

COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
REGULAR MEETING  
April 14, 2015

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, April 14, 2015, at 6:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

**Members of the Board Present:**

Frank J. Thornton, Chairman, Fairfield District  
Tyrone E. Nelson, Vice Chairman, Varina District  
Richard W. Glover, Brookland District  
David A. Kaechele, Three Chopt District  
Patricia S. O'Bannon, Tuckahoe District

**Other Officials Present:**

John A. Vithoulkas, County Manager  
Joseph P. Rapisarda, Jr., County Attorney  
Michael L. Wade, Sheriff  
Barry R. Lawrence, CMC, Assistant to the County Manager/Clerk to the Board  
Joseph P. Casey, Deputy County Manager for Administration  
Jane D. Crawley, Deputy County Manager for Community Services  
Timothy A. Foster, Deputy County Manager for Community Operations  
Randall R. Silber, Deputy County Manager for Community Development

Mr. Thornton called the meeting to order at 6:00 p.m.

Mr. Thornton led recitation of the Pledge of Allegiance.

Douglas A. Middleton, Chief of Police, delivered the invocation.

**PUBLIC HEARING**

84-15      Resolution – Adoption of Operating and Capital Annual Fiscal Plans For Fiscal Year 2015-16 and Allocation of Car Tax Relief for Tax Year 2015.

Mr. Vithoulkas noted copies of the proposed annual fiscal plan and the *Budget in Brief* summary document are available to the public. After providing background information on the timeline and process for preparing the budget, Mr. Vithoulkas pointed out that to his knowledge this Board is the only local elected body to undertake a rigorous department-by-department, line-by-line review of the budget. The Board will be requested to act on the budget at its April 28 meeting

in accordance with state law and after all of the tax rate public hearings have been completed. Mr. Vithoukas thanked the County's department heads, employees, and Superintendent of Schools for the efforts they put forth on the budget. Most of all, he thanked the Board for establishing clear guidance and expectations regarding the results it expects.

Mr. Vithoukas narrated a slide presentation on the County's FY 2015-16 annual fiscal plan. During his presentation, Mr. Vithoukas reviewed the strategic focus of the budget, cited education and public safety as the budget's priority areas, identified cost cutting measures that have been put forward by department heads, summarized initiatives inherent in this budget that will impact the County positively into the foreseeable future, and reviewed the budget calendar. He closed his presentation with an update on a conversation that took place on March 19 during the Board's review of the Henrico County Public Schools budget. At that time, the Board of Supervisors asked the School Board and School Superintendent a number of questions regarding school improvement funding. Mr. Vithoukas reported that the Superintendent of Schools made a commitment on April 23 to reallocate additional funding within the FY 16 budget to expand the pilot extended-day academic enrichment program to three additional elementary schools.

Following his presentation, Mr. Vithoukas responded to a number of questions from the Board pertaining to the pilot extended-day academic enrichment program and school improvement efforts. Mr. Glover expressed concern the pilot program will address only 5 of the 28 schools that have not fully met state accreditation standards. He suggested Mr. Vithoukas ask the School Superintendent to allocate any meals tax revenues that the school system receives above the \$18 million annual budgeted estimate to school improvement efforts. Mr. Nelson made this suggestion as well and stated he would also like to see a targeted, long-term plan so decisions for school improvement can be made from an aerial perspective. Mr. Vithoukas expressed confidence that the School Superintendent will work cooperatively with him on developing a multi-year financial plan for schools. Mr. Thornton commented that the Board of Supervisors is not denigrating some other group but is discussing how to maximize the funding that is given to the school system to ensure it produces a good student for the global 21<sup>st</sup> century.

On motion of Mrs. O'Bannon, seconded by Mr. Glover and by unanimous vote, the Board deferred this item to the April 28, 2015, meeting.

The vote of the Board was as follows:

Yes: Thornton, Nelson, Glover, Kaechele, O'Bannon

No: None

The following speakers addressed the Board during the advertised public hearing:

- Jason Young, Executive Director of Community Brain Injury Services, thanked the Board for its ongoing support of his organization and reviewed the challenges survivors of brain injury face in trying to find appropriate community-based services. He also asked the Board to restore reductions in County funding that have impacted his organization's budget since 2008.
- Michelle Plunkett, a resident of the Fairfield District and representative of Henrico Parents for Community-Based Services, thanked the Board for its continued contribution to Henrico Area Mental Health & Developmental Services' Day Support Services program and explained how this program has benefited her daughter, Sharbre, who also thanked the Board.
- Karen Stanley, Chief Executive Officer of CARITAS, distributed information packets on her organization and The Healing Place, reviewed her organization's four programs that provide services to the homeless, and thanked the Board for its support of both CARITAS and The Healing Place. She also asked the Board to restore reductions in County funding that have occurred during the past several years.
- Connie LaCourse, an employee of the Henrico County Public Schools (HCPS) Department of Pupil Transportation, expressed concerns relating to the mechanical condition of her school bus and asked for a better-equipped County depot. Mr. Vithoukas pointed out the County added \$1 million to the schools budget for new school buses and obtained a commitment from HCPS for an additional \$1 million. He noted pupil transportation and the maintenance of school buses is a County priority. Mr. Vithoukas asked Ms. LaCourse to provide her contact information to Brandon Hinton, Director of the County's Management and Budget Division, and promised to follow up with her the following day to discuss the issue with her bus.
- Susan Bernstein, a supervisor for the HCPS Department of Pupil Transportation, asked for additional personnel in the County's Central Automotive Maintenance Division to reduce the number of school buses that are offline. Mr. Vithoukas assured Ms. Bernstein that he will have a conversation with the School Superintendent after concerns regarding school bus maintenance are properly raised through the HCPS administrative chain. He commented on the County's support of and the availability of highly-specialized bus mechanics and responded to questions from Mr. Kaechele and Mr. Nelson.
- Rose Jones from the HCPS Department of Pupil Transportation did not speak but stated she would leave her contact information with Mr. Hinton.

The Board recessed at 7:17 p.m. and reconvened at 7:28 p.m.

On motion of Mr. Nelson, seconded by Mr. Kaechele, the Board approved the minutes of the March 24, 2015, Regular and Special Meetings.

The vote of the Board was as follows:

Yes: Thornton, Nelson, Glover, Kaechele, O'Bannon.

No: None

### **MANAGER'S COMMENTS**

There were no comments from the Manager.

### **BOARD OF SUPERVISORS' COMMENTS**

Mrs. O'Bannon announced that Bebe W. West has resigned her position on the County's Electoral Board, effective April 14, after 36 years of service. A resident of the Tuckahoe District, Mrs. West is the Electoral Board's longest-serving member and has held all three Electoral Board offices – Chairperson, Vice Chairperson, and Secretary. Her initial tenure on the Electoral Board began in 1968. She left the Electoral Board in 1982 and returned in 1993. One of the highlights of Mrs. West's career has been conducting fair and impartial federal, state, and local elections. Mrs. O'Bannon expressed appreciation to Mrs. West for her incredible run of public service and congratulated her on a job well done.

### **RECOGNITION OF NEWS MEDIA**

Mr. Thornton recognized Ted Strong from the *Richmond Times-Dispatch*.

### **PRESENTATION**

Mr. Thornton presented a proclamation recognizing April 12 – 18, 2015, as Library Week. Accepting the proclamation was Ormonde Wilkinson, Vice Chair of the Library Advisory Board. Joining her from the Library Advisory Board were members Gloria Logan Wilkinson and Gail Atkins. Also participating were Jerry McKenna, Director of Libraries; Christine Campbell, Assistant Director of Libraries; and Barbara Weedman, Library Public Service Administrator.

### **PUBLIC HEARINGS - REZONING CASES AND PROVISIONAL USE PERMIT**

85-15	ME JRS, LLC: Request to conditionally rezone from R-5AC General
REZ2015-	Residence District (Conditional) to RTHC Residential Townhouse District
00005	(Conditional) Parcels 739-755-9019 and 740-755-3511 containing 10.8 acres
Tuckahoe	located in the southeast quadrant of John Rolfe Parkway and Church Road.
	Jim Theobald presented the case on behalf of the applicant and narrated

slide presentation. During his presentation, Mr. Theobald reviewed a previously zoned layout of the property, the conceptual master plan for John Rolfe Square, the applicant's proffered conditions, home elevations, and park images. After sharing a computer animated-virtual tour of the proposed community, Mr. Theobald resumed his slide presentation by reviewing the proposed landscape buffer for Lake Loreine and Laura Lea, the entire drainage area and existing conditions for Lake Loreine, and proposed John Rolfe Square onsite measures. He responded to a question from Mr. Kaechele.

David Turner, a resident of Lake Loreine Lane, shared several photos depicting his home's proximity to the proposed development. He expressed concern that houses in John Rolfe Square will tower over adjacent properties and asked the Board to defer this case until July to allow additional time for the applicant to work on the case.

Mr. Theobald responded to Mr. Turner's concerns. He reviewed additional slides depicting improvements the applicant has made to a previous case and how the grade of the property will be cut out to address site line issues. Mr. Turner addressed the Board again and voiced concern about how the glare from a future solar panel on his property could affect the homes that will be constructed directly behind him.

Mrs. O'Bannon briefly reviewed the history of the subject site. She noted how the current development plan for the property conforms to the terrain and is an improvement over previous plans that have been brought forward and a previous zoning case that was approved by the Board. Mrs. O'Bannon also noted the great care the applicant has shown for the lake in its plans.

On motion of Mrs. O'Bannon, seconded by Mr. Glover, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item subject to the following proffered conditions:

1. **Landscape Areas Adjacent to Laura Lea Estates and Lake Loreine Subdivisions.** A landscaped area along the boundary of the Property adjacent to Lake Loreine and Laura Lea Estates subdivisions shall be provided, except to the extent necessary or allowed for utility easements (including drainage), berms, BMPs, fencing, grading, and other purposes requested and specifically permitted, or if required, at the time of Plan of Development or Landscape Plan approval. For every one hundred (100) linear feet landscaping shall be provided as follows: (i) nine (9) large deciduous or evergreen trees a minimum of six (6) to seven (7) feet in height at the time of planting, and (ii) two (2) large shade trees a minimum of sixteen (16) feet in height at the time of planting; however, if

adjacent to a home with an exposed basement, fourteen (14) large deciduous or evergreen trees a minimum of six (6) to seven (7) feet in height at the time of planting, and three (3) large shade trees a minimum of sixteen (16) feet in height at the time of planting shall be provided, unless otherwise requested and specifically approved at the time of Plan of Development or Landscape Plan approval.

2. **Landscaped Areas Adjacent to John Rolfe Parkway and Church Roads.** A variable width landscaped area a minimum of twenty-five (25) feet in width adjacent to the ultimate rights-of-way lines of John Rolfe Parkway and Church Roads (as such rights-of-way lines shall be determined by the Director of Public Works at the time of Plan of Development) shall be provided, except to the extent necessary or allowed for utility easements (including drainage), site distance easements, berms, BMPs, fencing, grading, decorative masonry wall features, signage, turn lanes and access driveways and other purposes requested and specifically permitted, or if required, at the time of Plan of Development or Landscape Plan approval. New utility lines within the buffers/setback shall be generally perpendicular to the buffers/setback to the extent practical and permitted by the respective providers of such utilities. Such landscaping shall meet the TB 25 standards, unless otherwise requested and specifically approved at the time of Plan of Development or Landscape Plan approval.
3. **Building Setbacks.** A minimum building setback of thirty (30) feet shall be provided along the boundary of the Property adjacent to the Lake Loreine and Laura Lea Estates subdivisions, and minimum building setbacks of fifty (50) and forty (40) feet respectively, shall be provided along Church Road and John Rolfe Parkway.
4. **Underground Utilities.** Except for junction boxes, meters and existing overhead utility lines and technical or environmental reasons, all utility lines shall be underground.
5. **Decorative Fence.** A decorative "wrought iron-style" fence shall be provided along the John Rolfe Parkway and Church Road frontages of the Property, which fence shall integrate, at a minimum, (i) end columns on the northwestern Property boundary along Church Road and the southeastern Property boundary along Pump Road and (ii) low, decorative masonry walls at the immediate intersection of John Rolfe Parkway and Church Road and on both sides of the entrance from John Rolfe Parkway.

6. **Lighting.** Street light standards shall not exceed sixteen (16) feet in height. The street lights shall be non-glare, decorative in style, and residential in character. Direct embedded light poles and standards shall be prohibited.
7. **Site Plan.** Development of the Property shall be in general conformance with the plan entitled "Exhibit A Conceptual Master Plan John Rolfe Square Henrico County, Virginia", dated March 11, 2015 (see case file), prepared by Stewart/HG, ("the Conceptual Master Plan"), or as specifically approved at the time of Plan of Development.
8. **Community Gathering Space.** An open space park a minimum of one-half acre in size shall be provided generally in the location as shown on the Conceptual Master Plan (see case file). Amenities such as seating, a gazebo, pavilion, trellis or other community focal point shall be provided in the Community Gathering Space.
9. **Exterior Materials.** Any building shall have exposed exterior walls (above finished grade) predominantly of brick veneer, stone veneer, cementitious siding, engineered wood (e.g. LP Smartside) or a combination of the foregoing, or as specifically permitted at the time of Plan of Development. Except for trim material, windows, doors and architectural features, no home shall have exposed exterior walls of vinyl or aluminum siding.
10. **Architectural Style.** The homes constructed on the Property (a) shall be similar in style to the Craftsman/Arts & Crafts "Conceptual Home Elevations" attached hereto as Exhibit B (see case file), or as specifically approved at the time of Plan of Development, (b) shall use a variety of colors, (c) shall provide simulated carriage-style garage doors with Craftsman/Arts & Crafts-style door designs, window lites and/or simulated operable hardware, (d) shall provide Craftsman/Arts & Crafts-style window grill patterns, and (e) shall provide four or more of the following design elements per home: (i) board and batten accents, decorative shake, large overhangs with decorative beams or brackets under gables, front dormers with shed or gable-end roofs, exposed rafter ends, contrasting first and second floor colors and/or materials, four inch or greater oversized window trim and inside/outside corners, an enhanced Craftsman/Arts & Crafts-style front door, columns with Craftsman/Arts & Crafts proportions, and transoms or sidelites around doors.
11. **Porches and Stoops.** All homes shall feature either a covered porch or a covered stoop/recessed entry. All porches shall be a minimum of twelve (12) feet in length and at least six (6) feet in depth. All

porch or stoops/recessed entries shall use Craftsman/Arts & Crafts-style columns with piers constructed of brick or stone veneer, shall be a minimum of twelve (12) inches wide by eight (8) inches deep, and shall be proportionate to the columns they support.

12. **Foundations.** The exterior portions of all residential foundations, including the portion below the first floor level which is visible above grade, shall be constructed of brick, stone or stone veneer for a minimum vertical height of twelve (12) inches.
13. **Density.** There shall be no more than forty (40) units developed on the Property.
14. **Detached Signage.** Any detached project identification signs shall be ground mounted, monolithic-type signs and if lit, shall be externally lit employing ground-mounted floodlight or spotlight-type fixtures directed toward such signs and away from public rights-of-way.
15. **Garages.** All homes shall have at least a two-car garage. Any front-loaded garage shall be recessed a minimum of five (5) feet from the farthest protruding element of the front of the home. No garage doors serving adjacent homes shall be identical.
16. **Site Coverage.** No more than sixty (60) percent of the Property shall be covered by buildings, driveways and parking areas.
17. **Lawn Areas Irrigated.** Front yards and the Community Gathering Space shown on the Conceptual Master Plan (see case file) shall be initially sodded and, along with the perimeter landscaping along John Rolfe Parkway and Church Road, shall be serviced by an irrigation system.
18. **Driveways.** No driveways serving individual units, other than the driveway for the main access drives shall have direct access to John Rolfe Parkway and Church Roads.
19. **Minimum Size.** Homes shall have a minimum of 2,500 square feet of finished floor area.
20. **Sidewalks.** Paved sidewalks shall be provided along both sides of the internal private roadways.
21. **Road Certification.** Prior to the issuance of the first permanent certificate of occupancy, the Owner shall provide the Planning Department with certification from a licensed engineering firm that



the roadways within the development were constructed according to the approved Plan of Development and in compliance with Henrico County road design standards and specifications, to include proper compaction of the sub-base soils, utility trenches, base stone and asphalt surface, but excluding road widths and turning radii.

22. **BMP/Detention.** Any BMPs developed on the Property shall be underground. This shall not preclude any optional rain gardens, bio-retention facilities or Low Impact Design techniques.
23. **Restriction on Play Facilities.** The common area recreational amenities shall not include playground equipment, formal playing fields or other facilities primarily associated with children's play. This restriction shall not preclude open play fields.
24. **Hours of Construction.** The hours of exterior construction, including operation of bulldozers and other earthmoving equipment, shall only be between 7:00 a.m. and 7:00 p.m., Monday through Friday and between 9:00 a.m. and 7:00 p.m. on Saturday with no exterior construction activities on Sunday, except in emergencies or where unusual circumstances require extending the specific hours in order to complete work such as concrete pours or utility connections. Signs, in both English and Spanish, stating the above referenced provisions shall be posted and maintained at all entrances to the Property prior to any land disturbance activities thereon.
25. **Restrictive Covenants/Homeowners' Association.** Prior to or concurrent with the recordation of the first subdivision plat and/or Plan of Development approved by the County and before the conveyance of any portion of the Property covered by said subdivision plat or Plan of Development (other than for the dedication of easements, roads or utilities), a document shall be recorded in the Clerk's Office of the Circuit Court of Henrico County, Virginia setting forth controls on the development and maintenance of such portions of the Property. Such covenants shall include a prohibition on detached storage sheds and swimming pools. In addition, there shall be a Homeowners' Association of the owners of homes that shall be responsible for the enforcement of the restrictive covenants, including, but not limited to, maintenance of the common areas including common area landscaping and fencing.
26. **Yard Trees.** At least two trees with a minimum 2.5 inch caliper for each home shall be installed within the planting strip in front of each home and two within the planting strip on the side of each home if on a corner.

27. Severance. The unenforceability, elimination, revision or amendment of any proffer set forth herein, in whole or in part, shall not affect the validity or enforceability of the other proffers or the unaffected part of any such proffer.

The vote of the Board was as follows:

Yes: Thornton, Nelson, Glover, Kaechele, O'Bannon

No: None

86-15  
REZ2015-  
00006  
Brookland

Laurel Lakes Associates, LLC: Request to conditionally rezone from [R-6C] General Residence District (Conditional), and R-4 One-Family Residence District, to O-1C Office District (Conditional) part of Parcel 769-758-6374 containing 1.075 acres located on the west line of Old Staples Mill Road approximately 450' south of its intersection with Hungary Road.

Laura Aumen, a resident of 9013 Silverbrush Drive whose property adjoins the subject site, expressed support for repurposing of the property but asked for assurances that the new development will be quiet given its close proximity to a residential neighborhood. Mr. Glover noted the applicant will improve the property by refurbishing an old barn situated there and pointed out that O-1C zoning provides for a quiet business use.

On motion of Mr. Glover, seconded by Mr. Kaechele, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item subject to the following proffered conditions:

1. Prohibited Uses. The following uses shall not be permitted on the Property:
  - a. child care centers;
  - b. outside business activity behind the existing building; and
  - c. banks, savings and loans or similar financial institutions.
2. Refuse Containers/Trash Receptacles/Recycling Activities. Dumpsters, trash receptacles, not including convenience cans, and recycling receptacles shall be screened from public view at ground level at the Property lines with masonry enclosures as approved at the time of Plan of Development. The gates and doors on the masonry refuse screens shall be of a substantial and durable material as determined at the time of Plan of Development. Support posts, gate frames, hinges and latches shall be of a sufficient size and strength to allow the gates to function without sagging or becoming a

visual eyesore as determined at the time of Plan of Development. Convenience cans shall be within or part of a decorative container.

3. **Mechanical Equipment.** Mechanical equipment shall be screened from public view at ground level at the Property lines in a manner approved at the time of Plan of Development.
4. **Detached Signage.** Any detached signs shall be ground mounted monument-style signs and shall not exceed eight (8) feet in height.
5. **Parking Lot Lighting.** Any new parking lot lighting fixtures shall not exceed twenty (20) feet in height as measured from the grade at the base of the lighting standard, unless otherwise requested, described and specifically approved, or if required, at the time of Plan of Development. Lighting shall be directed to minimize glare on public roads and adjacent properties and shall be reduced to a security level after the close of business.
6. **Severance.** The unenforceability, elimination, revision or amendment of any proffer set forth herein, in whole or in part, shall not affect the validity or enforceability of the other proffers or the unaffected part of any such proffer.

The vote of the Board was as follows:

Yes: Thornton, Nelson, Glover, Kaechele, O'Bannon

No: None

87-15  
PUP2015-  
00002  
Three Chopt

WC Phase I, LC: Request for a Provisional Use Permit under Sections 24-58.2(d), 24-120 and 24-122.1 of Chapter 24 of the County Code to increase the size of an existing outdoor dining area for Bertucci's Italian Restaurant on part of Parcel 737-762-4724 located in the southeast quadrant of W. Broad Street (U.S. Route 250) and Lauderdale Drive (The Shoppes at Westgate).

Jean Moore, Assistant Director of Planning, responded to questions from Mr. Kaechele.

No one from the public spoke in opposition to this item.

On motion of Mr. Kaechele, seconded by Mr. Nelson, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item subject to the following conditions:

1. No outside live music performances shall be permitted on site.

2. Any outside speakers or sound system shall comply with the following standards:
  - a. Sound systems must be equipped with controls permitting full volume adjustment.
  - b. Sound from the system shall not be audible beyond 100 feet from the source.
  - c. Sound systems may be used only when outside dining is permitted.
3. Televisions and other video display devices shall not be visible from adjacent courtyards, drive aisles and parking areas.
4. The operator shall not permit food preparation outside the enclosed building.
5. The outside dining area shall not be in operation between 10:00 p.m. and 7:00 a.m.
6. The outdoor area shall be limited to no more than 880 square feet. The arrangement of the outdoor dining area shall be constructed in conformance to the layout attached as Exhibit "C" (see case file).
7. Barriers should complement the building façade as well as any street furniture. The outdoor furniture and railing enclosure shall conform to the specifications and photos attached as Exhibit "B" (see case file). The railings shall not exceed 36" in height and shall consist of commercial grade material for durability.
8. Outdoor lighting fixtures should complement the style of the building. Lighting fixtures shall not be glaring to motorists or pedestrians on the adjacent right-of-way and parking area and shall illuminate only the outside dining area.
9. Trash receptacles shall be provided and properly serviced to control litter generated by this use.
10. Access to the outside dining area shall be available only through the restaurant. Patrons may not gain access directly from the adjacent courtyard and parking area, except that an emergency exit may be provided.
11. A clear, continuous and unobstructed pedestrian path not less than five feet (5') in width shall be required for pedestrian circulation outside of the subject dining area.

12. This permit shall apply to Bertucci's Italian Restaurant and shall not apply to any other business in the Shoppes at Westgate.

The vote of the Board was as follows:

Yes: Thornton, Nelson, Glover, Kaechele, O'Bannon

No: None

88-15  
REZ2014-  
00037  
Tuckahoe

Rebkee Replacement, LLC: Request to amend proffered conditions accepted with Rezoning Case C-27C-06 on part of Parcel 739-754-7156 located on the south line of Church Road at its intersection with John Rolfe Parkway.

Jim Strauss, Principal Planner, responded to a number of questions from Mrs. O'Bannon that were raised during the Planning Commission meeting.

No one from the public spoke in opposition to this item.

On motion of Mrs. O'Bannon, seconded by Mr. Kaechele, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item with the following proffered conditions:

Except as amended below, the proffered conditions of Case No. C-27C-06 shall continue to apply to the Property which is the subject hereof:

1. **Pattern Book.** Except as modified by Proffers 2, 27 and 34 hereof, the Property shall be developed in general conformance with the illustrations and information set forth in "The Shire at Pump & Church, Richmond, Virginia" (the "Pattern Book"), (see case file) prepared by Carter & Burgess Inc., filed with C-27C-06, which illustrations and information are conceptual in nature and may vary in detail, unless otherwise requested and specifically approved at the time of Plan of Development and/or subdivision review.
  2. **Conceptual Landscape Plan/Conceptual Site Plan.** The Property shall be developed in substantial conformance with the layout and landscaping as depicted on the plan entitled "Church and Pump Concept Landscape Plan" prepared by Kimley Horn, dated February 9, 2015 attached hereto (see case file), unless otherwise requested and specifically approved at the time of Plan of Development and/or subdivision review.
- 7-21. Not applicable.
24. **Garages.** All homes shall include a minimum of a two (2) car attached garage. All garages shall have a minimum clear space of

eighteen (18) feet deep and nineteen (19) feet wide, exclusive of the concrete support piers at the entrance to the garage. No garages doors serving adjacent homes shall be identical.

27. **Density/Units in a Row.** There shall be no more than thirty-three (33) units developed on the Property resulting in no more than seventy-eight (78) units when taking into account those approved for POD 2012-00391/Shire Place Section 1. There shall be no more than six (6) townhouse units developed in a row.
29. Not applicable.
30. **Exterior Materials.** Any building shall have exposed walls (above finished grade) of brick veneer, stone veneer, cementitious siding, engineered wood (e.g. LP Smartside), or a combination of the foregoing, or as specifically approved by the Planning Commission at the time of Plan of Development. At least fifty percent (50%) of all of the townhomes constructed shall have a minimum fifty percent (50%) brick and/or stone on their front elevation. The sides of any townhouse building that is parallel and adjacent to public rights-of-way shall contain 100 percent (100%) brick and/or stone (exclusive of gables) as shown on the elevation. Except for trim material, windows, doors and architectural features, no home shall have exposed exterior walls of vinyl or aluminum siding. Various design elements will be incorporated to provide variety amongst individual units including, but not limited to, the following: varying colors of brick, brick accents (including, but not limited to, arches with or without keystones, soldier courses, quoin comers, and accent coloring different from any main brick coloring), varying colors of siding, varying window designs, and varying doorway designs, as shown on the elevations.
34. **Elevations.** Any buildings developed on the Property shall be in substantial conformance with the architectural appearance shown in the elevations attached hereto (see case file), unless otherwise requested and specifically approved at the time of Plan of Development.

The vote of the Board was as follows:

Yes: Thornton, Nelson, Glover, Kaechele, O'Bannon

No: None

57-15 Russell Jones: Request to amend proffered conditions accepted with  
REZ2014- Rezoning Case C-31C-08 on part of Parcel 832-714-1636 located on the  
00045 south line of E. Williamsburg Road (U.S. Route 60) between the termini of  
Varina Saw Set Lane and Whiteside Road.

Mr. Vithoulikas noted this item was deferred from the March 10 meeting and the applicant was requesting another deferral.

No one from the public spoke in opposition to a deferral of this item.

On motion of Mr. Nelson, seconded by Mrs. O'Bannon, and by unanimous vote, the Board deferred this item to the May 12, 2015, meeting.

The vote of the Board was as follows:

Yes: Thornton, Nelson, Glover, Kaechele, O'Bannon

No: None

### **PUBLIC COMMENTS**

Sheriff Michael Wade advised the Board of the passing on April 12 of Dr. Richard Turner, who formerly served as President and Chief Executive Officer of Conmed Healthcare Management. The company entered into a contract in 2006 to provide medical services at the Henrico jail. Sheriff Wade noted that even though the company was located in Maryland, Dr. Turner lived in Henrico, frequently visited the jail, and did a tremendous job to see it received the best medical staff.

### **GENERAL AGENDA**

89-15 Resolution - Award of Construction Contract - Purchasing and Risk Management Building Renovations - Brookland District.

John Neal, Director of General Services, responded to questions from Mr. Glover and Mr. Thornton.

On motion of Mr. Glover, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item - see attached resolution.

90-15 Resolution - SIA2015-00001 - Fire Station #19 Site - Substantially in Accord with the 2026 Comprehensive Plan - Three Chopt District.

Joe Emerson, Director of Planning, narrated a brief slide presentation on this item. He reviewed the subject property's location and zoning, the development pattern of the surrounding area, and the proposed use of the site. Mr. Emerson responded to questions from Mr. Kaechele.

On motion of Mr. Kaechele, seconded by Mr. Glover, and by unanimous vote, the Board approved this item – see attached resolution.

91-15 Resolution - To Accept a Grant From the Virginia E-911 Services Board.

Chief Middleton responded to questions from Mrs. O'Bannon.

On motion of Mr. Glover, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

92-15 Resolution - Signatory Authority - License Agreement for Storm Drainage and Sewer Line Construction - Three Chopt District.

Jon Tracy, Director of Real Property, showed exhibits depicting the location of the temporary license areas for this future sanitary sewer construction project. He responded to questions from Mr. Kaechele and Mr. Glover.

On motion of Mr. Kaechele, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

93-15 Resolution – Award of Engineering Contract – Ridgefield Parkway Sidewalk (Approximately One Mile) – VDOT Project #9999-043-799 (UPC104880), County Project #2101.50701.28004.06881 and John Rolfe Parkway Sidewalk (Approximately 0.7 Mile) – VDOT Project #9999-043-798 (UPC 104881), County Project #2101.50701.28004.06880; Tuckahoe District.

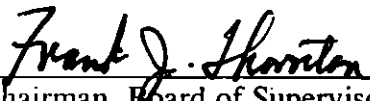
Steve Yob, Director of Public Works, responded to questions from the Board.

On motion of Mrs. O'Bannon, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

94-15 Introduction of Ordinance - To Amend and Reordain Subsection (d) of Section 22-126 of the Code of the County of Henrico Titled "Weight limits for specific streets" to Restrict Through Truck Traffic on Portugee Road between Elko Road and Technology Boulevard - Varina District.

On motion of Mr. Nelson, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached introduction of ordinance.

There being no further business, the meeting was adjourned at 8:38 p.m.

  
\_\_\_\_\_  
Chairman, Board of Supervisors  
Henrico County, Virginia



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Page No. 1 of 7  
Agenda Item No. 84-15

Agenda Title: **RESOLUTION - Adoption of Operating and Capital Annual Fiscal Plans for Fiscal Year 2015-16 and Allocation of Car Tax Relief for Tax Year 2015.**

For Clerk's Use Only: Date <u>1 APR 14 2015</u> <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input checked="" type="checkbox"/> Deferred to <u>4/28/15</u>	<b>BOARD OF SUPERVISORS ACTION</b>  Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Oliver</u> (2) _____ (2) _____  REMARKS: _____ _____ _____	<table style="width: 100%; border-collapse: collapse;"> <tr> <th style="text-align: left;"></th> <th style="text-align: center;">YES</th> <th style="text-align: center;">NO</th> <th style="text-align: center;">OTHER</th> </tr> <tr> <td>Glover, R.</td> <td style="text-align: center;">✓</td> <td></td> <td></td> </tr> <tr> <td>Kaechele, D.</td> <td style="text-align: center;">✓</td> <td></td> <td></td> </tr> <tr> <td>Nelson, T.</td> <td style="text-align: center;">✓</td> <td></td> <td></td> </tr> <tr> <td>O'Bannon, P.</td> <td style="text-align: center;">✓</td> <td></td> <td></td> </tr> <tr> <td>Thornton, F.</td> <td style="text-align: center;">✓</td> <td></td> <td></td> </tr> </table>		YES	NO	OTHER	Glover, R.	✓			Kaechele, D.	✓			Nelson, T.	✓			O'Bannon, P.	✓			Thornton, F.	✓		
	YES	NO	OTHER																							
Glover, R.	✓																									
Kaechele, D.	✓																									
Nelson, T.	✓																									
O'Bannon, P.	✓																									
Thornton, F.	✓																									

WHEREAS, the Board of Supervisors of the County of Henrico, Virginia, having held an advertised public hearing at 6:00 p.m., on April 14, 2014, to consider the proposed Operating and Capital Annual Fiscal Plans for fiscal year 2015-16; and,

WHEREAS, those citizens who appeared and wished to speak were heard.

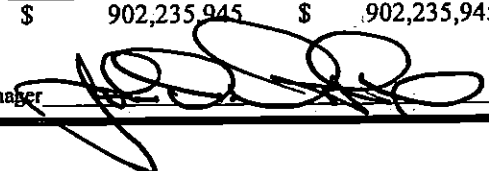
NOW, THEREFORE, BE IT RESOLVED that the proposed Operating and Capital Annual Fiscal Plans for fiscal year 2015-16, are hereby approved for informative and fiscal planning purposes only.

**OPERATING ANNUAL FISCAL PLAN  
ESTIMATED OPERATING RESOURCES**

**01- GENERAL FUND:**

	Manager Proposed	Board Approved
51/01 - General Property Taxes	\$ 408,950,000	\$ 408,950,000
02 - Other Local Taxes	138,455,000	138,455,000
03 - Permits, Fees, & Licenses	4,126,100	4,126,100
04 - Fines & Forfeitures	2,590,000	2,590,000
05 - Use of Money & Property	7,915,600	7,915,600
06 - Charges for Services	3,585,100	3,585,100
07 - Miscellaneous	4,132,500	4,132,500
08 - Recovered Costs	4,037,870	4,037,870
Total from Local Sources	\$ 573,792,170	\$ 573,792,170
52/02 - Non-Categorical Aid	\$ 16,718,500	\$ 16,718,500
03 - Shared Expenses	16,222,000	16,222,000
04 - Categorical Aid	295,123,275	295,123,275
Total from State	\$ 328,063,775	\$ 328,063,775
53/03 - Categorical Aid - Total Federal	380,000	380,000
<b>GENERAL FUND REVENUE</b>	\$ 902,235,945	\$ 902,235,945

By Agency Head 

By County Manager 

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Clerk, Board of Supervisors

Date: \_\_\_\_\_

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Page No. 2 of 7  
Agenda Item No. 84-15

**Agenda Title: RESOLUTION - Adoption of Operating and Capital Annual Fiscal Plans for  
Fiscal Year 2015-16 and Allocation of Car Tax Relief for Tax Year 2015.**

60/01 - Operating Transfers	\$ (142,946,157)	\$ (142,946,157)
62/01 - From (To) Fund Balance	26,526,303	26,526,303
<b>GENERAL FUND RESOURCES</b>	<b>\$ 785,816,091</b>	<b>\$ 785,816,091</b>
<b><u>11 - SPECIAL REVENUE FUND:</u></b>		
51/03 - Permits, Fees, & Licenses	\$ 1,016,372	\$ 1,016,372
04 - Fines & Forfeitures	174,566	174,566
05 - Use of Money & Property	198,156	198,156
06 - Charges for Services	29,020,297	29,020,297
07 - Miscellaneous	1,518,520	1,518,520
08 - Recovered Costs	549,222	549,222
<b>Total from Local Sources</b>	<b>\$ 32,477,133</b>	<b>\$ 32,477,133</b>
52/02 - Non-Categorical Aid	\$ 1,251,835	\$ 1,251,835
04 - Categorical Aid	33,245,121	33,245,121
<b>Total from State</b>	<b>\$ 34,496,956</b>	<b>\$ 34,496,956</b>
53/03 - Categorical Aid - Total Federal	\$ 56,785,205	\$ 56,785,205
<b>SPECIAL REVENUE FUND REVENUE</b>	<b>\$ 123,759,294</b>	<b>\$ 123,759,294</b>
60/01 - Operating Transfers	\$ 26,110,991	\$ 26,110,991
62/01 - From (To) Fund Balance	899,564	899,564
<b>SPECIAL REVENUE FUND RESOURCES</b>	<b>\$ 150,769,849</b>	<b>\$ 150,769,849</b>
<b><u>51 - WATER AND SEWER ENTERPRISE FUND:</u></b>		
51/06 - Charges for Services	\$ 104,575,508	\$ 104,575,508
07 - Miscellaneous	2,116,260	2,116,260
<b>W&amp;S ENTERPRISE FUND REVENUE</b>	<b>\$ 106,691,768</b>	<b>\$ 106,691,768</b>
60/01 - Operating Transfers	\$ 1,930,308	\$ 1,930,308
62/01 - From (To) Retained Earnings	(28,198,438)	(28,198,438)
<b>W&amp;S ENTERPRISE FUND RESOURCES</b>	<b>\$ 80,423,638</b>	<b>\$ 80,423,638</b>
<b><u>52 - BELMONT GOLF COURSE ENTERPRISE FUND:</u></b>		
51/06 - Charges for Services	\$ 1,070,999	\$ 1,070,999
<b>BELMONT ENTERPRISE FUND RESOURCES</b>	<b>\$ 1,070,999</b>	<b>\$ 1,070,999</b>
<b><u>61 - CENTRAL AUTO MAINTENANCE (C.A.M.) FUND:</u></b>		
51/05 - Use of Money & Property	\$ 344,000	\$ 344,000
07 - Miscellaneous	1,100	1,100
08 - Recovered Cost	20,161,692	20,161,692
<b>C.A.M. FUND RESOURCES</b>	<b>\$ 20,506,792</b>	<b>\$ 20,506,792</b>
<b><u>62 - TECHNOLOGY REPLACEMENT FUND:</u></b>		
60/01 - Operating Transfers	\$ 1,000,000	\$ 1,000,000
62/01 - From (To) Retained Earnings	1,317,152	1,317,152
<b>TECH. REPLACE. FUND RESOURCES</b>	<b>\$ 2,317,152</b>	<b>\$ 2,317,152</b>

**COUNTY OF HENRICO, VIRGINIA  
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Agenda Item No. 84-15

**Agenda Title: RESOLUTION - Adoption of Operating and Capital Annual Fiscal Plans for  
Fiscal Year 2015-16 and Allocation of Car Tax Relief for Tax Year 2015:**

**63 - RISK MANAGEMENT FUND:**

51/08 - Recovered Costs - Total Revenue	\$ 750,000	\$ 750,000
60/01 - Operating Transfers	8,397,952	8,397,952
<b>RISK MANAGEMENT FUND RESOURCES</b>	<b>\$ 9,147,952</b>	<b>\$ 9,147,952</b>

**64 - HEALTHCARE FUND:**

51/05 - Interest on Investment	\$ 75,000	\$ 75,000
51/07 - Miscellaneous	150,000	150,000
51/08 - Recovered Costs	99,611,536	99,611,536
<b>HEALTHCARE FUND REVENUE</b>	<b>\$ 99,836,536</b>	<b>\$ 99,836,536</b>
62/01 - From (To) Fund Balance	\$ 1,815,970	\$ 1,815,970
<b>HEALTHCARE FUND RESOURCES</b>	<b>\$ 101,652,506</b>	<b>\$ 101,652,506</b>

**71 - DEBT SERVICE FUND:**

60/01 - Operating Transfers - TOTAL RESOURCES	\$ 54,805,548	\$ 54,805,548
62/01 - From (To) Fund Balance	2,000,000	2,000,000
<b>DEBT SERVICE FUND RESOURCES</b>	<b>\$ 56,805,548</b>	<b>\$ 56,805,548</b>

**82 - JAMES RIVER JUVENILE DETENTION CENTER AGENCY FUND:**

51/10 - Shared Expenses - Local	\$ 423,888	\$ 423,888
52/03 - Shared Expenses - State	1,631,369	1,631,369
<b>JRJDC AGENCY FUND REVENUE</b>	<b>\$ 2,055,257</b>	<b>\$ 2,055,257</b>
60/01 - Operating Transfers	\$ 3,426,586	\$ 3,426,586
62/01 - From (To) Fund Balance	169,762	169,762
<b>JRJDC AGENCY FUND RESOURCES</b>	<b>\$ 5,651,605</b>	<b>\$ 5,651,605</b>

**83 - FIDUCIARY FUNDS**

60/01 - Operating Transfers	\$ 3,300,000	\$ 3,300,000
<b>OPEB AND LINE OF DUTY RESOURCES</b>	<b>\$ 3,300,000</b>	<b>\$ 3,300,000</b>

**90 - ADJUSTMENT FOR INTERFUND TRANSACTIONS:**

60/01 - Operating Transfers - TOTAL RESOURCES	\$ (94,525,252)	\$ (94,525,252)
<b>TOTAL OPERATING RESOURCES</b>	<b>\$ 1,122,936,880</b>	<b>\$ 1,122,936,880</b>

Including: REVENUE TOTAL	\$ 1,256,928,842	\$ 1,256,928,842
OPERATING TRANSFERS	(138,500,024)	(138,500,024)
FUND BALANCE/RETAINED EARNINGS	4,508,062	4,508,062
	<b>\$ 1,122,936,880</b>	<b>\$ 1,122,936,880</b>

\* Indicates a change

**TOTAL CHANGES IN ESTIMATED RESOURCES** **\$ 0**

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

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Agenda Item No. 84-15

Agenda Title: **RESOLUTION - Adoption of Operating and Capital Annual Fiscal Plans for Fiscal Year 2015-16 and Allocation of Car Tax Relief for Tax Year 2015.**

**ESTIMATED OPERATING REQUIREMENTS**

<u>Department</u>	<u>Manager Proposed</u>	<u>Board Approved</u>
<u><b>01- GENERAL FUND:</b></u>		
01 - Board of Supervisors	\$ 1,027,440	\$ 1,027,440
02 - Library	17,067,727	17,067,727
03 - Sheriff	36,315,266	36,315,266
04 - Circuit Court	2,979,107	2,979,107
05 - Commonwealth's Attorney	4,504,046	4,504,046
06 - General District Court	214,362	214,362
07 - Juvenile/Domestic Relations Court	2,414,575	2,414,575
08 - Electoral Board	1,332,123	1,332,123
09 - County Manager	3,452,450	3,452,450
10 - County Attorney	2,185,408	2,185,408
11 - Human Resources	4,970,715	4,970,715
12 - Police	69,244,773	69,244,773
13 - Fire	52,722,701	52,722,701
14 - Finance	13,423,106	13,423,106
16 - General Services	14,111,387	14,111,387
17 - Internal Audit	420,580	420,580
19 - Information Technology	12,873,705	12,873,705
21 - Agriculture & Home Extension	383,031	383,031
23 - Recreation & Parks	17,528,681	17,528,681
24 - Public Health	1,779,094	1,779,094
28 - Public Works	48,045,077	48,045,077
29 - Real Property	619,207	619,207
30 - Economic Development	14,422,484	14,422,484
32 - Non-Departmental	12,151,263	12,151,263
33 - Building Inspections	4,141,366	4,141,366
34 - Planning	3,891,345	3,891,345
35 - Permit Centers	873,598	873,598
38 - Community Revitalization	1,549,846	1,549,846
50 - Education	441,171,628	441,171,628
<b>TOTAL GENERAL FUND</b>	<b>\$ 785,816,091</b>	<b>\$ 785,816,091</b>
<u><b>11 - SPECIAL REVENUE FUND:</b></u>		
05 - Commonwealth's Attorney	\$ 922,398	\$ 922,398
07 - Juvenile/Domestic Relations Court	933,795	933,795
12 - Police	1,501,717	1,501,717
22 - Social Services	27,477,333	27,477,333
26 - Mental Health/Developmental Services	34,953,960	34,953,960
27 - CRWP	5,828,028	5,828,028
28 - Public Works	897,000	897,000
31 - Public Utilities - Solid Waste	12,764,316	12,764,316
- Street Lights	83,100	83,100
32 - Non-Departmental	50,000	50,000
36 - Community Corrections Program	1,834,445	1,834,445
50 - Education - Cafeterias	23,772,232	23,772,232
- Grants	39,751,525	39,751,525
<b>TOTAL SPECIAL REVENUE FUND</b>	<b>\$ 150,769,849</b>	<b>\$ 150,769,849</b>

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
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Agenda Item No. 84-15

**Agenda Title: RESOLUTION - Adoption of Operating and Capital Annual Fiscal Plans for Fiscal Year 2015-16 and Allocation of Car Tax Relief for Tax Year 2015.**

**51 - WATER AND SEWER ENTERPRISE FUND:**

31 - Public Utilities - Operations	\$	61,716,332	\$	61,716,332
- Debt Service		18,707,306		18,707,306
TOTAL W&S ENTERPRISE FUND	\$	80,423,638	\$	80,423,638

**52 - BELMONT GOLF COURSE ENTERPRISE FUND:**

23 - Recreation & Parks - TOTAL FUND	\$	1,070,999	\$	1,070,999
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**61 - CENTRAL AUTO MAINTENANCE FUND:**

16 - Central Auto. Maint. - TOTAL FUND	\$	20,506,792	\$	20,506,792
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**62 - TECHNOLOGY REPLACEMENT FUND:**

37 - Technology Replacement - TOTAL FUND	\$	2,317,152	\$	2,317,152
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**63 - RISK MANAGEMENT FUND:**

11 - Risk Management - TOTAL FUND	\$	9,147,952	\$	9,147,952
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**64 - HEALTHCARE FUND:**

42 - Healthcare - TOTAL FUND	\$	101,652,506	\$	101,652,506
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**71 - DEBT SERVICE FUND:**

18 - General Government	\$	21,393,968	\$	21,393,968
50 - Education		35,411,580		35,411,580
TOTAL DEBT SERVICE FUND	\$	56,805,548	\$	56,805,548

**82 - JAMES RIVER JUVENILE DETENTION CENTER AGENCY FUND:**

40 - JRJDC - Operations	\$	4,980,278	\$	4,980,278
- Debt Service		671,327		671,327
TOTAL JRJDC AGENCY FUND	\$	5,651,605	\$	5,651,605

**83 - FIDUCIARY FUND:**

11 - OPEB - GASB 45	\$	2,750,000	\$	2,750,000
11 - Line of Duty Act (LODA)		550,000		550,000
TOTAL FIDUCIARY FUND	\$	3,300,000	\$	3,300,000

**90 - ADJUSTMENT FOR INTERFUND TRANSACTIONS:**

60 - Interdepartmental Billings - CAM	\$	(20,506,792)	\$	(20,506,792)
- Healthcare		(74,018,460)		(74,018,460)
TOTAL ADJUSTMENTS	\$	(94,525,252)	\$	(94,525,252)
TOTAL OPERATING REQUIREMENTS	\$	1,122,936,880	\$	1,122,936,880

\* Indicates a change

TOTAL CHANGE IN ESTIMATED OPERATING REQUIREMENTS	\$	0
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**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
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Agenda Title: **RESOLUTION - Adoption of Operating and Capital Annual Fiscal Plans for Fiscal Year 2015-16 and Allocation of Car Tax Relief for Tax Year 2015.**

**CAPITAL ANNUAL FISCAL PLAN  
ESTIMATED CAPITAL RESOURCES**

<u>Source</u>	<u>Manager Proposed</u>	<u>Board Approved</u>
<u><b>21 - CAPITAL PROJECTS FUND:</b></u>		
Motor Vehicle License Revenue	\$ 850,000	\$ 850,000
Education Meals Tax Revenue	10,990,470	10,990,470
Other Local Revenue	5,008,000	5,008,000
Fund Balance - Special Revenue Fund	500,000	500,000
Fund Balance - General Fund	22,961,502	22,961,502
<b>TOTAL CAPITAL PROJECTS FUND</b>	<b>\$ 40,309,972</b>	<b>\$ 40,309,972</b>
<u><b>22 - VEHICLE REPLACEMENT RESERVE:</b></u>		
Fund Balance - General Fund	\$ 3,824,800	\$ 3,824,800
<u><b>51 - WATER AND SEWER ENTERPRISE FUND:</b></u>		
Water & Sewer Fees/Charges	\$ 65,500,000	\$ 65,500,000
<b>TOTAL WATER AND SEWER ENTERPRISE FUND</b>	<b>\$ 65,500,000</b>	<b>\$ 65,500,000</b>
<b>TOTAL CAPITAL RESOURCES</b>	<b>\$ 109,634,772</b>	<b>\$ 109,634,772</b>

\* Indicates a change

<b>TOTAL CHANGE IN ESTIMATED CAPITAL RESOURCES</b>	<b>\$ 0</b>
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**ESTIMATED CAPITAL REQUIREMENTS**

<u>Department</u>	<u>Manager Proposed</u>	<u>Board Approved</u>
<u><b>21 - CAPITAL PROJECTS FUND:</b></u>		
13 - Fire	\$ 6,900,000	\$ 6,900,000
16 - General Services	1,440,000	1,440,000
19 - Information Technology	1,250,000	1,250,000
23 - Recreation & Parks	6,500,000	6,500,000
28 - Public Works	9,729,502	9,729,502
50 - Education	13,490,470	13,490,470
<b>TOTAL CAPITAL PROJECTS FUND</b>	<b>\$ 39,309,972</b>	<b>\$ 39,309,972</b>
<u><b>22 - VEHICLE REPLACEMENT RESERVE:</b></u>		
12 - Police	\$ 2,324,800	\$ 2,324,800
13 - Fire	1,500,000	1,500,000
13 - Education	1,000,000	1,000,000
<b>TOTAL VEHICLE REPLACEMENT RESERVE</b>	<b>\$ 4,824,800</b>	<b>\$ 4,824,800</b>
<u><b>51 - WATER AND SEWER ENTERPRISE FUND:</b></u>		
31 - Public Utilities - Water	\$ 29,050,000	\$ 29,050,000
- Sewer	36,450,000	36,450,000
<b>TOTAL WATER &amp; SEWER ENTERPRISE FUND</b>	<b>\$ 65,500,000</b>	<b>\$ 65,500,000</b>
<b>TOTAL CAPITAL REQUIREMENTS</b>	<b>\$ 109,634,772</b>	<b>\$ 109,634,772</b>

\* Indicates a change

<b>TOTAL CHANGE IN ESTIMATED CAPITAL REQUIREMENTS</b>	<b>\$ 0</b>
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**COUNTY OF HENRICO, VIRGINIA**  
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**Agenda Title: RESOLUTION - Adoption of Operating and Capital Annual Fiscal Plans for Fiscal Year 2015-16 and Allocation of Car Tax Relief for Tax Year 2015.**

**BE IT FURTHER RESOLVED** that the funds included in the Operating and Capital Annual Fiscal Plans for any County department, office, or agency may be used as participating funds in any Federal or State aid program for like purpose upon appropriation by the Board of Supervisors; and,

**BE IT FURTHER RESOLVED** that the salary schedule attached hereto for Boards and Commissions and Unscheduled Salaries effective at the beginning of the 2015-16 fiscal year is approved; and, in accordance with Section 15.2-1414.2 of the Code of Virginia, the maximum annual compensation of members of this Board is set for calendar years 2016 through 2019 as set out in note (2) of the Schedule of Compensation.

**BE IT FURTHER RESOLVED** that the approved Operating Annual Fiscal Plan for fiscal year 2015-16 includes an increase in the personnel complement of 27 positions for general government and 59.5 positions for schools and funding for a 2.000% wage increase for all eligible general government and school employees, to be effective on October 3, 2015; and,

**BE IT FURTHER RESOLVED** that in order to implement changes to the Personal Property Tax Relief Act of 1998 (the "PPTRA") made by legislation adopted by the Virginia General Assembly:

1. Any qualifying vehicle, as defined in the PPTRA, situated within the County commencing January 1, 2015, shall receive personal property tax relief in the following manner:
  - a. Qualifying vehicles valued at \$1,000 or less shall receive 100% tax relief;
  - b. Qualifying vehicles valued at between \$1,001 to \$20,000 shall receive 55% tax relief;
  - c. Qualifying vehicles valued at \$20,001 or more shall receive 55% tax relief on the first \$20,000 of value only; and
  - d. All other vehicles which do not meet the definition of "qualifying vehicles" will not receive any form of tax relief under the PPTRA.
2. The amount of tax relief shall be a specific dollar amount offset against the total personal property taxes that would otherwise be due on a qualifying vehicle but for the PPTRA. The specific dollar amount of relief shall be shown on the tax bill for each qualifying vehicle, together with a general description of the criteria upon which relief has been allocated.

**COMMENTS:** This Board Paper should be considered on April 14, 2015, but should be deferred until Tuesday April 28, 2015, to comply with Virginia Code Section 15.2-2506, which states that "The hearing shall be held at least seven days prior to the approval of the budget...." The Director of Finance recommends approval of this Board Paper and the County Manager concurs.

**SCHEDULE OF COMPENSATION:**  
***Members of County Boards and Commissions, et al.***  
**County of Henrico, Virginia**

Board of Supervisors .....	\$51,007.71 per annum <sup>(1)(2)</sup>
Board of Zoning Appeals.....	\$6,600.00 per annum
Electoral Board - General Election.....	\$4,214.64 per annum <sup>(3)</sup>
Secretary, Electoral Board - General Election.....	\$8,429.28 per annum <sup>(3)</sup>
Election Officials.....	\$150.00 base pay per workday <sup>(4)</sup>
Assistant Chief Election Officials.....	\$180.00 base pay per workday <sup>(4)</sup>
Chief Election Officials.....	\$200.00 base pay per workday <sup>(4)</sup>
Planning Commission.....	\$17,000.00 per annum
Richmond Regional Planning District Commission.....	\$3,000.00 per annum
Capital Region Airport Commission .....	\$3,000.00 per annum
Board of Real Estate Review & Equalization.....	\$225.00 per month
School Board .....	\$18,000.00 per annum <sup>(5)</sup>
Social Services Board.....	\$3,000.00 per annum
Volunteer Firefighters.....	\$2.00 per call
Economic Development Authority .....	\$200.00 per meeting
Parks and Recreation Advisory Commission .....	\$75.00 per meeting

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- (1) This salary is in effect through December 31, 2015. The Chairman receives an additional sum of 15% of the per annum rate and the Vice Chairman receives an additional sum of 10% of the per annum rate.
- (2) In accordance with Va. Code § 15.2-1414.2, the maximum salary for calendar years 2016 through 2019 is hereby prior set to July 1, 2015. For calendar year 2016, the maximum per annum rate shall be \$52,027.86. For calendar years 2017, 2018, and 2019, an allowance is made for a maximum increase of 2.372% of the prevailing per annum rate. In each calendar year 2016 through 2019, the Chairman shall receive an additional sum of 15% of the prevailing per annum rate and the Vice Chairman shall receive an additional sum of 10% of the prevailing per annum rate.
- (3) Rate and effective date is set by the General Assembly. Rates reflect the annual salaries effective 9/1/2015 as approved by the 2015 session of the General Assembly.
- (4) Rate approved by the Henrico County Board of Supervisors on October 14, 2008.
- (5) Rate is set by the School Board by resolution in accordance with Va. Code § 22.1-32 (A).



*Schedule of Unclassified Salaries*  
County of Henrico, Virginia

<u>COST CENTER</u>	<u>NAME AND OFFICE OR JOB TITLE</u>	<u>SALARY</u>
04001	Yvonne G. Smith Clerk of Circuit Court .....	\$162,276.52 <sup>(6) (9)</sup>
08001	Mark J. Coakley General Registrar .....	\$92,974.00 <sup>(6) (9)</sup>
03006	Michael L. Wade Sheriff.....	\$169,462.82 <sup>(6) (9)</sup>

- 
- (6) Annual rate and effective date is set by the General Assembly and may be supplemented by the County. Salaries of Constitutional Officers reflect the annual rates effective 8/1/2014 for FY15 approved by the 2014 session, with no increase approved in the 2015 session for Constitutional Officers or their employees for FY15. In addition, the salary for the Sheriff and the Clerk of the Circuit Court reflects a supplement by the County effective 12/13/14.
- (7) The General Registrar receives annual compensation fixed by the General Assembly, paid by the governing body of the County and reimbursed annually as provided in the State's general appropriations act, and pursuant to Va. Code § 24.2-111. The rate reflects the 2% pay increase effective 9/1/2015 as approved in the 2015 session.
- (8) The current Sheriff (Michael L. Wade) meets the criteria specified in the proposed Virginia Budget Code Item 68.J.2.a, and receives the additional specified percentage to the approved base amount. As of 7/1/2012, Sheriff Wade earns the base plus 9.3% for the Sheriff's Career Development Plan and accreditation. Also see footnote 6 above.
- (9) SB497 requires persons employed by local government to contribute five percent of their creditable compensation for the employee contribution to the Virginia Retirement System. To comply with SB497 and the non-supplant requirement, the current incumbent in this elected/appointed position, who was employed/hired on/before July 1, 2012, receives an additional amount equal to 5% of the salary approved by the General Assembly. Future incumbents in this position will not receive an additional 5% locality supplement for the VRS employee member contribution per SB497.

# Henrico County

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## FY2016 Public Hearing

## FY16 Priorities

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**92%** of incremental revenue  
growth allocated to Schools  
and Public Safety

**$\frac{3}{4}$**  of incremental GF revenue  
growth going to Schools

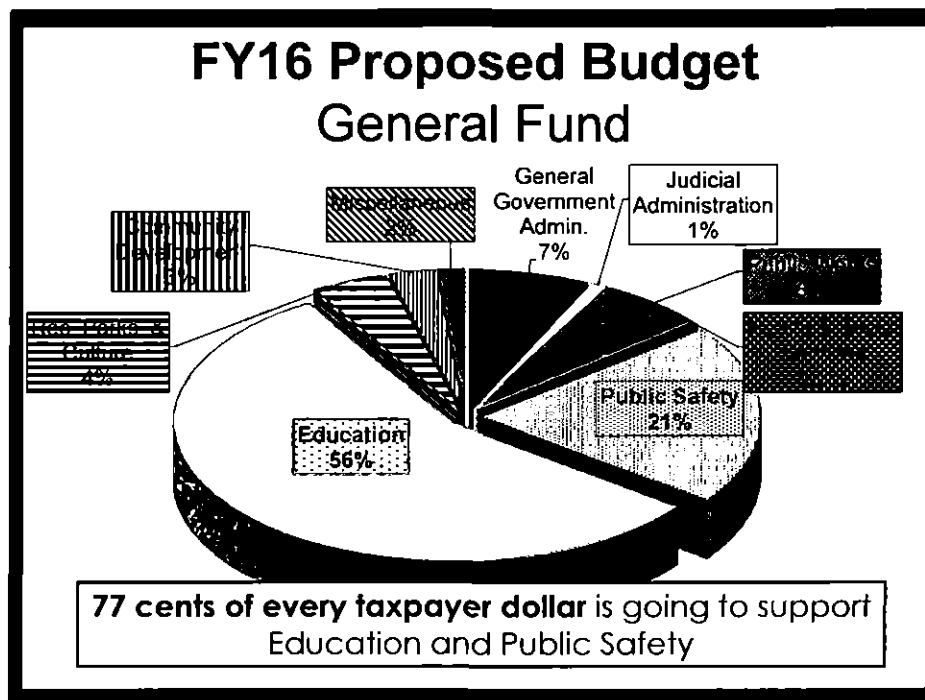
**Secure** future success with Economic  
Development efforts

## FY16 Proposed Budget All Funds

	FY15 Approved	FY16 Proposed	% Change
<b>General Fund</b>	\$ 767,419,244	\$ 785,816,091	2.4%
Education	430,785,660	441,171,628	2.4%
Public Works	47,732,102	48,045,077	0.7%
General Government	288,901,482	296,599,386	2.7%
<b>Special Revenue Fund</b>	147,151,311	150,769,849	2.5%
<b>Enterprise Funds</b>	78,637,815	81,494,637	3.6%
<b>Debt Service Fund</b>	58,694,837	56,805,548	-3.2%
<b>Internal Service Fund</b>	37,283,297	39,099,150	4.9%
<b>Agency Funds</b>	\$8,481,997	8,951,605	5.5%
<b>Total, All Operating Funds</b>	<b>\$1,097,668,501</b>	<b>\$1,122,936,880</b>	<b>2.3%</b>

## FY16 Proposed Budget General Fund

	FY15 Approved	FY16 Proposed	\$ Change	% Change
General Government Admin.	\$ 53,867,120	\$ 54,416,121	\$ 549,001	1.0%
Judicial Administration	7,882,214	7,913,112	30,898	0.4%
Public Safety	160,485,690	164,623,084	4,137,394	2.6%
Public Works	47,732,102	48,045,077	312,975	0.7%
Health & Social Services	1,771,094	1,779,094	8,000	0.4%
<b>Education</b>	<b>430,785,660</b>	<b>441,171,628</b>	<b>10,385,968</b>	<b>2.4%</b>
Rec, Parks, & Culture	32,322,305	34,596,408	2,274,103	7.0%
Community Development	20,821,796	21,120,304	298,508	1.4%
Miscellaneous	11,751,263	12,151,263	400,000	3.4%
<b>Total, General Fund</b>	<b>\$ 767,419,244</b>	<b>\$ 785,816,091</b>	<b>\$ 18,396,847</b>	<b>2.4%</b>



# Focusing on Our Priorities

## Commitment to Schools

Original Target Allocation – Nov 2014      \$437.0 million

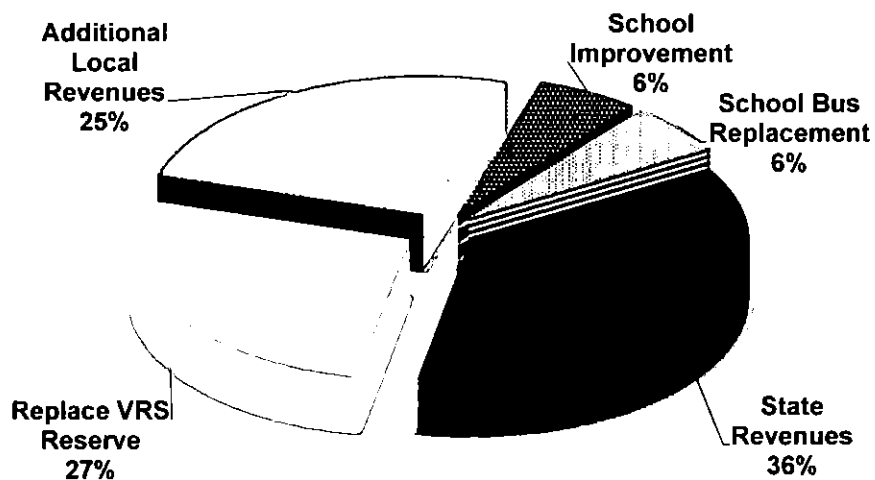
### Enhancements Made in March 2015

Residency Compliance Enhancement	\$100,000
Extended Day Academic Enrichment	\$150,000
2% Salary Increase	\$3,900,000
School Bus Replacement Funding	\$1,000,000

## **FY16 Proposed Budget Education**

	<b>FY2014-15 Adopted</b>	<b>FY2015-16 Proposed</b>	<b>Dollar Change</b>	<b>Percent Change</b>
<b>General Fund</b>	430,785,660	441,171,628	10,385,968	2.4%
<b>Special Revenue</b>	61,690,424	63,523,757	1,833,333	2.9%
<b>Debt Service</b>	35,799,793	35,411,580	(388,213)	-1.1%
<b>Total</b>	<b>528,275,877</b>	<b>540,106,965</b>	<b>11,831,088</b>	<b>2.2%</b>

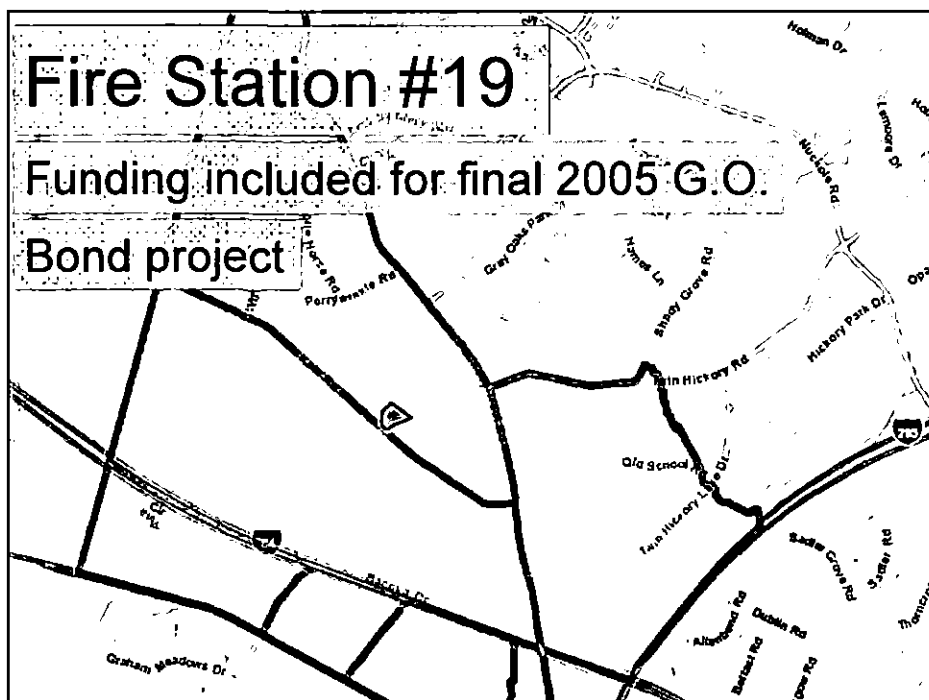
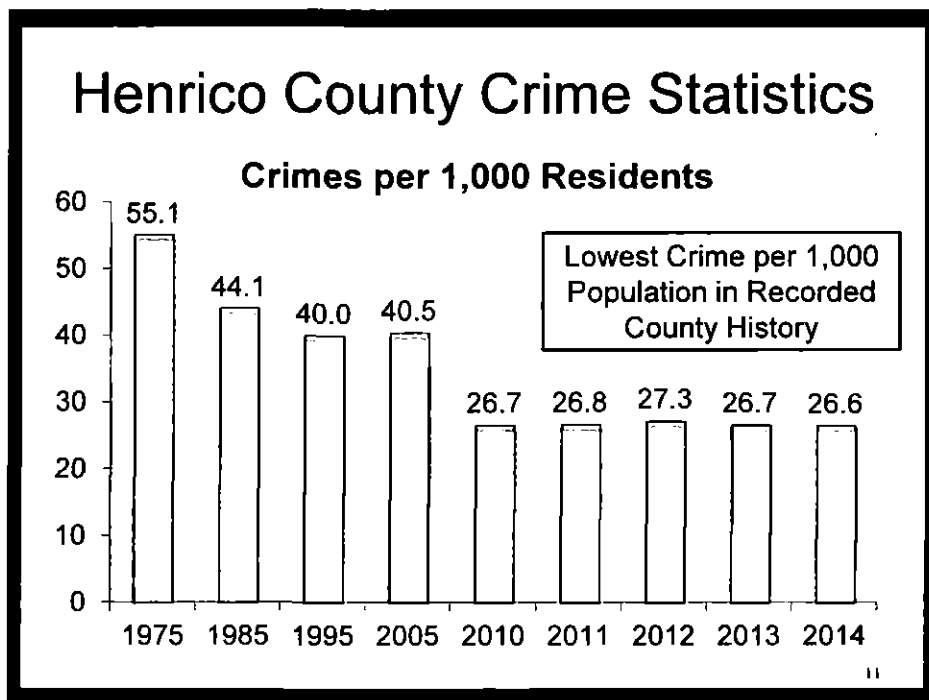
## FY16 Proposed Budget Commitment to HCPS Budget

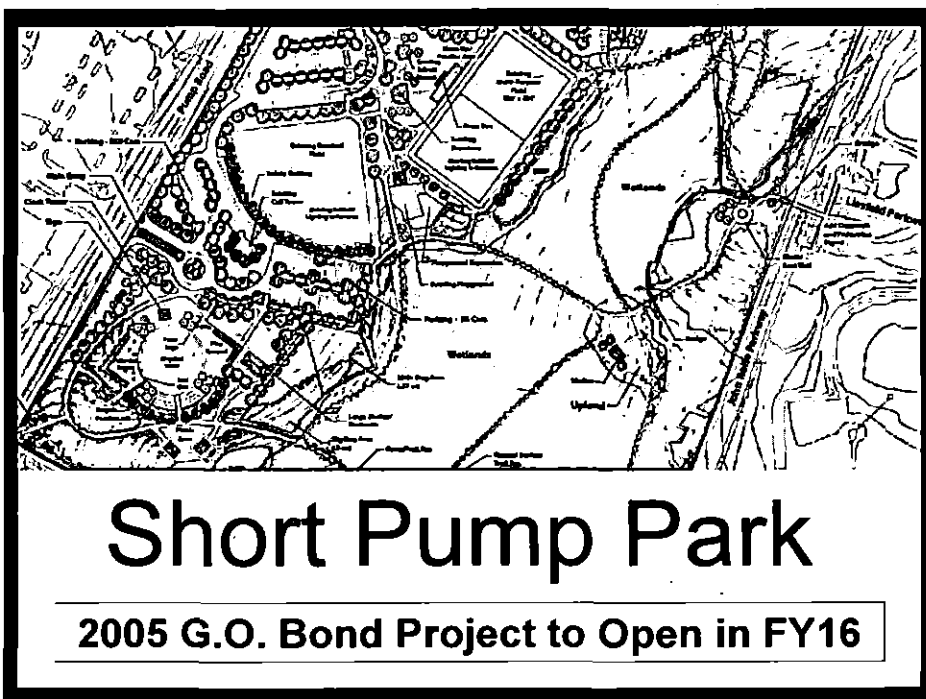
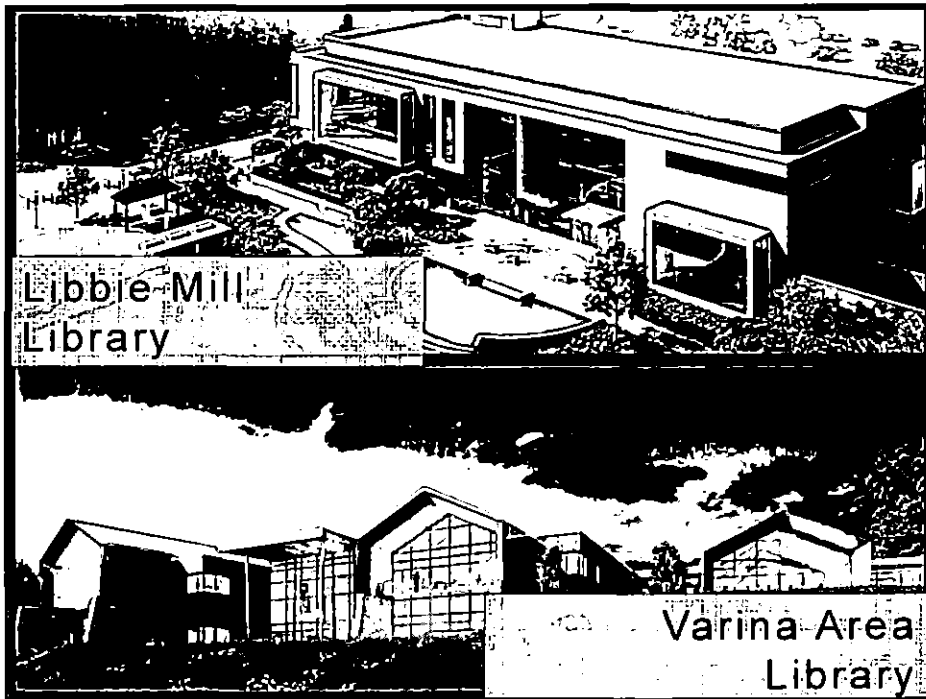


## 10 New Police Officers


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3<sup>rd</sup> year of a 5-year commitment  
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Goal of 90 percent service coverage









**Aging Population**

\$3,000 ~ Restoration of Tax Relief for Elderly

Senior Advocate Position Added in FY2016

# 2.0% Raise

Effective October 2015

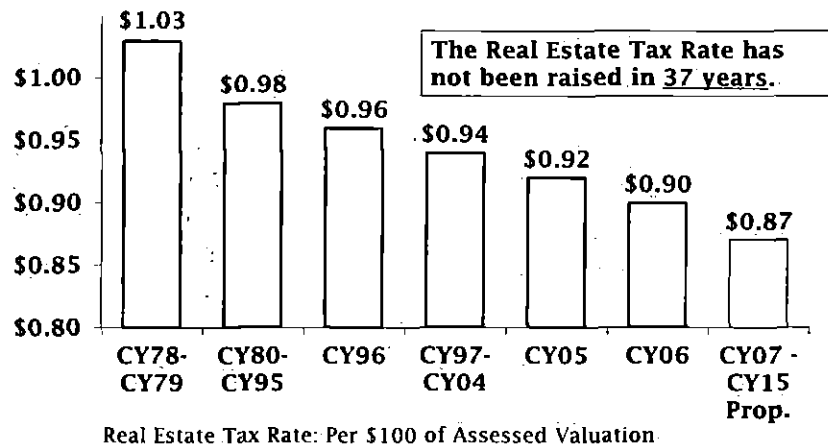
## Leanest of the lean

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- **\$11.7 MILLION IN COST CUTTING MEASURES NEEDED TO AFFORD OUR PRIORITIES**
  - 13 Vacant Positions Eliminated
  - Additional Position Vacancies by Reclassifying and Under Filling Existing Positions
  - Debt Service Savings
  - Elimination Of Leases
  - Other Savings Initiatives

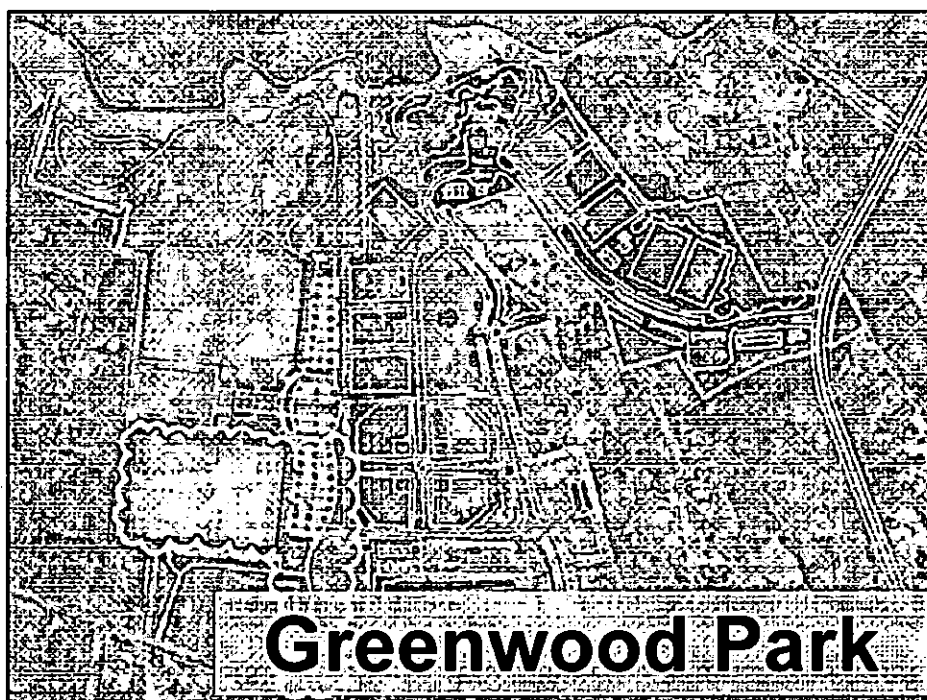
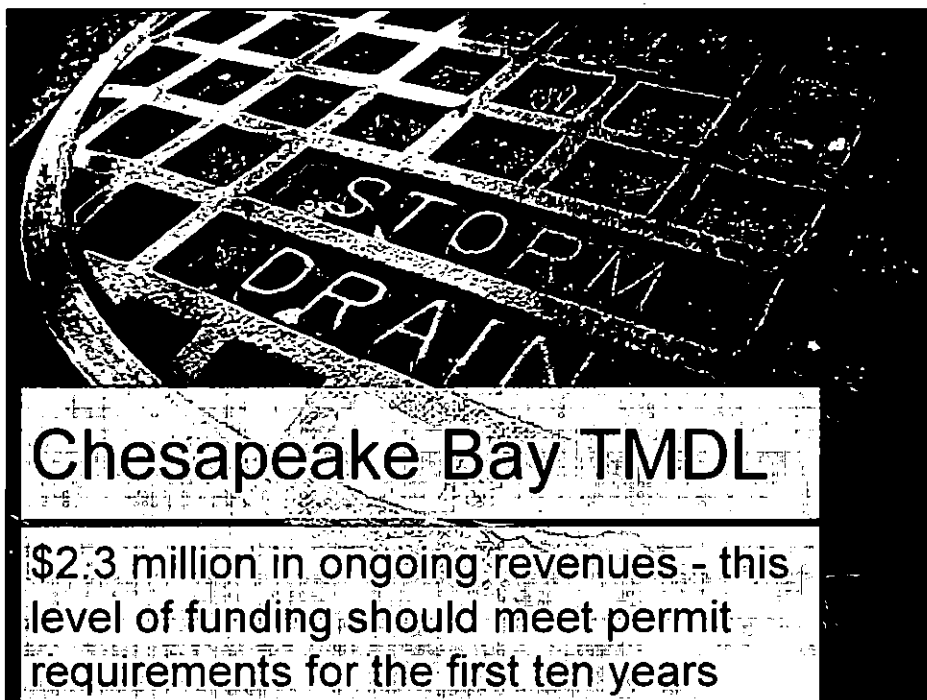
**Securing**  
Our Future Success

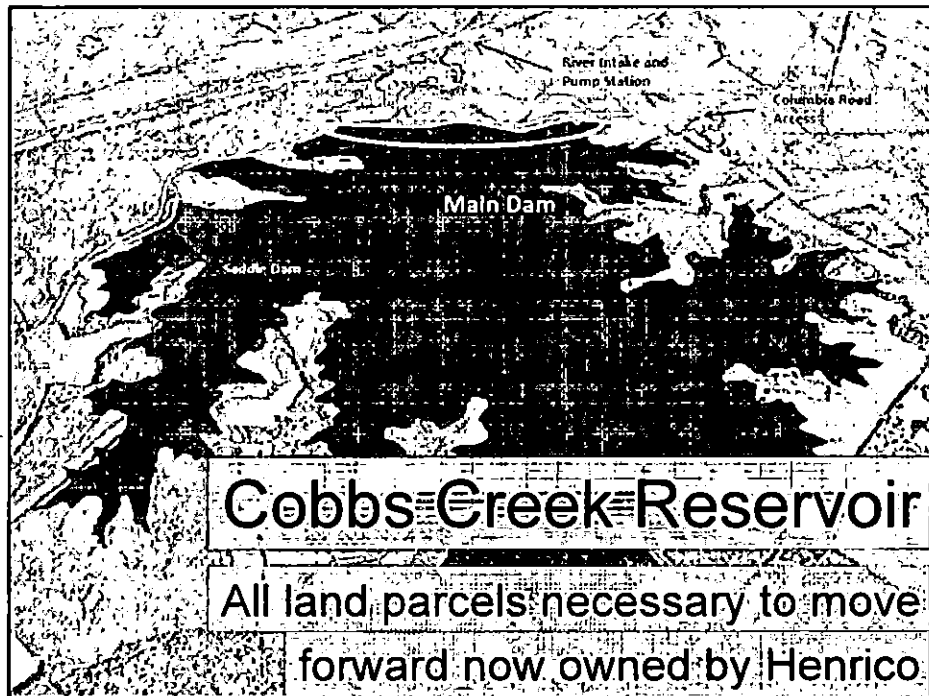
## No Change Proposed in Real Estate Tax Rate



## Machinery & Tools Tax Rate Reduction = Jobs Competiveness

Locality	Statutory M&T Rate	Uniform BPOL Tax Rates?	Real Estate Tax Rate	Last RE Tax Rate Increase
Fairfax	\$4.57	No	\$1.115	2014
Loudoun	\$2.75	No	\$1.13	2010
Arlington	\$5.00	No	\$1.011	2015
Virginia Beach	\$0.001	No	\$0.93	2012
Prince William	\$2.00	No	\$1.164	2010
Chesterfield	\$1.00	No	\$0.96	2014
<b>Henrico</b>	<b>\$0.30</b>	<b>Yes</b>	<b>\$0.87</b>	<b>1978</b>





# Calendar

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- March 10 – Proposed Budget Introduced
- March 16-19 – Legislative Budget Reviews
- April 14 – Public Hearing
- April 28 – Budget Adoption and Tax Rate Public Hearings
- May 14 – Schools Budget Adoption

## Schools Discussion

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- During the Board's review of the HCPS budget on March 19<sup>th</sup>, a number of questions were asked of the School Board regarding school improvement funding and efforts within their existing allocation of funding
- The Superintendent has provided information regarding these efforts at HCPS

## Schools Discussion

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- This Board is well aware of the significant funding commitment made to Schools – both in the short term and long term
- The Superintendent and County Manager have had a number of meetings, and will continue to have regular meetings regarding school improvement efforts

## Schools Discussion

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- Yesterday, the Superintendent committed to reallocating additional funding within the budget before you to expand the pilot extended day academic enrichment program to three additional elementary schools
- Commitment required of HCPS – every single dollar that may become available within Schools budget must be reallocated only to school improvement efforts

## Henrico County

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## FY2016 Public Hearing

# Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

## ***LIBRARY WEEK***

***April 12 - 18, 2015***

**WHEREAS**, libraries create potential and possibilities within their communities; and

**WHEREAS**, libraries level the playing field for all who seek information and access to technologies; and

**WHEREAS**, libraries continuously grow and evolve in how they provide for the needs of every member of their communities; and

**WHEREAS**, libraries and librarians open up a world of opportunities through innovative STEAM programming, context creation, job-making resources, and the power of reading; and

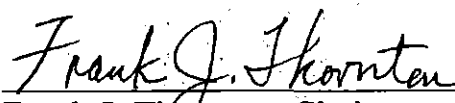
**WHEREAS**, librarians are trained, tech-savvy professionals, providing technology training and access to downloadable content like e-books; and


**WHEREAS**, libraries support democracy and effect social change through their commitment to provide equitable access to information for all library users; and

**WHEREAS**, libraries, librarians, library workers, and supporters across Henrico County, the Commonwealth of Virginia, and the United States are celebrating National Library Week.

**NOW, THEREFORE, BE IT PROCLAIMED** that the Board of Supervisors of Henrico County, Virginia, hereby recognizes April 12 - 18, 2015, as Library Week and encourages all residents to take advantage of the unlimited possibilities available at your library.



  
Frank J. Thornton, Chairman  
Board of Supervisors

  
Barry R. Lawrence, Clerk  
April 14, 2015





COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 89-15  
Page No. 1 of 2

Agenda Title: RESOLUTION — Award of Construction Contract — Purchasing and Risk Management Building Renovations — Brookland District

For Clerk's Use Only:

Date: APR 14 2015

- ☒ Approved  
☐ Denied  
☐ Amended  
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Clover Seconded by (1) O'Bannon  
(2) \_\_\_\_\_ (2) \_\_\_\_\_

REMARKS:

APPROVED

YES NO OTHER

Glover, R. ☒ \_\_\_\_\_  
Kaechele, D. ☒ \_\_\_\_\_  
Nelson, T. ☒ \_\_\_\_\_  
O'Bannon, P. ☒ \_\_\_\_\_  
Thornton, F. ☒ \_\_\_\_\_

WHEREAS, the County's lease at North Run Park for the Finance Department's Purchasing Division and the Human Resources Department's Division of Risk Management will expire on August 31, 2015; and,

WHEREAS, the County needs to renovate office space at 8600 and 8604 Staples Mill Road known as the Purchasing and Risk Management Buildings; and,

WHEREAS, the County received six bids on April 7, 2015, in response to ITB No. 15-9756-3JK and Addenda Nos. 1, 2, and 3 for the Purchasing and Risk Management Building Renovations, as follows:

<u>Bidder</u>	<u>Total Bid Amount</u>
Pinnacle Commercial Interiors, Inc. Glen Allen, VA 23059	\$431,400
VIRTEXCO Corporation Richmond, VA	\$464,400
SRC, Inc. Richmond, VA	\$471,000
Homeland Contracting Corporation Chesapeake, VA	\$484,000
Canterbury Enterprises, LLC Chester, VA	\$505,559
United Unlimited Construction, Inc. Richmond, VA	\$925,125

By Agency Head [Signature]

By County Manager [Signature]

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Certified:  
A Copy Teste: \_\_\_\_\_

Date: \_\_\_\_\_

Clerk, Board of Supervisors

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No.  
Page no. 2 of 2

89-15

**Agenda Title: RESOLUTION — Award of Construction Contract — Purchasing and Risk  
Management Building Renovations — Brookland District**

---

WHEREAS, the apparent low bid of Pinnacle Commercial Interiors, Inc. has been declared nonresponsive due to noncompliance with the bid specifications; and,

WHEREAS, after review and evaluation of the bids received, it was determined that VIRTEXCO Corporation is the lowest responsive and responsible bidder with a bid of \$464,400.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. A contract to furnish all labor, materials, supplies, equipment, and services necessary for the Purchasing and Risk Management Building Renovations is hereby awarded to VIRTEXCO Corporation, the lowest responsive and responsible bidder, in the amount of \$464,400 pursuant to IFB No. 15-9756-3JK, Addenda Nos. 1, 2, and 3 and the bid submitted by VIRTEXCO Corporation.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute all change orders within the scope of the budget not to exceed 15% of the original contract amount.

Comment: Funding will be provided from the General Services project budget. The Director of General Services and Purchasing Director recommend approval of this Board paper, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 90-15

Page No. 1 of 2

Agenda Title: **RESOLUTION — SIA2015-00001 — Fire Station #19 Site — Substantially in Accord with the 2026 Comprehensive Plan — Three Chopt District**

For Clerk's Use Only:

Date: **APR 14 2015**

☒ Approved

☐ Denied

☐ Amended

☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Kaechele Seconded by (1) Glover  
(2) \_\_\_\_\_ (2) \_\_\_\_\_

REMARKS:

**APPROVED**

YES NO OTHER

Glover, R. ☒ ☐ ☐

Kaechele, D. ☒ ☐ ☐

Nelson, T. ☒ ☐ ☐

O'Bannon, P. ☒ ☐ ☐

Thornton, F. ☒ ☐ ☐

WHEREAS, Section 15.2-2232(A) of the Code of Virginia requires the Planning Commission to review and to consider whether the general or approximate location, character and extent of major public facilities are substantially in accord with the County's Comprehensive Plan ("Plan"); and,

WHEREAS, the Planning Commission has reviewed the Fire Station #19 Site for conformance with the Plan; and,

WHEREAS, the site is 4.3 acres and is located at the northwest intersection of Kain and N. Gayton Roads; and,

WHEREAS, a March 12, 2015 Planning staff report presented to the Planning Commission found the proposed use would not be in conflict with, or a significant departure from, the Plan; and,

WHEREAS, on March 12, 2015, the Planning Commission reviewed the staff report and after a public hearing found the proposed Fire Station #19 Site will further the Goals, Objectives and Policies of the Plan that identify the need for new public services and facilities based on projected and planned growth in accordance with the 2026 Future Land Use map; and,

WHEREAS, the Planning Commission found the proposed use of this site for Fire Station #19 would be compatible with adjacent development and existing and future residential development in the larger vicinity; and,

WHEREAS, the Board of Supervisors has reviewed the Planning Commission's findings and concurs with its conclusions.

NOW, THEREFORE, BE IT RESOLVED the Board of Supervisors finds the proposed Fire Station #19 Site substantially in accord with the County's Comprehensive Plan.

By Agency Head [Signature]

By County Manager [Signature]

Routing:

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Clerk, Board of Supervisors

Date: \_\_\_\_\_

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

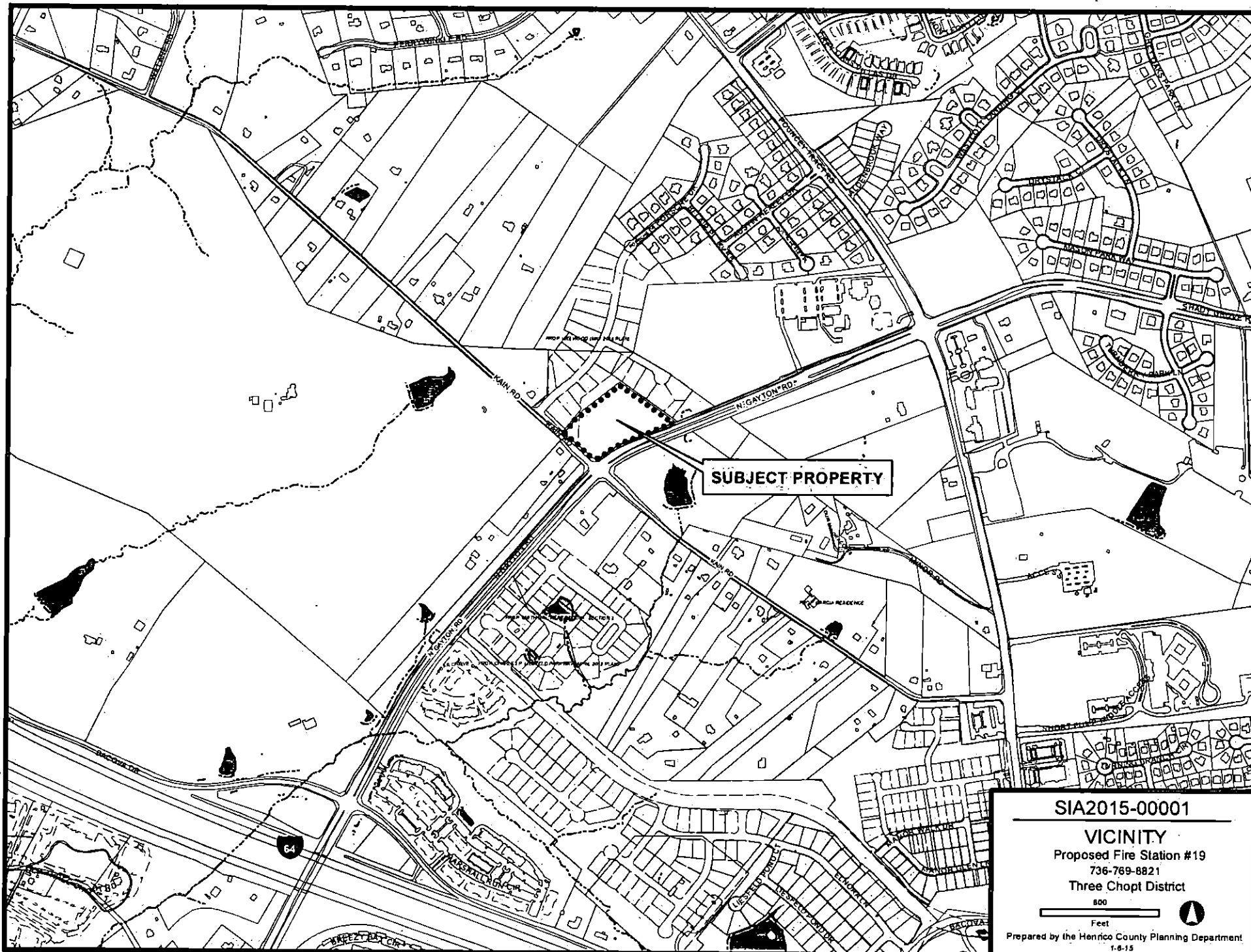
Agenda Item No. 90-15

Page No.2 of 2

**Agenda Title: RESOLUTION — SIA2015-00001 — Fire Station #19 Site — Substantially in Accord  
with the 2026 Comprehensive Plan — Three Chopt District**

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Comments: The Director of Planning concurs with the finding of the Planning Commission that the proposed Fire Station #19 Site is substantially in accord with the Plan and recommends approval of the Board paper; the County Manager concurs.



SIA2015-00001

VICINITY

Proposed Fire Station #19

736-769-8821

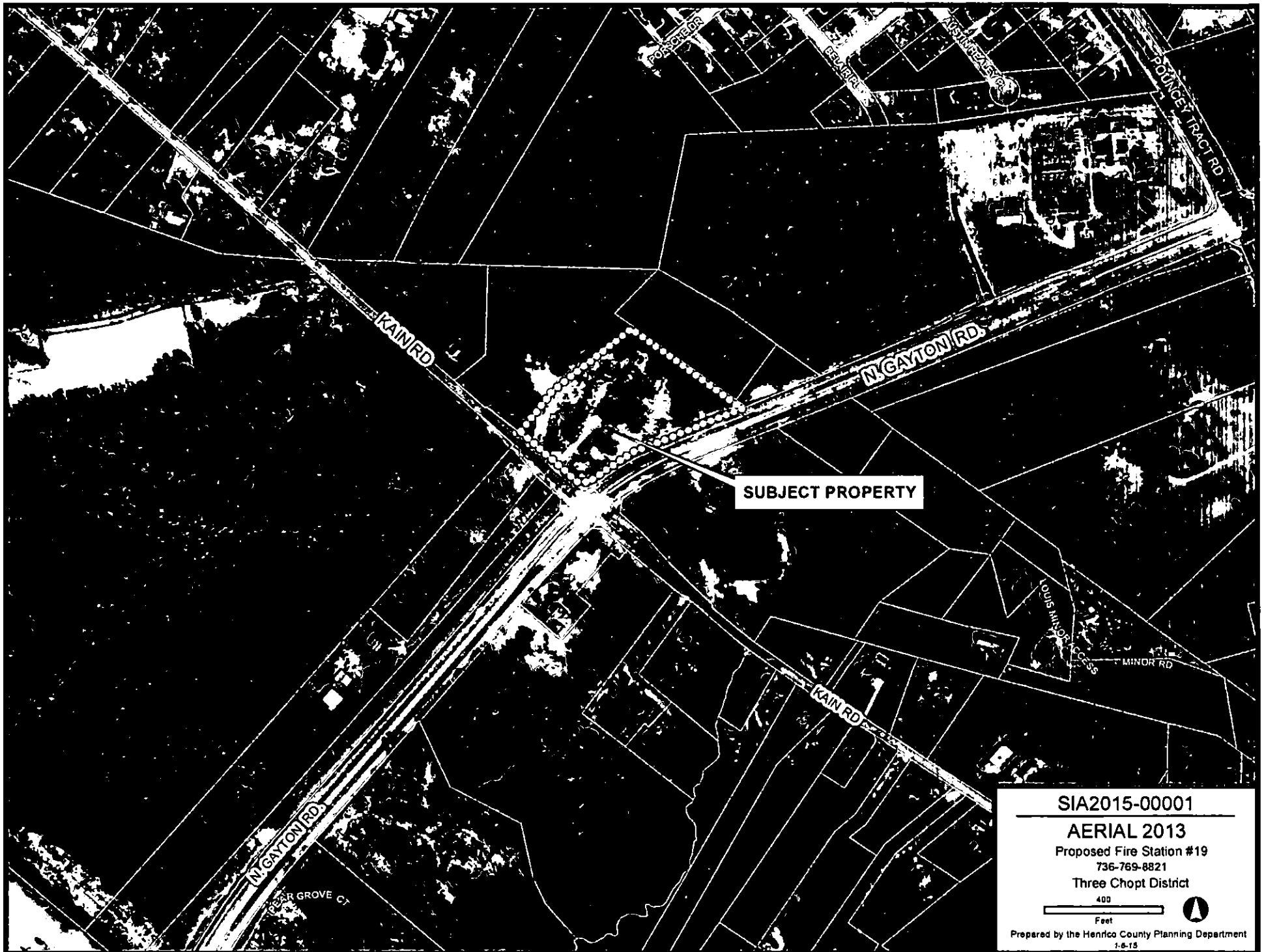
Three Chopt District

500

Feet



Prepared by the Henrico County Planning Department  
1-6-15



SIA2015-00001

AERIAL 2013

Proposed Fire Station #19

736-769-8821

Three Chopt District

400

Feet



Prepared by the Henrico County Planning Department  
1-8-15



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 91-15

Page No. 1 of 1

Agenda Title: RESOLUTION - To Accept a Grant From the Virginia E-911 Services Board

For Clerk's Use Only:	BOARD OF SUPERVISORS ACTION	YES NO OTHER
Date: <b>APR 14 2015</b>	Moved by (1) <u>Celone</u> Seconded by (1) <u>Nelson</u>	
<input checked="" type="checkbox"/> Approved	(2) _____ (2) _____	
<input type="checkbox"/> Denied	REMARKS: _____	
<input type="checkbox"/> Amended	<b>APPROVED</b>	Glover, R. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<input type="checkbox"/> Deferred to: _____		Kaechele, D. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
		Nelson, T. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
		O'Bannon, P. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
		Thornton, F. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

**WHEREAS**, the Virginia E-911 Services Board has awarded the Police Division a Wireless E-911 Public Safety Answering Point (PSAP) Education Program grant in the amount of \$2,000; and

**WHEREAS**, the Division maintains the Emergency Communications Center which provides a Public Safety Answering Point (PSAP) for emergency 911 services; and

**WHEREAS**, the Division will use this grant, which requires no local match, to enable Division personnel to attend regional emergency communications conferences during FY2016.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Supervisors accepts this grant and authorizes the County Manager, or his designee, to sign the necessary agreements in a form approved by the County Attorney.

**COMMENT:** The Chief of Police recommends approval of this Board paper, and the County Manager concurs.

By Agency Head [Signature] By County Manager [Signature]

Routing:  
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Certified: [Signature]

A Copy Teste: \_\_\_\_\_  
Clerk, Board of Supervisors

Date: \_\_\_\_\_



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 92-15  
Page No. 1 of 1

Agenda Title: **RESOLUTION — Signatory Authority — License Agreement for Storm Drainage and Sewer Line Construction — Three Chopt District**

For Clerk's Use Only:

Date: **APR 16 2015**

- ☒ Approved  
☐ Denied  
☐ Amended  
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Kacchale Seconded by (1) O'Bannon  
(2) \_\_\_\_\_ (2) \_\_\_\_\_

REMARKS

**APPROVED**

YES NO OTHER

Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kacchale, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, Welwood I, LLC has requested that the County grant it a temporary license to construct storm drainage improvements and a sewer line on County property adjacent to North Gayton Road at its intersection with Kain Road (the "Property") to serve the Welwood subdivision; and,

WHEREAS, after they are constructed to County standards, the facilities will become a part of the public storm drainage and sewer systems; and,

WHEREAS, the proposed storm drainage improvements and sewer line will not adversely affect the County's present or future use of the Property.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Henrico County that the County Manager is authorized to execute a license agreement, in a form approved by the County Attorney, granting permission for Welwood I, LLC to enter upon and construct storm drainage improvements and a sewer line on the portion of the Property shown on the plats attached as Exhibit "A," Exhibit "B," and Exhibit "C," respectively.

Comments: The Directors of Public Utilities, Public Works, and Real Property recommend approval of this paper; the County Manager concurs.

By Agency Head

Jim B. King

By County Manager

[Signature]

Routing:

Yellow to:

Real Property

Copy to:

Certified:

A Copy Teste:

Clerk, Board of Supervisors

Date:



# EXHIBIT "A"

GPIN: 737-769-0243  
WELWOOD I, LLC  
D.B. 5273, PG. 2167  
4792 MINOR RD

GPIN: 736-769-4930  
WELWOOD I, LLC  
D.B. 5271, PG. 1018  
D.B. 5273, PG. 2050  
12354 KAIN RD

N 3769433.42  
E 11736833.11

TEMPORARY  
LICENSE AREA  
FOR CONSTRUCTION  
OF DRAINAGE STRUCTURE  
(460 S.F.)

PERM. SLOPE &  
DRAINAGE EASEMENT  
D.B. 4765, PG. 2729

LINE TABLE		
LINE	LENGTH	BEARING
L1	30.47'	N 38°38'20" E
L2	19.93'	S 41°17'03" E
L3	282.69'	S 25°52'12" E
L4	22.48'	N 89°33'46" W
L5	25.36'	N 48°42'54" W
L6	245.29'	N 25°52'12" W
L7	10.54'	N 41°17'03" W
L8	NOT USED	
L9	23.00'	S 37°41'43" E
L10	20.00'	S 52°18'17" W
L11	23.00'	N 37°41'43" W
L12	20.00'	N 52°18'17" E

N 3769186.76  
E 11736540.81

TEMPORARY 30'  
LICENSE AREA FOR  
SANITARY SEWER  
CONSTRUCTION  
(8,563 S.F.)

GPIN: 737-769-8821  
COUNTY OF HENRICO  
D.B. 4871, PG. 2248  
D.B. 5275, PG. 2050  
12324 KAIN RD.

10' VERIZON PERM.  
UTILITY EASEMENT  
D.B. 4815, PG. 932

10' DOWNARD POWER  
PERM. UTILITY  
EASEMENT  
D.B. 4808, PG. 1303

VARIABLE WIDTH  
PERM. SLOPE &  
DRAINAGE  
EASEMENT  
D.B. 4755, PG. 168

KAIN ROAD  
VARIABLE WIDTH R/W  
D.B. 4755, PG. 168  
D.B. 4764, PG. 2729

VARIABLE WIDTH  
PERM. SLOPE &  
DRAINAGE  
EASEMENT  
D.B. 4764, PG. 2729

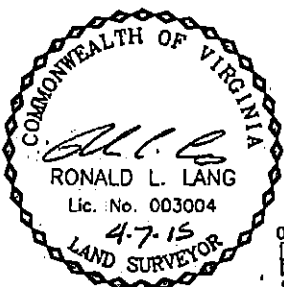
VIRGINIA STATE PLANE  
SOUTH ZONE (NAD83)

NORTH GAYTON ROAD  
VARIABLE WIDTH R/W  
D.B. 4764, PG. 2729

PLAT SHOWING A  
TEMPORARY 30' LICENSE AREA FOR SANITARY SEWER CONSTRUCTION  
& A TEMPORARY LICENSE AREA FOR CONSTRUCTION OF  
DRAINAGE STRUCTURE ON  
GPIN: 737-769-8821  
THREE CHOPT DISTRICT \* HENRICO COUNTY, VIRGINIA

APPROVED FOR  
LOCATION  
AND DESIGN

THIS SURVEY IS SUBJECT TO ANY EASEMENTS  
OF RECORD AND OTHER PERTINENT FACTS  
WHICH A TITLE SEARCH MIGHT DISCLOSE.



BY: [Signature]  
DATE: 4/8/15  
BY: [Signature]  
DATE: 4/8/15



DATE: APRIL 7, 2015 SCALE: 1"=80'  
DRAWN BY: RLL  
CHECKED BY: RLL  
Dwg NAME: LICENSE PLAT 2



# KAIN ROAD

VARIABLE WIDTH R/W  
D.B. 4755, PG. 168  
D.B. 4764, PG. 2729

NAD 83  
N 3763883.97  
E 111736374.66

CPIN: 735-768-7309  
ANNIE B. FAIR  
W.B. 141, PG. 1536

VIRGINIA STATE PLANE  
SOUTH ZONE (NAD83)

TEMPORARY  
LICENSE  
AREA  
(96,445 S.F.)

CPIN: 735-768-7309  
ANNIE B. FAIR  
W.B. 141, PG. 1536

CPIN: 735-768-9109  
COUNTY OF HENRICO  
D.B. 4939, PG. 1787

N 41°26'34" E 2153.49'  
S 40°52'16" W 1340.82'  
104' & 116' R/W  
D.B. 4750, PG. 1712

NORTH GAYTON ROAD

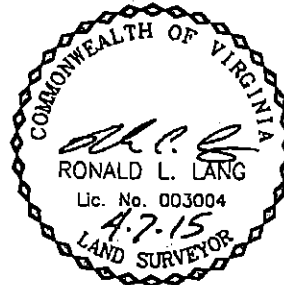
NAD 83  
N 3767269.67  
E 111735149.53

CPIN: 734-767-2531  
PAYNE, HELEN J & J I LONG TRUSTEES  
D.B. 5304, PG. 1189

165.34'  
N 46°32'08" W

## EXHIBIT "B"

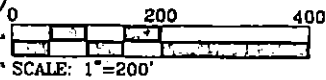
LINE TABLE		
LINE	LENGTH	BEARING
L1	29.59'	S 48°42'54" E
L2	47.55'	S 03°50'24" W
L3	11.86'	S 67°58'37" W
L6	80.61'	S 27°19'11" W
L7	6.07'	S 48°33'26" E
L8	530.40'	S 40°50'24" W
L9	350.01'	S 40°52'15" W
L10	350.43'	S 40°52'15" W
L11	352.19'	S 39°13'02" W
L12	289.25'	S 32°30'24" W
L13	49.81'	S 46°27'10" E



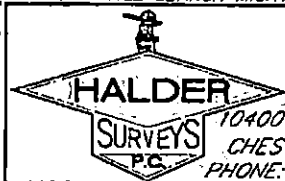
PLAT SHOWING A  
TEMPORARY LICENSE AREA  
FOR CONSTRUCTION OF  
SANITARY SEWER IMPROVEMENTS ON  
CPIN: 735-768-9109

APPROVED FOR  
LOCATION AND DESIGN  
THREE CHOPT DISTRICT  
HENRICO COUNTY, VIRGINIA

BY DPT: [Signature]  
DATE: 4-8-2015  
BY DPT: [Signature]  
DATE: 4/8/15  
BY DPT: [Signature]  
DATE: 4/8/15



SCALE: 1"=200'  
THIS SURVEY IS SUBJECT TO ANY EASEMENTS  
OF RECORD AND OTHER PERTINENT FACTS  
WHICH A TITLE SEARCH MIGHT DISCLOSE.



DATE: JANUARY 28, 2015 SCALE: 1"=200'  
DRAWN BY: RLL  
CHECKED BY: RLL  
DWG NAME: LICENSE PLAT

CURVE TABLE						
CURVE	LENGTH	RADIUS	CHORD BEARING	CHORD	DELTA	TANGENT
C1	105.60	1241.94	S 43°18'25" W	105.57	45°27'19"	52.83
C2	602.64	2551.89	S 34°05'45" W	602.23	153°33'11"	302.23

REVISED: 4.7.15

# EXHIBIT "C"

**BACOVA DRIVE**  
VARIABLE WIDTH R/W  
INST. #20100005764

**P.L. ALONG MILL BRANCH CREEK**

**GPIN: 734-767-2531**  
PAYNE, HELEN J. & J. LONG TRUSTEES  
D.B. 5304, PG. 1188

**GPIN: 734-766-9974**  
COUNTY OF HENRICO  
D.B. 4741, PG. 479

**TEMPORARY LICENSE AREA FOR CONSTRUCTION OF SANITARY SEWER (20,991 S.F.)**

**NORTH GAYTON ROAD**  
VARIABLE WIDTH R/W  
D.B. 4750, PG. 1712

**CURVE TABLE**

CURVE	LENGTH	RADIUS	CHORD BEARING	CHORD	DELTA	TANGENT
C1	244.80'	957.50'	N 69°34'43" W	244.13'	4°38'54"	123.07'

**VIRGINIA STATE PLANE SOUTH ZONE (NAD83)**

**N 3766724.68**  
**E 11734729.66**

**N 3767052.68**  
**E 11735217.90**

**S 68°32'59" W 125.02'**  
**S 27°19'11" W 100.72'**  
**S 34°09'45" W 225.87'**  
**S 27°19'11" W**

PLAT SHOWING A  
TEMPORARY LICENSE AREA  
FOR CONSTRUCTION OF  
SANITARY SEWER IMPROVEMENTS ON  
GPIN: 734-766-9974  
THREE CHOPT DISTRICT  
HENRICO COUNTY, VIRGINIA

APPROVED FOR  
LOCATION  
AND

BY: *[Signature]*  
DATE: 4-8-2015  
BY: *[Signature]*  
DATE: 4/8/15  
BY: *[Signature]*  
DATE: 4/8/15

REVISED: 4-7-15  
THIS SURVEY IS SUBJECT TO ANY EASEMENTS  
OF RECORD AND OTHER PERTINENT FACTS  
WHICH A TITLE SEARCH MIGHT DISCLOSE.

**HALDER SURVEYS PC**  
10400 CHESTER ROAD  
CHESTER, VA. 23831  
PHONE: 804-748-8707

DATE: FEBRUARY 3, 2015 SCALE: 1"=100'

DRAWN BY: RLL

CHECKED BY: RLL

DWG NAME: LICENSE PLAT 4

COMMONWEALTH OF VIRGINIA  
**ALL P. E.**  
RONALD L. LANG  
Lic. No. 003004  
4-7-15  
LAND SURVEYOR

0 100 200  
SCALE: 1"=100'

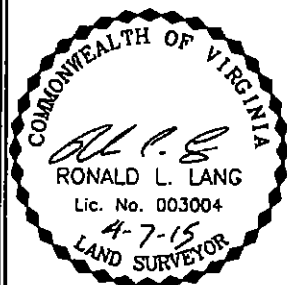
PLAT SHOWING A  
TEMPORARY LICENSE AREA  
FOR CONSTRUCTION OF  
SANITARY SEWER IMPROVEMENTS ON  
GPIN: 734-766-9974  
THREE CHOPT DISTRICT  
HENRICO COUNTY, VIRGINIA

APPROVED FOR  
LOCATION

BY: *John J. [illegible]*  
DATE: 4-8-2015  
BY: *J. Clark*  
DATE: 4/8/15  
BY: *MAF*  
DATE: 4/8/15

REVISED: 4-7-15

THIS SURVEY IS SUBJECT TO ANY EASEMENTS  
OF RECORD AND OTHER PERTINENT FACTS  
WHICH A TITLE SEARCH MIGHT DISCLOSE.



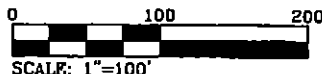
10400 CHESTER ROAD  
CHESTER, VA. 23831  
PHONE: 804-748-8707

DATE: FEBRUARY 3, 2015 SCALE: 1"=100'

DRAWN BY: RLL

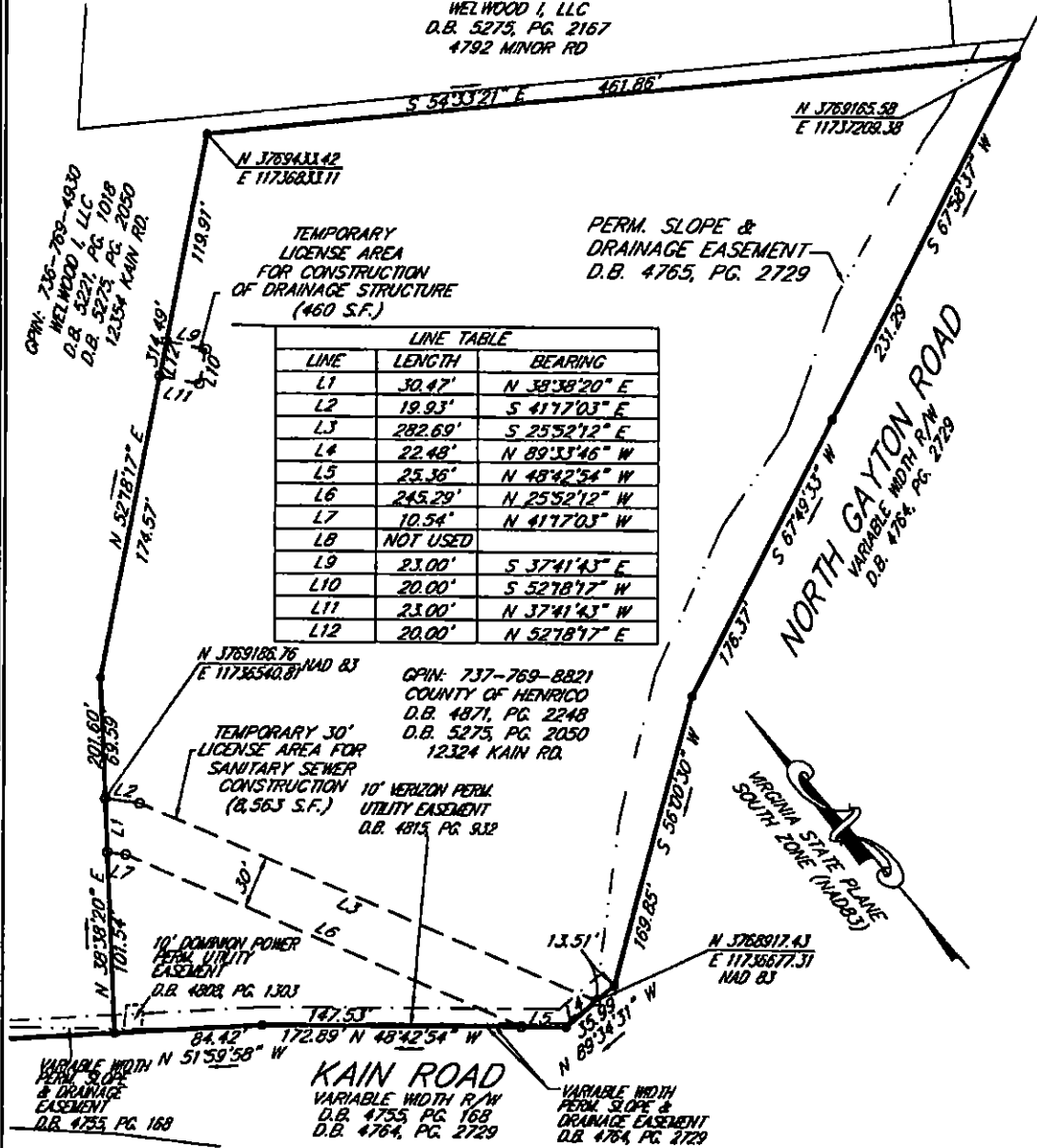
CHECKED BY: RLL

DWG NAME: LICENSE PLAT 4



# EXHIBIT "A"

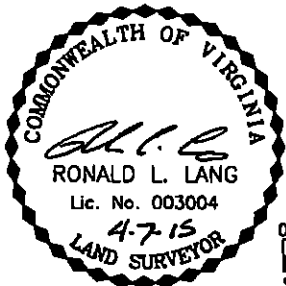
GPIN: 737-769-0243  
WELWOOD I, LLC  
D.B. 5275, PG. 2167  
4792 MINOR RD



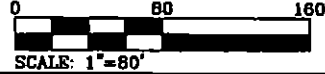
PLAT SHOWING A  
TEMPORARY 30' LICENSE AREA FOR SANITARY SEWER CONSTRUCTION  
& A TEMPORARY LICENSE AREA FOR CONSTRUCTION OF  
DRAINAGE STRUCTURE ON  
GPIN: 737-769-8821  
THREE CHOPT DISTRICT \* HENRICO COUNTY, VIRGINIA

APPROVED FOR  
LOCATION  
AND PLAT

THIS SURVEY IS SUBJECT TO ANY EASEMENTS  
OF RECORD AND OTHER PERTINENT FACTS  
WHICH A TITLE SEARCH MIGHT DISCLOSE.



BY: *[Signature]*  
DATE: 4-8-2015  
BY: *[Signature]*  
DATE: 4/8/15  
BY: *[Signature]*  
DATE: 4/8/15



**HALDER**  
**SURVEYS**  
PC

10400 CHESTER ROAD  
CHESTER, VA. 23831  
PHONE: 804-748-8707

DATE: APRIL 7, 2015      SCALE: 1"=80'

DRAWN BY: RLL

CHECKED BY: RLL

DWG NAME: LICENSE PLAT 2

# KAIN ROAD

VARIABLE WIDTH R/W  
D.B. 4755, PG. 168  
D.B. 4764, PG. 2729

## EXHIBIT "B"

NAD 83  
N 3768801.97  
E 11736574.06

GPIN: 735-768-7309  
ANNIE B. FAIR  
W.B. 141, PG. 1536

VIRGINIA STATE PLANE  
SOUTH ZONE (NAD83)

TEMPORARY  
LICENSE  
AREA  
(96,445 S.F.)

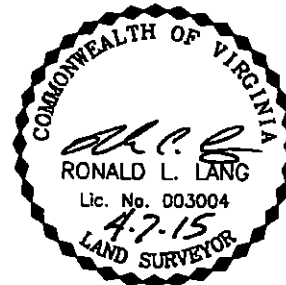
GPIN: 735-768-7309  
ANNIE B. FAIR  
W.B. 141, PG. 1536

GPIN: 735-768-9109  
COUNTY OF HENRICO  
D.B. 4939, PG. 1787

N 41°26'34" E 2153.49'  
S 40°52'16" W 1340.82'  
104' & 116' R/W  
D.B. 4750, PG. 1712

NORTH GAYTON ROAD

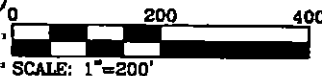
LINE TABLE		
LINE	LENGTH	BEARING
L1	29.59'	S 48°42'54" E
L2	47.55'	S 03°50'24" W
L3	11.86'	S 67°58'37" W
L6	80.61'	S 27°19'11" W
L7	6.07'	S 48°33'26" E
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L10	350.43'	S 40°52'15" W
L11	352.19'	S 39°33'02" W
L12	289.25'	S 32°30'24" W
L13	49.81'	S 46°27'10" E



PLAT SHOWING A  
TEMPORARY LICENSE AREA  
FOR CONSTRUCTION OF  
SANITARY SEWER IMPROVEMENTS ON  
GPIN: 735-768-9109

APPROVED FOR  
LOCATION THREE CHOPT DISTRICT  
AND HENRICO COUNTY, VIRGINIA

BY: [Signature]  
DATE: 4-8-2015  
BY: [Signature]  
DATE: 4/8/15  
BY: [Signature]  
DATE: 4/8/15



SCALE: 1"=200'  
THIS SURVEY IS SUBJECT TO ANY EASEMENTS  
OF RECORD AND OTHER PERTINENT FACTS  
WHICH A TITLE SEARCH MIGHT DISCLOSE.

NAD 83  
N 3767269.67  
E 11735149.53  
N 46°32'08" W  
GPIN: 734-767-2531  
PAYNE, HELEN J. & J. LONG TRUSTEES  
D.B. 5304, PG. 1188

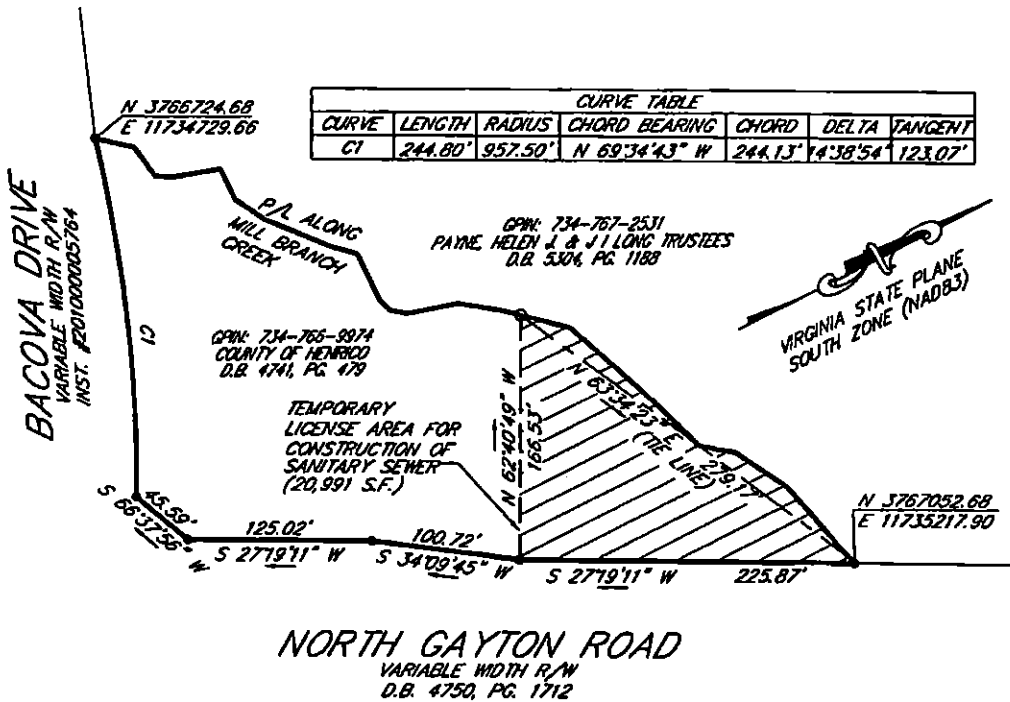
Revised: 4-7-15

CURVE TABLE						
CURVE	LENGTH	RADIUS	CHORD BEARING	CHORD	DELTA	TANGENT
C1	105.60	1241.94	S 43°18'25" W	105.57	43°18'25"	52.83
C2	602.64	2551.88	S 34°05'43" W	602.23	153°35'11"	302.23

**HALDER**  
SURVEYS  
10400 CHESTER ROAD  
CHESTER, VA. 23831  
PHONE: 804-748-8707

DATE: JANUARY 28, 2015 SCALE: 1"=200'  
DRAWN BY: RLL  
CHECKED BY: RLL  
DWG NAME: LICENSE PLAT

# EXHIBIT "C"



PLAT SHOWING A  
TEMPORARY LICENSE AREA  
FOR CONSTRUCTION OF  
SANITARY SEWER IMPROVEMENTS ON  
GPIN: 734-766-9974  
THREE CHOPT DISTRICT  
HENRICO COUNTY, VIRGINIA

APPROVED FOR  
LOCATION  
AND DESIGN

BY: [Signature]  
DATE: 4-8-2015  
BY: [Signature]  
DATE: 4/8/15  
BY: [Signature]  
DATE: 4/8/15

REVISED: 4-7-15  
THIS SURVEY IS SUBJECT TO ANY EASEMENTS  
OF RECORD AND OTHER PERTINENT FACTS  
WHICH A TITLE SEARCH MIGHT DISCLOSE



0 100 200  
SCALE: 1"=100'

**HALDER SURVEYS**  
10400 CHESTER ROAD  
CHESTER, VA. 23831  
PHONE: 804-748-8707

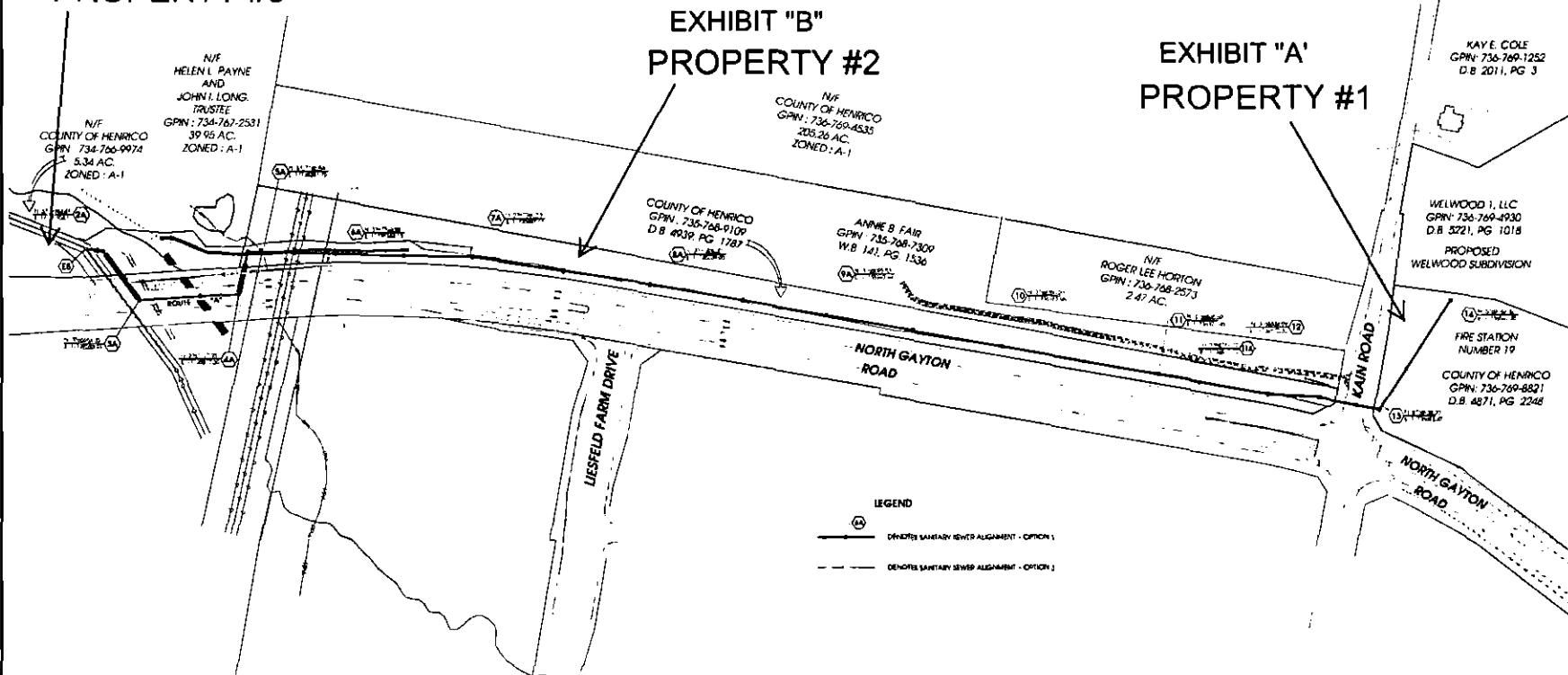
DATE: FEBRUARY 3, 2015 SCALE: 1"=100'

DRAWN BY: RLL  
CHECKED BY: RLL  
DWG NAME: LICENSE PLAT 4

# EXHIBIT "C" PROPERTY #3

# EXHIBIT "B" PROPERTY #2

# EXHIBIT "A" PROPERTY #1



**sektivolutions**  
14207 POND CHASE PLACE | MIDLOTHIAN, VA | 23113  
TELEPHONE NO. 804.938.8864 | www.sektivolutions.com



DATE: FEBRUARY 5, 2015

REVISION BLOCK

DATE DESCRIPTION

WELWOOD I, LLC  
205 EAST KING STREET  
SPRINGFIELD, VA 22154  
ATTN: MEL WILSON ORCINE

**WELWOOD  
OFFSITE  
SANITARY SEWER  
EXTENSION**  
HENRICO COUNTY, VIRGINIA

**LICENSE EXHIBIT**

SHEET NO.  
**C1.0**

QUALITY ASSURANCE

PROJECT MANAGER

PROJECT NO.

SCALE

1" = 100'

DATE

2/5/15

BY

DATE

2/5/15

BY

DATE

2/5/15

BY

DATE

2/5/15

BY

DATE

2/5/15

BY

DATE

2/5/15

BY

DATE

2/5/15

BY



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 93-15  
Page No. 1 of 2

Agenda Title: RESOLUTION — Award of Engineering Contract — Ridgefield Parkway Sidewalk (Approximately One Mile) — VDOT Project #9999-043-799 (UPC 104880), County Project #2101.50701.28004.06881 and John Rolfe Parkway Sidewalk (Approximately 0.7 Mile) — VDOT Project #9999-043-798 (UPC 104881), County Project #2101.50701.28004.06880; Tuckahoe District

For Clerk's Use Only:  
Date: APR 14 2015

( ) Approved  
( ) Denied  
( ) Amended  
( ) Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Nelson  
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Glover, R.	✓		
Kaechele, D.	✓		
Nelson, T.	✓		
O'Bannon, P.	✓		
Thornton, F.	✓		

WHEREAS, the County received 12 proposals on October 24, 2014, in response to RFP# 14-9655-9JK, Engineering Services for the Ridgefield Parkway Sidewalk and the John Rolfe Parkway Sidewalk project; and,

WHEREAS, after review and evaluation of the proposals received, the following three firms were interviewed:

Bowman Consulting Group  
Woolpert, Inc.  
RK&K Engineers

WHEREAS, after evaluation of the proposals and the qualifications presented in the interviews, the Selection Committee selected Bowman Consulting Group as the top-ranked firm, and the Department of Public Works a lump sum fee of \$263,512 for the engineering design of both projects.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. A contract to furnish all engineering services necessary for the design of the Ridgefield Parkway Sidewalk and John Rolfe Parkway Sidewalk project is hereby awarded to Bowman Consulting Group in the amount of \$263,512 pursuant to RFP# 14-9655-9JK and the proposal submitted by Bowman Consulting Group.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.

By Agency Head

By County Manager

Routing:

Yellow to: \_\_\_\_\_

Copy to: \_\_\_\_\_

Certified:

A Copy Teste: \_\_\_\_\_

Clerk, Board of Supervisors

Date: \_\_\_\_\_





**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. **93-15**

Page No. 2 of 2

**Agenda Title: RESOLUTION — Award of Engineering Contract — Ridgefield Parkway Sidewalk (Approximately One Mile) — VDOT Project #9999-043-799 (UPC 104880), County Project #2101.50701.28004.06881 and John Rolfe Parkway Sidewalk (Approximately 0.7 Mile) — VDOT Project #9999-043-798 (UPC 104881), County Project #2101.50701.28004.06880; Tuckahoe District**

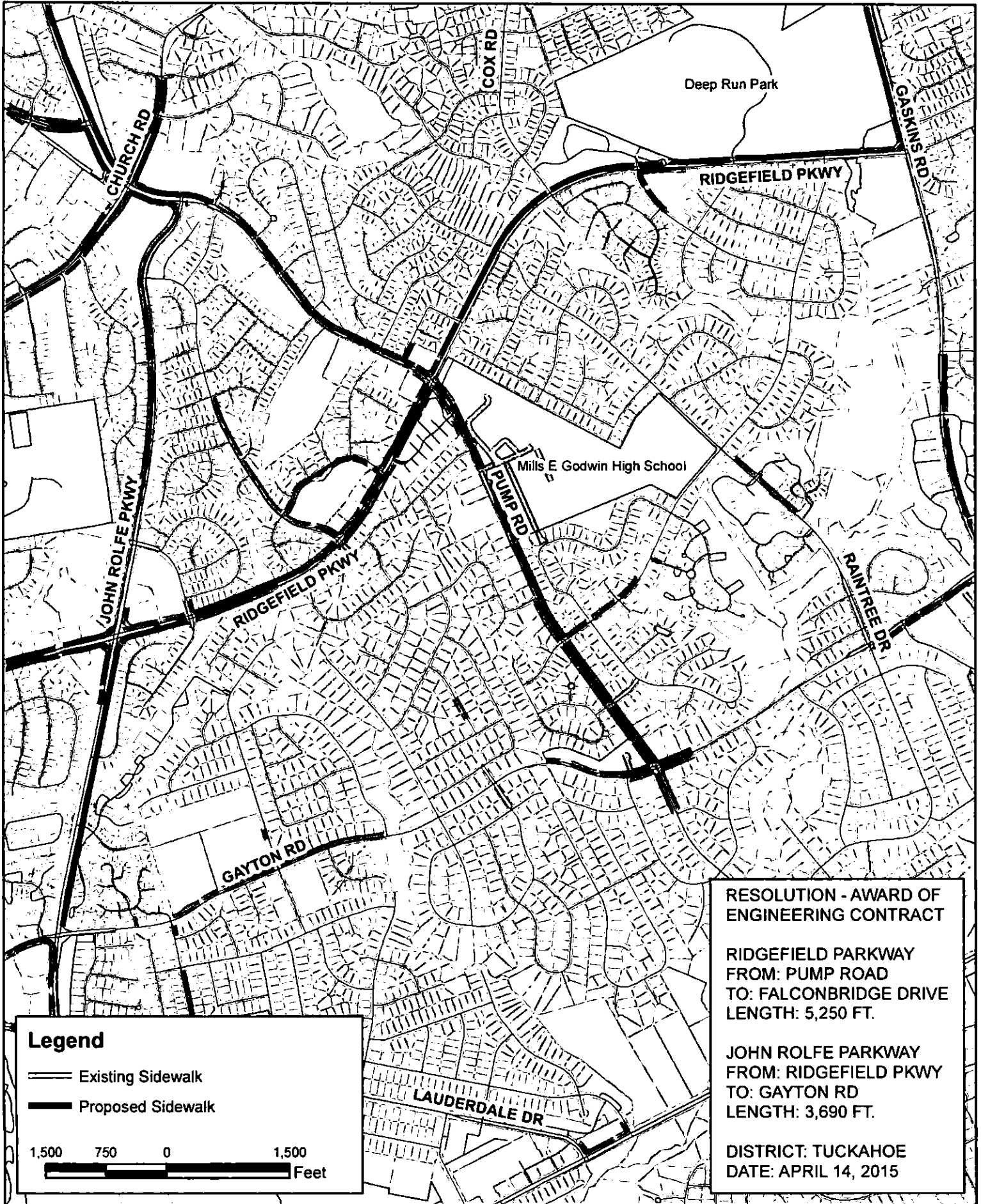
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3. The County Manager, or the Purchasing Director as his designee, is authorized to execute all change orders within the scope of the budget, not to exceed 15% of the original contract amount.

**COMMENTS:** State and federal Congestion Mitigation and Air Quality (CMAQ) Program funds will pay 100% of project costs. The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.



# John Rolfe Parkway and Ridgefield Parkway Sidewalk Projects





COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 94-15

Page No. 1 of

Agenda Title: Introduction of Ordinance — To Amend and Reordain Subsection (d) of Section 22-126 of the Code of the County of Henrico Titled “Weight limits for specific streets” to Restrict Through Truck Traffic on Portugee Road between Elko Road and Technology Boulevard — Varina District

For Clerk's Use Only:

Date: APR 14 2015

- ☒ Approved  
☐ Denied  
☐ Amended  
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Nelson Seconded by (1) O'Bannon  
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Glover, R. ☒ ☐ ☐  
Kaechele, D. ☒ ☐ ☐  
Nelson, T. ☒ ☐ ☐  
O'Bannon, P. ☒ ☐ ☐  
Thornton, F. ☒ ☐ ☐

The Clerk is directed to advertise, in the *Richmond Times-Dispatch* on April 21, 2015, and April 28, 2015, the following ordinance for a public hearing to be held in the Board Room on May 12, 2015 at 7:00 p.m.:

“AN ORDINANCE to amend and reordain Subsection (d) of Section 22-126 of the Code of the County of Henrico titled “Weight limits for specific streets” to restrict through truck traffic on Portugee Road between Elko Road and Technology Boulevard. A copy of the full text of this ordinance shall be on file in the Office of the County Manager.”

Comments: The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.

By Agency Head

By County Manager

Routing:

Yellow to: \_\_\_\_\_

Copy to: \_\_\_\_\_

Certified:

A Copy Teste: \_\_\_\_\_

Clerk, Board of Supervisors

Date: \_\_\_\_\_

**ORDINANCE — To Amend and Reordain Subsection (d) of Section 22-126 of the Code of the County of Henrico Titled "Weight limits for specific streets" to Restrict Through Truck Traffic on Portugee Road between Elko Road and Technology Boulevard — Varina District**

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF HENRICO, VIRGINIA:

1. That Section 22-126 of the Code of the County of Henrico be amended and reordained as follows:

**Sec. 22-126. Weight limits for specific streets.**

- 
- 
- 

(d) It shall be unlawful for any person to use or cause to be used any trucks, pickup or panel trucks, tractor trucks and trailers, having a registered gross weight in excess of 7,500 pounds, on the following roads, except for the purpose of receiving loads or making deliveries on such portion of these roads:

- 
- 
- 

**(21) Portugee Road between Elko Road (State Route 156) and Technology Boulevard**

2. That this ordinance shall be in full force and effect on and after its passage.