were the following Keep Henrico Beautiful Committee members from the Brookland District: Danielle Harris, Theresa Harris, Dan Shardein, Lynn Yurchak; from the Fairfield District: Dale Alexander, John Dantzler, Brian Montgomery; from the Three Chopt District: Raj Dubey, Mark Deutsch; and from the Varina District: Bland Goddin. Joining them were Megan Brown, Executive Coordinator of the Keep Henrico Beautiful Committee, and Bentley Chan, Director of Public Utilities.

Proclamation - National Public Health Week - April 3 - 9, 2023.

Mrs. O'Bannon presented a proclamation recognizing April 2 - 9, 2023, as National Public Health Week. Accepting the proclamation was Dr. Elaine Perry, Director of Public Health. Joining her were Shuryl Thompson and Ashley Lancaster, Public Health Nurse Supervisors.

Proclamation - Public Safety Telecommunicators Week - April 9 - 15, 2023.

Mr. Schmitt presented a proclamation recognizing April 9 - 15, 2023, as Public Safety Telecommunicators Week. Accepting the proclamation was Kevin Pond, Director of Henrico Emergency Communications Center. Joining him was Alysa Morgan, Emergency Communications Manager, and Salona Perkins, Probationary Communications Officer.

Proclamation - Social Worker's Appreciation Month - March 2023.

Mr. Nelson presented a proclamation recognizing March 2023 as Social Worker's Appreciation Month. Accepting the proclamation was Gretchen Brown, Acting Director of Henrico's Department of Social Services.

RESIGNATION/APPOINTMENT

95-23 Resolution - Resignation of Member - Henrico Area Mental Health & Developmental Services Board.

On motion of Mr. Schmitt, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item - see attached resolution.

96-23 Resolution - Appointment of Member - Henrico Area Mental Health & Developmental Services Board.

On motion of Mr. Branin, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

PUBLIC HEARING ITEMS

Public Hearing - Establishment of a Tourism Improvement District.

Andrew Newby, County Attorney, explained there is no action the Board needs to take this evening on this agenda item. The Board simply needs to hold a public hearing.

Katherine O'Donnell, Executive Vice President with Richmond Region Tourism gave a presentation on the Establishment of a Tourism District within the region. Mrs. O'Donnell noted there were four individuals from the hotel industry to speak on the proposed district.

Mark Yardis with Shamin Hotels supports the proposed district and noted all the high occupancy rates they have had within their hotels have been related to sports tourism. He feels individual business travel will not return to what it was prior to the pandemic.

John Pappa, General Manager with the Westin Richmond, noted prior to the pandemic their primary clients were business travel and right now their highest clients are tourism, and they are in complete support of the proposed district.

Robert Reid, SMI Hotel (a family-owned business) stated they own four properties within the Richmond Region and noted they were one of the main members who supported and brought forward the proposed district. He feels this will allow the Richmond Region to better compete with the surrounding regions.

J. Prista feels the proposed district will give businesses the opportunity to address the needs of the hotels in the area and fully supports the proposed district.

Mr. Newby stated, since there were no further comments, the Board can close the public hearing, and he apologized for the slides not being available.

97-23

Resolution - Signatory Authority - Easement Agreement - Dominion Energy Virginia - Three Chopt Road Improvements - Tuckahoe District.

No one from the public spoke in opposition to this item.

On motion of Mr. Branin, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

98-23

Ordinance - Vacation of Building Line - Westham Subdivision - 7711 Dartmoor Road - Tuckahoe District.

No one from the public spoke in opposition to this item.

On motion of Mrs. O'Bannon, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached ordinance.

- 99-23 Resolution - Signatory Authority - Quitclaim of a Portion of a Utility Easement - 2841 Williamsburg Road - Varina District.

No one from the public spoke in opposition to this item.

On motion of Mr. Nelson, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

PUBLIC COMMENTS

Arthur Garthright, a resident of the Fairfield District, voiced concerns about traffic during NASCAR weekend, especially with traffic leaving the race in the reverse direction on Laburnum Avenue. He also noted concerns with Springdale Road and the need for help working with the Virginia Department of Transportation to address those concerns.

Monica Hutchinson, Vice President of the Henrico NAACP, urged the Board to reconsider having a civilian review board and provide more resources for those in mental health crisis.

GENERAL AGENDA

- 100-23 Resolution - Award of Contract - Public Works Renovation - Brookland District.

Jamie Massie, Director of General Services, responded to a question from Mrs. O'Bannon regarding this item.

On motion of Mr. Schmitt, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

- 101-23 Resolution - Signatory Authority - Donation of Real Property by Lakewood Manor - Tuckahoe Creek Park - Tuckahoe District.

On motion of Mrs. O'Bannon, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

- 102-23 Resolution - Award of Contract - Master Planning, Architectural, and Engineering Services for Tuckahoe Creek Park Phase 2 - Three Chopt and Tuckahoe Districts.

On motion of Mrs. O'Bannon, seconded by Mr. Schmitt, and by unanimous vote, the Board approved this item – see attached resolution.

- 103-23 Introduction of Ordinance - To Amend and Reordain Section 23-359 Titled "Water connection fees," Section 23-360 Titled "Sewer connection fees," Section 23-361 Titled "Water service and volume charges," and Section 23-

362 Titled "Sewer service charges and rates" of the Code of the County of Henrico to Change Utility Fees and Charges and Make Credits Available for the County's ARPA Infill Project.

On motion of Mrs. O'Bannon, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached introduction of ordinance.

There being no further business, the meeting was adjourned at 8:36 p.m.

Frank J. Thornton
Chairman, Board of Supervisors
Henrico County, Virginia



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 94-23

Page No. 1 of 2

Agenda Title: RESOLUTION – Commending the Varina High School Blue Devil Basketball Team

For Clerk's Use Only:

Date: 3/28/2023

☒ Approved

☐ Denied

☐ Amended

☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Nelson Seconded by (2) Schmiltt

REMARKS:

APPROVED

YES NO OTHER

Branin, T. ☒ ☐ ☐

Nelson, T. ☒ ☐ ☐

O'Bannon, P. ☒ ☐ ☐

Schmitt, D. ☒ ☐ ☐

Thornton, F. ☒ ☐ ☐

WHEREAS, on March 9, 2023, the Varina High School Blue Devils basketball team defeated the E.C. Glass High School Hilltoppers 59-56 in the Virginia High School League (VHSL) Class 4 State Championship game; and

WHEREAS, with this win, Varina High School became back-to-back state basketball champions; and

WHEREAS, KJ Wyche, the only returning starter from Varina's title-winning team and Region 4B player of the year, finished the game with 14 points, including the game-sealing shot; and

WHEREAS, Myles Derricott, a senior and Virginia Union University football recruit, who now also has three state championship rings between the two sports, secured a vital offensive rebound in the final sequence; and

WHEREAS, the Blue Devils led most of the third quarter, but the Hilltoppers clawed back before senior guard O'Maundre Harris made a tough basket after tough basket to finish with a game-high of 31 points on a 11-of-21 shooting; and

WHEREAS, Junior forward Malachi Cosby finished with 11 rebounds, 4 steals, and 15 points, Jerome Conway scored 10 points with 6 rebounds, and sophomore guard Dominique Coleman provided a spark off the bench in the first half, scoring all 7 of his points prior to intermission; and

WHEREAS, the message all year for Varina has been "back-to-back," "keep that same energy," with "energy and effort," to allow the program to make school history repeating as back-to-back champions; and

WHEREAS, the Varina District and entire Henrico community are extremely proud of the team's extraordinary accomplishments and applaud the team's student athletes for their skill, tenacity, good sportsmanship, and strength of character.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, hereby congratulates the Varina High School Blue Devils for their back-to-back state championships.

By Agency Head _____ By County Manager _____

Certified:

A Copy Teste:

Clerk, Board of Supervisors

Copy to: _____

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 94-23
Page 2 of 2

**Agenda Title: RESOLUTION – Commending the Varina High School Blue Devils
Basketball Team**

BE IT FURTHER RESOLVED that the Board of Supervisors commends the team and coaching staff for ably and honorably representing Henrico County in regional and statewide basketball competition.

Resolution



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

Commending the Varina High School Blue Devils Basketball Team

WHEREAS, on March 9, 2023, the Varina High School Blue Devils basketball team defeated the E.C. Glass High School Hilltoppers 59-56 in the Virginia High School League (VHSL) Class 4 State Championship game; and

WHEREAS, with this win, Varina High School became back-to-back state basketball champions; and

WHEREAS, KJ Wyche, the only returning starter from Varina's title-winning team and Region 4B player of the year, finished the game with 14 points, including the game-sealing shot; and

WHEREAS, Myles Derricott, a senior and Virginia Union University football recruit, who now also has three state championship rings between the two sports, secured a vital offensive rebound in the final sequence; and

WHEREAS, the Blue Devils led most of the third quarter, but the Hilltoppers clawed back before senior guard O'Maundre Harris made a tough basket after tough basket to finish with a game-high of 31 points on a 11-of-21 shooting; and

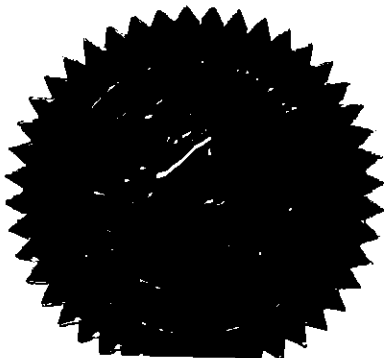
WHEREAS, Junior forward Malachi Cosby finished with 11 rebounds, 4 steals, and 15 points, Jerome Conway scored 10 points with 6 rebounds, and sophomore guard Dominique Coleman provided a spark off the bench in the first half, scoring all 7 of his points prior to intermission; and

WHEREAS, the message all year for Varina has been "back-to-back," "keep that same energy," with "energy and effort," to allow the program to make school history repeating as back-to-back champions; and

WHEREAS, the Varina District and entire Henrico community are extremely proud of the team's extraordinary accomplishments and applaud the team's student athletes for their skill, tenacity, good sportsmanship, and strength of character.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, hereby congratulates the Varina High School Blue Devils for their back-to-back state championships.

BE IT FURTHER RESOLVED that the Board of Supervisors commends the team and coaching staff for ably and honorably representing Henrico County in regional and statewide basketball competition.



Frank J. Thornton

Frank J. Thornton, Chairman
Board of Supervisors

Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

KEEP HENRICO BEAUTIFUL MONTH

April 2023

WHEREAS, littering is unlawful, unsightly, and hazardous to health; and

WHEREAS, the Keep Henrico Beautiful program and Keep Henrico Beautiful Committee of appointed volunteers were established in 1980 to develop and lead educational litter prevention activities and encourage participation of all Henrico County residents in litter prevention and recycling; and

WHEREAS, for the past 43 years, members of the Keep Henrico Beautiful Committee have dedicated their time, talent, and energy to the successful direction of anti-litter educational programs; and

WHEREAS, the Keep Henrico Beautiful Committee disseminates educational materials and sponsors programs, special events, and workshops to foster public awareness of the environment including the Land Lovers Series in partnership with Henrico County Public Libraries; and

WHEREAS, the Keep Henrico Beautiful program is a member of the "Don't Trash Central Virginia" campaign with nine other localities and one tribe to unite the region in the fight against litter; and

WHEREAS, the Keep Henrico Beautiful program has a strong relationship with Henrico schools by providing classroom presentations and lesson plans on litter prevention, recycling, and watershed protection that correlate with the Virginia Standards of Learning.

NOW, THEREFORE, BE IT PROCLAIMED that the Board of Supervisors of Henrico County, Virginia, hereby recognizes April 2023 as Keep Henrico Beautiful Month, urges all Henrico residents to show their environmental stewardship by recycling and not littering, and encourages the public to celebrate our clean county by joining the efforts of Keep Henrico Beautiful.



Frank J. Thornton
Frank J. Thornton, Chairman
Board of Supervisors

Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

NATIONAL PUBLIC HEALTH WEEK

April 3 - 9, 2023

WHEREAS, the week of April 3 - 9, 2023, is National Public Health Week, and the theme is "Centering and Celebrating Cultures in Health"; and

WHEREAS, Henrico County is one of the most diverse counties in the Commonwealth of Virginia with roughly 13% of Henrico residents immigrating from other nations and over 100 different languages spoken by County residents; and

WHEREAS, preventable risk factors such as physical inactivity, poor nutrition, tobacco use, and excessive alcohol use are leading causes of chronic disease; and

WHEREAS, public health action, together with scientific and technological advances, has played a major role in reducing and eliminating the spread of infectious disease and in establishing today's disease surveillance and control systems; and

WHEREAS, Richmond and Henrico Health Districts (RHHD) provide critical preventative and responsive public health services and programming for County residents across three different sites with 112 staff and cooperative funding from both the Commonwealth and County; and

WHEREAS, in 2022, RHHD held 130 community testing events for COVID-19 and flu and distributed over 24,000 at-home test kits; and

WHEREAS, in 2022, RHHD held 70 vaccination events for COVID-19 and flu in Henrico and 15 childhood immunization events in collaboration with Henrico County Public Schools and administered over 3,000 vaccines, including 204 doses through 70 in-home visits to homebound County residents; and

WHEREAS, in 2022, RHHD processed 125 applications for new or replacement onsite sewage disposal systems and 92 applications for new, replacement, and abandonment of private wells to improve water quality for Henrico residents and worked in coordination with Virginia's Department of Environmental Quality, federal Environmental Protection Agency, and County officials to investigate and coordinate response to potential polyfluoroalkyl substances (PFAS) in the White Oak Swamp to protect environmental and human health; and

WHEREAS, in 2022, RHHD investigated 774 incident reports from Henrico Animal Protection to evaluate for potential exposure to the rabies virus; and

WHEREAS, in 2022, RHHD navigated 209 families to maternity care with our regional health systems and served more than 160 pregnant clients with Henrico's investment in a Doula Program to improve maternal and infant health; and

WHEREAS, in 2022, RHHD served 5,130 participants in the Women's Infants and Children (WIC) nutrition program, permitted 1,161 food establishments, and distributed 240 boxes of lifesaving naloxone to reverse an opioid overdose.

NOW, THEREFORE, the Board of Supervisors of Henrico County, Virginia, does hereby proclaim the week of April 3 - 9, 2023, as National Public Health Week 2023 in Henrico and calls upon residents to help families, friends, co-workers, and leaders to strengthen opportunities for all Henrico residents of every culture and tradition to improve the health of our neighbors.

Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

PUBLIC SAFETY TELECOMMUNICATORS WEEK

April 9-15, 2023

WHEREAS, the Communications Officers of the Henrico County Department of Emergency Communications serve the local community by answering telephone calls for fire, police, and emergency medical services assistance and by ensuring that the appropriate response is dispatched as efficiently as possible; and

WHEREAS, Communications Officers perform with distinction a vital duty to the citizens of Henrico County in protecting their health and safety; and

WHEREAS, Henrico citizens depend on the skill, expertise, and commitment of these professionals, who provide unselfish service on a daily basis in very stressful situations.

NOW, THEREFORE, BE IT PROCLAIMED that the Board of Supervisors of Henrico County, Virginia, hereby recognizes April 9-15, 2023, as Public Safety Telecommunicators Week; encourages all Henrico citizens to make note of this observance; and salutes the County's Communications Officers for their exemplary professionalism, service, and performance.



Frank J. Thornton
Frank J. Thornton, Chairman
Board of Supervisors

Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

SOCIAL WORKER'S APPRECIATION MONTH

March 2023

WHEREAS, the Board of Supervisors of the County of Henrico, Virginia, declares social work to be critically important to the lives, well-being, and sustainability of Henrico residents and the ongoing success of our thriving community; and

WHEREAS, social work is a professional field and academic discipline that endeavors to help improve the quality of life for people, especially those experiencing distress, through the delivery of positively impactful programs and services; and

WHEREAS, purpose driven social work strives to strengthen the resiliency and stability of individuals, families, groups, communities, and society by establishing, developing, and delivering individual and collective development and empowerment programs that bring together and maximize resources to assist social, educational, behavioral, healthcare, economic, cultural, and human development; and

WHEREAS, social work and the delivery of Social Services programs is a very challenging and demanding undertaking that can be overwhelming and emotionally draining, and social work professionals work tirelessly to make the lives and outcomes of our communities the best they can be; and

WHEREAS, in support of the need for and importance of social work, in 1963, the National Association of Social Workers established the month of March as National Professional Social Work Month and, in 1984, National Social Work Month was federally recognized and established in the United States; and

WHEREAS, public and nonprofit social work programs and practitioners work on behalf of the public good in helping all persons, irrespective of race, gender, identity, or income to have happier and healthier lives; and

WHEREAS, the Henrico County Department of Social Services provides for the delivery of numerous Social Work programs and services on behalf of Henrico residents, and its operations include the Division of Children, Families and Adults, which works on ensuring families and children are safe and secure in their own homes, in foster homes, and throughout the community; the Office of Children's Services Act, which helps provide child-focused services on behalf of troubled and at-risk youth; and the Division of Economic Support and Independence, which provides residents in need with tools and opportunities that promote economic stability.

NOW, THEREFORE, in recognition of National Social Work Month and the dedication of social workers and the delivery of Social Services programs by organizations, entities, and the Henrico County Department of Social Services, the Board of Supervisors of Henrico County, Virginia, does hereby proclaim and establish the month of March to be Social Worker's Appreciation Month, in perpetuity, in Henrico County; and the Board thanks those working on behalf of Henrico residents to make our community an even better, happier, and more sustainable place to live, love, work, learn, play, visit, and enjoy.



Frank J. Thornton
Frank J. Thornton, Chairman
Board of Supervisors



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 95-23

Page No. 1 of 1

Agenda Title: RESOLUTION - Resignation of Member - Henrico Area Mental Health & Developmental Services Board

For Clerk's Use Only:

Date: 3/28/2023

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred

BOARD OF SUPERVISORS ACTION

Moved by (1) Schmitt Seconded by (1) O'Bannon
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, on January 11, 2022, Valerie James Abbott was appointed to the Henrico Area Mental Health & Developmental Services Board for a three-year term expiring December 31, 2024; and,

WHEREAS, Mrs. Abbott submitted her resignation from the Henrico Area Mental Health & Developmental Services Board on March 8, 2023, via email correspondence.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, hereby accepts the resignation of Valerie James Abbott from the Henrico Area Mental Health & Developmental Services Board.

By Agency Head

By County Manager

Certified:

A Copy Teste:

Copy to: _____

Clerk, Board of Supervisors

Date: _____

Brackett, Tanya

From: Totty, Laura
Sent: Wednesday, March 8, 2023 4:11 PM
To: Brackett, Tanya
Cc: MacKay, Allison
Subject: FW: Resignation Letter: Valerie Abbott

Hi Tanya,

Valerie James Abbott is resigning from the Community Services Board effective March 17, 2023. She has accepted a part time position with the agency. She is a Member at Large.

I am recommending Stacy H. Gill be appointed to fill Ms. Abbott's unexpired term. Ms. Gill lives in the Fairfield District. She is a LCSW with many years' experience in the field. She worked for Henrico many years ago and went on to work for Manage Care Company, the Department of Behavioral Health and Developmental Services and Goochland/Powhatan CSB. She currently works part time in private practice. She would be a family (At Large) representative. Ms. Gill's contact information is below. Please let me know if you have any questions or need additional information.

Thank you,
Laura

Stacy H. Gill
2728 Parview Way
Glen Allen, VA 23059
804-516-5137

Fairfield District.

Laura S. Totty
Executive Director
Henrico Area Mental Health & Developmental Services
10299 Woodman Road
Glen Allen, VA 23060
(804) 727-8585
(804) 727-8580 fax
e-mail: laura.totty@henrico.us

From: Valerie James Abbott <valeriejamesabbott@gmail.com>
Sent: Wednesday, March 8, 2023 10:39 AM
To: Michael L. Wade <SheriffWade@comcast.net>
Cc: Totty, Laura <tot05@henrico.us>
Subject: Resignation Letter: Valerie Abbott

Good morning, Sheriff Wade -

I'm writing to announce my resignation from the board of Henrico Area Mental Health & Developmental Services, effective March 17. My last board meeting will be Thursday, March 16.

I have accepted a position with the Infant and Toddler Connection of Henrico Area that begins on March 20, and I am excited about the opportunity to directly serve families of infants and young children. Having been the beneficiary of early intervention services, and having seen first-hand the impact those services had on our

child's early development and long-term success, this brings it all full circle for me personally and professionally.

I've truly enjoyed my time serving on the board, learning about the needs of our communities, and contributing my voice to the conversations.

I want to thank you and the rest of the board for your fellowship and collaboration. I know our paths will cross again in my new role. If I can be of any assistance in identifying another parent who might serve the board in a similar way, please let me know.

Sincerely,
Valerie James Abbott

"Together we can find children with postnatal hearing loss sooner."
--Valerie James Abbott



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 96-23

Page No. 1 of 1

Agenda Title: RESOLUTION – Appointment of Member – Henrico Area Mental Health & Developmental Services Board

For Clerk's Use Only:

Date: 3/28/2023

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Branin Seconded by (1) Nelson
(2) _____ (2) _____

REMARKS:

APPROVED

YES NO OTHER

	YES	NO	OTHER
Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, appoints the following person to the Henrico Area Mental Health & Developmental Services Board for an unexpired term ending December 31, 2024, or thereafter when her successor has been appointed and qualified:

Family/Consumer Stacy H. Gill

By Agency Head

By County Manager

Copy to: _____

Certified:
A Copy Teste:

Clerk, Board of Supervisors

Date: _____

PUBLIC HEARING – Establishment of a Tourism Improvement District.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 97-23

Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Easement Agreement — Dominion Energy Virginia — Three Chopt Road Improvements — Tuckahoe District

For Clerk's Use Only:

Date: 3/28/2023

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Brann Seconded by (1) O'Bannon
(2)

REMARKS:

APPROVED

YES NO OTHER

Brann, T.	✓		
Nelson, T.	✓		
O'Bannon, P.	✓		
Schmitt, D.	✓		
Thornton, F.	✓		

WHEREAS, Dominion Energy Virginia ("Dominion") has agreed to relocate its utility facilities for the Three Chopt Road Improvements Project; and,

WHEREAS, Dominion requires a new easement across County-owned land, as shown in broken lines on the plat attached as Exhibit A; and,

WHEREAS, this resolution was advertised, and a public hearing was held on March 28, 2023, pursuant to Va. Code §§ 15.2-1800 and 15.2-1813.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the Chairman and Clerk are authorized to execute an easement agreement, in a form approved by the County Attorney, allowing Dominion to relocate its facilities on County-owned land for the Three Chopt Road Improvements Project.

Comments: The Real Property Division has processed this request through the Departments of Planning, Public Works, and Public Utilities without objection. The Director of Real Property recommends approval of the Board paper; the County Manager concurs.

By Agency Head

By County Manager

Certified:

A Copy Teste:

Clerk, Board of Supervisors

Copy to:

Date:

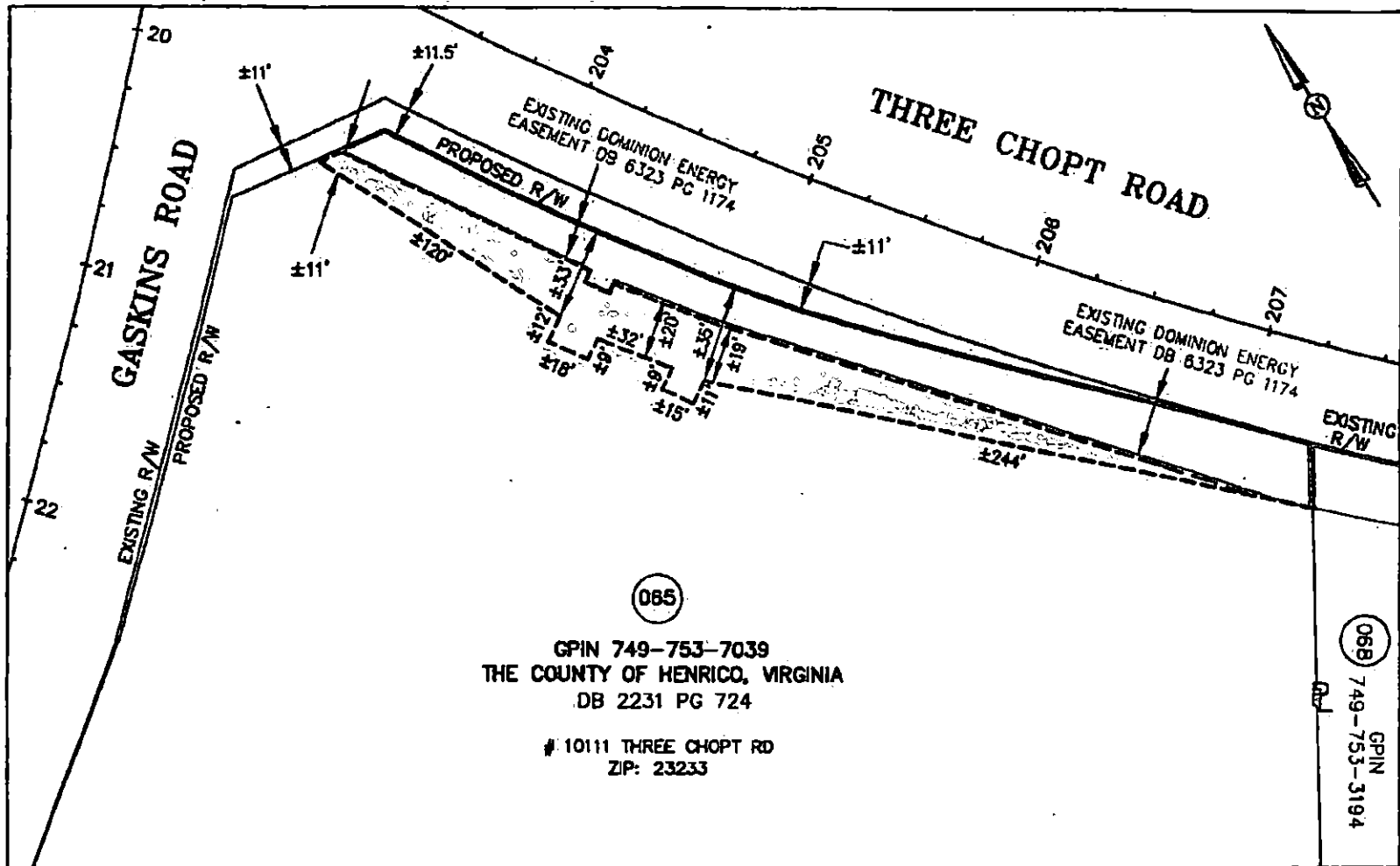


Exhibit A

LEGEND --- Location of Right of Way Boundary =#= Indicates Property Line is Right of Way Boundary	Region CENTRAL	Local Office RICHMOND	State VIRGINIA	OH/UG PLAT TO ACCOMPANY RIGHT OF WAY AGREEMENT VIRGINIA ELECTRIC AND POWER COMPANY doing business as Dominion Energy Virginia
	County/City HENRICO	Grid Number C2208	Scale NOT TO SCALE	
	Work Request Number 7378001	DEVID No. 00-23-0042		
	Date 3/1/2023	By LCH		
OWNER INITIALS _____				Page 4 of 4



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 98-23

Page No. 1 of 2

Agenda Title: ORDINANCE — Vacation of Building Line — Westham Subdivision — 7711 Dartmoor Road — Tuckahoe District

For Clerk's Use Only:

Date: 3/28/2023

☒ Approved

☐ Denied

☐ Amended

☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Nelson
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Branin, T. ☒ ☐ ☐

Nelson, T. ☒ ☐ ☐

O'Bannon, P. ☒ ☐ ☐

Schmitt, D. ☒ ☐ ☐

Thornton, F. ☒ ☐ ☐

WHEREAS, Christopher R. and Lauren Z. Haynes, the owners of Lot 6, Block RR in the Westham subdivision in the Tuckahoe District, also known as 7711 Dartmoor Road, asked the County to vacate the 50-foot portion of the building line on the property ("Building Line"); and,

WHEREAS, the plat showing the Building Line is recorded in the Clerk's Office of the Circuit Court of Henrico County (the "Clerk's Office") in Plat Book 23, Page 70 (Exhibit A), and also shown on the attached GIS overlay (Exhibit B); and,

WHEREAS, this Ordinance was advertised pursuant to Va. Code § 15.2-2204, and the Board held a public hearing on March 28, 2023; and,

WHEREAS, it appears to the Board that no owner of any lot shown on the plat will be irreparably damaged by the vacation.

NOW, THEREFORE, BE IT ORDAINED by the Board that:

- 1) the portion of the 50-foot building line on Lot 6, Block RR, Westham subdivision, shown on Exhibits A and B, is vacated in accordance with Va. Code § 15.2-2272(2);
- 2) this Ordinance will become effective 30 days after its passage as provided by law;

By Agency Head

By County Manager

Copy to:

Certified:

A Copy Teste:

Clerk, Board of Supervisors

Date:

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

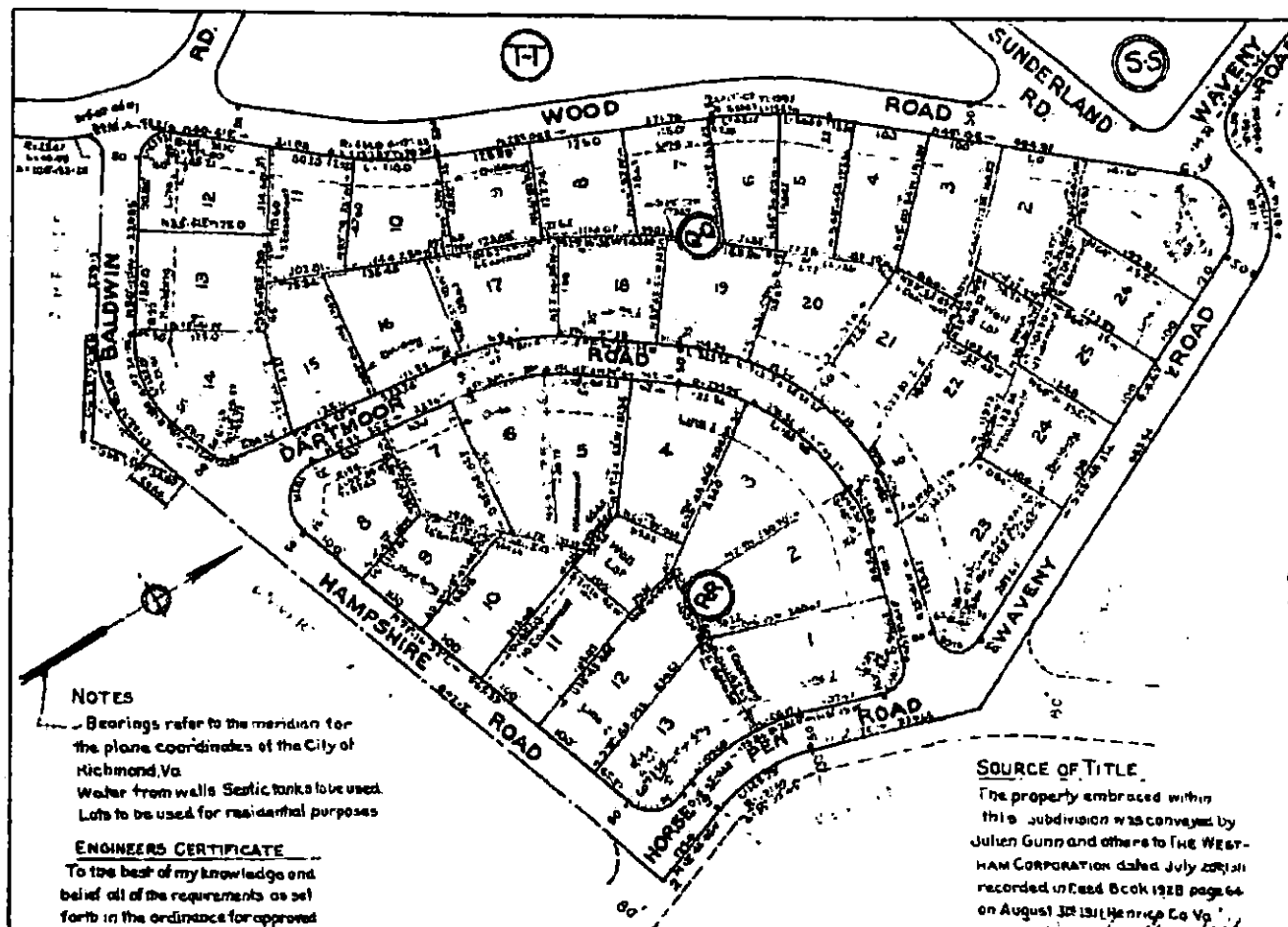
Agenda Item No. **98-23**
Page No. 2 of 2

Agenda Title: ORDINANCE — Vacation of Building Line — Westham Subdivision — 7711 Dartmoor Road — Tuckahoe District

- 3) the Clerk of the Circuit Court of Henrico County (the "Clerk"), is authorized, upon receipt of payment therefor, to record a certified copy of this Ordinance in the Clerk's Office after the expiration of 30 days from its passage, provided no appeal has been taken to the Circuit Court;
- 4) the Clerk is further authorized to index the Ordinance on the grantor and grantee sides of the general index to deeds in the names of Christopher R. and Lauren Z. Haynes; and,
- 5) the Clerk will note this vacation as provided in Va. Code § 15.2-2276.

Comments: The Real Property Division processed the requested vacation through the Departments of Planning, Public Works, and Public Utilities without objection. The Director of Real Property recommends approval of the Board paper; the County Manager concurs.

83-A2-1



NOTES

Bearings refer to the meridian for the plane coordinates of the City of Richmond, Va.
Water from wells. Septic tanks to be used.
Lots to be used for residential purposes.

ENGINEERS CERTIFICATE

To the best of my knowledge and belief all of the requirements as set forth in the ordinance for approved plats of subdivisions for recordation in Henrico County, Va. have been complied with.

Richard H. Wood
CERTIFIED CIVIL ENGINEER

SOURCE OF TITLE

The property embraced within this subdivision was conveyed by Julian Gunn and others to The Westham Corporation dated July 28, 1931 recorded in Deed Book 1928 page 64 on August 31, 1931 Henrico Co. Va.

Richard H. Wood

SUBDIVISION CERTIFICATE

The subdivision of the land shown on this plat designated as blocks QQ and RR PLAN OF WESTHAM is with the free consent and according to the desires of the designated owners and proprietors. The dedication of the streets and easements within the limits of this subdivision are of the width and extent shown on the plat.

Given under my hand and seal this ___ day of ___ 1935

Richard H. Wood
Notary Public
My Commission Expires ___

STATE OF VIRGINIA

COUNTY OF HENRICO: To wit

___ Notary Public in and for County of Henrico in the State of Virginia, do hereby certify that:

whose names are signed to the above writing bearing date of ___

the same before me in my County aforesaid

given under my hand this ___ day of ___ 1935

NOTARY PUBLIC
My Commission Expires ___

BLOCK 5 QQ and R-R

WESTHAM

HENRICO COUNTY VA.

Mar. 31, 1952

Scale 1"=100'

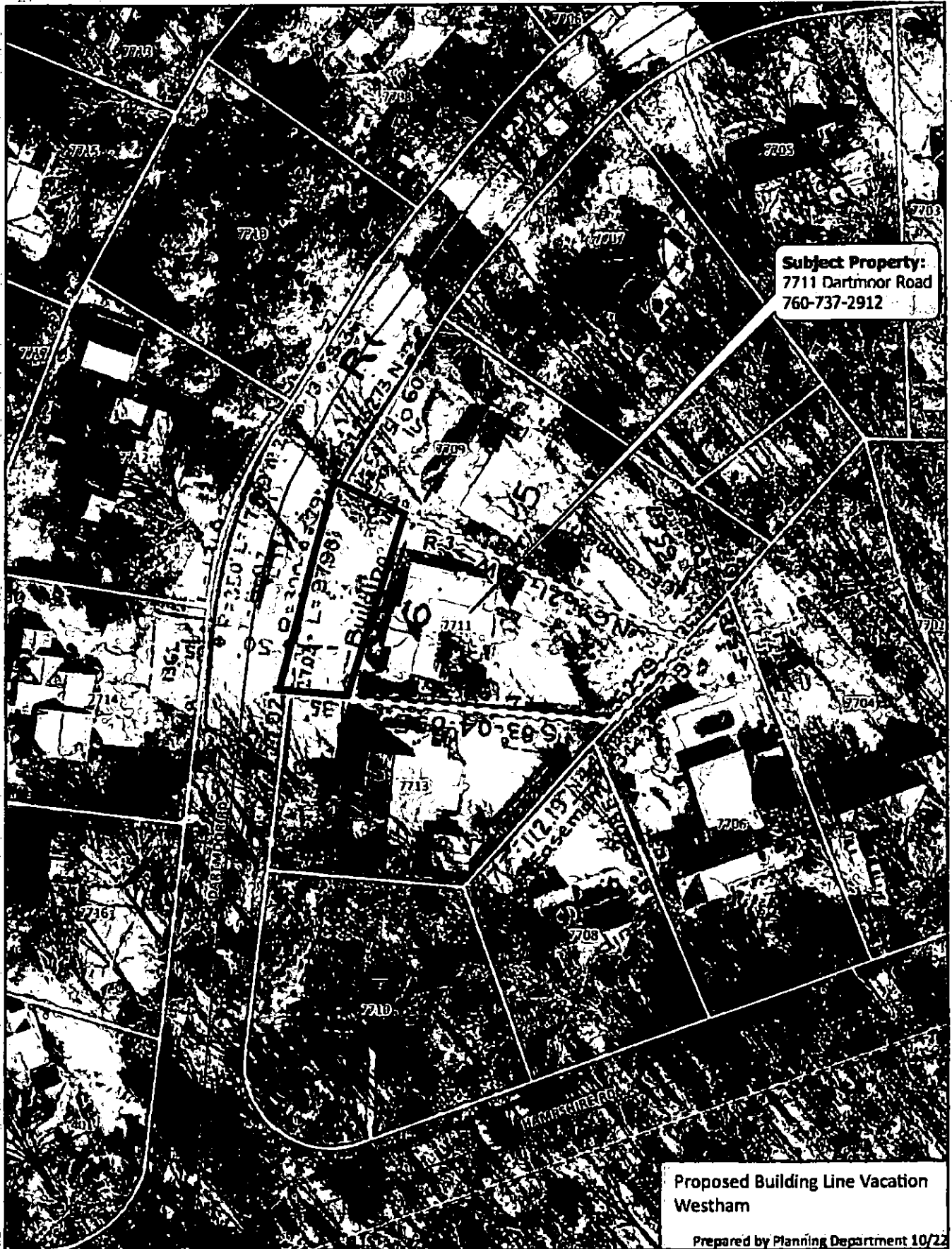


J. Temple Wood
Certified Civil Engineer
Richmond, Va.

RB 23 PAGE 70

EXHIBIT

Exhibit B





COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 99-23

Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Quitclaim of a Portion of a Utility Easement —
2841 Williamsburg Road — Varina District

For Clerk's Use Only:

Date: 3/28/2023

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Nelson Seconded by (1) Brani
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, Realty Income Properties 9, LLC (the "Owner") has asked the County to quitclaim a portion of a utility and drainage easement across its property at 2841 Williamsburg Road (the "Property"); and,

WHEREAS, the easement shown on the attached plat as "16' Utility and Drainage Easement" was originally conveyed by deed of easement recorded in Deed Book 2280, page 747; and,

WHEREAS, the portion of the easement to be quitclaimed is shown on the attached plat as "Portion of 16' Utility Easement Hereby Quitclaimed;" and,

WHEREAS, the County has no facilities in the easement area and does need the easement; and,

WHEREAS, the Owner has agreed to convey a replacement utility easement on the Property to the County, which is shown as "20' Sanitary Sewer Easement" on the attached plat; and,

WHEREAS, this resolution was advertised, pursuant to Va. Code §§ 15.2-1800 and 15.2-1813, and the Board held a public hearing on March 28, 2023.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the Chairman is authorized to execute a deed quitclaiming any interest the County may have in the easement area, in a form approved by the County Attorney.

Comments: The Real Property Division has processed this request through the Departments of Planning and Public Utilities without objection. The Director of Real Property recommends approval of the Board paper; the County Manager concurs.

By Agency Head

By County Manager

Certified:

A Copy Teste:

Clerk, Board of Supervisors

Copy to:

Date:



IMPROVEMENTS EXIST THAT ARE NOT SHOWN

- ① IRF IRON ROD FOUND
- ② NF NAIL FOUND
- ③ RR SPIKE RAIL ROAD SPIKE FOUND

Easement Line Table		
Line #	Length	Direction
L1	11.07	S88° 35' 05"E
L2	38.46	N38° 28' 45"E
L3	139.31	S88° 15' 39"E
L4	87.19	S83° 49' 23"E
L5	28.11	S88° 40' 50"E
L6	20.00	S07° 44' 21"W
L7	32.36	N88° 40' 50"W
L8	87.28	N63° 48' 25"W
L9	124.88	N88° 15' 39"W
L10	38.39	S38° 28' 45"W
L11	20.83	N88° 35' 05"W
L12	20.00	N07° 44' 21"E

QUITCLAIM OF PORTION OF UTILITY
EASEMENT FOR
PARCEL 808-714-9406 IN THE VARINA
MAGISTERIAL DISTRICT
HENRICO COUNTY, VIRGINIA
CASE NUMBER POD2022-00573



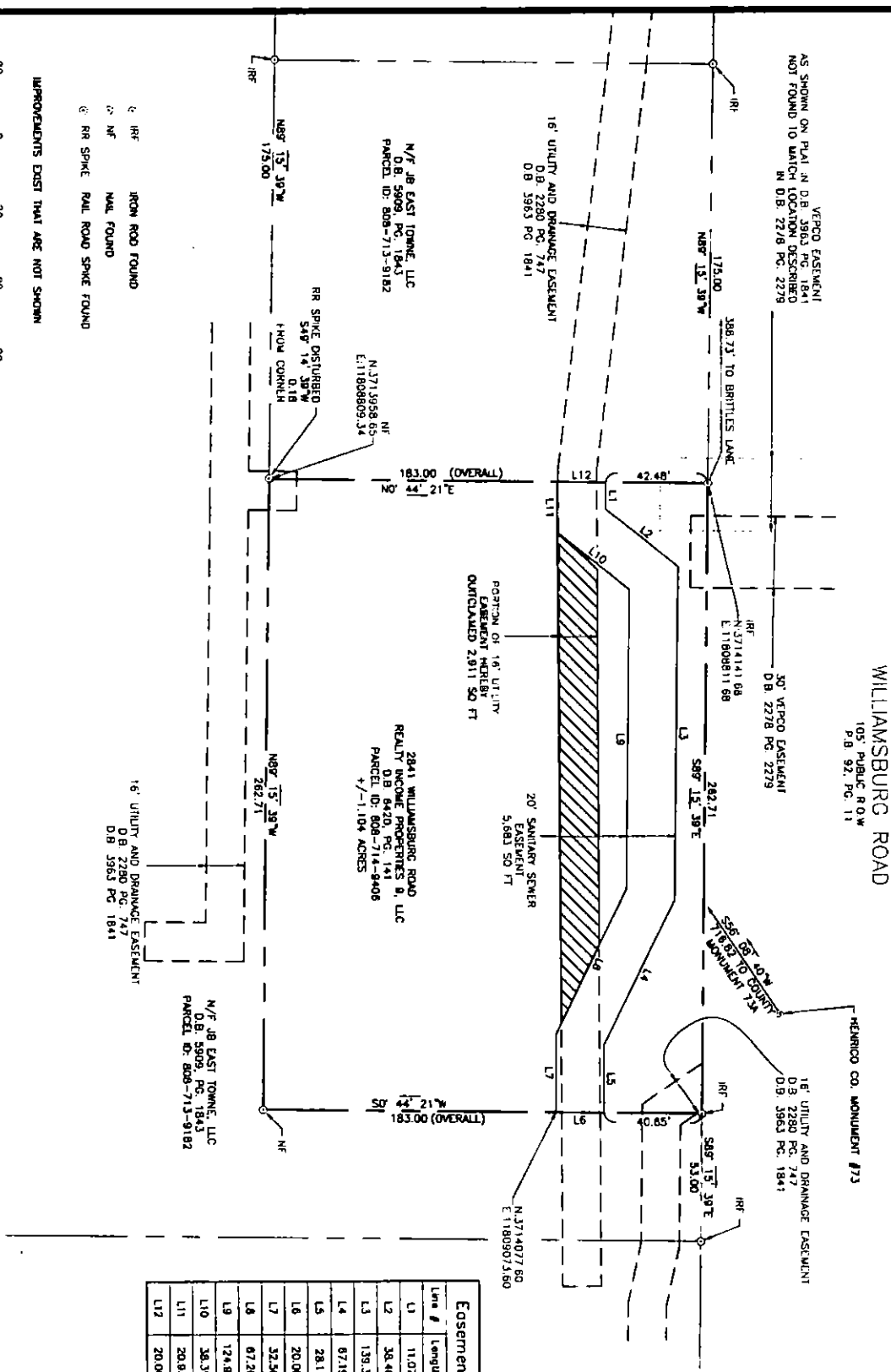
**NYFELER
ASSOCIATES**

LAND SURVEYING & MAPPING
619 W CARY ST. RICHMOND, VA 23220
804-277-4271 www.nyfelerassociates.com

SHEET NO: 1 OF 1	
DATE 12/2/2022	SCALE 1" = 30'
JOB NUMBER 22010	DRAWN BY CAN
APPROVED BY CLM	



NAD83 VIRGINIA SOUTH ZONE



WILLIAMSBURG ROAD
105' PUBLIC R.O.W.
P.B. 92, PG. 11

HENRICO CO. MONUMENT #73

VERCO EASEMENT
AS SHOWN ON PLAT N.D.B. 1380, PG. 1841
NOT FOUND TO MATCH LOCATION DESCRIBED
IN D.B. 2278 PG. 2279

16' UTILITY AND DRAINAGE EASEMENT
D.B. 2280 PG. 747
D.B. 3963 PG. 1841

35' 00\"/>



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **100-23**

Page No. 1 of 2

Agenda Title: RESOLUTION – Award of Contract – Public Works Renovation – Brookland District

For Clerk's Use Only:

Date: 3/28/2023

☒ Approved

☐ Denied

☐ Amended

☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Schmitt Seconded by (1) O'Bannon
(2) _____ (2) _____

REMARKS:

APPROVED

YES NO OTHER

Branin, T. ☒ ☐ ☐

Nelson, T. ☒ ☐ ☐

O'Bannon, P. ☒ ☐ ☐

Schmitt, D. ☒ ☐ ☐

Thornton, F. ☒ ☐ ☐

WHEREAS, the County received five bids on February 23, 2023, in response to ITB No. 23-2479-1JL and Addendum Nos. 1 and 2 for the renovation of the Department of Public Works' administrative space in the Administration Annex Building at 4305 E. Parham Road; and,

WHEREAS, the project consists of renovating approximately 12,820 square feet of the Department's office suite including the construction of gypsum board walls, either existing, new, or salvaged ceilings in modified areas, either vinyl tile or existing or salvaged carpet throughout the suite, new wall paint, and new electrical and mechanical work in modified areas; and,

WHEREAS, the bids were as follows:

Bidders	Bid Amounts
RMT Construction & Development Group, LLC Richmond, VA	\$846,801
Woodland Construction, Inc. Richmond, VA	\$948,600
D & H Construction Services, Inc. Richmond, VA	\$963,000
Virtexco Corporation Richmond, VA	\$1,038,000
Joseph'Son General Contractors Richmond, VA	\$1,444,269

WHEREAS, after a review and evaluation of the bids, it was determined that Woodland Construction, Inc. is the lowest responsive and responsible bidder for the fixed price contract with a bid of \$948,600 because RMT Construction & Development Group's bid was deemed non-responsive.

By Agency Head _____

By County Manager _____

Certified:

A Copy Tests:

Copy to: _____

Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 100-23

Page No. 2 of 2

Agenda Title: RESOLUTION – Award of Contract – Public Works Renovation – Brookland District

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. The contract for \$948,600 is awarded to Woodland Construction, Inc., the lowest responsive and responsible bidder, pursuant to ITB No. 23-2479-1JL and Addendum Nos. 1 and 2 and the bid submitted by Woodland Construction, Inc.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comment: The Director of General Services and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 101-23

Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Donation of Real Property by Lakewood Manor — Tuckahoe Creek Park — Tuckahoe District

For Clerk's Use Only:

Date: 3/28/2013

☒ Approved

☐ Denied

☐ Amended

☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Nelson
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Branin, T. ☒ ☐ ☐

Nelson, T. ☒ ☐ ☐

O'Bannon, P. ☒ ☐ ☐

Schmitt, D. ☒ ☐ ☐

Thornton, F. ☒ ☐ ☐

WHEREAS, Lakewood Manor Baptist Retirement Community, Inc. and Virginia Baptist Homes, Inc. (together, "Lakewood Manor") collectively own 8.32 acres, more or less, of land adjacent to Tuckahoe Creek, as generally shown and labeled "Probable Trail Location" on the attached Exhibit A; and,

WHEREAS, Lakewood Manor has offered to donate the property to the County to extend the Tuckahoe Creek Park boardwalk.

NOW, THEREFORE, BE IT RESOLVED by the Board that:

- (1) The County Manager is authorized to execute a donation agreement and any other documents necessary to accept the property, all in a form approved by the County Attorney; and,
- (2) The County Manager and County Attorney are authorized to undertake all steps necessary to complete the conveyance to the County, including recording the deed and a title insurance policy insuring the County's interest in the property; and,
- (3) The Board extends its sincere thanks on behalf of the County for Lakewood Manor's generous donation.

Comments: The Directors of Recreation and Parks and Real Property recommend approval of this Board paper; the County Manager concurs.

By Agency Head

By County Manager

Certified:

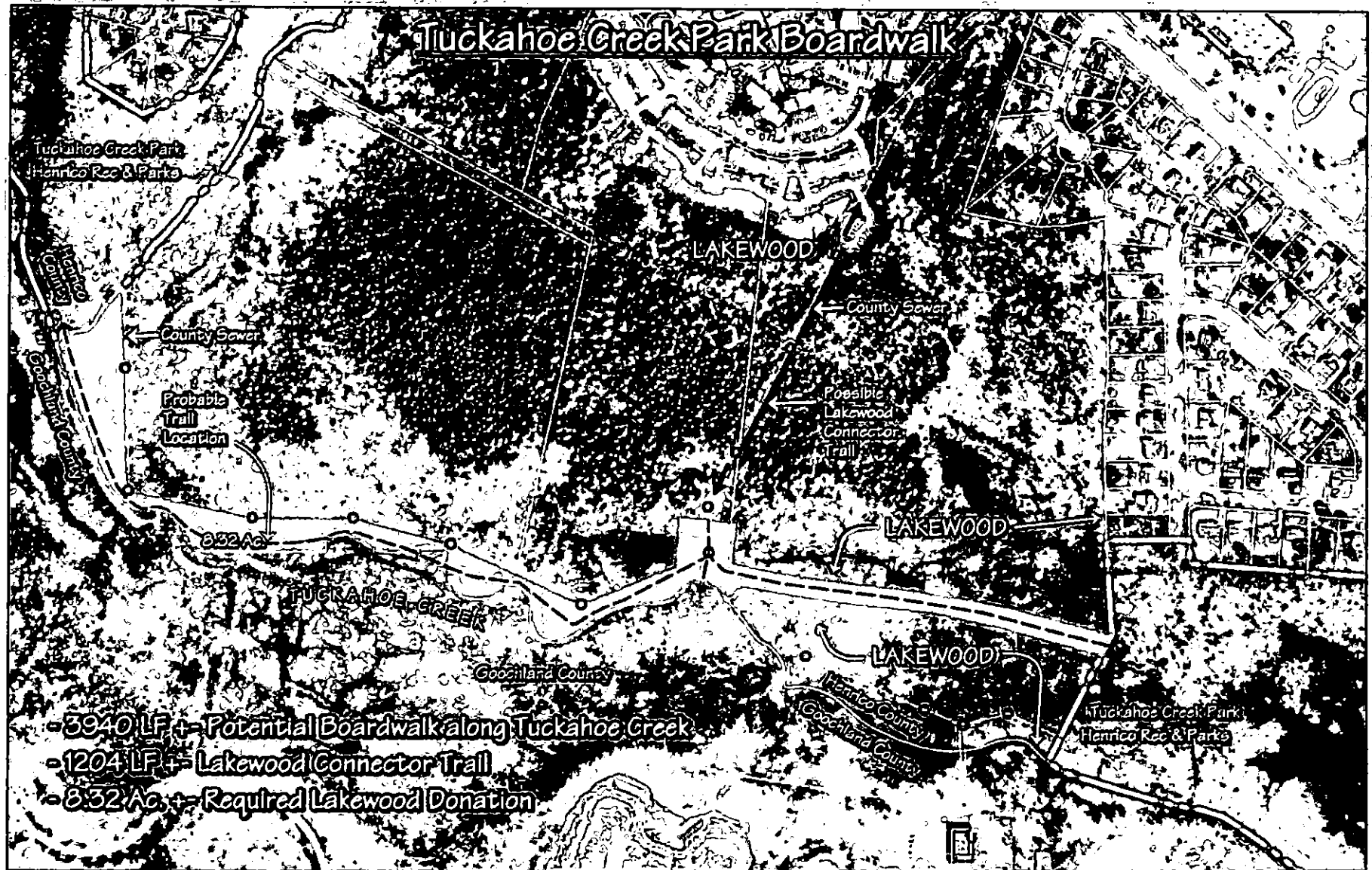
A Copy Teste:

Copy to:

Clerk, Board of Supervisors

Date:

EXHIBIT A



0 275 550 Feet





COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 102-23

Page No. 1 of 2

Agenda Title: RESOLUTION — Award of Contract — Master Planning, Architectural, and Engineering Services for Tuckahoe Creek Park Phase 2 — Three Chopt and Tuckahoe Districts

For Clerk's Use Only:

Date: 3/28/2023

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Schmitt
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

	YES	NO	OTHER
Branin, T.	✓		
Nelson, T.	✓		
O'Bannon, P.	✓		
Schmitt, D.	✓		
Thornton, F.	✓		

WHEREAS, on February 24, 2022, the County received three proposals in response to RFP#22-2288-1JOK for master planning, architectural, and engineering services for Tuckahoe Creek Park Phase 2; and,

WHEREAS, based upon a review and evaluation of the written proposals, the evaluation committee interviewed the following three firms:

A. Morton Thomas and Associates, Inc.
Bowman Consulting Group Ltd.
Vanasse Hangen Brustlin, Inc.

WHEREAS, based upon the interviews and review of the proposals, the evaluation committee selected Vanasse Hangen Brustlin, Inc. as the top-ranked firm and negotiated a contract for a not-to-exceed price of \$1,192,500.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that:

1. A contract for a not-to-exceed price of \$1,192,500 is awarded to Vanasse Hangen Brustlin, Inc. for master planning, architectural, and engineering services for Tuckahoe Creek Park Phase 2 in accordance with RFP#22-2288-1JOK, the Scope of Services Document and Fee Proposal submitted by Vanasse Hangen Brustlin, Inc. dated March 7, 2023, and the original proposal submitted by Vanasse Hangen Brustlin, Inc. dated February 17, 2022.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.

By Agency Head

By County Manager

Certified:
A Copy Teste:

Copy to: _____

Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 102-23

Page No. 2 of 2

Agenda Title: RESOLUTION — Award of Contract — Master Planning, Architectural, and Engineering Services for Tuckahoe Creek Park Phase 2 — Three Chopt and Tuckahoe Districts

3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comments: Funding for the contract is available within the project budget, which was approved as part of the 2016 and 2022 General Obligation Bond Referendums. The Director of Recreation and Parks and the Purchasing Director recommend approval of the Board Paper, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 103-23
Page 1 of 1

Agenda Title: INTRODUCTION OF ORDINANCE — To Amend and Reordain Section 23-359 Titled “Water connection fees,” Section 23-360 Titled “Sewer connection fees,” Section 23-361 Titled “Water service and volume charges,” and Section 23-362 Titled “Sewer service charges and rates” of the Code of the County of Henrico to Change Utility Fees and Charges and Make Credits Available for the County’s ARPA Infill Project

For Clerk's Use Only: Date: <u>3/28/2023</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Nelson</u> (2) _____ (2) _____ REMARKS: APPROVED	<table><thead><tr><th></th><th>YES</th><th>NO</th><th>OTHER</th></tr></thead><tbody><tr><td>Branin, T.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Nelson, T.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>O'Bannon, P.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Schmitt, D.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Thornton, F.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr></tbody></table>		YES	NO	OTHER	Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		YES	NO	OTHER																						
Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

The Clerk is authorized to advertise in the Richmond Times-Dispatch on April 4 and April 11, 2023, the following ordinance for a public hearing to be held on April 25, 2023, at 7:00 p.m. in the Board Room.

“An ordinance to amend and reordain section 23-359 titled “Water connection fees,” section 23-360 titled “Sewer connection fees,” section 23-361 titled “Water service and volume charges,” and section 23-362 titled “Sewer service charges and rates” of the Code of the County of Henrico to change utility fees and charges and make credits available for the County’s ARPA Infill Project. A copy of the full text of this ordinance is on file in the Office of the County Manager.”

The advertisement of the ordinance will contain all of the information specified and required by § 15.2-107 of the Code of Virginia.

Comment: The Director of Public Utilities recommends approval of this Board paper, and the County Manager concurs.

By Agency Head _____

By County Manager _____

Certified:

A Copy Teste: _____

Copy to: _____

Clerk, Board of Supervisors

Date: _____

ORDINANCE — To Amend and Reordain Section 23-359 Titled "Water connection fees," Section 23-360 Titled "Sewer connection fees," Section 23-361 Titled "Water service and volume charges," and Section 23-362 Titled "Sewer service charges and rates" of the Code of the County of Henrico to Change Utility Fees and Charges and Make Credits Available for the County's ARPA Infill Project

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA:

1. That Section 23-359 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 23-359. Water connection fees.

• • • •

- (k) Credits generated on or after July 1, 2023. Credits generated pursuant to this section on or after July 1, 2023, will be known as "utility credits" and may be used to offset connection fees incurred under this section or section 23-360.**

2. That Section 23-360 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 23-360. Sewer connection fees.

• • • •

- (k) Credits generated on or after July 1, 2023. Credits generated pursuant to this section on or after July 1, 2023, will be known as "utility credits" and may be used to offset connection fees incurred under this section or section 23-359.**

3. That Section 23-361 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 23-361. Water service and volume charges.

- (a) *Amount of charges.*** The charges for water service shall consist of a service charge and a volume charge, as follows:

- (1) *Service charge.*** All users billed bimonthly shall **must** pay the following charge. Users billed monthly shall **must** pay one-half of this charge.

a. Connected Users:

<i>Meter Size (Inches)</i>	<i>Bimonthly Charge</i>	
5/8 or 3/4	\$17.25	<u>\$18.10</u>
1	40.75	<u>42.80</u>
1½	74.95	<u>78.70</u>
2	115.10	<u>120.85</u>
3	189.80	<u>199.30</u>
4	304.90	<u>320.15</u>

6	589.35	<u>618.80</u>
8	1,179.50	<u>1,238.50</u>
10	1,179.50	<u>1,238.50</u>

- b. Single-family residential users with fire sprinkler system, five-eighths-inch, three-fourths-inch or one-inch meter: ~~\$17.25~~ \$18.10.
- c. Not connected, single-family and multi-family residential users, per single-family residential unit: ~~\$17.25~~ \$18.10.
- d. When there is a backup service connection, the owner shall must pay the amount of the service charge in subsection (a) for both the regular service connection and the backup service connection.

- (2) *Volume charge.* In addition to the service charges, the following volume charges shall apply to all water delivered:

<i>Consumption Block 100 Cubic Feet</i>			<i>Volume Charge</i>	
	<i>Monthly</i>	<i>Bimonthly</i>	<i>Per 100 Cubic Feet</i>	
First	5,000	10,000	\$3.96	<u>\$4.16</u>
Next	35,000	70,000	2.70	<u>2.84</u>
Over	40,000	80,000	4.94	<u>2.04</u>

For single-family residential customers using six CCF or less bimonthly, the volume charge shall be ~~\$2.47~~ is \$2.59 per CCF.

• • • •

4. That Section 23-362 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 23-362. Sewer service charges and rates.

- (a) *Amount of charges.* The charges for sewer service shall consist of a service charge and a volume charge, as follows:

- (1) *Service charge.* All users billed bimonthly for water service shall must pay the following charge based on the size of the water meter which serves or the size of the water meter which would serve the premises if one were installed. Users billed monthly shall must pay one-half of this charge.

- a. Connected users:

<i>Meter Size (Inches)</i>	<i>Bimonthly Charge</i>	
5/8 or 3/4	\$34.80	<u>\$36.55</u>
1	57.55	<u>60.45</u>
1 1/2	84.35	<u>88.55</u>
2	121.75	<u>127.85</u>

3	206.05	<u>216.35</u>
4	325.80	<u>342.10</u>
6	648.65	<u>681.10</u>
8	1,110.45	<u>1,165.95</u>
10	1,110.45	<u>1,165.95</u>

- b. Single-family residential users with fire sprinkler system, five-eighths-inch, three-fourths-inch or one-inch meter: ~~\$34.80~~ \$36.55.
- c. Not connected, single-family and multi-family residential users, per single-family residential unit: ~~\$34.80~~ \$36.55.
- d. Connected and not metered single-family and multi-family residential users, per single-family residential unit: ~~\$91.40~~ \$95.95.

(2) *Volume charge.*

- a. In addition to the service charges, the following volume charges shall apply to all water delivered:

<i>Consumption Block Hundred Cubic Feet</i>			<i>Volume Charge</i>	
	<i>Monthly</i>	<i>Bimonthly</i>	<i>Per Hundred Cubic Feet</i>	
First	5,000	10,000	\$4.20	<u>\$4.41</u>
Next	35,000	70,000	3.00	<u>3.15</u>
Over	40,000	80,000	2.70	<u>2.84</u>

- b. For single-family residential customers using six CCF or less bimonthly, the volume charge ~~shall be \$2.57~~ is \$2.70 per CCF.
- c. For residential units receiving water service from the county, other than multifamily, bimonthly sewer volume charges ~~shall be~~ are based on the lesser of actual usage or usage determined from the first meter reading cycle of the calendar year. For residential units receiving water service from the City of Richmond, other than multifamily, bimonthly sewer volume charges ~~shall be~~ are based on usage determined from the first meter reading cycle of the calendar year. For the purpose of this subsection, if the first reading is estimated as provided in section 23-205 or if the user joins the system after the first reading cycle, or an allowance is made for an underground leak during the first billing cycle, billing ~~shall~~ will not exceed charges for 10 CCF.

- (3) *Industrial and commercial strong waste charge.* In addition to the charges set out in subsections (a)(1) and (2) of this section, there will be charged to individual users a strong waste charge as applicable:

- a. Suspended solids, when the concentrations of suspended solids exceed 275 milligrams per liter: ~~\$28.15~~ **\$29.55** per CWT for suspended solids in excess of 275 mg/l.
- b. BOD, when concentrations of BOD exceed 250 milligrams per liter: ~~\$39~~ **\$40.95** per CWT for BOD in excess of 250 mg/l.

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- 5. The County Manager is authorized and directed to retire credits owned by the County for the purpose of offsetting the basic water connection fee and local water facilities fee that would otherwise apply for an existing single-family dwelling served by an individual private well. This authorization is limited to dwellings to be served by water lines constructed pursuant to the County's ARPA Infill Program. The amount of credits retired must be equal to the amount of the basic connection fee and local facilities fee that would otherwise be imposed under Sections 23-359(b)(2) and 23-359(c) for the existing single-family dwelling served by an individual private well. The retirement of credits necessary to offset the fees will relieve the connector of any obligation to pay the basic water connection fee and local water facilities fee under Section 23-359. The authorization provided in this clause will expire on December 31, 2026, and is subject to the availability of credits owned by the County. The Board finds that the use of the County's credits for this purpose will benefit the public by reducing reliance on limited groundwater resources.
- 6. The County Manager is authorized and directed to retire credits owned by the County for the purpose of offsetting the basic sewer connection fee and local sewer facilities fee that would otherwise apply for an existing single-family dwelling served by an individual septic system. This authorization is limited to dwellings to be served by sewer lines constructed pursuant to the County's ARPA Infill Program. The amount of credits retired must be equal to the amount of the basic connection fee and local facilities fee that would otherwise be imposed under Sections 23-360(b)(2) and 23-360(c) for the existing single-family dwelling served by an individual septic system. The retirement of credits necessary to offset the fees will relieve the connector of any obligation to pay the basic sewer connection fee and local sewer facilities fee under Section 23-360. The authorization provided in this clause will expire on December 31, 2026, and is subject to the availability of credits owned by the County. The Board finds that the use of the County's credits for this purpose will benefit the public by reducing the negative environmental impacts associated with individual septic systems.
- 7. That this ordinance will be in full force and effect from and after July 1, 2023, as provided by law and the following provisions: Charges set forth in Sections 23-361 and 23-362 will be pro-rated to apply the old and new charges to that proportion of water supplied and sewage collected prior to and after the effective date of the new rates. Such pro-rated charges will be calculated based on average daily use of service supplied.