

COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
REGULAR MEETING  
March 23, 2021

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, March 23, 2021, at 6:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

**Members of the Board Present:**

Daniel J. Schmitt, Chairman, Brookland District  
Patricia S. O'Bannon, Vice-Chairman, Tuckahoe District  
Thomas M. Branin, Three Chopt District  
Tyrone E. Nelson, Varina District  
Frank J. Thornton, Fairfield District

**Other Officials Present:**

John A. Vithoulkas, County Manager  
J. T. (Tom) Tokarz, County Attorney  
Tanya Brackett Harding, CMC, Assistant to the County Manager/Clerk to the Board  
W. Brandon Hinton, Deputy County Manager for Administration  
Cari Tretina, Assistant to the County Manager/Chief of Staff  
Benjamin A. Sheppard, Director of Public Relations

Mr. Schmitt called the meeting to order at 6:02 p.m.

Keyno Paraiso, Lead Pastor for Wave Church, delivered the invocation.

**PUBLIC HEARING**

87-21      Resolution - Approval of Operating and Capital Annual Fiscal Plans for FY 2021-22 and Allocation of Car Tax Relief for Tax Year 2021.

Brandon Hinton, Deputy County Manager for Administration, summarized the FY2021-22 proposed budget. He highlighted targeted pay increases, restoration of funds made possible by a number of program efficiencies, \$224 million in capital facilities investments, the completion of 2016 referendum projects, and the allocation of 82% of the budget increase to education and public safety.

The following persons addressed the Board during the public hearing:

- Jason Young, Executive Director of Community Brain Injuries, reviewed the role that his organization plays as a safety net provider in the local and regional human services structure and updated the Board on how the organization is responding to COVID-19.

- Jesse Wysocki, Chief Operating Officer for the McShin Foundation, explained the services his organization provides to individuals and requested that the County continue funding the McShin Foundation.
- Michael McDermott, speaking for Faces and Voices of Recovery of Virginia, thanked the Board for proposing a Recovery Center and asked the Board to continue funding in the McShin Foundation.

Tony McDowell, Deputy County Manager for Public Safety, discussed the proposed Recovery Center and the CHIRP program for recovery homes as an alternative to jail. He stated there is \$60,000 in the proposed budget for *addiction recovery efforts*.

On motion of Mr. Nelson, seconded by Mr. Branin, and by unanimous vote, the Board deferred the budget resolution to the April 13, 2021, meeting.

The vote of the Board was as follows:

Yes: Schmitt, O'Bannon, Branin, Nelson, Thornton

No: None

The Board recessed at 7:00 p.m. and reconvened at 7:09 p.m.

Sue Bell, Chaplain for the Henrico Police Division, delivered the invocation.

Mrs. O'Bannon read a statement on behalf of the Board of Supervisors expressing sympathy for those grieving from the tragic taking of innocent life last week near Atlanta. The statement offered support for the Asian community in the County and vowed that Henrico County will strive to be a place of inclusion, respect, and freedom.

On motion of Mrs. O'Bannon, seconded by Mr. Thornton, and by unanimous vote, the Board approved the March 9, 2021, Regular and Special Meeting Minutes.

The vote of the Board was as follows:

Yes: Schmitt, O'Bannon, Branin, Nelson, Thornton

No: None

### **MANAGER'S COMMENTS**

Mr. Vithoulkas recognized Deputy County Attorney Marissa Mitchell who has been a member of the Henrico County Attorney's Office since 2003. Ms. Mitchell has been invited to join the Boyd-Graves Conference, a prestigious group of over 100 lawyers, judges, professors, and legislators who seek to improve the quality of civil justice in Virginia by study, discussion, and consensus.

Yvette George, Director of Human Resources, announced that Henrico County is a *Richmond Times-Dispatch* 2021 Top Workplace Winner. The award is based on employee

surveys that a consultant reported had the highest scores ever seen from a local government.

Tony McDowell, Deputy County Manager for Public Safety, gave the biweekly COVID-19 update to the Board. He stated that the Richmond Raceway is uniquely positioned to become a regional vaccination center because of its proven ability to administer large number of vaccine doses and asked that the Virginia Department of Health prioritize it like regional community vaccination centers.

### **BOARD OF SUPERVISORS' COMMENTS**

Mrs. O'Bannon noted the passing of Jane Hardin Bren who passed away on March 21.

Mr. Branin thanked the Three Chopt Presbyterian Church for the opportunity to discuss the budget in a socially distanced outdoor meeting on March 20.

Mr. Nelson acknowledged the life of Dimple Gardenia Ross Bassett, long time nurse for Highland Springs High School, who died on March 15.

### **RECOGNITION OF NEWS MEDIA**

There were no media representatives present.

### **PUBLIC HEARING ITEMS**

- 88-21                      Resolution - Authorizing the Issuance of Not to Exceed \$17,000,000 Principal Amount of County Projects VRA Special Fund Revenue Bonds, Series 2021 of the County of Henrico, Virginia, to Be Sold to the Virginia Resources Authority.

No one from the public spoke in opposition to this item.

On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this resolution – see attached resolution.

- 89-21                      Resolution - Authorizing County Manager to Submit Fifth Amended Henrico County FY 2019-20 Annual Consolidated Action Plan and to Execute Contracts for CDBG and ESG Activities.

No one from the public spoke in opposition to this item.

On motion of Mrs. O'Bannon, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution.

### **PUBLIC COMMENTS**

Michelle Krushelnisky, a resident of the Tuckahoe District, asked the Board to look into animal bite protocols in the County when a pet owner has proof that the owner's animal is vaccinated against rabies.

John Owen, a resident of the Brookland District, shared a PowerPoint presentation about drainage concerns in the Horsepen Road area and his idea for the County to purchase the homes in the neighborhood and turn the area into Horsepen Branch Park.

## **GENERAL AGENDA**

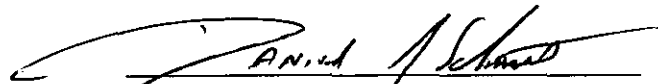
- 90-21                      Resolution - Change of Regular Meeting Time - April 13, 2021.
- On motion of Mr. Branin, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.
- 91-21                      Introduction of Ordinance - Approval of Sports Betting Cooperative Marketing - Richmond Raceway - Fairfield District.
- On motion of Mr. Thornton, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached introduction of ordinance.
- 92-21                      Resolution - Award of Contract - Juvenile and Domestic Relations Court Roof System Replacement - Brookland District.
- On motion of Mr. Branin, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.
- 93-21                      Resolution - Signatory Authority - Acquisition of Real Property - Village Views Drive - Fairfield District.
- On motion of Mr. Thornton, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.
- 94-21                      Introduction of Ordinance - To Amend and Reordain Subsections (b) and (c) of Sections 23-359 and 23-360 Titled "Water connection fees" and "Sewer connection fees," Respectively, and Subsection (a) of Sections 23-361 and 23-362 Titled "Water service and volume charges" and "Sewer service charges and rates," Respectively, of the Code of the County of Henrico, All to Change Utility Fees and Charges.
- On motion of Mrs. O'Bannon, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached introduction of ordinance.
- 95-21                      Resolution - Award of Contract - Pump Road Sidewalk Project - Three Chopt District.
- On motion of Mr. Branin, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

**ADDED BY UNANIMOUS CONSENT**

96-21            On motion of Mr. Branin, seconded by Mr. Nelson, and by unanimous vote, the Board approved adding to the agenda an item numbered 96-21 and titled "Resolution – Settlement of Marcus B. Taylor v. Gregory Paisley, et al."

On motion of Mr. Branin, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution.

There being no further business, the meeting was adjourned at 8:10 p.m.

  
Chairman, Board of Supervisors  
Henrico County, Virginia

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Page No. 1 of 5  
Agenda Item No. 87-21

Agenda Title: **RESOLUTION - Approval of Operating and Capital Annual Fiscal Plans for FY 2021-22 and Allocation of Car Tax Relief for Tax Year 2021**

| For Clerk's Use Only:<br>Date: <u>3/23/2021</u><br><input type="checkbox"/> Approved<br><input type="checkbox"/> Denied<br><input type="checkbox"/> Amended<br><input checked="" type="checkbox"/> Deferred to:<br><u>4/13/2021</u> | <b>BOARD OF SUPERVISORS ACTION</b><br>Moved by (1) <u>Nelson</u> Seconded by (1) <u>Branin</u><br>(2) _____ (2) _____<br>REMARKS: _____<br>_____<br>_____ | <table style="width: 100%; border-collapse: collapse;"> <tr> <th style="text-align: left;"></th> <th style="text-align: center;">YES</th> <th style="text-align: center;">NO</th> <th style="text-align: center;">OTHER</th> </tr> <tr> <td>Branin, T.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Schmitt, D.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> |                          | YES | NO | OTHER | Branin, T. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Nelson, T. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | O'Bannon, P. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Schmitt, D. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Thornton, F. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|---|---|--|--------------------------|-----|----|-------|------------|-------------------------------------|--------------------------|--------------------------|------------|-------------------------------------|--------------------------|--------------------------|--------------|-------------------------------------|--------------------------|--------------------------|-------------|-------------------------------------|--------------------------|--------------------------|--------------|-------------------------------------|--------------------------|--------------------------|
|   | YES   | NO   | OTHER                    |     |    |       |            |                                     |                          |                          |            |                                     |                          |                          |              |                                     |                          |                          |             |                                     |                          |                          |              |                                     |                          |                          |
| Branin, T.  | <input checked="" type="checkbox"/>   | <input type="checkbox"/>   | <input type="checkbox"/> |     |    |       |            |                                     |                          |                          |            |                                     |                          |                          |              |                                     |                          |                          |             |                                     |                          |                          |              |                                     |                          |                          |
| Nelson, T.  | <input checked="" type="checkbox"/>   | <input type="checkbox"/>   | <input type="checkbox"/> |     |    |       |            |                                     |                          |                          |            |                                     |                          |                          |              |                                     |                          |                          |             |                                     |                          |                          |              |                                     |                          |                          |
| O'Bannon, P.  | <input checked="" type="checkbox"/>   | <input type="checkbox"/>   | <input type="checkbox"/> |     |    |       |            |                                     |                          |                          |            |                                     |                          |                          |              |                                     |                          |                          |             |                                     |                          |                          |              |                                     |                          |                          |
| Schmitt, D.   | <input checked="" type="checkbox"/>   | <input type="checkbox"/>   | <input type="checkbox"/> |     |    |       |            |                                     |                          |                          |            |                                     |                          |                          |              |                                     |                          |                          |             |                                     |                          |                          |              |                                     |                          |                          |
| Thornton, F.  | <input checked="" type="checkbox"/>   | <input type="checkbox"/>   | <input type="checkbox"/> |     |    |       |            |                                     |                          |                          |            |                                     |                          |                          |              |                                     |                          |                          |             |                                     |                          |                          |              |                                     |                          |                          |

WHEREAS, the Board of Supervisors of the County of Henrico, Virginia, held an advertised public hearing at 6:00 p.m., on March 23, 2021, to consider the proposed Operating and Capital Annual Fiscal Plans for FY 2021-22; and,

WHEREAS, those citizens who appeared and wished to speak were heard.

NOW, THEREFORE, BE IT RESOLVED that the proposed Operating and Capital Annual Fiscal Plans for FY 2021-22 are hereby approved for informative and fiscal planning purposes only.

OPERATING ANNUAL FISCAL PLAN  
ESTIMATED OPERATING RESOURCES

**01- GENERAL FUND:**

|                                 | Manager Proposed        | Board Approved          |
|---------------------------------|-------------------------|-------------------------|
| General Property Taxes          | \$ 531,320,000          | \$ 531,320,000          |
| Other Local Taxes               | 170,610,000             | 170,610,000             |
| Permits, Fees, & Licenses       | 6,754,000               | 6,754,000               |
| Fines & Forfeitures             | 2,085,000               | 2,085,000               |
| Use of Money & Property         | 11,334,700              | 11,334,700              |
| Charges for Services            | 3,710,500               | 3,710,500               |
| Miscellaneous                   | 3,969,000               | 3,969,000               |
| Recovered Costs                 | 4,338,000               | 4,338,000               |
| Total from Local Sources        | \$ 734,121,200          | \$ 734,121,200          |
| Non-Categorical Aid             | \$ 14,057,000           | \$ 14,057,000           |
| Shared Expenses                 | 17,200,000              | 17,200,000              |
| Categorical Aid                 | 362,395,040             | 362,395,040             |
| Total from State                | \$ 393,652,040          | \$ 393,652,040          |
| Categorical Aid - Total Federal | \$ 385,000              | \$ 385,000              |
| <b>GENERAL FUND REVENUE</b>     | <b>\$ 1,128,158,240</b> | <b>\$ 1,128,158,240</b> |
| Operating Transfers             | \$ (183,357,196)        | \$ (183,357,196)        |
| From (To) Fund Balance          | 39,124,300              | 39,124,300              |
| <b>GENERAL FUND RESOURCES</b>   | <b>\$ 983,925,344</b>   | <b>\$ 983,925,344</b>   |

By Agency Head

By County Manager

Certified:

A Copy Teste:

Copy to: \_\_\_\_\_ Clerk, Board of Supervisors

Date: \_\_\_\_\_

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

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Agenda Item No 87-24

Agenda Title: **RESOLUTION - Approval of Operating and Capital Annual Fiscal Plans for FY 2021-22 and Allocation of Car Tax Relief for Tax Year 2021**

**11 – SPECIAL REVENUE FUND:**

|                                       |                              |                              |
|---------------------------------------|------------------------------|------------------------------|
| Permits, Fees, & Licenses             | \$ 1,059,905                 | \$ 1,059,905                 |
| Fines & Forfeitures                   | 283,360                      | 283,360                      |
| Use of Money & Property               | 143,108                      | 143,108                      |
| Charges for Services                  | 31,573,153                   | 31,573,153                   |
| Miscellaneous                         | 9,091,888                    | 9,091,888                    |
| Recovered Costs                       | 618,008                      | 618,008                      |
| Total from Local Sources              | <u>\$ 42,769,422</u>         | <u>\$ 42,769,422</u>         |
| Non-Categorical Aid                   | \$ 4,239,382                 | \$ 4,239,382                 |
| Categorical Aid                       | 52,381,040                   | 52,381,040                   |
| Total from State                      | <u>\$ 56,620,422</u>         | <u>\$ 56,620,422</u>         |
| Categorical Aid - Total Federal       | \$ 63,016,717                | \$ 63,016,717                |
| <b>SPECIAL REVENUE FUND REVENUE</b>   | <b>\$ 162,406,561</b>        | <b>\$ 162,406,561</b>        |
| Operating Transfers                   | \$ 36,906,981                | \$ 36,906,981                |
| From (To) Fund Balance                | 1,574,041                    | 1,574,041                    |
| <b>SPECIAL REVENUE FUND RESOURCES</b> | <b><u>\$ 200,887,583</u></b> | <b><u>\$ 200,887,583</u></b> |

**51 – WATER AND SEWER ENTERPRISE FUND:**

|  |                              |                              |
|--|------------------------------|------------------------------|
| Fines & Forfeitures                      | \$ 159,485                   | \$ 159,485                   |
| Charges for Services                     | 135,779,291                  | 135,779,291                  |
| Miscellaneous                            | 2,557,472                    | 2,557,472                    |
| <b>W&amp;S ENTERPRISE FUND REVENUE</b>   | <b><u>\$ 138,496,248</u></b> | <b><u>\$ 138,496,248</u></b> |
| Operating Transfers                      | \$ 1,932,108                 | \$ 1,932,108                 |
| From (To) Retained Earnings              | (36,156,652)                 | (36,156,652)                 |
| <b>W&amp;S ENTERPRISE FUND RESOURCES</b> | <b><u>\$ 104,271,704</u></b> | <b><u>\$ 104,271,704</u></b> |

**61 – CENTRAL AUTO MAINTENANCE (C.A.M.) FUND:**

|                              |                             |                             |
|------------------------------|-----------------------------|-----------------------------|
| Use of Money & Property      | \$ 400,000                  | \$ 400,000                  |
| Recovered Costs              | 22,561,406                  | 22,561,406                  |
| <b>C.A.M. FUND REVENUES</b>  | <b><u>\$ 22,961,406</u></b> | <b><u>\$ 22,961,406</u></b> |
| Operating Transfers          | 0                           | 0                           |
| <b>C.A.M. FUND RESOURCES</b> | <b><u>\$ 22,961,406</u></b> | <b><u>\$ 22,961,406</u></b> |

**62 – TECHNOLOGY REPLACEMENT FUND:**

|                                      |                            |                            |
|--------------------------------------|----------------------------|----------------------------|
| Operating Transfers                  | \$ 3,000,000               | \$ 3,000,000               |
| From (To) Retained Earnings          | 1,314                      | 1,314                      |
| <b>TECH. REPLACE. FUND RESOURCES</b> | <b><u>\$ 3,001,314</u></b> | <b><u>\$ 3,001,314</u></b> |

**63 – RISK MANAGEMENT/WORKPLACE SAFETY FUND:**

|  |                             |                             |
|--|-----------------------------|-----------------------------|
| Recovered Costs - Total Revenue              | \$ 1,000,000                | \$ 1,000,000                |
| Operating Transfers                          | 9,493,570                   | 9,493,570                   |
| <b>RISK MANAGEMENT/WORKPLACE SAFETY RES.</b> | <b><u>\$ 10,493,570</u></b> | <b><u>\$ 10,493,570</u></b> |

**64 – HEALTHCARE FUND:**

|                                  |                              |                              |
|----------------------------------|------------------------------|------------------------------|
| Interest on Investment           | \$ 400,000                   | \$ 400,000                   |
| Miscellaneous                    | 200,000                      | 200,000                      |
| Recovered Costs                  | 142,438,275                  | 142,438,275                  |
| <b>HEALTHCARE FUND RESOURCES</b> | <b><u>\$ 143,038,275</u></b> | <b><u>\$ 143,038,275</u></b> |

**71 – DEBT SERVICE FUND:**

|                                       |                             |                             |
|---------------------------------------|-----------------------------|-----------------------------|
| Operating Transfers - TOTAL RESOURCES | <u>\$ 78,346,649</u>        | <u>\$ 78,346,649</u>        |
| <b>DEBT SERVICE FUND RESOURCES</b>    | <b><u>\$ 78,346,649</u></b> | <b><u>\$ 78,346,649</u></b> |

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
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Agenda Item No. 87-21

Agenda Title: **RESOLUTION - Approval of Operating and Capital Annual Fiscal Plans for FY 2021-22 and Allocation of Car Tax Relief for Tax Year 2021**

|   |                         |                         |
|---|-------------------------|-------------------------|
| <b><u>82 – JAMES RIVER JUVENILE DETENTION CENTER AGENCY FUND:</u></b> |                         |                         |
| Shared Expenses - Local   | \$ 534,082              | \$ 534,082              |
| Shared Expenses - State   | 1,565,294               | 1,565,294               |
| <b>JRJDC AGENCY FUND REVENUE</b>                                      | <b>\$ 2,099,376</b>     | <b>\$ 2,099,376</b>     |
| Operating Transfers   | \$ 3,451,088            | \$ 3,451,088            |
| From (To) Fund Balance  | 133,512                 | 133,512                 |
| <b>JRJDC AGENCY FUND RESOURCES</b>                                    | <b>\$ 5,683,976</b>     | <b>\$ 5,683,976</b>     |
| <b><u>83 – FIDUCIARY FUNDS</u></b>                                    |                         |                         |
| Recovered Costs   | \$ 75,000               | \$ 75,000               |
| Operating Transfers   | 4,525,000               | 4,525,000               |
| <b>OPEB, LINE OF DUTY AND LTD RESOURCES</b>                           | <b>\$ 4,600,000</b>     | <b>\$ 4,600,000</b>     |
| <b><u>90 – ADJUSTMENT FOR INTERFUND TRANSACTIONS:</u></b>             |                         |                         |
| Operating Transfers - TOTAL RESOURCES                                 | \$ (125,273,753)        | \$ (125,273,753)        |
| <b>TOTAL OPERATING RESOURCES</b>                                      | <b>\$ 1,431,936,068</b> | <b>\$ 1,431,936,068</b> |
| <br>  |                         |                         |
| Including: REVENUE TOTAL  | \$ 1,597,654,773        | \$ 1,597,654,773        |
| OPERATING TRANSFERS   | (170,911,553)           | (170,911,553)           |
| FUND BALANCE/RETAINED EARNINGS  | 5,192,848               | 5,192,848               |
|   | <b>\$ 1,431,936,068</b> | <b>\$ 1,431,936,068</b> |

**ESTIMATED OPERATING REQUIREMENTS**

|   |                         |                       |
|---|-------------------------|-----------------------|
| <b><u>Department</u></b>                            |                         |                       |
| <b><u>01- GENERAL FUND:</u></b>                     |                         |                       |
|   | <b>Manager Proposed</b> | <b>Board Approved</b> |
| General Government Administration                   | \$ 64,023,716           | \$ 64,023,716         |
| Judicial Administration                             | 10,276,583              | 10,276,583            |
| Public Safety                                       | 215,015,894             | 215,015,894           |
| Public Works  | 54,651,170              | 54,651,170            |
| Health & Welfare                                    | 2,687,497               | 2,687,497             |
| Education   | 560,920,241             | 560,920,241           |
| Recreation, Parks, & Culture                        | 42,355,130              | 42,355,130            |
| Community Development                               | 20,627,148              | 20,627,148            |
| Miscellaneous                                       | 13,367,965              | 13,367,965            |
| <b>TOTAL GENERAL FUND</b>                           | <b>\$ 983,925,344</b>   | <b>\$ 983,925,344</b> |
| <br>  |                         |                       |
| <b><u>11 – SPECIAL REVENUE FUND:</u></b>            |                         |                       |
| Judicial Administration                             | \$ 2,555,354            | \$ 2,555,354          |
| Public Safety                                       | 3,940,367               | 3,940,367             |
| Public Works  | 18,289,050              | 18,289,050            |
| Health & Welfare                                    | 74,893,137              | 74,893,137            |
| Education   | 100,959,675             | 100,959,675           |
| Miscellaneous                                       | 250,000                 | 250,000               |
| <b>TOTAL SPECIAL REVENUE FUND</b>                   | <b>\$ 200,887,583</b>   | <b>\$ 200,887,583</b> |
| <br>  |                         |                       |
| <b><u>51 – WATER AND SEWER ENTERPRISE FUND:</u></b> |                         |                       |
| Public Utilities - Operations                       | \$ 73,918,961           | \$ 73,918,961         |
| - Debt Service                                      | 30,352,743              | 30,352,743            |
| <b>TOTAL W&amp;S ENTERPRISE FUND</b>                | <b>\$ 104,271,704</b>   | <b>\$ 104,271,704</b> |
| <br>  |                         |                       |
| <b><u>61 – CENTRAL AUTO MAINTENANCE FUND:</u></b>   |                         |                       |
| Central Auto. Maint. - TOTAL FUND                   | \$ 22,961,406           | \$ 22,961,406         |



**COUNTY OF HENRICO, VIRGINIA  
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Page No 4 of 5  
Agenda Item No 87-21

Agenda Title: **RESOLUTION - Approval of Operating and Capital Annual Fiscal Plans for FY 2021-22 and Allocation of Car Tax Relief for Tax Year 2021**

**62 – TECHNOLOGY REPLACEMENT FUND:**

|                                     |              |              |
|-------------------------------------|--------------|--------------|
| Technology Replacement - TOTAL FUND | \$ 3,001,314 | \$ 3,001,314 |
|-------------------------------------|--------------|--------------|

**63 – RISK MANAGEMENT/WORKPLACE SAFETY FUND:**

|  |               |               |
|--|---------------|---------------|
| Finance                                | \$ 10,493,570 | \$ 10,493,570 |
| TOTAL RISK MANAGEMENT/WORKPLACE SAFETY | \$ 10,493,570 | \$ 10,493,570 |

**64 – HEALTHCARE FUND:**

|                         |                |                |
|-------------------------|----------------|----------------|
| Healthcare - TOTAL FUND | \$ 143,038,275 | \$ 143,038,275 |
|-------------------------|----------------|----------------|

**71 – DEBT SERVICE FUND:**

|                         |               |               |
|-------------------------|---------------|---------------|
| General Government      | \$ 32,711,095 | \$ 32,711,095 |
| Education               | 45,635,554    | 45,635,554    |
| TOTAL DEBT SERVICE FUND | \$ 78,346,649 | \$ 78,346,649 |

**82 – JAMES RIVER JUVENILE DETENTION CENTER AGENCY FUND:**

|                    |              |              |
|--------------------|--------------|--------------|
| JRJDC - Operations | \$ 5,683,976 | \$ 5,683,976 |
|--------------------|--------------|--------------|

**83 – FIDUCIARY FUND:**

|                         |              |              |
|-------------------------|--------------|--------------|
| OPEB - GASB 45          | \$ 2,750,000 | \$ 2,750,000 |
| Long-Term Disability    | 600,000      | 600,000      |
| Line of Duty Act (LODA) | 1,250,000    | 1,250,000    |
| TOTAL FIDUCIARY FUND    | \$ 4,600,000 | \$ 4,600,000 |

**90 – ADJUSTMENT FOR INTERFUND TRANSACTIONS:**

|                                  |                  |                  |
|----------------------------------|------------------|------------------|
| Interdepartmental Billings - CAM | \$ (22,961,406)  | \$ (22,961,406)  |
| - Healthcare                     | (102,312,347)    | (102,312,347)    |
| TOTAL ADJUSTMENTS                | \$ (125,273,753) | \$ (125,273,753) |
| TOTAL OPERATING REQUIREMENTS     | \$ 1,431,936,068 | \$ 1,431,936,068 |

**CAPITAL ANNUAL FISCAL PLAN  
ESTIMATED CAPITAL RESOURCES**

**Source**

**21 - CAPITAL PROJECTS FUND:**

|                                      | Manager Proposed | Board Approved |
|--------------------------------------|------------------|----------------|
| Central Virginia Transit Authority   | \$ 22,500,000    | \$ 22,500,000  |
| Education Meals Tax Revenue          | 9,000,000        | 9,000,000      |
| G. O. Bonds - General                | 48,400,000       | 48,400,000     |
| G. O. Bonds - Education              | 19,000,000       | 19,000,000     |
| Bond Premiums                        | 12,305,685       | 12,305,685     |
| General Fund - Stormwater Dedication | 2,348,000        | 2,348,000      |
| Designated Capital Reserve           | 12,440,000       | 12,440,000     |
| VPSA Bonds                           | 54,055,000       | 54,055,000     |
| Fund Balance - General Fund          | 10,825,000       | 10,825,000     |
| TOTAL CAPITAL PROJECTS FUND          | \$ 190,873,685   | \$ 190,873,685 |

**22 - VEHICLE REPLACEMENT RESERVE:**

|                                   |               |               |
|-----------------------------------|---------------|---------------|
| Fund Balance - General Fund       | \$ 11,024,800 | \$ 11,024,800 |
| TOTAL VEHICLE REPLACEMENT RESERVE | \$ 11,024,800 | \$ 11,024,800 |

**51 – WATER AND SEWER ENTERPRISE FUND:**

|                                       |                |                |
|---------------------------------------|----------------|----------------|
| Water & Sewer Fees/Charges            | \$ 33,300,000  | \$ 33,300,000  |
| TOTAL WATER AND SEWER ENTERPRISE FUND | \$ 33,300,000  | \$ 33,300,000  |
| TOTAL CAPITAL RESOURCES               | \$ 235,198,485 | \$ 235,198,485 |

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Page No. 5 of 5  
Agenda Item No. 87-21

Agenda Title: **RESOLUTION - Approval of Operating and Capital Annual Fiscal Plans for FY 2021-22 and Allocation of Car Tax Relief for Tax Year 2021**

**ESTIMATED CAPITAL REQUIREMENTS**

| <u>Department</u>                            |  |                  |                |
|--|--|------------------|----------------|
| <b>21 - CAPITAL PROJECTS FUND:</b>           |  |                  |                |
| General Government                           |  | Manager Proposed | Board Approved |
| Education                                    |  | \$ 101,318,685   | \$ 101,318,685 |
|  |  | 89,555,000       | 89,555,000     |
| TOTAL CAPITAL PROJECTS FUND                  |  | \$ 190,873,685   | \$ 190,873,685 |
| <b>22 - VEHICLE REPLACEMENT RESERVE:</b>     |  |                  |                |
| Public Safety                                |  | \$ 6,324,800     | \$ 6,324,800   |
| Education                                    |  | 4,700,000        | 4,700,000      |
| TOTAL VEHICLE REPLACEMENT RESERVE            |  | \$ 11,024,800    | \$ 11,024,800  |
| <b>51 - WATER AND SEWER ENTERPRISE FUND:</b> |  |                  |                |
| Public Utilities - Water                     |  | \$ 5,200,000     | \$ 5,200,000   |
| - Sewer                                      |  | 28,100,000       | 28,100,000     |
| TOTAL WATER & SEWER ENTERPRISE FUND          |  | \$ 33,300,000    | \$ 33,300,000  |
| TOTAL CAPITAL REQUIREMENTS                   |  | \$ 235,198,485   | \$ 235,198,485 |

**BE IT FURTHER RESOLVED** that the funds included in the Operating and Capital Annual Fiscal Plans for any County department, office, or agency may be used as participating funds in any Federal or State aid program for like purpose upon appropriation by the Board of Supervisors; and,

**BE IT FURTHER RESOLVED** that the Schedule of Compensation attached hereto effective at the beginning of FY 2021-22 is approved; and,

**BE IT FURTHER RESOLVED** that the approved Operating Annual Fiscal Plan for FY 2021-22 includes:

1. An increase in the personnel complement of 13 positions for General Government and 91.5 positions for Schools;
2. Continued funding for a 2% scale adjustment for all employees effective in the fourth quarter of FY 2020-21;
3. Continued funding for market adjustments for certain public safety, education, and other positions effective in the fourth quarter of FY 2020-21;
4. New funding for a 2.372% wage increase for all eligible General Government and Schools employees, to be effective on June 19, 2021; and
5. New funding for a wage increase ranging from 2.372% to 9.831%, based on length of service in Henrico County and other eligibility criteria, to be effective in the second quarter of FY 2021-22.

**BE IT FURTHER RESOLVED** that in order to implement changes to the Personal Property Tax Relief Act of 1998 (the "PPTRA") made by legislation adopted by the Virginia General Assembly:

1. Any qualifying vehicle, as defined in the PPTRA, sitused within the County commencing January 1, 2021, shall receive personal property tax relief in the following manner:
  - a. Qualifying vehicles valued at \$1,000 or less shall receive 100% tax relief;
  - b. Qualifying vehicles valued at between \$1,001 to \$20,000 shall receive 48% tax relief;
  - c. Qualifying vehicles valued at \$20,001 or more shall receive 48% tax relief on the first \$20,000 of value only; and
  - d. All other vehicles which do not meet the definition of "qualifying vehicles" will not receive any form of tax relief under the PPTRA.
2. The amount of tax relief shall be a specific dollar amount offset against the total personal property taxes that would otherwise be due on a qualifying vehicle but for the PPTRA. The specific dollar amount of relief shall be shown on the tax bill for each qualifying vehicle, together with a general description of the criteria upon which relief has been allocated.

**COMMENTS:** The Director of Finance recommends approval of the Board paper, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 88-21  
Page No. 1 of 1

Agenda Title: RESOLUTION – Authorizing the Issuance of Not to Exceed \$17,000,000 Principal Amount of County Projects VRA Special Fund Revenue Bonds, Series 2021 of the County of Henrico, Virginia, to Be Sold to the Virginia Resources Authority

For Clerk's Use Only:

Date: 3/23/2021

- ☒ Approved  
☐ Denied  
☐ Amended  
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Branin  
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

|              | YES | NO | OTHER |
|--------------|-----|----|-------|
| Branin, T.   | ✓   |    |       |
| Nelson, T.   | ✓   |    |       |
| O'Bannon, P. | ✓   |    |       |
| Schmitt, D.  | ✓   |    |       |
| Thornton, F. | ✓   |    |       |

After a duly advertised public hearing, the Board of Supervisors adopted the attached resolution.

Comments: This resolution was prepared by the County's bond counsel and has been reviewed and approved as to form by the County Attorney.

By Agency Head

By County Manager

Certified:

A Copy Teste:

Copy to:

Clerk, Board of Supervisors

Date:

**RESOLUTION AUTHORIZING THE ISSUANCE OF NOT  
TO EXCEED \$17,000,000 PRINCIPAL AMOUNT OF  
COUNTY PROJECTS VRA SPECIAL FUND REVENUE  
BONDS, SERIES 2021 OF THE COUNTY OF HENRICO,  
VIRGINIA, TO BE SOLD TO THE VIRGINIA RESOURCES  
AUTHORITY**

**WHEREAS**, the Board of Supervisors (the “Board”) of the County of Henrico, Virginia (the “County”) has previously authorized the acquisition, installation and implementation of a new public safety radio system for the County (the “Project”); and

**WHEREAS**, the County has provided for payment of a portion of the costs of the Project from proceeds of the Economic Development Authority of Henrico County, Virginia Lease Revenue Note (Henrico County Government Project), Series 2016 (the “2016 Note”) pursuant to a Sale, Leaseback, Financing Lease and Security Agreement dated as of April 1, 2016 (the “Lease Agreement”) between the Economic Development Authority of Henrico County, Virginia and the County; and

**WHEREAS**, in accordance with the terms of the 2016 Note and the Lease Agreement, the County intends to cause the prepayment and discharge in full of the outstanding principal amount of the 2016 Note on April 1, 2021, from certain amounts remaining on deposit in the Escrow Account established with respect to the 2016 Note (the “2016 Escrow Account”); and

**WHEREAS**, the County has heretofore provided for payment, on an interim basis, of a portion of the costs of the Project from the County’s General Fund, and, following the prepayment and discharge of the 2016 Note, certain amounts on deposit in the 2016 Escrow Account not required for the prepayment of the 2016 Note will be transferred to the County to reimburse the County for the payment of such Project costs; and

**WHEREAS**, the County has determined that it is necessary and expedient to issue its County Projects VRA Special Fund Revenue Bonds, Series 2021 (the “Bonds”) and to sell the Bonds to the Virginia Resources Authority (“VRA”) for the purpose of providing funds to the County to pay for the costs of completion of the Project; and

**WHEREAS**, in connection with the sale of the Bonds to the VRA, the County and the VRA intend to enter into a Local Bond Sale and Financing Agreement (the “Financing Agreement”) pursuant to which the VRA will agree to apply a portion of the proceeds of the sale of the Virginia Resources Authority Infrastructure and State Moral Obligation Revenue Bonds (Virginia Pooled Financing Program), Series 2021A (the “VRA Bonds”) to the purchase of the Bonds from the County, and to make available to the County a portion of the proceeds of the sale of the VRA Bonds for application to the payment of the costs of completion of the Project; and

**WHEREAS**, pursuant to the Financing Agreement, the County will set forth the amount of VRA Bond proceeds requested in an approximate amount of up to \$16,400,000, which amount shall be sufficient to pay the costs of completion of the Project, plus costs of issuance, or such other amount requested by the County and approved by the VRA (the “Proceeds Requested”);

provided that the par amount necessary to generate the Proceeds Requested shall not exceed an aggregate principal amount of \$17,000,000; and

**WHEREAS**, pursuant to the Financing Agreement, the VRA will agree to pay to the County a purchase price for the Bonds which, in the VRA's judgment, reflects the Bonds' market value (the "VRA Purchase Price Objective"), taking into consideration such factors as maximum authorized principal amount of the Bonds, the purchase price to be received by the VRA for the VRA Bonds and other market conditions relating to the sale of the VRA's Bonds; and

**WHEREAS**, the VRA's determination of the VRA Purchase Price Objective may result in the Bonds having a purchase price other than par and consequently (i) the County may have to issue a principal amount of Bonds that is greater than or less than the Proceeds Requested in order to receive an amount of proceeds that is substantially equal to the Proceeds Requested, or (ii) if the maximum authorized principal amount of the Bonds set forth in Section I below does not exceed the Proceeds Requested by at least the amount of any discount, the purchase price to be paid to the County, given the VRA Purchase Price Objective and market conditions, will be less than the Proceeds Requested; and

**WHEREAS**, the Bonds shall constitute a limited obligation of the County to make payments thereunder subject to, and solely conditioned upon, an appropriation being made by the Board in each fiscal year in which the Bonds are outstanding to pay amounts coming due with respect to principal of and interest on the Bonds for such fiscal year; and

**WHEREAS**, pursuant to the Financing Agreement, the County will agree to establish a special fund within the County's General Fund to be designated the County Projects VRA Special Fund (the "VRA Special Fund") into which special fund all monies appropriated by the County for the payment of amounts due under the Financing Agreement with respect to the Bonds shall be deposited; and

**WHEREAS**, the Bonds shall not constitute a debt of, or a pledge of the faith and credit of, the County, and shall be payable solely from funds on deposit in the VRA Special Fund from appropriations, if any, made by the County in each fiscal year to pay amounts coming due under the Financing Agreement with respect to the Bonds for such fiscal year.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF HENRICO, VIRGINIA:**

1. **Authorization of Bonds and Use of Proceeds.** The Board hereby determines that it is advisable to enter into the Financing Agreement with the VRA and, subject to Section 2 hereof, hereby determines to issue and sell the Bonds in an aggregate principal amount not to exceed \$17,000,000 to the VRA on the terms and conditions specified herein and in the Financing Agreement for the purpose of providing funds to pay the costs of completion of the Project and paying costs of issuance with respect to the Bonds. Subject to Section 2 hereof, the Board hereby authorizes the issuance and sale of the Bonds to the VRA upon the terms established pursuant to this Resolution.

2. **Sale of the Bonds.** It is determined to be in the best interest of the County to accept the offer of the VRA to purchase from the County, and to sell to the VRA, the Bonds at a price

acceptable to the County Manager or the Director of Finance, or either of them, and such other officer or officers of the County as either may designate (each an "Authorized Officer") and determined by the VRA pursuant to the VRA Purchase Price Objectives to be fair and that is substantially equal to the Proceeds Requested, except that the Bonds may be sold for a purchase price not lower than 95% of the Proceeds Requested if issuing the Bonds in the maximum principal amount authorized by Section 1 of this Resolution is insufficient, given the VRA Purchase Price Objective and market conditions, to generate an amount of proceeds substantially equal to the Proceeds Requested. Any Authorized Officer of the County is hereby authorized and directed to enter into the Financing Agreement providing for the sale of the Bonds to the VRA in substantially the form thereof approved by such Authorized Officer of the County, acting with the advice of the County Attorney and Bond Counsel, such approval to be conclusively evidenced by the execution and delivery of the Financing Agreement by an Authorized Officer of the County.

3. **Details of the Bonds; Form of the Bonds; Execution of the Bonds.** The Bonds shall be dated the date of issuance and delivery of the Bonds; shall be designated "County Projects VRA Special Fund Revenue Bonds, Series 2021"; and shall bear interest from the date of delivery thereof. The County Manager is hereby authorized and directed to accept the interest rates on the Bonds established by the VRA pursuant to the Financing Agreement; *provided* that the true interest cost of the Bonds does not exceed three percent (3.00%) per annum (exclusive of "Supplemental Interest" as provided in the Financing Agreement). The payment schedule with respect to the Bonds shall be as set forth in the Financing Agreement. The Bonds shall mature no later than December 31, 2025. The execution and delivery of the Bonds by the County shall conclusively evidence the acceptance by the County of the interest rates and payment schedule with respect to the Bonds as authorized by this Resolution. The Bonds may be subject to prepayment as provided in the Financing Agreement; *provided* that the prepayment price shall not exceed 103% of the principal amount thereof, plus accrued interest to the prepayment date. The Bonds shall be issued in typewritten form and shall be substantially in the form attached to the Financing Agreement. The Chairman or Vice-Chairman and the Clerk or any Deputy Clerk of the Board are authorized and directed to execute, with their manual signatures or facsimiles thereof, and deliver the Bonds and to affix the seal of the County thereto or imprint a facsimile of the seal of the County thereon.

4. **Payment; Paying Agent.** The Bonds shall be payable in the amounts and at the times set forth therein and in the Financing Agreement. The Director of Finance is hereby appointed to serve as paying agent for the Bonds. If deemed in the best interests of the County, the County may at any time appoint a qualified bank or trust company to serve as paying agent with respect to the Bonds.

5. **Bonds Shall Not Constitute a Debt of the County; Faith and Credit of the County Shall Not be Pledged to the Bonds; Limited Obligation of the County, Subject to Appropriation.** The Bonds shall not constitute a debt of the County. Neither the faith and credit nor the taxing power of the County shall be pledged to the payment of the Bonds. The Bonds shall constitute a limited obligation of the County, payable solely from, and contingent upon, funds, if any, on deposit in the VRA Special Fund established by the County from the annual appropriation, if any, made by the County in each fiscal year for payment of amounts coming due with respect to the Bonds in such fiscal year. Nothing in this Resolution, the Financing Agreement or the Bonds shall constitute a pledge of the faith and credit nor the taxing power of the County nor compel the Board to make any appropriations for the payments of amounts due with respect to the Bonds and the Financing Agreement. The Board hereby recognizes that, although the Board is not

empowered to make any binding commitment beyond the current fiscal year, it is the Board's current intention to make sufficient annual appropriations during the term of the Bonds and the Financing Agreement for deposit to the VRA Special Fund to be applied to the payment of amounts due with respect to the Bonds. The Board hereby directs the County Manager, during the term of the Bonds and the Financing Agreement, to include as a separate line item in each annual budget of revenues and disbursements presented to the Board an item designated as "VRA Special Fund Payments" in an amount sufficient, in the judgment of the County Manager, to make all payments coming due from the County with respect to the Bonds and the Financing Agreement during such fiscal year.

6. **State Aid Intercept.** The County acknowledges that the VRA is treating the Bonds as a "local obligation" within the meaning of Section 62.1-199 of the Virginia Resources Authority Act (Chapter 21, Title 62.1 of the Code of Virginia of 1950, as amended (the "Act")), which in the event of a nonpayment thereunder authorizes the VRA or the VRA's Trustee to file an affidavit with the Governor of the Commonwealth of Virginia that such nonpayment has occurred pursuant to Section 62.1-216.1 of the Act. In purchasing the Bonds, the VRA is further relying on Section 62.1-216.1 of the Act providing that if the Governor is satisfied that such nonpayment has occurred, the Governor will immediately make an order directing the Comptroller to withhold all further payment to the County of all funds, or of any part of them, appropriated and payable by the Commonwealth of Virginia to the County for any and all purposes, and the Governor will, while the nonpayment continues, direct in writing the payment of all sums withheld by the Comptroller, or as much of them as is necessary, to the VRA, so as to cure, or cure insofar as possible, such nonpayment.

7. **Establishment of VRA Special Fund.** The Board hereby authorizes and directs the County to establish the VRA Special Fund within the County's General Fund into which appropriations, if any, made by the County with respect to the Bonds shall be deposited and to cause the VRA Special Fund to be identified in the County's audited financial statements.

8. **Non-Arbitrage Certificate and Tax Compliance Agreement.** Any Authorized Officer of the County is hereby authorized and directed to execute a non-arbitrage certificate and tax compliance agreement or any similar or related tax document (hereinafter the "Tax Certificate") as may be required by the VRA or by Bond Counsel to the County, each setting forth the expected use and investment of the proceeds of the Bonds and containing such covenants as may be necessary in order to show compliance with the provisions of the Internal Revenue Code of 1986, as amended (the "Code"), and applicable regulations. The Board covenants on behalf of the County that the proceeds from the issuance and sale of the Bonds will be invested and expended as set forth in such Tax Certificate and that the County shall comply with the other covenants and representations contained therein.

9. **State Non-Arbitrage Program.** The Board hereby determines that it is in the best interests of the County to authorize and direct the County to participate in the State Non-Arbitrage Program of the Commonwealth of Virginia ("SNAP") and the contract creating the State Non-Arbitrage Program Pool I (the "Contract") in connection with the proceeds of the Bonds. The Board hereby acknowledges and consents to the investment of the proceeds of the Bonds and the earnings thereon in SNAP. The Board acknowledges the Treasury Board of the Commonwealth of Virginia is not, and shall not be, in any way liable to the County in connection with SNAP, except as otherwise provided in the Contract.

10. **Inclusion of County Information in Official Statement relating to VRA Bonds.** The Board hereby consents to the inclusion of information with respect to the County in the Preliminary Official Statement and the Official Statement of the VRA in connection with the issuance of the VRA Bonds. Any Authorized Officer of the County is hereby authorized and directed to cooperate with the VRA with respect to compliance with the provisions of the Securities and Exchange Commission Rule 15c2-12, under the Securities Exchange Act of 1934, as amended, and directed to make all filings required by Section 9.7 of the Financing Agreement should the County be determined to be a "Material Local Government" (as defined in the Financing Agreement).
11. **Filing of Resolution.** The County Attorney is hereby directed to file a copy of this Resolution, certified by the Clerk of the Board to be a true copy hereof, with the Circuit Court of the County.
12. **Further Actions.** The members of the Board and all officers, employees and agents of the County are hereby authorized to take such action as they or any one of them may consider necessary or desirable in connection with the issuance and sale of the Bonds, including, but not limited to, the execution and delivery of such documents and certificates as may be required in connection with the issuance and sale of the Bonds to the VRA, and any such action previously taken is hereby ratified and confirmed.
13. **Prepayment of 2016 Note.** The prepayment of the 2016 Note from amounts held in the 2016 Escrow Account relating to the 2016 Note is hereby authorized and all action previously taken by the County to implement the prepayment of the 2016 Note is hereby ratified and confirmed.
14. **Official Intent.** The Board hereby authorizes the County to make expenditures from its own funds to pay costs of completion of the Project in advance of the issuance and receipt of the proceeds of sale of the Bonds and to reimburse such expenditures from the proceeds of the sale of the Bonds. The adoption of this Resolution shall be considered as an "official intent" within the meaning of Treasury Regulations Section 1.150-2 promulgated under the Code.
15. **Effective Date.** This Resolution shall take effect immediately.





COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 89-21

Page No. 1 of 1

**Agenda Title: RESOLUTION — Authorizing County Manager to Submit Fifth Amended Henrico County FY 2019-20 Annual Consolidated Action Plan and to Execute Contracts for CDBG and ESG Activities**

For Clerk's Use Only:

Date: 3/23/2021

- ☒ Approved  
☐ Denied  
☐ Amended  
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Thornton  
(2) (2)

REMARKS

APPROVED

YES NO OTHER

|              |   |   |   |
|--------------|---|---|---|
| Branin, T.   | ✓ | — | — |
| Nelson, T.   | ✓ | — | — |
| O'Bannon, P. | ✓ | — | — |
| Schmitt, D.  | ✓ | — | — |
| Thornton, F. | ✓ | — | — |

**WHEREAS**, Henrico County is an entitlement community under the United States Department of Housing and Urban Development (HUD) Community Development Block Grant (CDBG) Program, as authorized by Title 1 of the Housing and Community Development Act of 1974; and,

**WHEREAS**, Henrico County is an entitlement community under the HUD Emergency Solutions Grants (ESG) Program, as authorized by the Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009; and,

**WHEREAS**, localities are required to submit an Annual Consolidated Action Plan (Plan) as a condition of receiving CDBG funds, and the Board of Supervisors previously approved submission of the FY 2019-20 Plan that included proposed uses of CDBG and ESG funds for FY 2019-20; and,

**WHEREAS**, the Board of Supervisors on May 12, 2020, September 22, 2020, and February 9, 2021, approved the submission of amendments to the FY 2019-20 Plan to incorporate additional CDBG and ESG funds allocated by HUD using Coronavirus Aid, Relief, and Economic Security Act (CARES Act) funds; and,

**WHEREAS**, the Board of Supervisors has now identified uses for ESG and CDBG funds previously designated as "Held for Future Board Allocation;" and

**WHEREAS**, the County is required to submit an amended FY 2019-20 Plan in order to reallocate these funds, and the Department of Community Revitalization has prepared the attached table summarizing the proposed uses of the additional CDBG funds.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors that it: (1) approves the submission to HUD of a fifth amended Plan that adds proposed uses of additional CDBG and ESG funds allocated under the CARES Act for FY 2019-20; and (2) authorizes the County Manager to execute contracts with subrecipients for activities funded with these CDBG and ESG allocations, all in a form approved by the County Attorney.

**COMMENTS:** The Director of Community Revitalization recommends approval of the Board paper, and the County Manager concurs.

By Agency Head

By County Manager

Certified:

A Copy Teste:

Clerk, Board of Supervisors

Copy to:

Date:

**Recommended Uses of CARES Act CDBG and ESG Funds**  
**March 23, 2021**

**Sources of CDBG-CV Funds**

|   |                  |
|---|------------------|
| Held for Future Board Allocation  | \$741,098        |
| <b>Uses of CDBG-CV Funds</b>  |                  |
| 1. OAR of Richmond - Re-entry Housing Support                           | \$40,000         |
| 2. HumanKind - Workforce Support to Mitigate Covid-19                   | \$340,000        |
| 3. Central Virginia Legal Aid Society - Civil Justice COVID-19 Relief   | \$64,000         |
| 4. Circle Center Adult Day Services – Air purifying units and equipment | \$22,000         |
| <b>Subtotal</b>   | <b>\$466,000</b> |
| <i>Remaining CDBG-CV Amount Held for Future Allocation</i>              | <i>275,098</i>   |

**Sources of ESG-CV Funds**

|   |           |
|---|-----------|
| Held for Future Board Allocation  | \$100,000 |
| <b>Uses of ESG-CV Funds</b>   |           |
| 1. Housing Families First – Hilliard House Emergency Shelter Renovation | \$100,000 |



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 90-21

Page No. 1 of 1

Agenda Title: RESOLUTION – Change of Regular Meeting Time — April 13, 2021

For Clerk's Use Only:

Date: 3/23/2021

- ☒ Approved  
☐ Denied  
☐ Amended  
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Brani Seconded by (1) Nelson  
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

|              |                                     |                          |                          |
|--------------|-------------------------------------|--------------------------|--------------------------|
| Branin, T.   | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Nelson, T.   | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| O'Bannon, P. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Schmitt, D.  | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Thornton, F. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

WHEREAS, the Board of Supervisors established the dates, times, and location of regular Board meetings for 2021 by resolution approved on January 12, 2021; and,

WHEREAS, that resolution provided that the time for the Board's regular meeting on April 13, 2021, would be 6:00 p.m. to accommodate the public hearing on the FY 2021-22 budget; and,

WHEREAS, on March 9, 2021, the Board scheduled the public hearing on the FY 2021-22 budget for March 23, 2021; and,

WHEREAS, the Board wishes to begin the April 13, 2021, regular meeting at 7:00 p.m., and state law requires that the Board pass a resolution if it wishes to change a regular meeting time that has been previously established.

NOW, THEREFORE, BE IT RESOLVED that the April 13, 2021, regular meeting shall begin at 7:00 p.m. and that the Clerk shall post and advertise this resolution as required by state law.

By Agency Head \_\_\_\_\_

m

By County Manager \_\_\_\_\_

Certified:

A Copy Teste:

Copy to: \_\_\_\_\_

Clerk, Board of Supervisors

Date: \_\_\_\_\_

Date: \_\_\_\_\_



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 92-21

Page No. 1 of 2

Agenda Title: RESOLUTION — Award of Contract — Juvenile and Domestic Relations Court Roof  
System Replacement — Brookland District

For Clerk's Use Only:

Date: 3/23/2021

- ☒ Approved  
☐ Denied  
☐ Amended  
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Branin Seconded by (1) Nelson  
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Branin, T. ✓  
Nelson, T. ✓  
O'Bannon, P. ✓  
Schmitt, D. ✓  
Thornton, F. ✓

WHEREAS, the County wishes to replace the roof system on the Juvenile and Domestic Relations Court building at 4201 E. Parham Road; and,

WHEREAS, the County received two bids on March 9, 2021, in response to ITB No. 21-2110-1EAR and Addendum Number 1, with the following results:

| Bidders   | Total Bids |
|---|------------|
| Northeast Contracting Corporation<br>Lorton VA 22079    | \$444,161  |
| International Roofing Corporation<br>Richmond, VA 23223 | \$626,702  |

WHEREAS, after review and evaluation of all bids, it was determined that Northeast Contracting Corporation is the lowest responsive and responsible bidder.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. A contract to furnish all labor, materials, supplies, equipment, and services necessary for replacement of the Juvenile and Domestic Relations Court roof system is awarded to Northeast Contracting Corporation, the lowest responsive and responsible bidder, in the amount of \$444,161, pursuant to ITB No. 21-2110-1EAR, Addendum Number 1, and the bid submitted by Northeast Contracting Corporation.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.

By Agency Head  By County Manager 

Certified:

A Copy Teste:

Copy to: \_\_\_\_\_

Clerk, Board of Supervisors

Date: \_\_\_\_\_

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 92-21

Page No. 2 of 2

**Agenda Title: RESOLUTION — Award of Contract — Juvenile and Domestic Relations  
Court Roof System Replacement — Brookland District**

---

3. The County Manager, or the Purchasing Director as his designee, is authorized to execute all change orders within the scope of the project budget not to exceed 15 percent of the original contract amount.

**Comment:** Funding to support the contract is available within the project budget. The Director of General Services and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 93-21

Page No. 1 of 1

Agenda Title: **RESOLUTION — Signatory Authority — Acquisition of Real Property — Village Views Drive — Fairfield District**

| For Clerk's Use Only:<br>Date: <u>3/23/2021</u><br><input checked="" type="checkbox"/> Approved<br><input type="checkbox"/> Denied<br><input type="checkbox"/> Amended<br><input type="checkbox"/> Deferred to:<br>_____ | <b>BOARD OF SUPERVISORS ACTION</b><br>Moved by (1) <u>Thornton</u> Seconded by (1) <u>O'Bannon</u><br>(2) _____ (2) _____<br>REMARKS: <b>APPROVED</b> | <table><thead><tr><th></th><th>YES</th><th>NO</th><th>OTHER</th></tr></thead><tbody><tr><td>Branin, T.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Nelson, T.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>O'Bannon, P.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Schmitt, D.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Thornton, F.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr></tbody></table> |                          | YES   | NO | OTHER | Branin, T. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Nelson, T. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | O'Bannon, P. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Schmitt, D. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Thornton, F. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|--|---|---|--------------------------|-------|----|-------|------------|-------------------------------------|--------------------------|--------------------------|------------|-------------------------------------|--------------------------|--------------------------|--------------|-------------------------------------|--------------------------|--------------------------|-------------|-------------------------------------|--------------------------|--------------------------|--------------|-------------------------------------|--------------------------|--------------------------|
|  |   | YES   | NO                       | OTHER |    |       |            |                                     |                          |                          |            |                                     |                          |                          |              |                                     |                          |                          |             |                                     |                          |                          |              |                                     |                          |                          |
| Branin, T.   | <input checked="" type="checkbox"/>   | <input type="checkbox"/>  | <input type="checkbox"/> |       |    |       |            |                                     |                          |                          |            |                                     |                          |                          |              |                                     |                          |                          |             |                                     |                          |                          |              |                                     |                          |                          |
| Nelson, T.   | <input checked="" type="checkbox"/>   | <input type="checkbox"/>  | <input type="checkbox"/> |       |    |       |            |                                     |                          |                          |            |                                     |                          |                          |              |                                     |                          |                          |             |                                     |                          |                          |              |                                     |                          |                          |
| O'Bannon, P.   | <input checked="" type="checkbox"/>   | <input type="checkbox"/>  | <input type="checkbox"/> |       |    |       |            |                                     |                          |                          |            |                                     |                          |                          |              |                                     |                          |                          |             |                                     |                          |                          |              |                                     |                          |                          |
| Schmitt, D.  | <input checked="" type="checkbox"/>   | <input type="checkbox"/>  | <input type="checkbox"/> |       |    |       |            |                                     |                          |                          |            |                                     |                          |                          |              |                                     |                          |                          |             |                                     |                          |                          |              |                                     |                          |                          |
| Thornton, F.   | <input checked="" type="checkbox"/>   | <input type="checkbox"/>  | <input type="checkbox"/> |       |    |       |            |                                     |                          |                          |            |                                     |                          |                          |              |                                     |                          |                          |             |                                     |                          |                          |              |                                     |                          |                          |

WHEREAS, the Board of Supervisors desires to acquire 3.0 acres of real property on Village Views Drive for the expansion of an existing pumping station at 1293 Village Views Drive; and,

WHEREAS, Chickahominy Crossing, LLC has agreed to sell the property for \$90,000.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that:

- (1) the County Manager is authorized to execute the purchase agreement and accept the deed, both in a form approved by the County Attorney, necessary to acquire the property shown on the attached plat entitled Exhibit A; and,
- (2) the County Manager, or his designee, is authorized to execute all other documents necessary to complete the County's due diligence and to close the transaction; and,
- (3) the County Manager and County Attorney are authorized to undertake all other actions necessary to complete the acquisition by the County.

Comments: The Directors of Real Property and Public Utilities recommend approval of the Board paper; the County Manager concurs.

By Agency Head \_\_\_\_\_

By County Manager \_\_\_\_\_

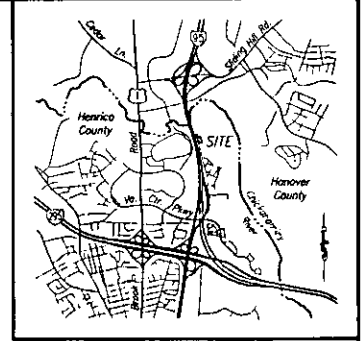
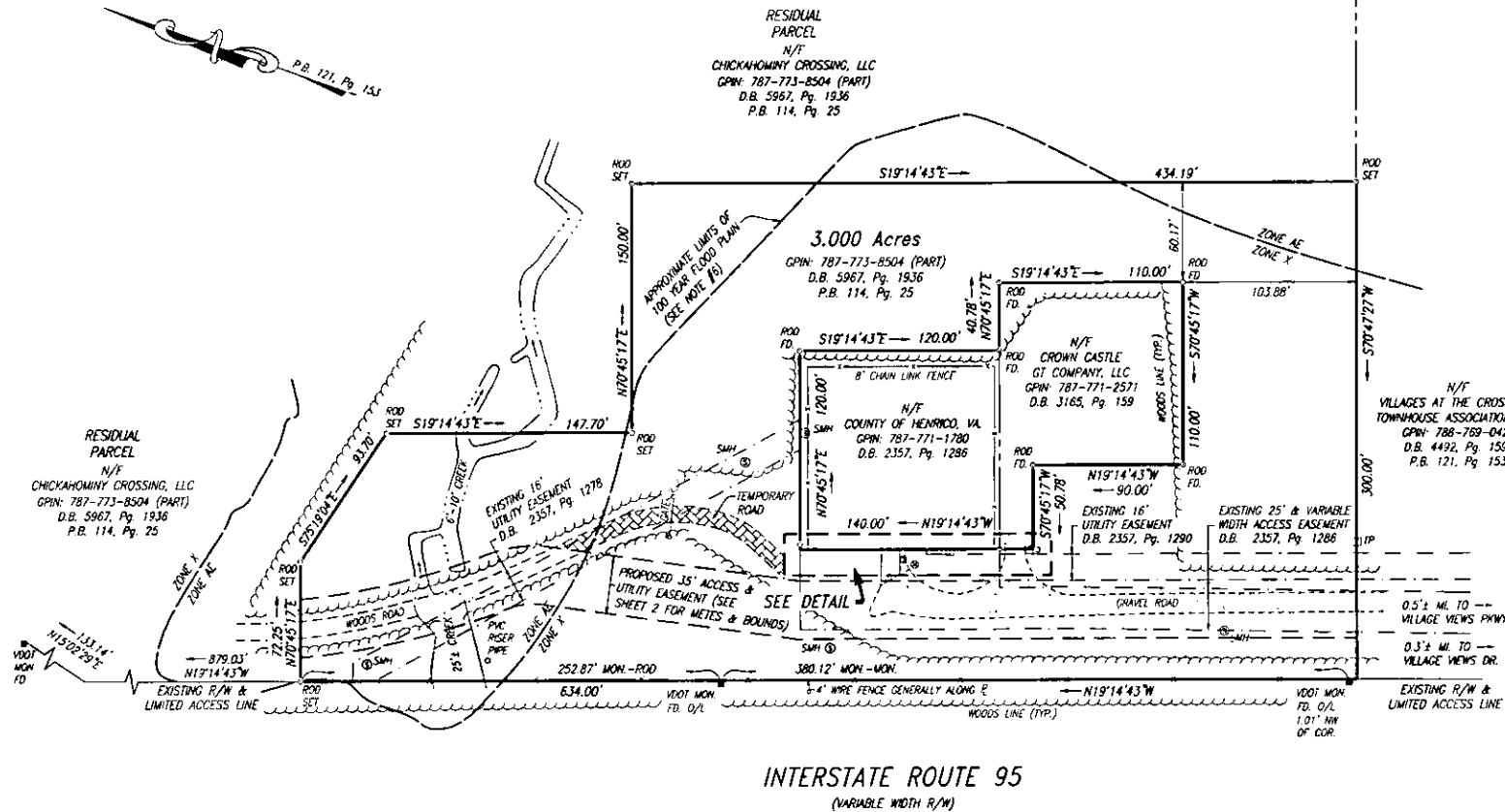
Certified:  
A Copy Teste: \_\_\_\_\_

Clerk, Board of Supervisors

Copy to: \_\_\_\_\_

Date: \_\_\_\_\_

# EXHIBIT A



VICINITY MAP  
1" = 1.1 Mile

## NOTES:

1. Current Owner: Chickahominy Crossing, LLC  
4610 Kensington Ave.  
Richmond, Va. 23226
2. Deed Ref.: D.B. 5967, Pg. 1936
3. Plat Ref.: P.B. 114, Pg. 25
4. GPIN: 787-773-8504 (Part)
5. Zoning: C-1
6. Flood Zone: 'x' & 'AE'
7. FIRM: 51087C0065C
8. Effective Date: December 18, 2007
9. Flood Limits as shown hereon scaled from Henrico GIS maps.
10. No markers indicating a delineation of wetlands have been observed during the completion of this survey.
11. No site report was furnished in the preparation of this plat and therefore may not show all easements or encumbrances.

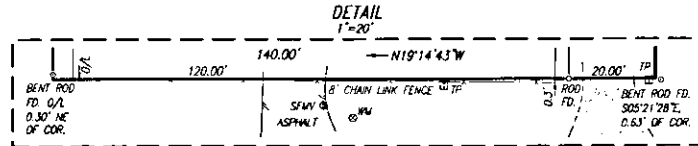
## INTERSTATE ROUTE 95 (VARIABLE WIDTH R/W)

SURVEY AND PLAT OF 3,000 AC.  
TO BE CONVEYED TO HENRICO COUNTY  
LOCATED ON THE EAST LINE OF  
INTERSTATE ROUTE 95 AND NORTH OF  
VILLAGE VIEWS PARKWAY  
PARKFIELD DISTRICT  
HENRICO COUNTY, VIRGINIA



## LEGEND

- ⊙ SANH SANITARY MANHOLE
- ⊙ SFMV SANITARY FORCE MAIN VALVE
- ⊙ WM WATER METER
- ⊙ TP TELEPHONE PEDESTAL
- P PROPERTY LINE
- R/W RIGHT OF WAY
- O/L ON LINE
- APPROX. EDGE WATER
- EDGE PAVEMENT
- ADJOINERS P



|  |             |               |           |         |
|--|-------------|---------------|-----------|---------|
|  |             |               |           |         |
| 114 E. Cary Street   Richmond, Virginia 23219   (804) 644-4600   rd.com / centuryeng.com |             |               |           |         |
| HORIZONTAL DATUM: PB 121, Pg. 153  |             |               |           |         |
| VERTICAL DATUM: N/A  |             |               |           |         |
| FILE NAME  | PROJ. SCALE | DATE          | JOB NO.   | PLA/CAD |
| 787-773-8504_PL.DWG  | 1"=50'      | MARCH 3, 2021 | 17037-003 | DJ/JMD  |
| REVISION: -  |             |               | DATE: -   |         |





COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 94-21

Page 1 of 1

Agenda Title: **INTRODUCTION OF ORDINANCE — To Amend and Reordain Subsections (b) and (c) of Sections 23-359 and 23-360 Titled “Water connection fees” and “Sewer connection fees,” Respectively, and Subsection (a) of Sections 23-361 and 23-362 Titled “Water service and volume charges” and “Sewer service charges and rates,” Respectively, of the Code of the County of Henrico, All to Change Utility Fees and Charges**

For Clerk's Use Only:

Date: 3/23/2021

- ☒ Approved  
☐ Denied  
☐ Amended  
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Nelson  
(2) (2)

REMARKS

**APPROVED**

YES NO OTHER

|              |   |  |  |
|--------------|---|--|--|
| Branin, T.   | ✓ |  |  |
| Nelson, T.   | ✓ |  |  |
| O'Bannon, P. | ✓ |  |  |
| Schmitt, D.  | ✓ |  |  |
| Thornton, F. | ✓ |  |  |

The Clerk is authorized to advertise in the Richmond Times-Dispatch on March 30, 2021, and April 6, 2021, the following ordinance for a public hearing to be held on April 13, 2021, at 7:00 p.m. in the Board Room.

“An ordinance to amend and reordain Subsections (b) and (c) of Sections 23-359 and 23-360 titled ‘Water connection fees’ and ‘Sewer connection fees,’ respectively, and Subsection (a) of Sections 23-361 and 23-362 titled ‘Water service and volume charges’ and ‘Sewer service charges and rates,’ respectively, of the Code of the County of Henrico, all to change utility fees and charges. A copy of the full text of this ordinance shall be on file in the Office of the County Manager.”

The advertisement of the ordinance shall contain all of the information specified and required by Section 15.2-107 of the Code of Virginia.

Comment: The Director of Public Utilities recommends approval of this Board paper, and the County Manager concurs.

By Agency Head

By County Manager

Certified:

A Copy Teste:

Clerk, Board of Supervisors

Copy to:

Date:

**ORDINANCE — To Amend and Reordain Subsections (b) and (c) of Sections 23-359 and 23-360 Titled “Water connection fees” and “Sewer connection fees,” Respectively, and Subsection (a) of Sections 23-361 and 23-362 Titled “Water service and volume charges” and “Sewer service charges and rates,” Respectively, of the Code of the County of Henrico, All to Change Utility Fees and Charges**

**BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA:**

1. That Subsections (b) and (c) of Section 23-359 of the Code of the County of Henrico be amended and reordained as follows:

**Sec. 23-359. Water connection fees.**

. . . .

(b) *Basic connection fee.*

- (1) The basic connection fee covers installation of the water meter and partial payment for backup facilities. The basic connection fee shall be assessed on all connectors except for fire service and payment shall accompany the application for connection as follows:

|  |  |
|--|--|
| Single-family dwellings<br>(including semi-detached dwellings)   | <del>\$4,635.00</del> <b><u>\$4,865.00</u></b> / dwelling unit |
| Multi-family dwellings   | <del>4,270.00</del> <b><u>4,485.00</u></b> / dwelling unit     |
| Motel and hotel  | <del>2,350.00</del> <b><u>2,470.00</u></b> / room              |
| Hospital   | <del>5,430.00</del> <b><u>5,700.00</u></b> / bed               |
| Nursing facility   | <del>3,625.00</del> <b><u>3,805.00</u></b> / bed               |
| Assisted living facility   | <del>1,810.00</del> <b><u>1,900.00</u></b> / bed               |
| Dormitory  | <del>1,360.00</del> <b><u>1,430.00</u></b> / bed               |
| Facilities providing permanent housing for<br>elderly or handicapped persons and<br>operated by charitable, non-stock, non-<br>profit organizations which are exempted by<br>Section 501(c)(3) of the Internal Revenue<br>Code | <del>1,810.00</del> <b><u>1,900.00</u></b> / dwelling unit     |

- (2) The basic connection fee for an existing single-family dwelling served by an individual private well shall be ~~\$2,315.00~~ **\$2,430.00**.
- (3) The fee for all other business, industrial, and public buildings will be based on meter size as follows:

| Meter Size<br>(Inches) | Basic Connection Fee  |                          |
|------------------------|-----------------------|--------------------------|
| 5/8                    | <del>\$4,635.00</del> | <b><u>\$4,865.00</u></b> |
| 1                      | <del>16,570.00</del>  | <b><u>17,400.00</u></b>  |
| 1½                     | <del>33,060.00</del>  | <b><u>34,715.00</u></b>  |
| 2                      | <del>65,615.00</del>  | <b><u>68,895.00</u></b>  |
| 3                      | <del>131,235.00</del> | <b><u>137,795.00</u></b> |
| 4                      | <del>205,050.00</del> | <b><u>215,305.00</u></b> |
| 6                      | <del>410,105.00</del> | <b><u>430,610.00</u></b> |
| 8                      | <del>656,160.00</del> | <b><u>688,670.00</u></b> |
| 10                     | <del>943,130.00</del> | <b><u>990,285.00</u></b> |

The connection fee for a permanent connection which will be used at special events for no more than 12 days per calendar year shall be ten percent of the basic connection fee above. If usage exceeds 12 days per year, the balance of the fees above shall be due within 30 days.

. . . .

(c) *Local facilities fee.* The connector shall pay for all local facilities subject to the off-site and oversized mains credit policy.

(1) Where local facilities are not available to the connector's property, the connector shall pay the full cost of the local facilities installed to serve the connector's property. Developers of new subdivisions shall install local water facilities in accordance with chapter 19 and water agreements approved by the board of supervisors. Along any public right-of-way or easement where the property owner desires service for his own personal use (i.e., a single-family residential unit in which the owner intends to reside), the county will extend the local facilities at the owner's expense. The cost of such extension shall be \$30.00 per linear foot of water main extension, except that the cost for such extension to serve an existing single-family dwelling served by an individual private well shall be \$15.00 per linear foot, plus the cost of installing the connection from the main to the property line as follows:

| <i>Water<br/>Meter Size<br/>(Inches)</i> | <i>Service Size<br/>(Inches)</i> | <i>Installation Charge</i> |                          | <i>Water<br/>Meter Charge</i> |                        |
|--|----------------------------------|----------------------------|--------------------------|-------------------------------|------------------------|
| 5/8                                      | 1>                               | <del>\$2,625.00</del>      | <b><u>\$2,755.00</u></b> | <del>\$143.00-</del>          | <b><u>\$148.00</u></b> |
| 5/8                                      | 1½                               | <del>3,360.00</del>        | <b><u>3,530.00</u></b>   | <del>143.00</del>             | <b><u>148.00</u></b>   |
| 1  | 1                                | <del>2,775.00-</del>       | <b><u>2,915.00</u></b>   | <del>186.00</del>             | <b><u>188.00</u></b>   |
| 1  | 1½                               | <del>3,360.00</del>        | <b><u>3,530.00</u></b>   | <del>186.00</del>             | <b><u>188.00</u></b>   |
| 1  | 2                                | <del>3,360.00</del>        | <b><u>3,530.00</u></b>   | <del>186.00</del>             | <b><u>188.00</u></b>   |
| 1½                                       | 1½                               | <del>5,460.00</del>        | <b><u>5,735.00</u></b>   | <del>367.00</del>             | <b><u>384.00</u></b>   |
| 1½                                       | 2                                | <del>5,460.00</del>        | <b><u>5,735.00</u></b>   | <del>367.00</del>             | <b><u>384.00</u></b>   |
| 2  | 2                                | <del>5,460.00-</del>       | <b><u>5,735.00</u></b>   | <del>482.00</del>             | <b><u>508.00</u></b>   |

The cost of a five-eighths-inch domestic meter is included in the basic connection fee for single-family residential connections.

- (2) Where local facilities are available to the connector's property and where costs of the local facilities have not been previously assessed against the property being connected, a local facilities fee shall be required. The local facilities fee shall be as follows:

| <i>Meter Size<br/>(Inches)</i> | <i>Local Facilities Fee</i> |                   |
|--------------------------------|-----------------------------|-------------------|
| 5/8                            | <del>\$2,625.00</del>       | <u>\$2,755.00</u> |
| 1                              | <del>3,360.00</del>         | <u>3,530.00</u>   |
| 1½                             | <del>5,460.00</del>         | <u>5,735.00</u>   |
| 2                              | <del>5,460.00</del>         | <u>5,735.00</u>   |

. . . . .

2. That Subsections (b) and (c) of Section 23-360 of the Code of the County of Henrico be amended and reordained as follows:

**Sec. 23-360. Sewer connection fees.**

. . . . .

- (b) *Basic connection fee.*

- (1) The basic connection fee for all applicants is a partial payment for backup facilities. The basic connection fee shall be assessed to all connectors and the payment shall accompany the application as follows:

|   |                       |                                   |
|---|-----------------------|-----------------------------------|
| Single-family dwellings<br>(including semi-detached dwellings)  | <del>\$5,605.00</del> | <u>\$5,885.00</u> / dwelling unit |
| Multi-family dwelling   | <del>5,170.00</del>   | <u>5,430.00</u> / dwelling unit   |
| Motels and hotels   | <del>2,850.00</del>   | <u>2,995.00</u> / room            |
| Hospitals   | <del>6,575.00</del>   | <u>6,905.00</u> / bed             |
| Nursing facilities  | <del>4,380.00</del>   | <u>4,600.00</u> / bed             |
| Assisted living facilities  | <del>2,190.00</del>   | <u>2,300.00</u> / bed             |
| Dormitory   | <del>1,645.00</del>   | <u>1,725.00</u> / bed             |
| Facilities providing permanent housing for<br>elderly or handicapped persons and operated<br>by charitable, non-stock, nonprofit organizations<br>which are exempted by section 501(c)(3) of the<br>Internal Revenue Code | <del>2,190.00</del>   | <u>2,300.00</u> / dwelling unit   |

- (2) The basic connection fee for an existing single-family dwelling served by an individual septic system shall be ~~\$2,805.00~~ \$2,945.00. For purposes of computing connection costs and fees under this section, a privy shall be treated as an individual septic system.
- (3) Fees for all other business, industrial, and public buildings will be based on meter size as follows:

| <i>Meter Size<br/>(Inches)</i> | <i>Basic Connection Fee</i> |                     |
|--------------------------------|-----------------------------|---------------------|
| 5/8                            | \$5,605.00                  | <u>\$5,885.00</u>   |
| 1                              | 20,050.00                   | <u>21,050.00</u>    |
| 1½                             | 40,015.00                   | <u>42,015.00</u>    |
| 2                              | 79,415.00                   | <u>83,385.00</u>    |
| 3                              | 158,830.00                  | <u>166,770.00</u>   |
| 4                              | 248,175.00                  | <u>260,585.00</u>   |
| 6                              | 496,340.00                  | <u>521,155.00</u>   |
| 8                              | 794,145.00                  | <u>833,850.00</u>   |
| 10                             | 1,141,585.00                | <u>1,198,665.00</u> |

The connection fee for a permanent connection which will be used at special events for no more than 12 days per calendar year shall be ten percent of the basic connection fee above. If usage exceeds 12 days per year, the balance of the fees above shall be due within 30 days.

- (c) *Local facilities fee.* The connector shall pay for all local facilities subject to the off-site and oversized mains credit policy.
- (1) Where local facilities are not available to the connector's property, the connector shall pay the full cost of the local facilities installed to serve the connector's property. Developers of new subdivisions shall install local sewer facilities in accordance with chapter 19 and sewer agreements approved by the board of supervisors. Along any public right-of-way or easement where the property owner desires service for his own personal use (i.e., a single-family residential unit in which the owner intends to reside), the county will extend the local facilities at the owner's expense. The cost of such extension shall be \$50.00 per linear foot of sewer main extension, except that the cost for such extension to serve an existing single-family dwelling served by an individual septic system shall be \$25.00 per linear foot plus a cost of ~~\$3,150.00~~ \$3,310.00 for installing the connection from the main to the property line.
- (2) Where local facilities are available to the connector's property and where the costs of such local facilities have not been previously assessed against the property being connected, a local facilities fee shall be required. The local facilities fee shall be ~~\$3,150.00~~ \$3,310.00.

. . . .

3. That Subsection (a) of 23-361 of the Code of the County of Henrico be amended and reordained as follows:

**Sec. 23-361. Water service and volume charges.**

- (a) *Amount of charges.* The charges for water service shall consist of a service charge and a volume charge, as follows:
- (1) *Service charge.* All users billed bimonthly shall pay the following charge. Users billed monthly shall pay one-half of this charge.

a. Connected Users:

| <i>Meter Size<br/>(Inches)</i> | <i>Bimonthly Charge</i> |                        |
|--------------------------------|-------------------------|------------------------|
| 5/8 or 3/4                     | <del>\$15.65</del>      | <b><u>\$16.45</u></b>  |
| 1                              | <del>36.95</del>        | <b><u>38.80</u></b>    |
| 1½                             | <del>68.00</del>        | <b><u>71.40</u></b>    |
| 2                              | <del>104.40</del>       | <b><u>109.60</u></b>   |
| 3                              | <del>172.15</del>       | <b><u>180.75</u></b>   |
| 4                              | <del>276.55</del>       | <b><u>290.40</u></b>   |
| 6                              | <del>534.55</del>       | <b><u>561.30</u></b>   |
| 8                              | <del>1,069.85</del>     | <b><u>1,123.35</u></b> |
| 10                             | <del>1,069.85</del>     | <b><u>1,123.35</u></b> |

b. Single-family residential users with fire sprinkler system, five-eighths-inch, three-fourths-inch or one-inch meter: ~~\$15.65~~ **\$16.45**.

c. Not connected, single-family and multi-family residential users, per single-family residential unit: ~~\$15.65~~ **\$16.45**.

d. When there is a backup service connection, the owner shall pay the amount of the service charge in subsection (a) for both the regular service connection and the backup service connection.

(2) *Volume charge.* In addition to the service charges, the following volume charges shall apply to all water delivered:

| <i>Consumption Block 100 Cubic Feet</i> |                |                  | <i>Volume Charge</i>      |                      |
|---|----------------|------------------|---------------------------|----------------------|
|   | <i>Monthly</i> | <i>Bimonthly</i> | <i>Per 100 Cubic Feet</i> |                      |
| First                                   | 5,000          | 10,000           | <del>\$3.59</del>         | <b><u>\$3.77</u></b> |
| Next                                    | 35,000         | 70,000           | <del>2.45</del>           | <b><u>2.57</u></b>   |
| Over                                    | 40,000         | 80,000           | <del>1.76</del>           | <b><u>1.85</u></b>   |

For single-family residential customers using six CCF or less bimonthly, the volume charge shall be ~~\$2.24~~ **\$2.35** per CCF.

....

4. That Subsection (a) of Section 23-362 of the Code of the County of Henrico be amended and reordained as follows:

**Sec. 23-362. Sewer service charges and rates.**

(a) *Amount of charges.* The charges for sewer service shall consist of a service charge and a volume charge, as follows:

- (1) *Service charge.* All users billed bimonthly for water service shall pay the following charge based on the size of the water meter which serves or the size of the water meter which would serve the premises if one were installed. Users billed monthly shall pay one-half of this charge.

a. Connected users:

| <i>Meter Size<br/>(Inches)</i> | <i>Bimonthly Charge</i> |                        |
|--------------------------------|-------------------------|------------------------|
| 5/8 or 3/4                     | <del>\$31.55</del>      | <b><u>\$33.15</u></b>  |
| 1                              | <del>52.20</del>        | <b><u>54.80</u></b>    |
| 1½                             | <del>76.50</del>        | <b><u>80.35</u></b>    |
| 2                              | <del>110.45</del>       | <b><u>115.95</u></b>   |
| 3                              | <del>186.90</del>       | <b><u>196.25</u></b>   |
| 4                              | <del>295.50</del>       | <b><u>310.30</u></b>   |
| 6                              | <del>588.35</del>       | <b><u>617.75</u></b>   |
| 8                              | <del>1,007.20</del>     | <b><u>1,057.55</u></b> |
| 10                             | <del>1,007.20</del>     | <b><u>1,057.55</u></b> |

- b. Single-family residential users with fire sprinkler system, five-eighths-inch, three-fourths-inch or one-inch meter: ~~\$31.55~~ **\$33.15**.
- c. Not connected, single-family and multi-family residential users, per single-family residential unit: ~~\$31.55~~ **\$33.15**.
- d. Connected and not metered single-family and multi-family residential users, per single-family residential unit: ~~\$82.90~~ **\$87.05**.

(2) *Volume charge.*

- a. In addition to the service charges, the following volume charges shall apply to all water delivered:

| <i>Consumption Block Hundred Cubic Feet</i> |                |                  | <i>Volume Charge</i>          |                      |
|---|----------------|------------------|-------------------------------|----------------------|
|   | <i>Monthly</i> | <i>Bimonthly</i> | <i>Per Hundred Cubic Feet</i> |                      |
| First                                       | 5,000          | 10,000           | <del>\$3.81</del>             | <b><u>\$4.00</u></b> |
| Next  | 35,000         | 70,000           | <del>2.72</del>               | <b><u>2.86</u></b>   |
| Over  | 40,000         | 80,000           | <del>2.45</del>               | <b><u>2.57</u></b>   |

- b. For single-family residential customers using six CCF or less bimonthly, the volume charge shall be ~~\$2.33~~ **\$2.45** per CCF.
- c. For residential units receiving water service from the county, other than

multifamily, bimonthly sewer volume charges shall be based on the lesser of actual usage or usage determined from the first meter reading cycle of the calendar year. For residential units receiving water service from the City of Richmond, other than multifamily, bimonthly sewer volume charges shall be based on usage determined from the first meter reading cycle of the calendar year. For the purpose of this subsection, if the first reading is estimated as provided in section 23-205 or if the user joins the system after the first reading cycle, or an allowance is made for an underground leak during the first billing cycle, billing shall not exceed charges for 10 CCF.

- (3) *Industrial and commercial strong waste charge.* In addition to the charges set out in subsections (a)(1) and (2) of this section, there will be charged to individual users a strong waste charge as applicable:
- a. Suspended solids, when the concentrations of suspended solids exceed 275 milligrams per liter: ~~\$25.50~~ **\$26.80** per CWT for suspended solids in excess of 275 mg/L.
  - b. BOD, when concentrations of BOD exceed 250 milligrams per liter: ~~\$35.40~~ **\$37.15** per CWT for BOD in excess of 250 mg/L.

. . . .

5. That this ordinance shall be in full force and effect from and after July 1, 2021, as provided by law and the following provisions:

Charges set forth in Sections 23-361 and 23-362 shall be pro-rated to apply the old and new charges to that proportion of water supplied and/or sewage collected prior to and after the effective date of the new rates. Calculation of such pro-rated charges shall be computed based on average daily use of service supplied.





COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 95-24

Page No. 1 of 2

Agenda Title: RESOLUTION — Award of Contract — Pump Road Sidewalk Project — Three Chopt District

For Clerk's Use Only:

Date: 3/23/2021

- ☒ Approved  
☐ Denied  
☐ Amended  
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Branin Seconded by (1) O'Bannon  
(2) (2)

REMARKS

APPROVED

YES NO OTHER

Branin, T. ☒ ☐ ☐  
Nelson, T. ☒ ☐ ☐  
O'Bannon, P. ☒ ☐ ☐  
Schmitt, D. ☒ ☐ ☐  
Thornton, F. ☒ ☐ ☐

WHEREAS, the County received seven bids on February 11, 2021, in response to ITB No. 21-2102-1EAR and Addendum Nos. 1 and 2 for construction of the Pump Road sidewalk project; and,

WHEREAS, the project will create pedestrian access along the east side of Pump Road from Kingsbury Court to Hazel Tree Drive by installing 0.44 mile of 5-foot-wide sidewalk, 2-foot-wide utility strip, road widening, curb and gutter, and storm sewer; and,

WHEREAS, the bids were as follows:

| Bidders   | Bid Amounts    |
|---|----------------|
| Howard Brothers Contractor, Inc.<br>Lanexa, Virginia      | \$1,208,298.73 |
| Dickerson Construction, LLC<br>Chesterfield, Virginia     | \$1,397,365.97 |
| Crown Construction Services, Inc.<br>Alexandria, Virginia | \$1,627,236.10 |
| Finley Asphalt & Sealing, Inc.<br>Ashland, Virginia       | \$1,774,709.33 |
| Jireh Construction Company, Inc.<br>Richmond, Virginia    | \$1,884,908.00 |
| Blakemore Construction Corporation<br>Rockville, Virginia | \$2,020,910.33 |
| Messer Contracting, LLC<br>Glen Allen, Virginia           | \$2,128,733.56 |

By Agency Head

By County Manager

Certified:

A Copy Teste:

Copy to: \_\_\_\_\_

Clerk, Board of Supervisors

Date: \_\_\_\_\_

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 95-21

Page No. 2 of 2

**Agenda Title: RESOLUTION — Award of Contract — Pump Road Sidewalk Project — Three Chopt District**

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**WHEREAS**, after a review and evaluation of the bids received, it was determined that Howard Brothers Contractor, Inc. is the lowest responsive and responsible bidder with a bid of \$1,208,298.73.

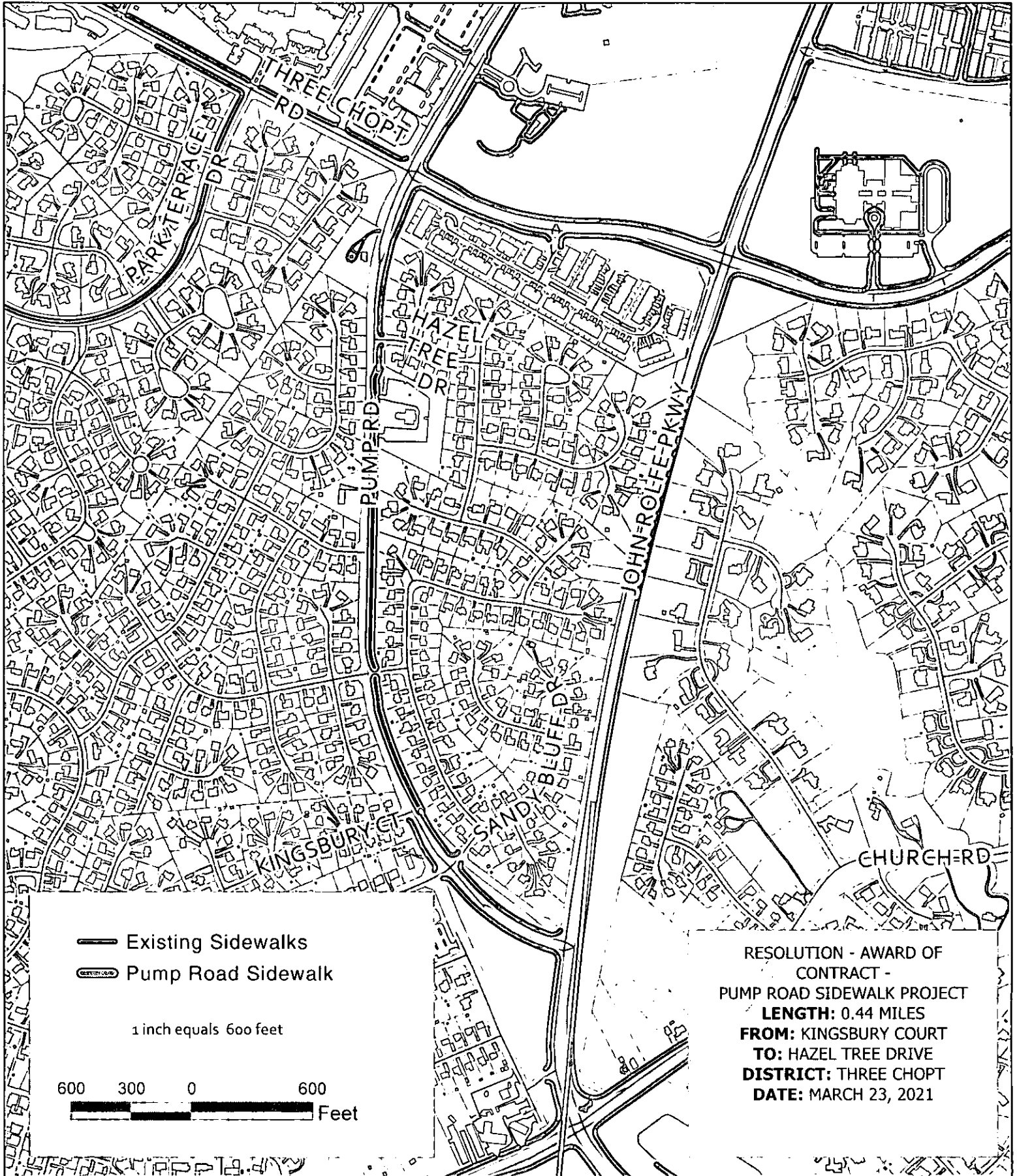
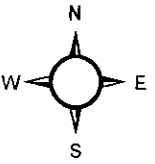
**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors:

1. The contract for \$1,208,298.73 is awarded to Howard Brothers Contractor, Inc., the lowest responsive and responsible bidder, pursuant to ITB No. 21-2102-1EAR, Addendum Nos. 1 and 2, and the base bid submitted by Howard Brothers Contractor, Inc.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

**COMMENT:** Funding for the contract is available within the project budget. The Director of Public Works and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.



# Pump Road Sidewalk





COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 96-21  
Page No. 1 of 1

Agenda Title: RESOLUTION — Settlement of *Marcus B. Taylor v. Gregory Paisley, et al.*

For Clerk's Use Only:

Date: 3/23/2021

- ☒ Approved  
☐ Denied  
☐ Amended  
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Branin  
(2) Branin Seconded by (1) Nelson  
(2) Shome

REMARKS

APPROVED

YES NO OTHER

Branin T. (12)  
Nelson, T. ☒  
O'Bannon, P. ☒  
Schmitt, D. ☒  
Thornton, F. ☒

BE IT RESOLVED by the Board of Supervisors of Henrico County that:

- (1) it authorizes settlement of the case styled *Marcus B. Taylor v. Gregory Paisley, et al.*, now pending in Circuit Court of the County of Henrico, on terms as recommended by the Risk Manager, the County Manager and the County Attorney and as approved by the Self-Insurance Trustees; and
- (2) the Risk Manager, County Manager and County Attorney are authorized to execute all documents, in forms satisfactory to the County Attorney, necessary to conclude this case and implement the terms of the settlement.

By Agency Head \_\_\_\_\_

By County Manager \_\_\_\_\_

Copy to: \_\_\_\_\_

Certified:

A Copy Teste: \_\_\_\_\_

Clerk, Board of Supervisors

Date: \_\_\_\_\_

ALPHEONET