

COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
REGULAR MEETING  
March 9, 2021

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, March 9, 2021, at 7:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

**Members of the Board Present:**

Daniel J. Schmitt, Chairman, Brookland District  
Patricia S. O'Bannon, Vice-Chairman, Tuckahoe District  
Thomas M. Branin, Three Chopt District  
Tyrone E. Nelson, Varina District  
Frank J. Thornton, Fairfield District

**Other Officials Present:**

John A. Vithoulkas, County Manager  
J. T. (Tom) Tokarz, County Attorney  
Tanya Brackett Harding, CMC, Assistant to the County Manager/Clerk to the Board  
Monica Smith-Callahan, Deputy County Manager for Community Affairs  
W. Brandon Hinton, Deputy County Manager for Administration  
Cari Tretina, Assistant to the County Manager/Chief of Staff  
Benjamin A. Sheppard, Director of Public Relations

Steve Boots, Chaplain for the Henrico County Police Division, delivered the invocation.

On motion of Mr. Thornton, seconded by Mrs. O'Bannon, the Board approved the minutes of the February 23, 2021, Regular and Special Joint Meetings.

The vote of the Board was as follows:

Yes: Schmitt, O'Bannon, Branin, Nelson, Thornton

No: None

Mr. Schmitt made a statement on behalf of the Board of Supervisors about the recent passing of Captain Don Lambert. Captain Lambert earned numerous promotions and awards throughout his long career with the Henrico County Police Division, and he will be missed by all.

**MANAGER'S COMMENTS**

Mr. Vithoulkas recognized Cristina Ramirez, Assistant Manager of the Varina Area Library, who is receiving the 2021 Virginia Excellence in Government Award from the VCU L. Douglas Wilder School of Communication and Public Affairs. The "Unsung Heroes

Award” recognizes an individual Virginian who has provided distinguished and exceptional service as a career government employee.

Cari Tretina, Chief of Staff, presented the bi-weekly COVID-19 update. With recent vaccinations, 17% of Henrico’s population has received at least one shot, and all Phase 1B are eligible for vaccination. The County is making extensive efforts to reach out to underserved and vulnerable communities.

### **BOARD OF SUPERVISORS’ COMMENTS**

Mr. Nelson stated how proud he is of the Henrico County COVID-19 Team, and he thanked Jackson Baynard, Monica Smith-Callahan, and other staff members that have been working so hard at the Richmond Raceway in the vaccination effort.

### **RECOGNITION OF NEWS MEDIA**

Mr. Schmitt recognized Todd Hass from WTVR, Channel 6.

### **RESIGNATION**

77-21                      Resolution - Resignation of Member - Community Criminal Justice Board.

On motion of Mrs. O’Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

### **PUBLIC HEARINGS – REZONING CASES**

55-21                      Louis Salomonsky: Request to rezone from A-1 Agricultural District to R-  
REZ2020-                      5AC General Residence District (Conditional) Parcels 744-755-7296 and  
00040                      744-755-5798 containing 2.83 acres located on the south line of Church  
Three Chopt                      Road, approximately 170’ west of its intersection with Guyana Drive.

Richard Low, a resident of the Three Chopt District, spoke on behalf of several residents near the proposed development who have concerns about traffic conditions. Because the residents have not seen revised traffic plans, he asked the County to defer the request.

Joe Emerson, Director of Planning, stated the applicant has reduced the number of proposed homes to seven.

Terrell Hughes, Director of Public Works, stated that the speed limit on Church Road has been reduced to 35 miles per hour and that the County is working to add sidewalks. There have not been any issues since the speed limit has been reduced.

Mr. Emerson stated that the concern about a turn-around for fire trucks was addressed with the reduction in the number of homes.

On motion of Mr. Branin, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item with the following proffered conditions:

1. **Illustrative Master Plan.** The layout shall be in general conformance with the Illustrative Master Plan/Exhibit A prepared by HG Design Studio dated 02-24-2021 (see case file).
2. **Underground Utilities.** All proposed utilities except for boxes, meters, pedestals, and transformers shall be place underground, unless technical or environmental reasons require otherwise. Any such utilities not placed underground shall be screened as required at the time of landscape plan review.
3. **Foundations.** The exterior portions of all residential foundations, including the portion below the first floor level which is visible above grade, shall be constructed of brick, stone, or stone veneer for a minimum vertical height of twelve (12) Inches. Any raised slab on grade conditions that are exposed above grade shall have a minimum of 16" of brick, stone, or stone veneer.
4. **Driveways.** All driveways shall be constructed of hard surface materials (concrete, aggregate materials, asphalt, brick, or stone pavers).
5. **Recreational Vehicles** No recreational vehicles, campers, trailers, or boats shall be parked or stored on the Property, unless within enclosed garages.
6. **Density.** No more than nine (9) dwelling units shall be developed on the Property. Two-family dwellings and semi-detached dwelling units are prohibited.
7. **Lot Width Minimum.** All lots will be a minimum of 65' in width. Excluding all lots fronting on the cul-de-sac.
8. **Lot Area Minimum.** All lots will have a minimum of 8,900 square feet.
9. **Minimum House Size.** All detached dwellings shall contain a two-car garage and shall have a minimum of 2,000 square feet of finished floor area.
10. **Architecture.** The homes constructed on the Property shall be similar in style to the "Conceptual Home Elevations" attached hereto as Exhibit B (see case file), or as specifically approved at the time of Plan of Development. Homes shall employ a variety of colors, and homes with the same exact elevations shall not be permitted more often than every third home on a street. Homes shall have simulated carriage-style garage doors with Nantucket-style door designs, window lites and/or simulated operable

hardware.

11. **Exterior Materials.** The visible portions of the front, rear, and side building wall surfaces of each building unit shall be constructed of stone, stone veneer, fiber cement, decorative shake, brick or brick veneer, or engineered wood (e.g. LP Smartside). Except for trim material, windows, doors, and architectural features, no home shall have exposed exterior walls of vinyl or aluminum siding.
12. **Hours of Construction.** The hours of exterior construction, including operation of bulldozer and other earthmoving equipment, shall only be between 7:00 a.m. and 7:00 p.m., Monday through Friday and between 9:00 a.m. and 7:00 p.m. on Saturday with no construction activities on Sunday, except in emergencies or where unusual circumstances require extending the specific hours in order to complete work, such as concrete pours or utility connections. Signs, in both English and Spanish, stating the above referenced provisions, shall be posted, and maintained at all entrances to the Property prior to any land disturbance activities thereon.
13. **Stormwater BMPs.** Any wet stormwater pond shall be aerated as an amenity feature. Any BMP on the property shall be landscaped as approved at the time of the landscape plan review.
14. **Landscaping.** At least (1) one tree with a minimum of 2.5 inch caliper shall be placed in front of each home. Each home shall have prototypical plantings (shrubs and ornamental ground cover) along the front foundation. The front and side yards shall be Irrigated and planted with sod except where mulching or landscaping may occur.
15. **Screening.** A landscape buffer will be provided between the BMP and cul-de-sac and the adjacent properties. Buffer shall be the equivalent to a Transitional 10 buffer. Plan to be approved by the Planning staff prior to the issuance of a CO.
16. **Sidewalks.** Sidewalks shall be provided on the east side of the proposed road. In addition, at time of plan of development, the applicant shall dedicate a portion of the Property located along the Property's frontage on Church Road for the future construction of a sidewalk. Construction of said sidewalk shall be bonded or a letter of credit will be provided by the applicant prior to final subdivision approval and may be completed by the County or applicant at a future date consistent with other pedestrian improvements along Church Road.
17. **Restriction on Play Facilities.** The common area recreational amenities shall not include playground equipment or other

facilities primarily associated with children's play.

18. **Severance.** The unenforceability, elimination, revision, or amendment of any proffer set forth herein, in whole or in part, shall not affect the validity or enforceability of the other proffers of the unaffected part of such proffer.

The vote of the Board was as follows:

Yes: Schmitt, O'Bannon, Branin, Nelson, Thornton

No: None

78-21  
REZ2021-  
00011  
Brookland

Greg Spicer: Request to conditionally rezone from A-1 Agricultural District to R-2AC One-Family Residence District (Conditional) Parcels 764-770-8579, 764-770-8888, 764-771-9504, and 765-770-0198 containing 1.87 acres located on the south line of Mountain Road at its intersection with Tiller Road.

No one spoke in opposition to this case.

On motion of Mr. Branin, seconded by Mr. Nelson, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item with the following proffered conditions:

1. Density – There shall be no more than 3 units.
2. Foundations – All exposed foundations, except basements, of each home shall be brick, or stone. Each home shall be constructed with a crawl space. Front porches and stoops shall have brick piers.
3. Garages – Each home shall include a minimum two (2) car attached garage.
4. House Size – The minimum finished square footage of each dwelling shall be 2,200 square feet of finished floored area.
5. Materials – The exterior wall surface of all homes on the property (with the exceptions of foundations, trim, and architectural treatments) shall be constructed of brick, stone, hardiplank or vinyl covering.
6. Chimneys and Cantilevered Features – No chimneys or gas vent units shall be cantilevered. The exposed portions of all fireplace chimneys shall be of brick, stone, or siding similar to the exterior treatment of the dwelling. The exposed bases of all chimneys shall be of the same material as the dwelling foundation.
7. Underground Utilities – Except for junction boxes, meters, pedestal, transformers and existing overhead utility lines, utility connections will be underground unless otherwise required due to

environmental factors.

8. **Hours of Construction** – The hours of exterior construction, including operation of bulldozers and other earthmoving equipment will be between 7:00 a.m. and 7:00 p.m. Monday through Friday, between 8:00 a.m. and 5:00 p.m. on Saturdays and none on Sundays provided, however, except emergencies or where unusual circumstances require extending the specific hours in order to complete work such as concrete pours or utility connectors. Signs, in both English and Spanish, stating the above referenced provisions shall be posted and maintained at all entrances to the Property prior to any land disturbances activities thereon.
9. **Foundation Planting** – Foundation planting beds shall be required along the entire front façade of the house, excluding porches, architectural features, and garages, and will contain a minimum of fifty (50) percent evergreen material. The front corner of each building shall be required to be visually softened with a vertical accent shrub or small evergreen tree.
10. **Access to Mountain Road** – There shall be no direct access from any driveway onto Mountain Road.
11. **Paved Driveways** – All driveways shall be paved with either exposed aggregate, concrete, asphalt, cobblestone, brick, or pre-cast pavers or other similar materials approved by the Director of Planning.
12. **Severance** – The unenforceability, elimination, revision, or amendment of any proffer set forth herein, in whole or in part, shall not affect the validity or enforceability of the other proffers or the unaffected part of any such proffer.

The vote of the Board was as follows:

Yes: Schmitt, O'Bannon, Branin, Nelson, Thornton

No: None

79-21  
REZ2021-  
00010  
Varina

Shurm Homes: Request to conditionally rezone from B-3 Business District to R-3C One-Family Residence District (Conditional) Parcel 837-715-2339 containing .88 acres located on the south line of Old Williamsburg Road at its intersection with Old Memorial Drive.

No one spoke in opposition to this case.

On motion of Mr. Nelson, seconded by Mr. Branin, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item with the following proffered conditions:

1. **Density.** No more than 2 single family dwellings shall be constructed on the property.
2. **Foundations.** The exterior portions of single-family residence foundations which are above ground level shall be constructed of brick.
3. **Lot Width.** The proposed lots shall have a minimum lot width of one hundred (100) feet at the building setback line.
4. **Restriction.** No factory modular or mobile homes shall be erected on the property.
5. **Hours of Construction.** During the construction of the development on the property, the hours of exterior construction shall be limited to 7am to 8 7pm, Monday through Friday, and 8 am to 5 pm on Saturdays, except in emergencies or where unusual circumstances require extending the specific hours in order to complete such work as concrete pours or utility connections. Exceptions shall require the approval of the director of planning.
6. **Old Williamsburg Road Buffer:** A natural and/or landscape buffer of ten (10) feet in width shall be provided along the boundary of the property adjoining Old Williamsburg Road. The buffer shall be planted to the level of a Transitional Buffer TB-10 requirements.
7. **Elevations.** The single-family dwellings shall be constructed generally consistent with the elevations submitted with Exhibit B (see case file).

The vote of the Board was as follows:

Yes: Schmitt, O'Bannon, Branin, Nelson, Thornton

No: None

## **PUBLIC HEARINGS - OTHER ITEMS**

80-21 Ordinance - To Amend and Reordain Section 24-54.1 Titled "Principal uses permitted" and Section 24-55 Titled "Provisional uses permitted" of the Code of the County of Henrico to Allow Outdoor Dining Areas in the B-1 Business District by Provisional Use Permit.

No one spoke in opposition to this item.

On motion of Mrs. O'Bannon, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached ordinance.

81-21 Resolution - Signatory Authority - Conveyance of Real Property - Well Lot at 216 Wood Road - Tuckahoe District.

No one spoke in opposition to this item.

On motion of Mrs. O'Bannon, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution.

- 82-21 Resolution - Lease of County Property - Land Adjacent to Water Reclamation Facility - Varina District.

No one spoke in opposition to this item.

On motion of Mr. Nelson, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

### **PUBLIC COMMENTS**

There were no comments from the public.

### **GENERAL AGENDA**

- 83-21 Resolution - Receipt of Operating and Capital Budget Estimates for FY 2021-22 and Notice of Public Hearings on the Budgets and Proposed Tax Rates.

Brandon Hinton, Deputy County Manager for Administration, outlined the Manager's proposed operating budget totaling \$1.4 billion with an unchanged real estate tax rate of .87 cents. The proposed budget includes a 2% salary scale adjustment in April, a 2.4% merit-based salary increase in the first pay period of FY 2021-22, and a longevity increase for employees with service of 10 years or more beginning in October 2021. The budget also includes the opening of two new high schools and an expanded elementary school, expanding the Achievable Dream Academy into secondary grades, and an increase in the CSA budget. Mr. Hinton also stated the County will expand and renovate the two career education centers and work on construction of a recovery center.

Mr. Schmitt pointed out that once again Schools is fully funded and there are no dollars of federal stimulus funding in the budget.

On motion on Mrs. O'Bannon, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution.

- 84-21 Resolution - SIA2021-00002 - Tuckahoe Park Expansion Site - Substantially in Accord with 2026 Comprehensive Plan - Tuckahoe District.

On motion of Mrs. O'Bannon, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution.

- 85-21 Resolution - Award of Construction Contract - Water Treatment Facility - Washwater Pump Variable Frequency Drives Replacement Project -



Tuckahoe District.

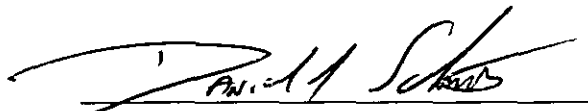
On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

86-21 Resolution - Award of Contract - Annual Road Surface Services.

On motion of Mrs. O'Bannon, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

Alec Oughton, Chief for the Division of Fire, stated construction should begin on Fire Station 20 within the next 60 days with an expected delivery date of early 2022.

There being no further business, the meeting was adjourned at 8:16 p.m.



Chairman, Board of Supervisors  
Henrico County, Virginia



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 77-21

Page No. of

Agenda Title: RESOLUTION - Resignation of Member - Community Criminal Justice Board

For Clerk's Use Only:

Date: 3/9/2021

- ☒ Approved  
☐ Denied  
☐ Amended  
☐ Deferred

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Branin  
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, on June 23, 2020, Matt C. Pinsker was reappointed to the Community Criminal Justice Board ("Board") for a two-year term expiring June 30, 2022; and,

WHEREAS, Mr. Pinsker submitted his resignation from the Board by correspondence dated February 22, 2021.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, hereby accepts the resignation of Matt C. Pinsker from the Board as the Three Chopt District representative.

By Agency Head \_\_\_\_\_

By County Manager \_\_\_\_\_

Certified:  
A Copy Teste:

Clerk, Board of Supervisors

Copy to: \_\_\_\_\_

Date: \_\_\_\_\_

## Harding, Tanya

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**From:** Matt Pinsker <matt.pinsker@gmail.com>  
**Sent:** Monday, February 22, 2021 5:46 PM  
**To:** ThreeChopt  
**Cc:** Harding, Tanya  
**Subject:** Ccjb

Greetings. I'm stepping down from the CCJB, effective immediately.

Matt Pinsker



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 80-21

Page No. 1 of 1

**Agenda Title: RESOLUTION – To Amend and Reordain Section 24-54.1 Titled “Principal uses permitted” and Section 24-55 Titled “Provisional uses permitted” of the Code of the County of Henrico to Allow Outdoor Dining Areas in the B-1 Business District by Provisional Use Permit**

For Clerk's Use Only:

Date: 3/9/2021

- ☒ Approved  
☐ Denied  
☐ Amended  
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Thornton  
(2) \_\_\_\_\_ (2) \_\_\_\_\_

REMARKS:

**APPROVED**

YES NO OTHER

Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

After a duly advertised public hearing, the Board of Supervisors of Henrico County adopted the attached ordinance.

**COMMENT:** The Planning Commission initiated consideration of the proposed amendment on January 14, 2021. After a public hearing on February 25, 2021, the Planning Commission recommended approval of the amendment. The Director of Planning recommends approval of the Board paper, and the County Manager concurs.

By Agency Head \_\_\_\_\_

By County Manager \_\_\_\_\_

Certified:  
A Copy Teste: \_\_\_\_\_

Clerk, Board of Supervisors

Copy to: \_\_\_\_\_

Date: \_\_\_\_\_

**ORDINANCE – To Amend and Reordain Section 24-54.1 Titled “Principal uses permitted” and Section 24-55 Titled “Provisional uses permitted” of the Code of the County of Henrico to Allow Outdoor Dining Areas in the B-1 Business District by Provisional Use Permit**

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA:

1. That Section 24-54.1 of the Code of the County of Henrico be amended and reordained as follows:

**Sec. 24-54.1. Principal uses permitted.**

A building or land shall be used only for the following purposes:

• • • •

(t) Restaurant, delicatessen, or ice cream parlor, but not restaurants or establishments which primarily provide outside delivery of packaged goods to patrons. ~~No outside dining areas shall be provided~~Outside dining areas may be approved by provisional use permit (see Sec. 24-55(i)).

• • • •

2. That Section 24-55 of the Code of the County of Henrico be amended and reordained as follows:

**Sec. 24-55. Provisional uses permitted.**

The following uses may be permitted as provisional uses if approved by the board of supervisors in accordance with sections 24-120 and 24-122.1 of this chapter. Such uses shall be permitted only subsequent to site plan review and approval by the planning commission in accordance with section 24-106 and the development standards as herein provided:

• • • •

**(i) Outside dining areas for restaurants, provided the location and arrangement will not adversely affect adjacent property or uses.**

3. That this ordinance shall be in full force and effect on and after its passage as provided by law.



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 81-21

Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Conveyance of Real Property — Well Lot at 216 Wood Road — Tuckahoe District

For Clerk's Use Only:

Date: 3/9/2021

- ☒ Approved  
☐ Denied  
☐ Amended  
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Thornton  
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Branin, T.	✓		
Nelson, T.	✓		
O'Bannon, P.	✓		
Schmitt, D.	✓		
Thornton, F.			

WHEREAS, the County owns the well lot known as 216 Wood Road in the Westham subdivision, as shown on Exhibit A (the "Property"); and,

WHEREAS, the Property is surplus to the needs of the County; and,

WHEREAS, the Board of Supervisors wishes to convey the Property to Jay L. Kiser and Jane C. Kiser, the adjoining owners, for \$300, its assessed value; and,

WHEREAS, this resolution was advertised, and a public hearing was held on March 9, 2021, pursuant to Va. Code §§ 15.2-1800 and 15.2-1813.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that: (1) the Property is declared surplus to the needs of the County; and (2) the Chairman and Clerk are authorized to execute a deed, and the County Manager is authorized to execute closing and any other documents necessary to convey the Property, all in a form approved by the County Attorney.

Comments: The Real Property Department has processed this request through the Departments of Planning, Public Utilities, and Public Works without objection. The Director of Real Property recommends approval; the County Manager concurs.

By Agency Head

gm

By County Manager

Certified:

A Copy Teste:

Copy to: \_\_\_\_\_

Clerk, Board of Supervisors

Date: \_\_\_\_\_

Exhibit A



Subject Property:  
759-736-3206  
216 Wood Road

Requestor

Proposed Property Sale  
Westham

Prepared by Planning Department 1/21





COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 82-21

Page No. 1 of 2

Agenda Title: **RESOLUTION — Lease of County Property — Land Adjacent to Water Reclamation Facility — Varina District**

For Clerk's Use Only:

Date: 3/9/2021

- (☒) Approved  
( ) Denied  
( ) Amended  
( ) Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Nelson Seconded by (1) O'Bannon  
(2) \_\_\_\_\_ (2) \_\_\_\_\_

REMARKS:

**APPROVED**

YES NO OTHER

Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, the County owns 16 acres of land at 9400 WRVA Road and 54 acres of land at 2351 Kingsland Road (the "Parcels"); and,

WHEREAS, the Parcels are adjacent to the County's Water Reclamation Facility; and,

WHEREAS, the Parcels are suitable for agricultural use, and the County desires to store and recycle residuals from the wastewater treatment process ("Biosolids") on the Parcels; and,

WHEREAS, the land application of Biosolids conditions soil for agriculture; and,

WHEREAS, Engel Family Farms desires to lease the Parcels and to store and recycle Biosolids for agricultural use in compliance with state and federal regulations; and,

WHEREAS, the initial lease period will be two years at the annual rent of \$100 per acre of crop and grain field; and,

WHEREAS, the lease will automatically renew for up to six additional one-year terms unless the lease is not renewed or is otherwise terminated; and,

WHEREAS, this resolution was advertised pursuant to Sections 15.2-1800 and 15.2-1813 of the Code of Virginia, 1950, as amended, and a public hearing was held on March 9, 2021.

By Agency Head

By County Manager

Certified:

A Copy Teste:

Clerk, Board of Supervisors

Copy to: \_\_\_\_\_

Date: \_\_\_\_\_

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 82-21

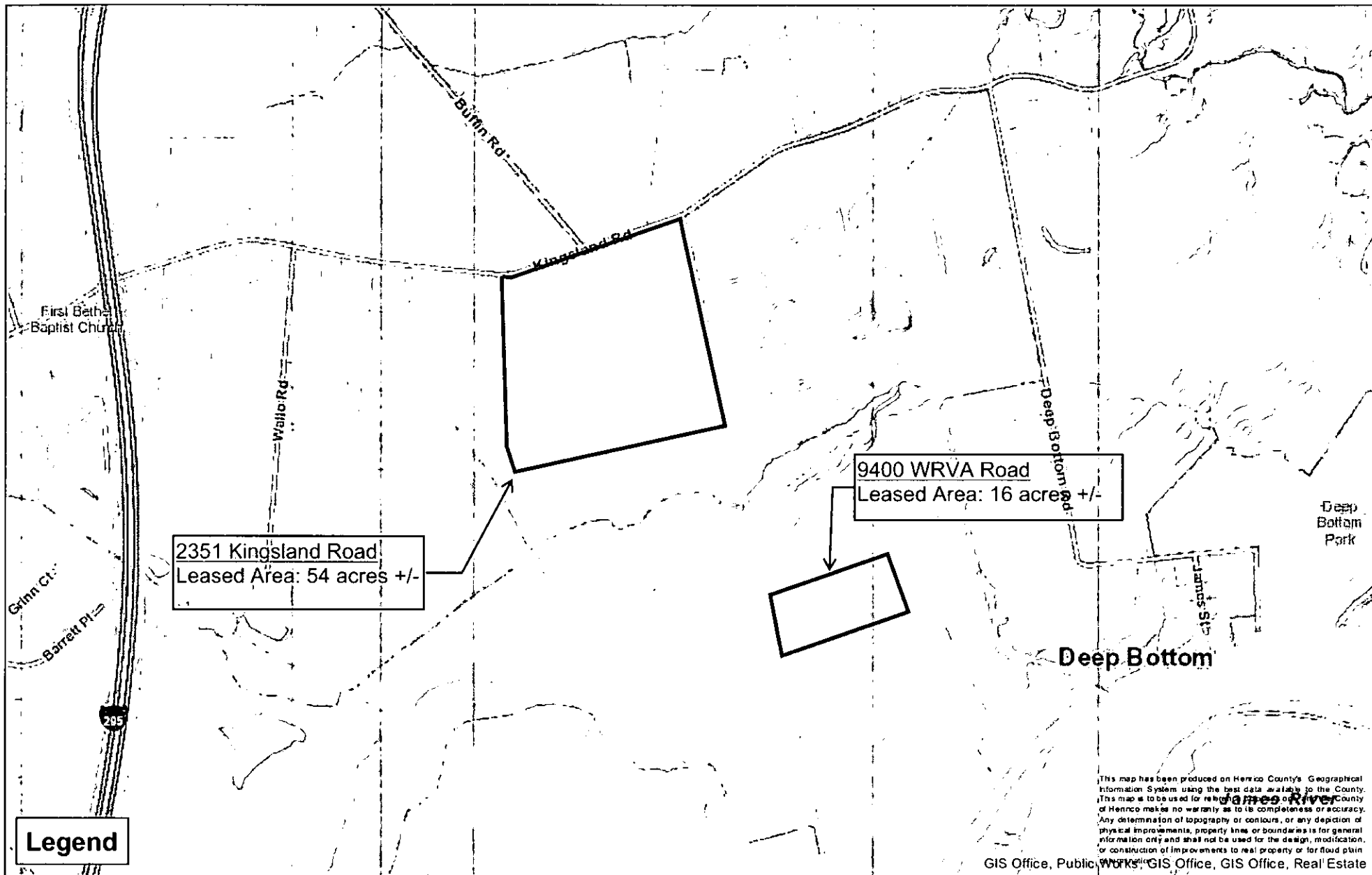
Page No. 2 of 2

**Agenda Title: RESOLUTION — Lease of County Property — Land Adjacent to Water Reclamation Facility — Varina District**

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NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the County Manager is authorized to execute a lease with Engel Family Farms under the terms set forth above in a form approved by the County Attorney.

Comments: The Directors of Public Utilities and Real Property recommend approval of the Board paper; the County Manager concurs.



# VICINITY MAP LEASE OF COUNTY PROPERTY VARINA DISTRICT





**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. **83-21**  
Page No. 1 of 2

Agenda Title

**RESOLUTION — Receipt of Operating and Capital Budget Estimates for FY 2021-22 and  
Notice of Public Hearings on the Budgets and Proposed Tax Rates**

<p>For Clerk's Use Only:</p> <p>Date <u>3/9/2021</u></p> <p><input checked="" type="checkbox"/> Approved  <input type="checkbox"/> Denied  <input type="checkbox"/> Amended  <input type="checkbox"/> Deferred to</p>	<p align="center"><b>BOARD OF SUPERVISORS ACTION</b></p> <p>Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Thornton</u>  (2) _____ (2) _____</p> <p>REMARKS: <b>APPROVED</b></p>	<table border="0"> <tr> <th></th> <th>YES</th> <th>NO</th> <th>OTHER</th> </tr> <tr> <td>Branin, T.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Schmitt, D.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>		YES	NO	OTHER	Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

**WHEREAS**, the County Manager has assembled his estimates of the resources and expenditures anticipated to be available or required during FY 2021-22 for the operating and capital budgets from requests received from all County offices, divisions, boards, and departments, including the Department of Education; and,

**WHEREAS**, state law requires the advertisement and holding of a public hearing and the approval of an Annual Fiscal Plan for the County; and,

**WHEREAS**, the Board desires to advertise proposed tax rates and levies for calendar year 2021 and hold a public hearing thereon.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors of the County of Henrico, Virginia, that:

- (1) The Board hereby receives the County Manager's estimates of resources and expenditures anticipated to be available or required during FY 2021-22 for the operating and capital budgets.
- (2) The Board hereby directs the Clerk to advertise on or before Sunday, March 14, 2021, in at least one newspaper of general circulation in the County:
  - (a) A synopsis of the operating and capital budgets and a public hearing thereon to be held on Tuesday, March 23, 2021, at 6:00 p.m., in the Board Room at the Government Center, Hungary Spring and East Parham Roads, Henrico County, Virginia; and,
  - (b) Proposed tax rates and levies for calendar year 2021 and a public hearing thereon to be held on Tuesday, April 13, 2021, at 7:00 p.m., in the Board Room at the Government Center, Hungary Spring and East Parham Roads, Henrico County, Virginia.

By Agency Head

By County Manager

Copy to: \_\_\_\_\_

Certified:

A Copy Teste: \_\_\_\_\_

Clerk, Board of Supervisors

Date: \_\_\_\_\_

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. **83-21**  
Page No. 2 of 2

Agenda Title     **RESOLUTION — Receipt of Operating and Capital Budget Estimates for Fiscal Year 2021-22 and Notice of Public Hearings on the Budgets and Proposed Tax Rates**

- (3) The Board further directs the Clerk to post on or before Sunday, March 14, 2021, in a prominent public location at which notices are regularly posted at both the Eastern and Western Government Centers:
- (a) A synopsis of the operating and capital budgets and notice of a public hearing thereon to be held on Tuesday, March 23, 2021, at 6:00 p.m., in the Board Room at the Government Center, Hungary Spring and East Parham Roads, Henrico County, Virginia; and,
  - (b) A notice of proposed tax rates and levies for calendar year 2021 and a public hearing thereon to be held on Tuesday, April 13, 2021, at 7:00 p.m., in the Board Room at the Government Center, Hungary Spring and East Parham Roads, Henrico County, Virginia.

**COMMENTS:**   The Director of Finance recommends approval of this Board paper, and the County Manager concurs.



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 84-21

Page No. 1 of 1

**Agenda Title: RESOLUTION — SIA2021-00002 — Tuckahoe Park Expansion Site — Substantially in Accord with 2026 Comprehensive Plan — Tuckahoe District**

For Clerk's Use Only:

Date: 3/9/2021

☒ Approved

☐ Denied

☐ Amended

☐ Deferred to:

**BOARD OF SUPERVISORS ACTION**

Moved by (1) O'Bannon Seconded by (1) Johnson

(2) \_\_\_\_\_ (2) \_\_\_\_\_

REMARKS: **APPROVED**

YES NO OTHER

Branin, T. ☒ ☐ ☐

Nelson, T. ☒ ☐ ☐

O'Bannon, P. ☒ ☐ ☐

Schmitt, D. ☒ ☐ ☐

Thornton, F. ☒ ☐ ☐

WHEREAS, Section 15.2-2232A of the Code of Virginia requires the Planning Commission to review and to consider whether the general or approximate location, character and extent of major public facilities are substantially in accord with the County's 2026 Comprehensive Plan (the "Plan"); and,

WHEREAS, the Planning Commission reviewed the Tuckahoe Park Expansion site located on the west line of John Rolfe Parkway north of its intersection with Ridgefield Parkway; and,

WHEREAS, a report dated January 28, 2021, presented by the Planning staff to the Planning Commission found the proposed use would not conflict with, or be a significant departure from, the Plan; and,

WHEREAS, on February 25, 2021, the Planning Commission reviewed the staff recommendations and found the proposed use will further the Goals, Objectives, and Policies of the Plan that identify the need for new public services; and,

WHEREAS, the Planning Commission found the proposed site can be designed to be compatible with the surrounding area; and,

WHEREAS, the Board of Supervisors has reviewed the Planning Commission's finding and concurs with its conclusions.

NOW, THEREFORE, BE IT RESOLVED by the Henrico County Board of Supervisors that the proposed Tuckahoe Park Expansion site is approved as being substantially in accord with the Plan.

Comments: The Director of Planning concurs with the finding of the Planning Commission that the proposed Tuckahoe Park Expansion site is substantially in accord with the Plan and recommends approval of the Board paper, and the County Manager concurs.

By Agency Head: \_\_\_\_\_

By County Manager: \_\_\_\_\_

Certified:

A Copy Teste: \_\_\_\_\_

Clerk, Board of Supervisors

Copy to: \_\_\_\_\_

Date: \_\_\_\_\_



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 85-21  
Page No. 1 of 2

Agenda Title: **RESOLUTION — Award of Construction Contract — Water Treatment Facility —  
Washwater Pump Variable Frequency Drives Replacement Project — Tuckahoe District**

For Clerk's Use Only:

Date: 3/9/2021

☒ Approved  
☐ Denied  
☐ Amended  
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Branin  
(2) \_\_\_\_\_ (2) \_\_\_\_\_

REMARKS:

**APPROVED**

YES NO OTHER

Branin, T.	<input checked="" type="checkbox"/>	_____	_____
Nelson, T.	<input checked="" type="checkbox"/>	_____	_____
O'Bannon, P.	<input checked="" type="checkbox"/>	_____	_____
Schmitt, D.	<input checked="" type="checkbox"/>	_____	_____
Thornton, F.	<input checked="" type="checkbox"/>	_____	_____

**WHEREAS**, the County received two bids on January 20, 2021, in response to Invitation for Bid No. 20-2097-12EAR and Addenda No. 1 and No. 2 for the Washwater Pumps VFD Replacement project at the Water Treatment Facility; and,

**WHEREAS**, the project will replace two variable frequency drives for the filtration system backwash pumps and install conduits, wire, and fault protection for the new drives; and,

**WHEREAS**, the bids were as follows:

**Bidders**

**Bid Amounts**

Triad Electrical Solutions, Inc.  
Carrollton, VA

\$337,606

Instrumentation and Control Systems  
Engineering, Inc.  
Ashland, VA

\$393,211

**WHEREAS**, after a review and evaluation of the bids, it was determined that Triad Electrical Solutions, Inc. is the lowest responsive and responsible bidder with a bid of \$337,606.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors:

1. The contract is awarded to Triad Electrical Solutions, Inc., the lowest responsive and responsible bidder, in the amount of \$337,606 pursuant to Invitation for Bid No. 20-2097-12EAR, Addenda No. 1 and No. 2, and the bid submitted by Triad Electrical Solutions, Inc.

By Agency Head

By County Manager

Copy to: \_\_\_\_\_

Certified:  
A Copy Teste: \_\_\_\_\_

Clerk, Board of Supervisors

Date: \_\_\_\_\_

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 85-21  
Page No. 2 of 2

Agenda Title: **RESOLUTION — Award of Construction Contract — Water Treatment Facility —  
Washwater Pump Variable Frequency Drives Replacement Project — Tuckahoe District**

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2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comments: Funding will be provided by the Water and Sewer Revenue Fund. The Director of Public Utilities and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.





**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 86-21

Page No. 1 of 2

**Agenda Title: RESOLUTION — Award of Contract — Annual Road Surface Services**

For Clerk's Use Only:

Date: 3/9/2021

☒ Approved  
☐ Denied  
☐ Amended  
☐ Deferred to:

**BOARD OF SUPERVISORS ACTION**

Moved by (1) O'Bannon Seconded by (1) Nelson  
(2) \_\_\_\_\_ (2) \_\_\_\_\_

REMARKS:

**APPROVED**

YES NO OTHER

Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**WHEREAS**, one bid was received on December 1, 2020, in response to ITB 20-2071-11EAR and Addendum No. 1 for the application of slurry seal, micro-surfacing, and flexible micro-surfacing on County streets, as needed; and,

**WHEREAS**, the contract period would be February 1, 2021, to January 31, 2022, with the option for the County to renew for two additional one-year terms; and,

**WHEREAS**, the bid was as follows:

<u><b>Bidder</b></u>	<u><b>Bid Amount</b></u>
Slurry Pavers, Inc.	\$3,364,400

**WHEREAS**, after review and evaluation of the bid, it was determined that Slurry Pavers, Inc. is the lowest responsive and responsible bidder with a bid of \$3,364,400.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors:

1. A unit-price contract is awarded to Slurry Pavers, Inc., the lowest responsive and responsible bidder, in the amount of \$3,364,400 pursuant to ITB 20-2071-11EAR, Addendum No. 1, and the bid submitted by Slurry Pavers, Inc.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. Project assignments shall not exceed \$500,000 for a single project.

By Agency Head

By County Manager

Certified:

A Copy Teste:

Clerk, Board of Supervisors

Copy to: \_\_\_\_\_

Date: \_\_\_\_\_

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 86-21

Page No. 2 of 2

**RESOLUTION — Award of Contract — Annual Road Surface Services**

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**Comment:** Funding to support the contract is available within the project budget. The Director of Public Works and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.