

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
REGULAR MEETING
September 28, 2021

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, September 28, 2021, at 7:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

Members of the Board Present:

Daniel J. Schmitt, Chairman, Brookland District
Patricia S. O'Bannon, Vice-Chairman, Tuckahoe District
Thomas M. Branin, Three Chopt District
Tyrone E. Nelson, Varina District
Frank J. Thornton, Fairfield District

Other Officials Present:

John A. Vithoulkas, County Manager
J. T. (Tom) Tokarz, County Attorney
Tanya N. Brackett, CMC, Assistant to the County Manager/Clerk to the Board
W. Brandon Hinton, Deputy County Manager for Administration
Monica Smith-Callahan, Deputy County Manager for Community Affairs
Cari Tretina, Assistant to the County Manager/Chief of Staff
Steven J. Yob, Deputy County Manager for Community Operations
Benjamin A. Sheppard, Director of Public Relations

Sue Bell, Chaplain for the Henrico Police Division, delivered the invocation.

On motion of Mr. Thornton, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved the September 14, 2021, Regular and Special Meeting Minutes.

The vote of the Board was as follows:

Yes: Schmitt, O'Bannon, Branin, Nelson, Thornton

No: None

Mr. Schmitt recognized Delegate Schuyler VanValkenburg who presented resolutions of the General Assembly honoring five recent County retirees: Judge James S. Yoffy, Barry Lawrence, Joseph Rapisarda, Jr., Randal Silber, and Humberto Cardounel, Jr.

MANAGER'S COMMENTS

Mr. Vithoulkas recognized Lt. Colonel Linda Toney who has served in the Henrico County Police Division for 29 years. She has earned a number of awards, including D.A.R.E. Administrator of the Year for the Commonwealth of Virginia; a National Association of Counties award; the Wilmer J. Hedrick Award; two Meritorious Unit Awards; the Chief's

Eagle Award; and the Superior Fitness Award from the Henrico Police Division. She plans to retire on October 1, 2021.

The Manager recognized 22 student interns who worked in the County's Teen Job Preparatory Program (TJPP) from July 6 to August 13. Students were placed in organizations and businesses, including the Newbridge Childcare Center, Henrico PAL, the East End Boxing Gym, Mental Health Connect summer camp sites, and Henrico Libraries.

Mr. Vithoulkas recognized Fire Chief Alec Oughton and key staff members Robin Sullard, Kelly Schaarf, Monty Dixon, and Captain Kevin Pond for their efforts in winning the American Heart Association's Mission Lifeline Gold PLUS Award. This award honors an elite group of prehospital agencies for implementing a higher standard of care for patients experiencing severe cardiac events.

BOARD OF SUPERVISORS' COMMENTS

There were no comments from the Board.

RECOGNITION OF NEWS MEDIA

There were no media representatives present.

PRESENTATIONS

Mrs. O'Bannon presented a proclamation recognizing September 15 – October 15, 2021, as Hispanic Heritage Month. Accepting the proclamation was Oscar Contreras of WBTK Hispanic Radio.

Mr. Schmitt presented a proclamation recognizing October 3 - 9, 2021, as Fire Prevention Week. Accepting the proclamation was Fire Chief Alec Oughton with Jeff Farmer, Deputy Chief; Assistant Chief Henry Rosenbaum, Fire Marshal; and Captain Justin Finan, Deputy Fire Marshal.

301-21 Resolution - Commending Albert (Al) Rinaldi, Michael R. Crawley, Jr., Gregory O'Neil Taylor, and Ronald L. White.

On motion of Mr. Thornton, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

Mr. Thornton presented a resolution to Michael R. Crawley, Sr.; Ronald L. White; Gregory O'Neil Taylor; and the family of Coach Albert (Al) Rinaldi.

APPOINTMENTS/RESIGNATION

302-21 Resolution - Appointment of Member - Central Virginia Waste Management Authority Board of Directors.

On motion of Mrs. O'Bannon, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

303-21 Resolution - Resignation of Member - Local Emergency Planning Committee.

On motion of Mr. Branin, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

304-21 Resolution - Appointment of Member - Local Emergency Planning Committee.

On motion of Mrs. O'Bannon, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution.

PUBLIC HEARING ITEMS

305-21 Resolution - Amendments to FY 2021-22 Annual Fiscal Plan to Reappropriate Funds for Continuing Programs and Appropriate Funds for Certain New Programs.

No one from the public spoke in opposition to this item.

On motion of Mr. Nelson, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

306-21 Resolution - Amendments to FY 2021-22 Annual Fiscal Plan - ARPA Funding.

No one from the public spoke in opposition to this item.

On motion of Mrs. O'Bannon, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

307-21 Resolution - Amendments to FY 2021-22 Annual Fiscal Plan - ESSER III Funding for Henrico County Public Schools.

No one from the public spoke in opposition to this item.

On motion of Mrs. O'Bannon, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution.

308-21 Resolution - Signatory Authority - Conveyance of Real Property - 4515 Old Oakleys Lane - Varina District.

No one from the public spoke in opposition to this item.

On motion of Mrs. O'Bannon, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

PUBLIC COMMENTS

There were no comments from the public.

GENERAL AGENDA

309-21 Resolution - Quarterly Appropriation of Funds for Second Quarter of FY 2021-22.

On motion of Mrs. O'Bannon, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution.

310-21 Resolution - Signatory Authority - Amendment to Lease - 3001 Hungary Spring Road - Brookland District.

On motion of Mr. Branin, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

311-21 Resolution - Acquisition of Easements - Dublin Road - Sadler Road Improvements Project - Three Chopt District.

On motion of Mr. Branin, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

312-21 Resolution - Acquisition of Right-of-Way and Easements - 4551 Sadler Road - Three Chopt District.

On motion of Mr. Branin, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item - see attached resolution.

313-21 Resolution - Award of Contract - Roslyn Hills Drive Water Main Replacement - Tuckahoe District.

On motion of Mrs. O'Bannon, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution.

314-21 Resolution - Signatory Authority - Amendment to Engineering Design Services Contract - Wilkinson Road Bridge Replacement - Fairfield District.

On motion of Mr. Thornton, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

315-21 Resolution - Authorization to Submit Letter of Intent - Virginia Department of Transportation Revenue Sharing Program.

On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

ADDED BY UNANIMOUS CONSENT

316-21 Resolution - Determination Required for Virginia Housing Financing - 3500 West View Apartments - Three Chopt District.

On motion of Mrs. O'Bannon, seconded by Mr. Nelson, and by unanimous vote, the Board approved adding item 316-21 to the agenda.

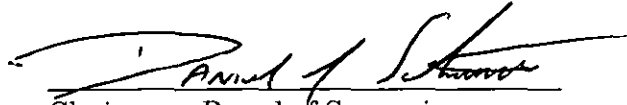
On motion of Mr. Branin, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution.

317-21 Resolution – Settlement of *Jon Reinmuth v. County of Henrico, et al.*

On motion of Mr. Branin, seconded by Mr. Nelson, and by unanimous vote, the Board approved adding item 317-21 to the agenda.

On motion of Mrs. O'Bannon, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution.

There being no further business, the meeting was adjourned at 8:27 p.m.


Chairman, Board of Supervisors
Henrico County, Virginia

Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

HISPANIC AMERICAN HERITAGE MONTH

September 15 – October 15, 2021

WHEREAS, Hispanic American Heritage Month celebrates the histories, cultures, and contributions of those whose ancestors were indigenous to North America as well as Spain, Mexico, the Caribbean, Africa, and Central and South America; and

WHEREAS, Hispanic and Latino Americans have contributed significantly to the rich and diverse tapestry of American culture as teachers, business owners, scientists, soldiers, farm workers, first responders, artists, activists, colleagues, and friends; and

WHEREAS, their extraordinary efforts and accomplishments have helped maintain the United States as a leader in the world; and

WHEREAS, it is estimated that over 60 million Americans, or approximately 18.5 percent of the nation's population, are of Hispanic and Latino descent and is the largest ethnic minority group in the country; and

WHEREAS, celebration of Hispanic American Heritage Week began in 1968 under President Lyndon Johnson and was expanded by President Ronald Reagan in 1988 to cover a 30-day period starting on September 15 of each year; and

WHEREAS, during this month, Hispanic and Latino Americans in Henrico County will be celebrating their cultural, linguistic, and ethnic diversity as well as their common historical experiences.

NOW, THEREFORE, BE IT PROCLAIMED that the Board of Supervisors of the County of Henrico, Virginia hereby recognizes September 15 - October 15, 2021, as Hispanic American Heritage Month and acknowledges the many positive contributions of Hispanic and Latino Americans to our nation and to our local community.




Daniel J. Schmitt, Chairman
Board of Supervisors

Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

Fire Prevention Week

October 3 - 9, 2021

WHEREAS, fire causes serious injury and death as well as extensive property damage each year; and

WHEREAS, fire safety at home is particularly important because people are at greatest risk from fire in their homes; and

WHEREAS, Henrico firefighters seek to reduce the number and severity of home fires and home fire injuries through prevention and education; and

WHEREAS, one particularly effective way to minimize fire injuries and damage is the use of home smoke alarms; and

WHEREAS, the 2021 Fire Prevention Week theme, “**Learn the Sounds of Fire Safety**,” seeks to educate the community about the operation and use of smoke and carbon monoxide alarms; and

WHEREAS, a home smoke alarm emitting three loud beeps means “call 911” and a single intermittent beep means “replace the battery”; and

WHEREAS, a carbon monoxide alarm emitting four loud beeps means “call 911” and a single intermittent beep means “replace the battery”; and

WHEREAS, residents can also reduce injuries and damage by careful use of fire prevention strategies.

NOW, THEREFORE, BE IT PROCLAIMED the Board of Supervisors of Henrico County, Virginia, declares October 3-9, 2021, as Fire Prevention Week and calls this observance to the attention of Henrico residents.



Paul J. Schmitt



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 301-21

Page No. 1 of 1

Agenda Title: RESOLUTION – Commending Albert (Al) Rinaldi, Michael R. Crawley, Jr., Gregory O’Neil Taylor, and Ronald L. White

For Clerk’s Use Only:

Date: 9/28/2021

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Thornton Seconded by (1) O'Bannon
(2) _____ (2) _____

REMARKS:

APPROVED

YES NO OTHER

Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, Albert (Al) Rinaldi was the head football coach at Highland Springs High School from 1952 through 1961 when his team won the state football championship; and,

WHEREAS, Mr. Rinaldi later coached and taught at J. R. Tucker High School and was inducted into the Virginia High School League Hall of Fame in 1992; and,

WHEREAS, Michael R. Crawley, Jr. lettered in football at Highland Springs High School and won Metro and All Colonial District honors in 1973; and,

WHEREAS, Mr. Crawley subsequently served as a Master Firefighter in the City of Richmond and was inducted into the Virginia Union University Athletic Hall of Fame in 2019; and,

WHEREAS, Gregory O’Neil Taylor was a member of the football and track teams at Highland Springs High School where he set records for both the 100- and 200-yard dash at the 1976 Colonial District Championship Meet; and,

WHEREAS, Mr. Taylor played professional football in the National Football League and currently trains high school athletes in Maryland; and,

WHEREAS, Ronald L. White was the first African-American student to play varsity football at Highland Springs High School; and,

WHEREAS, after his high school graduation in 1968, Mr. White honorably served in the United States Air Force and had a civilian career in the United States Department of Agriculture.

NOW, THEREFORE, BE IT RESOLVED that the Henrico County Board of Supervisors commends these four individuals for their accomplishments at Highland Springs High School and their subsequent activities.

By Agency Head _____ By County Manager _____

Certified:

A Copy Teste:

Copy to: _____

Clerk, Board of Supervisors

Date: _____



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 302-21

Page No. 1 of 1

Agenda Title: RESOLUTION - Appointment of Member - Central Virginia Waste Management Authority Board of Directors

For Clerk's Use Only:

Date: 9/28/2021

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Nelson
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Branin, T.	✓	—	—
Nelson, T.	✓	—	—
O'Bannon, P.	✓	—	—
Schmitt, D.	✓	—	—
Thornton, F.	—	—	—

BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, appoints the following person to the Central Virginia Waste Management Authority Board of Directors for an unexpired term ending December 31, 2023, or thereafter, when his successor shall have been appointed and qualified:

Citizen At-Large

John Mitchell

By Agency Head

By County Manager

Certified:

A Copy Teste:

Clerk, Board of Supervisors

Copy to:

Date:



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 303-21

Page No. 1 of 1

Agenda Title: RESOLUTION – Resignation of Member – Local Emergency Planning Committee

For Clerk's Use Only:

Date: 9/28/2021

☒ Approved

☐ Denied

☐ Amended

☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Brani Seconded by (1) Nelson
(2) (2)

REMARKS

APPROVED

YES NO OTHER

Branin, T. ☒ ☐ ☐

Nelson, T. ☒ ☐ ☐

O'Bannon, P. ☒ ☐ ☐

Schmitt, D. ☒ ☐ ☐

Thornton, F. ☒ ☐ ☐

WHEREAS, on January 12, 2021, Jackson P. F. Baynard was reappointed to the Local Emergency Planning Committee for a term ending December 31, 2022; and,

WHEREAS, Mr. Baynard submitted his resignation by correspondence dated September 15, 2021.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, hereby accepts the resignation of Jackson P. F. Baynard from the Local Emergency Planning Committee as the Emergency Services Representative.

By Agency Head _____

By County Manager _____

Certified:

A Copy Teste:

Clerk, Board of Supervisors

Copy to: _____

Date: _____

Brackett, Tanya

From: Baynard, Jackson
Sent: Friday, September 17, 2021 9:32 AM
To: Brookland
Cc: Brackett, Tanya; Rowley, Rob; McDowell, Tony
Subject: LEPC resignation

Mr. Chairman

I appreciate the opportunity I had to serve on the LEPC. I have been re-assigned to Fire and will no longer be able to serve on the LEPC in the emergency management capacity. Please accept this as my resignation from the LEPC effective August 26 2021 the date Rob Rowley officially took over Emergency Management.

Respectfully,

Jackson Baynard



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 304-21

Page No. 1 of 1

Agenda Title: RESOLUTION - Appointment of Member - Local Emergency Planning Committee

For Clerk's Use Only:

Date: 9/28/2021

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Oberman Seconded by (1) Shurt
(2) (2)

REMARKS

APPROVED

YES NO OTHER

Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, appoints the following person to the Local Emergency Planning Committee for an unexpired term ending December 31, 2022, or thereafter, when his successor shall have been appointed and qualified:

Emergency Services Representative

Robert G. Rowley

By Agency Head

By County Manager

Certified:

A Copy Teste:

Clerk, Board of Supervisors

Copy to:

Date:



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 305-21
Page 1 of 12

Agenda Title: RESOLUTION - Amendments to FY 2021-22 Annual Fiscal Plan to Reappropriate Funds for Continuing Programs and Appropriate Funds for Certain New Programs

For Clerk's Use Only: Date: <u>9/28/2021</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Nelson</u> Seconded by (1) <u>Branin</u> (2) _____ (2) _____ REMARKS: APPROVED		YES NO OTHER Branin, T. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Nelson, T. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Hannon, P. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Schmitt, D. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Thompton, F. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
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WHEREAS, the Board of Supervisors of the County of Henrico, Virginia, held an advertised public hearing on September 28, 2021, to consider proposed amendments to the Annual Fiscal Plan for FY 2021-22; and,

WHEREAS, those citizens who appeared and wished to speak were heard.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Annual Fiscal Plan for FY 2021-22 is amended and the following funds are:

(1) Reappropriated for expenditure in the amounts and for the purposes indicated for continuing programs, such funds having already been appropriated for expenditure in the previous fiscal year (FY 2020-21) for those same approved purposes, but for some acceptable reason having not been expended or encumbered prior to June 30, 2021, those unencumbered balances are reappropriated in FY 2021-22 to provide funding to meet those same continuing needs; and,

(2) Appropriated for expenditure for certain new requests for programs in the amounts and for the purposes indicated.

COMMENTS: The Director of Finance recommends approval of the Board paper, and the County Manager concurs.

By Agency Head [Signature] By County Manager [Signature]

Certified:

A Copy Teste: _____

Copy to: _____

Clerk, Board of Supervisors

Date: _____



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 305-21
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AMENDMENTS TO FY2021-22
ANNUAL FISCAL PLAN - SEPTEMBER, 2021

SUMMARY

1.	Reappropriation for Continuing Programs:	
	General Fund	\$ 11,788,842
	Water and Sewer Revenue Fund	\$ 700,000
	Total Reappropriations for Continuing Programs	\$ 12,488,842
2.	New Amendments/Appropriations:	
	General Fund	\$ 558,424
	Special Revenue Fund	9,807,276
	Total Operating Funds	\$ 10,365,700
	Capital Projects Fund	\$ 2,422,807
	Total New Amendments/Appropriations	\$ 12,788,507
	GRAND TOTAL REAPPROPRIATIONS/NEW AMENDMENTS/ APPROPRIATIONS	\$ 25,277,349



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 305-21
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**1. REAPPROPRIATIONS OF UNENCUMBERED BALANCES
FOR CONTINUING PROGRAMS**

The following amendments are for reappropriation of unencumbered balances budgeted in FY 2020-21 for specific approved purposes. These funds will be used for those same purposes as budgeted for in the prior fiscal year's budget, since for some acceptable reason they could not be expended or encumbered as of June 30, 2021.

OPERATING FUNDS

FUND 0101 - GENERAL FUND - General Operating Fund

Department 04 - Circuit Court

04001 – Circuit Court Clerk \$ 259,550

0000 00000 Funds were received in FY 2020-21 from the Commonwealth of Virginia Compensation Board for the Clerk's Technology Trust Fund. An unencumbered balance of \$259,550 as of June 30, 2021, is to be reappropriated in FY 2021-22. These funds will be used for indexing, imaging, and enhancement of the current imaging system. This system covers land records as well as state highway plats, county road maps, and wills in order to provide better service to the public in the Records Room. This funding will also enable the Clerk's Office to update and replace aging equipment.

Department 19 - Information Technology

19001 – Information Technology \$ 350,000

0000 00000 County funds are required annually to purchase and repair communications equipment for all County agencies as needed throughout the fiscal year. This unencumbered balance as of June 30, 2021, is to be reappropriated in FY 2021-22 to fund these purchases.

Department 28 - Public Works

28004 – Construction \$ 6,932,892

0000 00000 Certain Public Works functions were funded in FY 2020-21 from State Transportation Maintenance Allocation funds. The unencumbered balance of those funds as of June 30, 2021, are requested to be reappropriated in FY 2021-22 for those same designated purposes.

28011 – Transportation and Mobility \$ 4,246,400

0000 00000 Transportation and mobility functions were funded in FY 2020-21. The unencumbered balance of those funds as of June 30, 2021, are requested to be reappropriated in FY 2021-22 for those same designated purposes.

Total GENERAL FUND \$ 11,788,842

FUND 5101 – Water and Sewer Revenue Fund

Department 31 - Public Utilities

31303 – Maintenance \$ 700,000

1000 00000 Department of Public Utilities functions were funded in FY 2020-21. The unencumbered balance of those funds as of June 30, 2021, are requested to be reappropriated in FY 2021-22 for those same designated purposes.

Total Water and Sewer Revenue Fund \$ 700,000

TOTAL REAPPROPRIATION FOR CONTINUING PROGRAMS \$ 12,488,842



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

2. NEW AMENDMENT REQUESTS

The following amendment requests represent new amendments/appropriations as represented by documentation presented to the County Manager, stating justification for the request and identifying the funding source:

OPERATING FUNDS

FUND 0101 - GENERAL FUND - General Operating Fund

Department 32 - Non-Departmental

32001	– Non-Departmental	\$	500,000
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0000 00000	To appropriate resources received from the Commonwealth's allocation of funds from the American Rescue Plan Act for the Achievable Dream Academy, signed by the governor, August 10, 2021. Funds are to be used for scholarships for Academy graduates.
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Department 38 - Community Revitalization

38001	- <u>Community Revitalization</u>	\$	58,424
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0000 00000	To fund a Code Compliance Officer Position that will focus on code enforcement in some of the County's aging hotels. Additionally, the position will be responsible for monitoring apartment complexes for POD compliance, alignment with the zoning ordinance, and code violations. Resources will come from the fund balance in the General Fund.
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Total GENERAL FUND	\$ 558,424
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FUND 1102 - SPECIAL REVENUE FUND - State and Federal Grants - County

Department 02 - Libraries

02001 – Public Services

0000 09066	- <u>Facebook Community Action Grant</u>	\$	17,870
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To appropriate resources received from the Facebook Community Action Grant. Funding will be used to purchase 50 wireless hotspots for lending to residents with an emphasis on reaching patrons in the eastern portion of the County.

Department 04 - Circuit Court

04001	- <u>Circuit Court Clerk</u>	\$	20,302
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0000 00000 The Library of Virginia has awarded the Circuit Court Clerk's Office \$20,302 for the restoration of two land books, one order book, and one will book.

Department 12 - Police

12035 - Metro Aviation

1823 00000	- <u>Special Operating and Capital</u>	\$	37.650
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The Commonwealth of Virginia reimburses Henrico County's Metro Aviation Unit for state extraditions using the unit's airplane. Additional revenue received from the State in FY 2020-21, but not appropriated for expenditure, will be used for operating and capital needs of the Metro Aviation Unit.

12800 – Grants

0000 09174	- <u>DCJS22 - Hate Crimes</u>	\$	49,322
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To appropriate funding from the Virginia Department of Criminal Justice Services to assist the County in fighting hate crimes. There is no local match required.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **30521**
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0000 09181	- <u>DMV22 - Occupant Protection</u>	43,714
	To appropriate funding of \$40,750 from the Virginia Department of Motor Vehicles for overtime related to seatbelt/childseat checkpoints. These federal funds are pass-through from the National Highway Traffic Safety Administration and are being administered by the Commonwealth. The County's funding for the FICA associated with the overtime, \$2,964, will come from the fund balance in the General Fund and is included in the \$43,714 total.	
0000 09182	- <u>DMV22 - DUI</u>	242,705
	To appropriate funding of \$225,600 from the Virginia Department of Motor Vehicles for overtime related to alcohol enforcement activities and conferences. These federal funds are pass-through from the National Highway Traffic Safety Administration and are being administered by the Commonwealth. The County's funding for the FICA associated with the overtime, \$17,105, will come from the fund balance in the General Fund and is included in the \$242,705 total.	
0000 09183	- <u>DMV22 - Speed</u>	69,943
	To appropriate funding of \$65,162 from the Virginia Department of Motor Vehicles for overtime related to speed patrols. These federal funds are pass-through from the National Highway Traffic Safety Administration and are being administered by the Commonwealth. The County's funding for the FICA associated with the overtime, \$4,781, will come from the fund balance in the General Fund and is included in the \$69,943 total.	
	Total Police	\$ 443,334
Department 22 - Social Services		
22503	- Adoption Subsidy	
1302 00000	- <u>Purchase of Services</u>	\$ 573,023
	To increase the County allocation to the estimated level of need for state and federally mandated Title IV-E Adoption Program expenditures. This program is funded with \$286,511 of state (50%) and \$286,512 of federal (50%) funds. The total appropriation for this program in FY 2021-22 will be \$1,698,543 after this addition. No County matching funds are required.	
22604	- Auxiliary Grants Aged	
1302 00000	- <u>Purchase of Services</u>	38,000
	The Commonwealth of Virginia, Department of Social Services, has awarded the County of Henrico an additional \$30,400 in state funding for FY 2021-22 to fund state and federal mandated auxiliary grant expenditures for the aged. The County's required 20% match, \$7,600, will come from the fund balance in the General Fund and is included in the \$38,000 total.	



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **305-21**
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22606	– Auxiliary Grants Disabled	
1302 00000	– <u>Purchase of Services</u>	193,320
The Commonwealth of Virginia, Department of Social Services, has awarded the County an additional \$154,656 in state funding for FY 2021-22 to fund state and federal mandated auxiliary grant expenditures for the disabled. The County's required 20% match, \$38,664, will come from the fund balance in the General Fund and is included in the \$193,320 total.		
Total Social Services		\$ 804,343

Department 36 - Community Corrections

36002	– CCP - Pretrial	
0000 09017	– <u>FY2021-22 CCP Pretrial</u>	\$ 38,574
36003	CCP - Post Trial	
0000 09018	– <u>FY2021-22 CCP Post Trial</u>	12,701
To appropriate \$51,275 of Comprehensive Community Corrections Act funding. Funds will be used to offset the cost of Community Corrections operations.		
Total Community Corrections		\$ 51,275

Department 38 - Community Revitalization

38003	– CDBG	
0000 09073	– <u>FY21-22 CDBG - Administration</u>	\$ 290,000
0000 09074	– <u>FY21-22 CDBG - Commercial Assistance Program</u>	215,000
0000 09075	– <u>FY21-22 CDBG - CONNECT Program</u>	160,000
0000 09076	– <u>FY21-22 CDBG - HOME Inc. Down Payment Assistance</u>	41,250
0000 09077	– <u>FY21-22 CDBG - Richmond Metro Habitat for Humanity</u>	70,000
0000 09078	– <u>FY21-22 CDBG - project:HOMES Critical Home Repair</u>	596,929
0000 09079	– <u>FY21-22 CDBG - project:HOMES Homeowner Rehabilitation Program</u>	176,162
0000 09080	– <u>FY21-22 CDBG - CVLAS - HC Housing Law Outreach</u>	50,000
0000 09081	– <u>FY21-22 CDBG - HumanKind - SCDHC Down payment Assistance</u>	18,000
0000 09082	– <u>FY21-22 CDBG - Safe Harbor - Support for Human Trafficking Emergency Shelter</u>	100,000
0000 09083	– <u>FY21-22 CDBG - Commonwealth Catholic Charities - Housing Stabilization</u>	30,000
Sub-Total CDBG		\$ 1,747,341

The United States Department of Housing and Urban Development (HUD), Community Development Block Grant (CDBG), as authorized by Title I of the Housing and Community Development Act of 1974, as amended, has awarded the County FY 2021-22 grant funds in the amount of \$1,747,341 for these 11 programs/purposes.

38004	– HOME	
0000 09084	– <u>FY21-22 HOME - Administration</u>	\$ 88,500
0000 09085	– <u>FY21-22 HOME - CHDO Activities Rehab for Sale</u>	135,000
0000 09086	– <u>FY21-22 HOME - HOME, Inc. Down Payment Assistance</u>	142,500
0000 09087	– <u>FY21-22 HOME - project:HOMES Homeowner Rehabilitation Program</u>	456,581
0000 09088	– <u>FY21-22 HOME - SCDHC Down payment Assistance</u>	65,000
Sub-Total HOME		\$ 887,581

The United States Department of Housing and Urban Development (HUD), HOME Investment Partnerships Program, as authorized by the HOME Investment Partnerships Act of 1990, has awarded the County FY 2021-22 grant funds in the amount of \$887,581 for these five programs/purposes.



COUNTY OF HENRICO, VIRGINIA
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MINUTE

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38007	-- ESG	
0000 09089	-- <u>FY21-22 ESG - Administration</u>	\$ 11,025
0000 09090	-- <u>FY21-22 ESG - CARITAS - Case Management for Shelter Clients</u>	20,000
0000 09091	-- <u>FY21-22 ESG - Commonwealth Catholic Charities - Homeless Outreach</u>	24,000
0000 09092	-- <u>FY21-22 ESG - Housing Families First - Hilliard House Emergency Shelter</u>	44,511
0000 09093	-- <u>FY21-22 ESG - Homeward - Homeless Management Info System</u>	2,500
0000 09094	-- <u>FY21-22 ESG - HomeAgain - Rapid Rehousing Program</u>	30,000
0000 09095	-- <u>FY21-22 ESG - YWCA of Rich - Greater Rich Reg Domestic Violence Hotline</u>	15,500
	Sub-Total ESG	\$ 147,536

The United States Department of Housing and Urban Development (HUD), Emergency Solutions Grant (ESG) Program, as authorized by the Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009, has awarded the County FY 2021-22 grant funds in the amount of \$147,536 for these seven programs/purposes.

Total Community Revitalization	\$ 2,782,458
Total Fund 1102 - Special Revenue Fund-State/Fed Grants-County	\$ 4,119,582

FUND 1108 -- SPECIAL REVENUE FUND - Capital Region Workforce Partnership

Department 27 - Capital Region Workforce Partnership

27004	-- Workforce Partnership	
0000 08902	-- <u>FY2021 WIOA Dislocated Worker</u>	\$ 6,343
0000 09026	-- <u>FY2022 WIOA Youth IS/OS</u>	346,509
0000 09029	-- <u>FY2022 WIOA Administrative</u>	38,501
0000 09101	-- <u>VCCS Security Service Grant</u>	56,474

To appropriate additional allocations received from the federal government for the Capital Region Workforce Partnership.

\$ 447,827

0000 09109	-- <u>Return to Earn</u>	422,625
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Return to Earn is a state-mandated grant funding program. Funds have been provided to assist small businesses by underwriting hiring bonuses to encourage people to return to work. Up to \$500 can be reimbursed for up to 25 new hires per business. The Capital Region Workforce Partnership Director will provide updates to the Board as this program progresses.

Total Fund 1108 - Special Revenue Fund-CRWP	\$ 870,452
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FUND 1110 -- SPECIAL REVENUE FUND - Mental Health and Developmental Services

Department 26 - Mental Health and Developmental Services

26102	-- Adult Recovery Services	
2329 00000	-- <u>State MH Permanent Supportive Housing Funds</u>	\$ 535,331

To appropriate additional state permanent Supportive Housing funds to expand the MH/DS Permanent Supportive Housing program. This funding will support two new Complement III positions; one Case Manager and one Peer Recovery Specialist.



COUNTY OF HENRICO, VIRGINIA
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26103	- Youth and Family		
9572 00000	- <u>MH State STEP-VA Peer and Family Support</u>	\$	72,220
26106	- Emergency Services		
9571 00000	- <u>MH State STEP-VA Services - Members, Veterans and Families</u>		68,295
26111	- Collaborative Recovery Services		
9572 00000	- <u>MH State STEP-VA Peer and Family Support</u>		73,098
To appropriate \$213,613 of state STEP-VA funds to provide mental health services for service members, veterans and their families. This funding will support three new Complement III Peer Support positions.			
26103	- Youth and Family		
9569 00000	- <u>MH State STEP-VA Outpatient Services</u>	\$	117,408
26107	- Substance Abuse		
9569 00000	- <u>MH State STEP-VA Outpatient Services</u>		90,219
26303	- Program Support		
9569 00000	- <u>MH State STEP-VA Outpatient Services</u>		61,634
To appropriate \$269,261 of state STEP-VA funds for outpatient services. Funding will support three new Complement III positions: two Clinicians and one Office Assistant IV.			
26107	- Substance Use Disorder Services		
1689 00000	- <u>State MH Forensic Discharge Planning</u>	\$	177,648
To appropriate additional state Forensic Discharge Planning grant funds. This funding will support two new Complement III Case Manager positions.			
26111	- Collaborative Recovery Services		
1521 00000	- <u>Jail Services</u>	\$	10,405
1522 00000	- <u>MH Supportive Housing</u>		5,645
26204	- Community & Residential Resources Team		
1634 00000	- <u>Residential Services</u>		84,501
26303	- Program Support		
0000 00000	- <u>Program Support</u>		96,785
To appropriate \$197,336, which is a portion of surplus fee revenue received in FY 2013-14. These funds will be used for one-time improvements at Mental Health Support Homes, Gayton, Green Run and Shurm Group Homes, the Woodman Road Center and Hermitage Enterprises.			
26108	- Medical Services		
1696 00000	- <u>Medical Services - Primary Health Integration</u>	\$	17,641
To appropriate third party fee revenue from primary health care services during FY 2020-21. These funds are to be used to continue primary health care services to MH/DS consumers.			



**COUNTY OF HENRICO, VIRGINIA
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26201 – Community Support Services Director
0000 08152 – Housing and Support Services Initiatives Funds \$ 160,000
To appropriate State Community Housing Flexible funding for the Housing and Support Services Initiative. Funds were received in FY 2020-21 in excess of FY 2020-21 budgeted amounts.

1686 00000 - Mental Health Community Services Board Contributions \$ 590
This amount represents donations received from the private sector during FY 2020-21. These funds are to be used as determined by the Henrico Area Community Services Board (CSB) and/or the donors.

Total Fund 1110 Special Revenue Fund - MH and DS \$ 1,571,420

**FUND 1113 – SPECIAL REVENUE FUND - Forfeitures Commonwealth's Attorney State
Department 05 – Commonwealth's Attorney**

05001 – Commonwealth's Attorney
0000 00000 – Forfeitures - Commonwealth's Attorney - State \$ 29,194
Law enforcement special funds, which have been received by the County and not yet appropriated for expenditure, are to be used by the Commonwealth's Attorney for purposes determined and approved by the County Manager.

**FUND 1114 – SPECIAL REVENUE FUND - Forfeitures Police State
Department 12 - Police**

12850 – Asset Forfeiture
0000 00000 – Forfeitures - Police - State \$ 199,372
Law enforcement special funds which have been received by the County and not yet appropriated for expenditure, are to be used by Police for law enforcement projects as determined and approved by the County Manager.

**FUND 1116 – SPECIAL REVENUE FUND - Forfeitures Police Treasury Federal
Department 12 - Police**

12850 – Asset Forfeiture
0000 00000 – Forfeitures - Police - Treasury - Federal \$ 144
Law enforcement special funds which have been received by the County and not yet appropriated for expenditure, are to be used by Police for law enforcement projects as determined and approved by the County Manager.

**FUND 1117 – SPECIAL REVENUE FUND - Forfeitures Police Justice Federal
Department 12 - Police**

12850 – Asset Forfeiture
0000 00000 – Forfeitures - Police - Justice - Federal \$ 482,064
Law enforcement special funds which have been received by the County and not yet appropriated for expenditure, are to be used by Police for law enforcement projects as determined and approved by the County Manager.



**COUNTY OF HENRICO, VIRGINIA
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FUND 1122 - SPECIAL REVENUE FUND - EDA Agreements

Department 30 - Economic Development

30005	- EDA Agreements	\$ 2,305,048
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0000 00000	To provide appropriation for incentive agreements that the Economic Development Authority has entered into with Nova Aquatics, 1420 North Parham (Regency), ASGN Incorporated, TemperPack, ePac Flexible Packaging, SimpliSafe and PPD Incorporated. Resources are to come from the fund balance in the General Fund via transfer to the Special Revenue Fund.
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FUND 1130 – SPECIAL REVENUE FUND - Commissary Fund

Department 03 - Sheriff

03004	– Special Operations	\$	230,000
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03005 – Administration

0000 00000 - To provide funding for several Sheriff's Office projects. Funds will be used to purchase two TruNarc Thermo scientific kits, which provide analysis of substances without having to come into contact with the substance, and to replace worn and damaged landscaping equipment. Funds will also be used to replace aged cubicles in the Sheriff's administrative offices. Funds will come from the Sheriff's Commissary Fund.

Total Fund 1130 Special Revenue Fund - Commissary Fund	\$ 230,000
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Total SPECIAL REVENUE FUND	\$ 9,807,276
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Total OPERATING FUNDS	\$ 10,365,700
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CAPITAL FUNDS

FUND 2101 – General Capital Projects Fund

Department 16 - General Services

16999 – General Services - Capital Projects

0000 06477	- <u>Small Projects/Renovations</u>	\$	500,000
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This amendment will provide funding for miscellaneous renovations and small projects that are needed periodically at the County's facilities. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

FUND 2109 - CAPITAL PROJECTS FUND - State and Federal Grant-Funded Capital Projects

Department 28 - Public Works

28004 – Construction

0000 08366	- <u>Gay Avenue Sidewalk</u>	\$ 478,879
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To appropriate \$478,879 from the Virginia Department of Transportation (VDOT) to install approximately 1,600 linear feet of new sidewalk, curb and gutter, box culvert extension, and sewer installation along the south side of Gay Avenue from west of Laburnum Avenue to Millers Lane. VDOT has previously allocated \$1,167,735 to this project. This addition will bring the total appropriation of state funds to \$1,646,614.



**COUNTY OF HENRICO, VIRGINIA
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0000 08481 – East Laburnum Avenue Sidewalks 283,328

To appropriate \$283,328 from the Virginia Department of Transportation (VDOT) to construct approximately 1,450 feet of 5-foot sidewalk with ADA ramps on the north side of Laburnum Avenue. This project will include curb gutter and drainage improvements as well as amenities for two GRTC bus stops. VDOT will reimburse 100 percent of the total project costs and has previously allocated \$833,973 towards the project.

Total 2109 - State and Federal Grant-Funded Capital Projects \$ 762,207

FUND 2111 – CAPITAL PROJECTS FUND - Capital Initiatives Fund

Department 23 - Recreation and Parks

23999 – Recreation and Parks - Capital Projects

0000 06693 – Brookland - Athletic Facility Enhancements \$ 348,000

This amendment will provide funding for baseball and softball field improvements at Glen Allen High School and reconstruction of tennis courts at Hermitage High School. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

0000 09114 – Hidden Creek Recreation Center Upgrades 429,000

This amendment will provide funding for upgrades and renovations at Hidden Creek Park, to include refurbishments to the recreation center and improvements to the pickleball and tennis courts. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

Total - Recreation and Parks \$ 777,000

Department 28 - Public Works

28004 – Construction

0000 09179 – Tuckahoe Club Court Road Improvements 350,000

This amendment will provide funding for road improvements on Tuckahoe Club Court. This private road will be accepted into the County's road inventory after repairs are complete. Improvements include tree removal, repaving, curb replacement, and drainage work. Funding of \$335,000 is to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund and will be matched by a \$15,000 contribution from the Tuckahoe Court Association.

Department 32 - Non-Departmental

32001 – Non-Departmental

0000 08887 – West End Manor Civic Association \$ 20,000

This amendment will provide funding to the West End Manor Civic Association, a Section 501(c)(3) organization. This funding will be used to make improvements to its community area. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.



**COUNTY OF HENRICO, VIRGINIA
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Agenda Item No. 345-21
Page 12 of 12

0000 09180 - Varina High School Signage

6,600

This amendment will provide funding for signage improvements at Varina High School associated with dedicating and renaming the stadium and other buildings on campus. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

0000 00000 - Westham Parkway Median

7,000

This amendment will provide funding for Westham Parkway median improvements. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

Total - Non-Departmental	\$ 33,600
Total Capital Initiatives Fund	\$ 1,160,600
Total CAPITAL PROJECTS FUND	\$ 2,422,807
Total New Amendments/Appropriations	\$ 12,788,507
GRAND TOTAL REAPPROPRIATIONS/ NEW AMENDMENTS/APPROPRIATIONS	\$ 25,277,349



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **306-24**
Page 1 of 1

Agenda Title: RESOLUTION - Amendments to FY 2021-22 Annual Fiscal Plan - ARPA Funding

For Clerk's Use Only: Date: <u>9/28/2021</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Obannon</u> Seconded by (1) <u>Nelson</u> (2) _____ (2) _____ REMARKS: APPROVED		YES NO OTHER Branin, T. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Nelson, T. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> O'Bannon, P. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Schmitt, D. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Thompson, F. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

WHEREAS, the Board of Supervisors of the County of Henrico, Virginia, held an advertised public hearing on September 28, 2021, to consider proposed amendments to the Annual Fiscal Plan for FY 2021-22; and,

WHEREAS, those citizens who appeared and wished to speak were heard.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Annual Fiscal Plan for FY 2021-22 is amended and that such funds are appropriated and allocated for expenditure in the amount and for the purpose indicated.

CAPITAL FUNDS

FUND 2101 – CAPITAL PROJECTS FUND - General Capital Projects

Department 31 - Public Utilities

31201 - Accounting

0000 00000 - Water/Sewer Infill Projects

32,128,759

To appropriate federal funding from the American Rescue Plan Act of 2021. These are emergency relief funds to address the impact of COVID-19 on local governments. The total reflects the first tranche of funds allocated through ARPA to Henrico County, with the second tranche in the same amount coming in July 2022. These resources will provide funding for water and sewer infrastructure projects, which will include infill projects, as was discussed with the Board of Supervisors at the most recent Board retreat, in a Board work session, and as shown on the County's website. Projects to be funded are in the following areas: Greenwood Estates, River Run Drive/Wood Brook Road, West Broad Street, Old Washington Highway, Doron Lane, Brooking Meadow Drive/Cedar Fork Road, Croydon Road, Tuckahoe Creek, Drouin Hill, Hanover Road/Graves Road, and Greendale Park. Without these resources there would be no funding solution for these projects. The deadline to spend these funds is December 31, 2026.

Total 2101 - General Capital Projects Fund

\$ 32,128,759

Total CAPITAL PROJECTS FUND

\$ 32,128,759

Total Amendments/Appropriations

\$ 32,128,759

COMMENTS: The Director of Finance recommends approval of this Board paper, and the County Manager concurs.

By Agency Head [Signature] By County Manager [Signature]

Certified:

A Copy Teste: _____

Copy to: _____

Clerk, Board of Supervisors

Date: _____



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 307-21
Page 1 of 1

Agenda Title: RESOLUTION - Amendments to FY 2021-22 Annual Fiscal Plan - ESSER III Funding for Henrico County Public Schools

For Clerk's Use Only:		BOARD OF SUPERVISORS ACTION		YES NO OTHER		
Date:	9/28/2021	Moved by (1)	O'Banion	Seconded by (1)	Shaw	
		(2)		(2)		
REMARKS:		APPROVED				
<input checked="" type="checkbox"/> Approved						
<input type="checkbox"/> Denied						
<input type="checkbox"/> Amended						
<input type="checkbox"/> Deferred to:						

Brannin, T. ☒
Nelson, T. ☒
Schultz, D. ☒
Thompson, J. ☒

WHEREAS, the Board of Supervisors of the County of Henrico, Virginia, held an advertised public hearing on September 28, 2021, to consider proposed amendments to the Annual Fiscal Plan for FY 2021-22; and,

WHEREAS, those citizens who appeared and wished to speak were heard.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Annual Fiscal Plan for FY 2021-22 is amended and that such funds are appropriated and allocated for expenditure in the amounts and for the purposes indicated.

OPERATING FUNDS

FUND 1109 – SPECIAL REVENUE FUND - State and Federal Grants - Schools

Department 50 - Education

50105 - Deputy Superintendent

0001 09056 - American Rescue Plan Act - ESSER III Funds \$ 28,370,889

To appropriate \$28,370,889 emergency relief funds as part of a multi-year plan to address the impact of COVID-19 on elementary and secondary schools. These resources will be used to provide key, targeted evidence-based interventions, such as expanded tutoring, additional afterschool programs, mental health services and supports, summer school enhancements, literacy programs, Henrico Virtual Academy positions, and miscellaneous operational costs throughout the grant period, which expires in September of 2024.

Total Fund 1109 - State and Federal Grants - Schools \$ 28,370,889

Total OPERATING FUNDS \$ 28,370,889

CAPITAL FUNDS

FUND 2105 – CAPITAL PROJECTS FUND - Schools General Capital Projects

50105 - Deputy Superintendent

0192 06741 - Virginia Randolph Partial Replacement Construction \$ 49,947,360

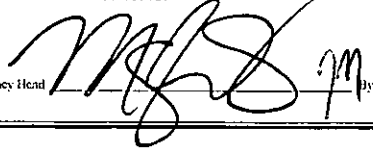
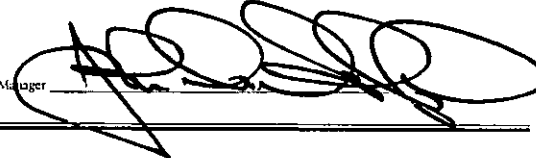
Funding of \$49,947,360 will be used for the design and construction of a partial replacement of Virginia Randolph Education Center. This project will increase community based services for students through a new learning hub, expand specialized programs to reach more students, and address key special education equity recommendations from the Holton report.

Total Fund 2105 - Schools General Capital Projects \$ 49,947,360

Total CAPITAL FUNDS \$ 49,947,360

Total Amendments/Appropriations \$ 78,318,249

COMMENTS: The Director of Finance recommends approval of this Board paper, and the County Manager concurs.

By Agency Head  By County Manager 

Certified:

A Copy Teste:

Clerk, Board of Supervisors

Copy to:

Date:



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 308-21

Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Conveyance of Real Property — 4515 Old Oakleys Lane
— Varina District

For Clerk's Use Only:

Date: 9/28/2021

☒ Approved

☐ Denied

☐ Amended

☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Nelson
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Branin, T. ☒ ☐ ☐

Nelson, T. ☒ ☐ ☐

O'Bannon, P. ☒ ☐ ☐

Schmitt, D. ☒ ☐ ☐

Thornton, F. ☒ ☐ ☐

WHEREAS, the County owns real property known as the abandoned Gillies Creek sewer pumping station located at 4515 Old Oakleys Lane (the "Property"); and,

WHEREAS, on April 13, 2021, the Board of Supervisors authorized conveyance of the property to Max S. Maizels ("Maizels") for \$66,121.66; and,

WHEREAS, Maizels has since requested that at closing title to the Property be conveyed to Miriam's Realty LLC; and,

WHEREAS, all other terms of the conveyance will remain the same; and,

WHEREAS, this resolution was advertised, and a public hearing was held on September 28, 2021, pursuant to Va. Code §§ 15.2-1800 and 15.2-1813.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that: (1) the Chairman and Clerk are authorized to execute a deed to convey the Property to Miriam's Realty, LLC, and (2) the County Manager or his designee is authorized to execute closing and any other documents necessary to convey the Property to Miriam's Realty, LLC, all in a form approved by the County Attorney.

Comments: The Deputy County Manager for Administration recommends approval of the Board paper; the County Manager concurs.

By Agency Head

By County Manager

Copy to:

A Copy To:

Clerk, Board of Supervisors

Date:



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Page No. 1 of 4
Agenda Item No. 309-21

Agenda Title: RESOLUTION - Quarterly Appropriation of Funds for Second Quarter of FY 2021-22

For Clerk's Use Only		BOARD OF SUPERVISORS ACTION	
Date: 9/28/2021	Moved by (1) O'Bannon	Seconded by (2) Shinn	
<input checked="" type="checkbox"/> Approved	APPROVED		YES NO
<input type="checkbox"/> Denied			Branin, T. <input checked="" type="checkbox"/> <input type="checkbox"/>
<input type="checkbox"/> Amended			Shinn, T. <input checked="" type="checkbox"/> <input type="checkbox"/>
<input type="checkbox"/> Deferred to			O'Bannon, P. <input checked="" type="checkbox"/> <input type="checkbox"/>
			Schmitt, D. <input checked="" type="checkbox"/> <input type="checkbox"/>
			Thompson, F. <input checked="" type="checkbox"/> <input type="checkbox"/>

BE IT RESOLVED by the Board of Supervisors of the County of Henrico, Virginia, that the following amounts be, and they hereby are, appropriated for expenditure in the second quarter of FY 2021-22, for the accounts and purposes indicated below, these amounts being a portion of the approved operating Annual Fiscal Plan and the entire capital Annual Fiscal Plan for FY 2021-22, as approved by the Board of Supervisors on April 13, 2021 (Agenda Item No. 87A-21), and to be funded from the estimated resources shown:

OPERATING FUNDS

ESTIMATED RESOURCES

SOURCE
GENERAL FUND:

From Local Sources:

	ADOPTED BUDGET	2ND QUARTER APPROPRIATION	TOTAL YTD APPROPRIATION
General Property Taxes	\$ 531,320,000	\$ 66,009,997	\$ 100,626,214
Other Local Taxes	170,610,000	12,000,000	170,610,000
Permits, Fees, & Licenses	6,754,000	-	6,754,000
Fines & Forfeitures	2,085,000	-	2,085,000
Use of Money & Property	11,334,700	-	11,334,700
Charges for Services	3,710,500	-	3,710,500
Miscellaneous	3,969,000	-	3,969,000
Recovered Costs	4,338,000	-	4,338,000
Total from Local Sources	\$ 734,121,200	\$ 78,009,997	\$ 303,427,414

From the Commonwealth of Virginia:

Non-Categorical Aid	\$ 14,057,000	\$ -	\$ 14,057,000
Shared Expenses	17,200,000	2,350,000	13,250,000
Categorical Aid	362,395,040	120,491,947	309,464,024
Total State	\$ 393,652,040	\$ 122,841,947	\$ 336,771,024

From the Federal Government:

Categorical Aid - Total Federal	\$ 385,000	\$ -	\$ 385,000
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Operating Transfers

From (To) Fund Balance/Reserves	\$ (183,357,196)	\$ -	\$ (183,357,196)
Total General Fund	\$ 983,925,344	\$ 200,851,944	\$ 496,350,542

This is a change from the FY 2020-21 Approved Annual Fiscal Plan

By Agency Head

By County Manager

Certified:

A Copy Teste:

Clerk, Board of Supervisors

Copy to: _____

Date: _____



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Page No. 2 of 4
Agenda Item No. 509-21

Agenda Title: RESOLUTION - Quarterly Appropriation of Funds for Second Quarter of FY 2021-22

ESTIMATED RESOURCES (cont'd)

SOURCE

SPECIAL REVENUE FUND:

From Local Sources:

	ADOPTED BUDGET	2ND QUARTER APPROPRIATION	TOTAL YTD APPROPRIATION
Permits, Fees, & Licenses	\$ 1,059,905	\$ -	\$ 1,059,905
Fines & Forfeitures	283,360	-	283,360
Use of Money & Property	143,108	-	143,108
Charges for Services	31,573,153	-	31,573,153
Miscellaneous	9,091,888	-	9,091,888
Recovered Costs	618,008	-	618,008
Total Local Sources	\$ 42,769,422	\$ -	\$ 42,769,422

From the Commonwealth of Virginia:

Non-Categorical Aid	\$ 4,239,382	\$ -	\$ 4,239,382
Categorical Aid	52,381,040	-	52,381,040
Total State	\$ 56,620,422	\$ -	\$ 56,620,422

From the Federal Government:

Categorical Aid - Total Federal	\$ 63,016,717	\$ -	\$ 63,016,717
Operating Transfers	\$ 36,906,981	\$ -	\$ 36,906,981
From (To) Fund Balance	1,574,041	-	1,574,041
Total Special Revenue Fund	\$ 200,887,583	\$ -	\$ 200,887,583

WATER & SEWER ENTERPRISE FUND:

From Local Sources:

Fines & Forfeitures	\$ 159,485	\$ -	\$ 159,485
Charges for Services	135,779,291	-	135,779,291
Miscellaneous	2,557,472	-	2,557,472
Operating Transfers	1,932,108	-	1,932,108
From (To) Retained Earnings	(36,156,652)	-	(36,156,652)
Total Water & Sewer Enterprise Fund	\$ 104,271,704	\$ -	\$ 104,271,704

CENTRAL AUTOMOTIVE MAINTENANCE (C.A.M.) FUND:

From Local Sources:

Use of Money & Property	\$ 400,000	\$ -	\$ 400,000
Recovered Cost	21,981,073	-	21,981,073
Operating Transfers	580,333	-	64,000
Total Central Automotive Maintenance Fund	\$ 22,961,406	\$ -	\$ 22,445,073

TECHNOLOGY REPLACEMENT FUND:

Operating Transfers	\$ 3,000,000	\$ -	\$ 3,000,000
From (To) Retained Earnings	1,314	-	1,314
Total Technology Replacement Fund	\$ 3,001,314	\$ -	\$ 3,001,314

RISK MANAGEMENT FUND:

Recovered Costs - Total Revenue	\$ 1,000,000	\$ -	\$ 1,000,000
Operating Transfers - Total Fund	9,493,570	-	9,493,570
Total Risk Management Fund	\$ 10,493,570	\$ -	\$ 10,493,570

HEALTHCARE FUND:

Interest on Investment	\$ 400,000	\$ -	\$ 400,000
Miscellaneous	150,000	-	150,000
Recovered Costs	142,488,275	-	142,488,275
Total Healthcare Fund	\$ 143,038,275	\$ -	\$ 143,038,275

DEBT SERVICE FUND:

Operating Transfers - TOTAL RESOURCES	\$ 78,346,649	\$ -	\$ 78,346,649
Total Debt Service Fund	\$ 78,346,649	\$ -	\$ 78,346,649



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Page No. 374
Agenda Item No. 309-21

Agenda Title: RESOLUTION - Quarterly Appropriation of Funds for Second Quarter of FY 2021-22

ESTIMATED RESOURCES (cont'd)

<u>SOURCE</u>	<u>ADOPTED BUDGET</u>	<u>2ND QUARTER APPROPRIATION</u>	<u>TOTAL YTD APPROPRIATION</u>
<u>JAMES RIVER JUVENILE DETENTION CENTER AGENCY FUND:</u>			
Shared Expenses - Local	\$ 534,082	\$ -	\$ 534,082
Shared Expenses - State	1,565,294	-	1,565,294
Operating Transfers	3,451,088	-	3,451,088
From (To) Fund Balance	133,512	-	133,512
Total JRJDC Agency Fund	\$ 5,683,976	\$ -	\$ 5,683,976
<u>FIDUCIARY FUNDS</u>			
Recovered Costs	\$ 75,000	\$ -	\$ 75,000
Operating Transfers	4,525,000	-	4,525,000
Total Fiduciary Funds	\$ 4,600,000	\$ -	\$ 4,600,000
<u>ADJUSTMENT FOR INTERFUND TRANSACTIONS:</u>			
Operating Transfers - Total Fund	\$ (125,273,753)	\$ -	\$ (125,273,753)
TOTAL OPERATING FUNDS RESOURCES	\$ 1,431,936,068	\$ 200,851,944	\$ 943,844,933

APPROPRIATIONS

<u>GENERAL FUND:</u>	<u>ADOPTED BUDGET</u>	<u>2ND QUARTER APPROPRIATION</u>	<u>TOTAL YTD APPROPRIATION</u>
General Government Administration	\$ 64,023,716	\$ 12,101,464	\$ 32,011,919
Judicial Administration	10,276,583	2,355,244	5,138,297
Public Safety	215,015,894	46,506,904	107,507,989
Public Works	54,651,170	5,260,975	27,325,605
Health & Welfare	2,687,497	-	1,343,749
Education	560,920,241	124,748,211	284,847,806
Recreation, Parks, & Culture	42,955,130	8,164,719	21,477,603
Community Development	20,627,148	1,703,123	10,313,590
Miscellaneous	12,767,965	11,304	6,383,984
Total General Fund	\$ 983,925,344	\$ 200,851,944	\$ 496,350,542
<u>SPECIAL REVENUE FUND:</u>			
Judicial Administration	\$ 2,555,354	\$ -	\$ 2,555,354
Public Safety	3,904,967	-	3,904,967
Public Works	18,289,050	-	18,289,050
Health & Welfare	74,893,137	-	74,893,137
Education	100,959,675	-	100,959,675
Miscellaneous	285,400	-	285,400
Total Special Revenue Fund	\$ 200,887,583	\$ -	\$ 200,887,583
<u>DEPARTMENT</u>			
<u>WATER & SEWER ENTERPRISE FUND:</u>			
Public Utilities - Operations	\$ 73,918,961	\$ -	\$ 73,918,961
Public Utilities - Debt Service	30,352,743	-	30,352,743
Total Water & Sewer Enterprise Fund	\$ 104,271,704	\$ -	\$ 104,271,704
<u>CENTRAL AUTOMOTIVE MAINTENANCE (C.A.M.) FUND:</u>			
Central Automotive Maintenance - Total Fund	\$ 22,961,406	\$ -	\$ 22,961,406
<u>TECHNOLOGY REPLACEMENT FUND:</u>			
Technology Replacement - Total Fund	\$ 3,001,314	\$ -	\$ 3,001,314
<u>RISK MANAGEMENT FUND:</u>			
Finance	10,493,570	-	10,493,570
Risk Management - Total Fund	\$ 10,493,570	\$ -	\$ 10,493,570



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Page No. 4
Agenda Item No. 309-21

Agenda Title: **RESOLUTION - Quarterly Appropriation of Funds for Second Quarter of FY 2021-22**

APPROPRIATIONS (cont'd)

	ADOPTED BUDGET	2ND QUARTER APPROPRIATION	TOTAL YTD APPROPRIATION
HEALTHCARE FUND:			
Healthcare - Total Fund	\$ 143,038,275	\$ -	\$ 143,038,275
DEBT SERVICE FUND:			
General Government	\$ 32,711,095	\$ -	\$ 32,711,095
Education	45,635,554	-	45,635,554
Total Debt Service Fund	\$ 78,346,649	\$ -	\$ 78,346,649
JAMES RIVER JUVENILE DETENTION CENTER AGENCY FUND:			
JRJDC - Operations	\$ 5,683,976	\$ -	\$ 5,683,976
FIDUCIARY FUND:			
OPEB - GASB 45	\$ 2,750,000	\$ -	\$ 2,750,000
Line of Duty Act (LODA)	600,000	-	600,000
Long-Term Disability	1,250,000	-	1,250,000
Total Fiduciary Fund	\$ 4,600,000	\$ -	\$ 4,600,000
ADJUSTMENT FOR INTERFUND TRANSACTIONS:			
Interdepartmental Billings - C.A.M.	\$ (22,961,406)	\$ -	\$ (22,961,406)
Interdepartmental Billings - Healthcare	(102,312,347)	-	(102,312,347)
TOTAL ADJUSTMENTS	\$ (125,273,753)	\$ -	\$ (125,273,753)
TOTAL OPERATING FUNDS APPROPRIATIONS	\$ 1,431,936,068	\$ 200,851,944	\$ 944,361,266

CAPITAL FUNDS

ESTIMATED RESOURCES

SOURCE	ADOPTED BUDGET	2ND QUARTER APPROPRIATION	TOTAL YTD APPROPRIATION
CAPITAL PROJECTS FUND:			
Central Virginia Transit Authority	\$ 22,500,000	\$ -	\$ 22,500,000
Education Meals Tax Reserve	9,000,000	-	9,000,000
G.O. Bonds - General Government	48,400,000	-	48,400,000
G.O. Bonds - Education	19,000,000	-	19,000,000
Bond Premiums	12,305,685	-	12,305,685
General Fund - Stormwater Dedication	2,348,000	-	2,348,000
Designated Capital Reserve	12,440,000	-	12,440,000
VPSA Bonds	54,055,000	-	54,055,000
Fund Balance - General Fund	10,825,000	-	10,825,000
Total Capital Projects Fund	\$ 190,873,685	\$ -	\$ 190,873,685
VEHICLE REPLACEMENT RESERVE			
General Fund Revenues	\$ 11,024,800	\$ -	\$ 11,024,800
Total Vehicle Replacement Reserve	\$ 11,024,800	\$ -	\$ 11,024,800
WATER & SEWER ENTERPRISE FUND:			
Water & Sewer Fees/Charges	\$ 33,300,000	\$ -	\$ 33,300,000
Total Water & Sewer Enterprise Fund	\$ 33,300,000	\$ -	\$ 33,300,000
TOTAL CAPITAL FUNDS RESOURCES	\$ 235,198,485	\$ -	\$ 235,198,485

APPROPRIATIONS

CAPITAL PROJECTS FUND:			
General Government	\$ 101,318,685	\$ -	\$ 101,318,685
Education	89,555,000	-	89,555,000
Total Capital Projects Fund	\$ 190,873,685	\$ -	\$ 190,873,685
VEHICLE REPLACEMENT RESERVE			
Public Safety	\$ 6,324,800	\$ -	\$ 6,324,800
Education	4,700,000	-	4,700,000
Total Vehicle Replacement Reserve	\$ 11,024,800	\$ -	\$ 11,024,800
WATER & SEWER ENTERPRISE FUND:			
Public Utilities - Water	\$ 5,200,000	\$ -	\$ 5,200,000
Public Utilities - Sewer	28,100,000	-	28,100,000
Total Water & Sewer Enterprise Fund	\$ 33,300,000	\$ -	\$ 33,300,000
TOTAL CAPITAL FUNDS APPROPRIATIONS	\$ 235,198,485	\$ -	\$ 235,198,485

COMMENTS: The Director of Finance recommends approval of the Board paper, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 310-21

Page No. 1 of 1

Agenda Title: **RESOLUTION — Signatory Authority — Amendment to Lease — 3001 Hungary Spring Road — Brookland District**

For Clerk's Use Only:

Date: 9/28/2001

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Branin Seconded by (1) Nelson
(2) _____ (2) _____

REMARKS:

APPROVED

YES NO OTHER

Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, the County leases 6,111 square feet of office space at 3001 Hungary Spring Road for use by the Commonwealth's Attorney's Victim/Witness Assistance Program and the Court Appointed Special Advocates (CASA) Program; and,

WHEREAS, the County has negotiated a lease amendment to extend the lease for a five-year term beginning January 1, 2022, and ending December 31, 2026, with the option for the County to extend the lease for up to three additional years; and,

WHEREAS, the amendment provides for dividing the space to create additional offices, painting the space and installing new carpet throughout, replacing damaged ceiling tiles, and replacing door and window blinds, all at the landlord's expense; and,

WHEREAS, the annual rent will be \$107,920.26 for the first year and will increase 3% each year thereafter; and,

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the County Manager is authorized to execute the lease amendment in a form approved by the County Attorney.

Comments: The lease is subject to annual appropriation. The Director of the Victim/Witness Assistance Program and the Deputy County Manager for Community Operations recommend approval of the Board paper; the County Manager concurs.

By Agency Head: [Signature]

By County Manager: [Signature]

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Copy to: _____

Date: _____



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 311-21

Page No. 1 of 1

Agenda Title: RESOLUTION — Acquisition of Easements — Dublin Road — Sadler Road Improvements Project — Three Chopt District

For Clerk's Use Only:

Date: 9/24/2001

☒ Approved

☐ Denied

☐ Amended

☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Branin Seconded by (1) Nelson
(2) _____ (2) _____

REMARKS:

APPROVED

YES NO OTHER

Branin, T. ☒ ☐ ☐

Nelson, T. ☒ ☐ ☐

O'Bannon, P. ☒ ☐ ☐

Schmitt, D. ☒ ☐ ☐

Thornton, F. ☒ ☐ ☐

WHEREAS, the County needs to acquire 3,406.77 sq. ft. of permanent drainage easement, 2,125.43 sq. ft. of public utility easement, and 8,337.85 sq. ft. of temporary construction easement across the property owned by the Sadler Crossing Condominium Unit Owners Association, Inc. ("Association") at Dublin Road for the Sadler Road Improvements project; and,

WHEREAS, the Association has agreed to sell the easements for \$90,723.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that:

- (1) it authorizes the acquisition of the easements for \$90,723; and,
- (2) the County Manager, or his designee, and the County Attorney are authorized to execute all documents and undertake all actions necessary to complete the acquisition.

Comments: The Deputy County Manager for Community Operations and the Director of Public Works recommend approval of the Board paper; the County Manager concurs.

By Agency Head

By County Manager

Certified:

A Copy Teste:

Clerk, Board of Supervisors

Copy to: _____

Date: _____

LINE	BEARING	DISTANCE
L1	N31° 00' 52" W	12.18
L2	N56° 40' 29" E	45.73
L3	S52° 19' 36" E	14.61
L4	N17° 06' 47" W	0.32
L5	N25° 17' 42" E	9.16
L6	N25° 17' 42" E	24.56
L7	S54° 36' 01" E	21.46
L8	S67° 42' 08" W	26.78
L9	S22° 42' 08" W	11.41
L10	S67° 42' 08" W	76.03
L11	S37° 26' 05" E	8.47

CURVE	DELTA	LENGTH	RADIUS	TANGENT	CHORD BEARING	CHORD LENGTH
C1	122° 11' 1"	128.59	596.44	84.55	S62° 55' 37" W	128.35

NOTES:
1. BOUNDARY LINES AS SHOWN DO NOT REPRESENT A CURRENT BOUNDARY SURVEY.
2. THIS PLAN HAS BEEN PREPARED WITHOUT THE BENEFIT OF A CURRENT TITLE COMMITMENT AND THEREFORE MAY NOT SHOW ALL ENCUMBRANCES.

1"=40'
0' 40' 80' 120'



PROPOSED PERMANENT
UTILITY EASEMENT
2125.43 SQ. FT. or 0.049 AC.

SADLER GROVE ROAD
VARIABLE WIDTH R/W

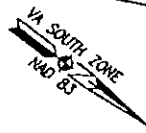
PROPOSED TEMPORARY
CONSTRUCTION EASEMENT
5041.48 SQ. FT. or 0.116 AC.

746-764-0958
SADLER CROSSING CONDOMINIUM
UNIT OWNERS ASSOCIATION, INC
DB 5581, PG 2066
DUBLIN ROAD
8.495 AC.

746-764-0958
MACHERIA SUNIL STEVEN
& DWAY I PRAZER
DB 5794, PG 723
4625 VANNOR LANE

CHD=182.22
CHB=S47° 34' W
TAN=92.35
RAD=557.50
LEN=183.04
DELTA=01° 18' 45" 41"

CHD=108.20
CHB=S62° 08' 02" W
TAN=54.36
RAD=657.50
LEN=108.37
DELTA=01° 10' 15"



PLAT SHOWING PROPOSED PERMANENT UTILITY AND
TEMPORARY CONSTRUCTION EASEMENT ACROSS
PROPERTY OWNED BY
SADLER CROSSING CONDOMINIUM UNIT OWNERS
ASSOCIATION, INC
THREE CHOPT DISTRICT, HENRICO VIRGINIA

Brockenbrough
ENGINEERING & SURVEYING
www.brockenbrough.com

DRAWN	MAJ	CLIENT	RKK
DESIGN	RKK	JOB NO	17-102.01
APPROVED	TAC	DATE	10/5/20
D.C. REVIEW	JBG	SCALE	1"=40'

SHEET NO
1 OF 2



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 312-21

Page No. 1 of 1

Agenda Title: RESOLUTION — Acquisition of Right-of-Way and Easements — 4551 Sadler Road — Three Chopt District

For Clerk's Use Only:

Date: 9/28/2021

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Brani Seconded by (1) Nelson
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Brannin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, the County needs to acquire 2,833.93 square feet of right-of-way, 1,618.31 square feet of prescriptive right-of-way, 2,519.27 square feet of joint use utility easement, and 2,193.79 square feet of temporary construction easement across the property at 4551 Sadler Road for the Sadler Road Improvements project; and,

WHEREAS, Alvin L. and Mary L. Thomas own the property and have agreed to sell the right-of-way and easements for the appraised value of \$51,117 plus \$198,883 towards the cost of a new house, demolition of the existing house on the property, connection of the new house to County utilities, and moving expenses from the existing house to the new house.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that:

- (1) it authorizes the acquisition of the right-of-way and easements for the consideration stated above; and,
- (2) the County Manager, or his designee, and the County Attorney are authorized to execute all documents and undertake all actions necessary to complete the acquisition.

Comments: The Deputy County Manager for Community Operations and the Director of Public Works recommend approval of the Board paper; the County Manager concurs.

By Agency Head  By County Manager 

Certified:

A Copy Teste:

Clerk, Board of Supervisors

Copy to: _____

Date: _____



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 3/3-21

Page No. 1 of 2

Agenda Title: RESOLUTION – Award of Contract – Roslyn Hills Drive Water Main Replacement – Tuckahoe District

For Clerk's Use Only:

Date: 9/28/2021

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Schmitt
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, the County received six bids on August 19, 2021, in response to ITB 21-2196-7KMW and Addendum No. 1 for construction of the Roslyn Hills Drive Water Main Replacement project; and,

WHEREAS, the project consists of installing approximately 1,105 feet of 6-inch ductile iron water main and six water service connections in the Roslyn Hills subdivision along Roslyn Hills Drive between Shadow Lane and Melwood Lane; and,

WHEREAS, the bids were as follows:

<u>Bidders</u>	<u>Bid Amounts</u>
Tidewater Utility Construction, Inc. Suffolk, VA	\$585,000.00
Walter C. Via Enterprises, Inc. West Point, VA	\$619,780.00
C.T Purcell Excavating, Inc. Montpelier, VA	\$622,582.00
Kelvic Construction Company, Inc. Stafford, VA	\$711,173.31
J.R. Caskey, Inc. Oilville, VA	\$876,705.00
Concrete Foundations, Inc. Gretna, VA	\$1,525,000.00

By Agency Head

By County Manager

Copy to:

Certified:
A Copy Tests:

Clerk, Board of Supervisors

Date:

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. *313-21*

Page No. 2 of 2

Agenda Title: RESOLUTION – Award of Contract – Roslyn Hills Drive Water Main Replacement – Tuckahoe District

WHEREAS, after a review and evaluation of the bids, it was determined that Tidewater Utility Construction, Inc. is the lowest responsive and responsible bidder with a bid of \$585,000.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. A fixed price contract for \$585,000 is awarded to Tidewater Utility Construction, Inc., the lowest responsive and responsible bidder, pursuant to ITB 21-2196-7KMW, Addendum No. 1, and the base bid submitted by Tidewater Utility Construction, Inc.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comment: The Director of Public Utilities and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 314-21
Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Amendment to Engineering Design Services Contract —
Wilkinson Road Bridge Replacement — Fairfield District

For Clerk's Use Only:

Date: 9/25/2021

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Inoue Seconded by (1) O'Bannon
(2) APPROVED
REMARKS:

	YES	NO	OTHER
Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmidt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, on June 24, 2014, the Board approved a contract with Clark-Nexsen, Inc. for a total fixed lump sum fee of \$370,536 to provide engineering services to design the replacement of the Wilkinson Road Bridge over Upham Brook; and,

WHEREAS, on July 14, 2015, the Board approved a contract revision for an additional total fixed lump sum fee of \$408,355 to provide engineering services to design two additional bridges to reduce flooding and to increase accessibility for emergency vehicles during storm events; and,

WHEREAS, additional work is required for aspects of the project not anticipated in the original scope, including compliance with federal and state environmental requirements; and,

WHEREAS, Clark Nexsen, Inc. and the Department of Public Works have negotiated a fixed lump sum fee of \$75,845 for the additional design work, bringing the total design expenditures to \$854,736.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors approves a contract amendment for \$75,845 for additional engineering design services for the Wilkinson Road Bridge Replacement project.

BE IT FURTHER RESOLVED that the County Manager is authorized to execute the amendment in a form approved by the County Attorney.

COMMENTS: The Director of Public Works recommends approval of the Board paper, and the County Manager concurs.

By Agency Head [Signature]

By County Manager [Signature]

Routing:

Yellow to: _____

Copy to: _____

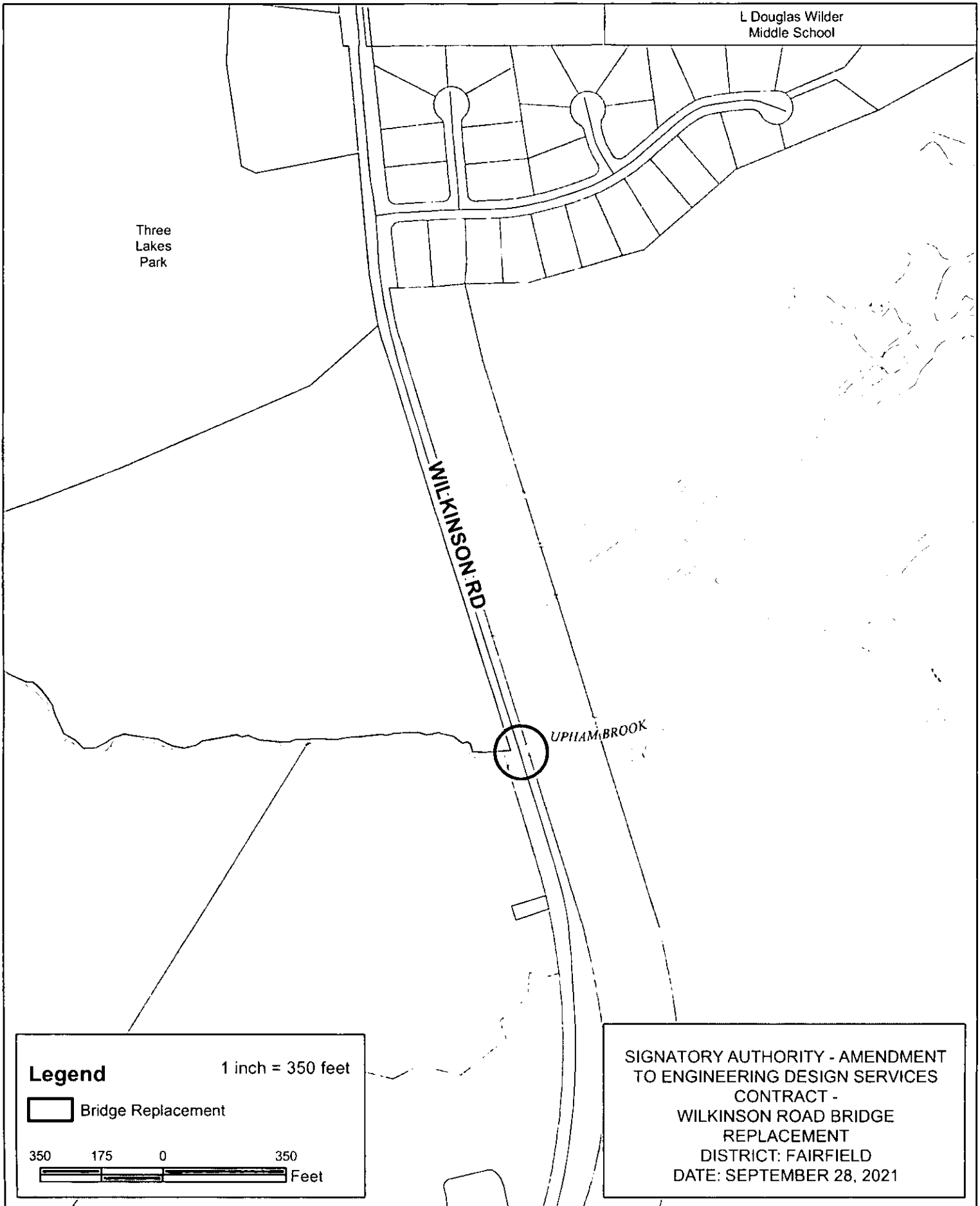
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A Copy Teste: _____
Clerk, Board of Supervisors

Date: _____



Wilkinson Road Bridge Replacement





COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 35-21

Page No. 1 of 1

Agenda Title: RESOLUTION — Authorization to Submit Letter of Intent — Virginia Department of Transportation Revenue Sharing Program

For Clerk's Use Only:

Date: 9/28/2022

☒ Approved

☐ Denied

☐ Amended

☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Branin
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Branin, T. ☒ ☐ ☐

Nelson, T. ☒ ☐ ☐

O'Bannon, P. ☒ ☐ ☐

Schmitt, D. ☒ ☐ ☐

Thornton, F. ☐ ☐ ☐

WHEREAS, the Revenue Sharing Program of the Virginia Department of Transportation allocates state matching funds for local highway construction and maintenance projects; and,

WHEREAS, the County has identified three projects that are eligible for state matching funds; and,

WHEREAS, the eligible projects are Greenwood Road Improvements, Phase 1, which runs from Woodman Road to Branch Road; Woodman Road Improvements, Phase 1, which runs from Mountain Road to Terry Drive; and Ridge Road Sidewalk, Phase 2, which runs from Old Providence Circle to N. Parham Road; and,

WHEREAS, the state grants would match 50% of the County's actual costs up to a maximum of \$10,000,000; and,

WHEREAS, the County must submit a letter of intent to participate in the program.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors authorizes the Director of Public Works to submit a letter of intent to participate in the Virginia Department of Transportation Revenue Sharing Program in FY 2027 and FY 2028.

COMMENTS: The Director of Public Works recommends approval of the Board paper, and the County Manager concurs.

By Agency Head

By County Manager

Certified:

A Copy Teste:

Clerk, Board of Supervisors










Copy to:

Date:

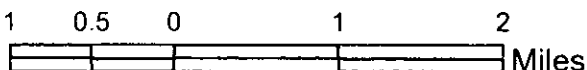


VDOT Revenue Sharing Program



- | | |
|--|---|
|  Greenwood Road Improvements Phase I |  Brookland |
|  Ridge Road Sidewalk - Phase II |  Fairfield |
|  Woodman Road Improvements Phase I |  Three Chopt |
|  Woodman Road Extension |  Tuckahoe |
| |  Varina |

1 inch equals 1 miles



RESOLUTION - AUTHORIZATION
TO SUBMIT LETTER OF INTENT -
VIRGINIA DEPARTMENT OF
TRANSPORTATION REVENUE
SHARING PROGRAM

DISTRICTS: BROOKLAND,
FAIRFIELD, AND TUCKAHOE
DATE: SEPTEMBER 28, 2021



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 316-21

Page No. 1 of 1

Agenda Title: **RESOLUTION — Determination Required for Virginia Housing Financing —
3500 West View Apartments — Three Chopt District**

For Clerk's Use Only:

Date: 9/28/2021

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

12 add
21 approve BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Nelson
(2) Bann Seconded by (2) Schmitt

REMARKS:

APPROVED

YES NO OTHER

122

Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, the Board of Supervisors of the County of Henrico, Virginia, desires to make the determination required by Section 36-55.30:2.B of the Code of Virginia of 1950, as amended, in order for Virginia Housing to finance the economically mixed project (the "Project") described on Exhibit A attached thereto.

NOW, THEREFORE, BE IT HEREBY DETERMINED as follows:

(1) the ability to provide residential housing and supporting facilities that serve persons or families of lower or moderate income will be enhanced if a portion of the units in the Project are occupied or held available for occupancy by persons and families who are not of low and moderate income; and

(2) private enterprise and investment are not reasonably expected, without assistance, to produce the construction or rehabilitation of decent, safe and sanitary housing and supporting facilities that will meet the needs of low and moderate income persons and families in the surrounding area of the Project and will induce other persons and families to live within the area and thereby create a desirable economic mix of residents in such area.

By Agency Head _____

By County Manager _____

Copy to: _____

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 317-21

Page No. 1 of 1

Agenda Title: **RESOLUTION — Settlement of *Jon Reinmuth v. County of Henrico, et al.***

For Clerk's Use Only:

Date: 9/28/2021

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

Wadd
Wappaw BOARD OF SUPERVISORS ACTION

Moved by (1) Branin Seconded by (1) Nelson
(2) O'Bannon (2) Spence

REMARKS:

APPROVED

YES NO OTHER

1 1 2

Branin, T. ✓ ✓ ✓
Nelson, T. ✓ ✓ ✓
O'Bannon, P. ✓ ✓ ✓
Schmitt, D. ✓ ✓ ✓
Thornton, F. ✓ ✓ ✓

BE IT RESOLVED by the Board of Supervisors of Henrico County that:

- (1) it authorizes settlement of the case styled *Jon Reinmuth v. County of Henrico, et al.*, now pending in U.S. District Court for the Eastern District of Virginia, on terms as recommended by the Risk Manager, the County Manager and the County Attorney and as approved by the Self-Insurance Trustees; and
- (2) the Risk Manager, County Manager and County Attorney are authorized to execute all documents, in forms satisfactory to the County Attorney, necessary to conclude this case and implement the terms of the settlement.

Comments: The Risk Manager and County Attorney recommend approval of this Board paper; the County Manager concurs.

By Agency Head

By County Manager

Copy to:

A Copy Teste:

Clerk, Board of Supervisors

Date: