

COUNTY OF HENRICO, TO-WIT:

At a regular meeting of the Board of Supervisors of Henrico County, held in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia, on Tuesday, the 9th of September 2008, at the hour of 7:00 p.m.

**MEMBERS OF THE BOARD PRESENT**

The Honorable David A. Kaechele, Chairman

The Honorable Patricia S. O'Bannon, Vice-Chairman

The Honorable James B. Donati, Jr., Varina District Supervisor

The Honorable Richard W. Glover, Brookland District Supervisor

The Honorable Frank J. Thornton, Fairfield District Supervisor

**OTHER OFFICIALS PRESENT**

Mr. Virgil R. Hazelett, P.E., County Manager

Mr. Joseph P. Rapisarda, Jr., County Attorney

The Honorable Michael L. Wade, Sheriff

Mr. Barry R. Lawrence, Clerk

Ms. Angela N. Harper, FAICP, Deputy County Manager for Special Services

Mr. Leon T. Johnson, Deputy County Manager for Administration

Mr. Robert K. Pinkerton, P.E., Deputy County Manager for Community Operations

Mr. Randall R. Silber, Deputy County Manager for Community Development

Department Heads and Key Officials

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The meeting was called to order by the Chairman at 7:08 p.m.

Mr. Kaechele led the Board, staff, and public in reciting the Pledge of Allegiance.

Chaplin Woody Fisher provided the invocation.

On motion of Mr. Donati, seconded by Mrs. O'Bannon, the Board approved the minutes of the July 22, 2008 Regular and Special Meetings; August 12, 2008 Regular and Special Meetings; and September 2, 2008 Special Meeting.

The vote of the Board was as follows:

Aye

Nay

David A. Kaechele

Patricia S. O'Bannon

James B. Donati, Jr.

Richard W. Glover

Frank J. Thornton

## **BOARD OF SUPERVISORS' COMMENTS**

Mr. Kaechele reported that the Richmond Metropolitan Convention and Visitor's Bureau (RMCVB) was recently honored by the Southeast Tourism Society as the number one convention bureau in a region covering 14 southern states. He noted that Henrico County is a major participant in RMCVB and that local tax dollars are helping support tourism and conventions in the metro area.

## **RECOGNITION OF NEWS MEDIA**

Mr. Kaechele recognized Melodie Martin from the *Richmond Times-Dispatch* and Tom Lappas from the *Henrico Citizen*.

## **PRESENTATIONS**

Mr. Thornton presented a proclamation recognizing September 17 – 23, 2008 as Constitution Week. Accepting the proclamation was Alicia L. Fox, Senior First Vice President of the Colonel Alexander Spotswood Society, Children of the American Revolution. Joining her were Susan Walsh, Senior President; Bev Alexander, Senior Chaplain; Jeffrey Wrobel, Recording Secretary; Nancy Akers, Senior Treasurer; Henry Howells, Senior Registrar; Robinette Wrobel, Senior Recording Secretary; Benjamin Wrobel, Curator; and Alexandra Howells, Newsletter Editor.

Mr. Kaechele presented a proclamation recognizing September 2008 as Alcohol and Drug Addiction Recovery Month. Accepting the proclamation were Catherine C. Hammond, Judge of the Henrico Circuit Court and Henrico Drug Court, and Michael D. O'Connor, Executive Director of Henrico Area Mental Health and Retardation Services. Clyde Harrison, a Henrico Drug Court participant who is in recovery from addiction, also briefly addressed the Board. Joining them were Michael L. Wade, Henrico Sheriff; Stacy Hamilton, Program Manager, Adult Substance Abuse and Jail Services, Henrico Area Mental Health and Retardation Services; and Patricia A. Shaw, Administrator, Henrico Drug Court.

Mr. Donati presented a proclamation recognizing September 2008 as Preparedness Month. Accepting the proclamation was Anna M. McRay, Deputy Coordinator of Emergency Management for the Henrico County Division of Fire. Joining her were Kenneth L. Dunn, Assistant Chief, Henrico Division of Fire; Col. Henry W. Stanley, Jr., Chief, Henrico Division of Police; and Augustine W. Doe, Medical Reserve Corps Coordinator, Henrico Health Department.

Mrs. O'Bannon pointed out that Henrico Police Chief Col. Henry Stanley is on the Secure Commonwealth Panel and that she sits on an interoperability of emergency communications panel that advises emergency communications personnel. She commented that we are doing such a good job in the central Virginia area and Henrico on the interoperability of our emergency communications that we are called from other areas of the country to tell them how well we do it. Mr. Kaechele noted that the County's emergency services personnel had done a fine job the previous weekend handling two NASCAR races on the same day. Mr. Hazelett advised that he would be asking the Board later in the meeting to consider adding a paper by unanimous consent that would ratify his declaration of emergency efforts undertaken by the County during the previous week.

Mrs. O'Bannon presented a proclamation recognizing September 2008 as Sickle Cell Disease Awareness Month. Accepting the proclamation was George Harris Carter, Conference Chairman for Sickle Cell Association of Richmond – OSCAR.

#### **APPOINTMENTS/RESIGNATION**

- 249-08            Resolution – Appointment of Members – Cable Television Advisory Committee.
- On motion of Mr. Thornton, seconded by Mr. Donati and by unanimous vote, the Board approved Agenda Item No. 249-08 – see attached Resolution.
- 250-08            Resolution – Resignation of Member – Local Emergency Planning Committee.
- On motion of Mrs. O'Bannon, seconded by Mr. Thornton, and by unanimous vote, the Board approved Agenda Item No. 250-08 – see attached Resolution.
- 251-08            Resolution – Nomination of Member – Local Emergency Planning Committee.
- On motion of Mrs. O'Bannon, seconded by Mr. Donati, and by unanimous vote, the Board approved Agenda Item No. 251-08 – see attached Resolution.
- 252-08            Resolution – Resignation of Member – Henrico Area Mental Health and Retardation Services Board.
- On motion of Mr. Glover, seconded by Mr. Thornton, and by unanimous vote, the Board approved Agenda Item No. 252-08 – see attached Resolution.
- 253-08            Resolution – Appointment of Members – Henrico Area Mental Health and Retardation Services Board.
- On motion of Mr. Glover, seconded by Mr. Thornton, and by unanimous vote, the Board approved Agenda Item No. 253-08 – see attached Resolution.

#### **PUBLIC HEARINGS - REZONING CASES AND PROVISIONAL USE PERMITS**

- 254-08            Wistar Creek, LLC: Request to conditionally rezone from R-3 One-Family  
C-64-C-06        Residence District to RTHC Residential Townhouse District (Conditional),  
Brookland        Parcels 767-750-8298, 768-750-0490, and part of Parcels 767-751-8651, 768-  
                      751-0638, 768-751-2435, 768-751-4119, and 768-751-1362 containing 20.38  
                      acres, located on the south line of Wistar Road approximately 142 feet west of  
                      Walkenhut Drive.

On motion of Mr. Glover, seconded by Mr. Thornton, the Board deferred this item to October 14, 2008.

The vote of the Board was as follows:

<u>Aye</u>	<u>Nay</u>
David A. Kaechele	
Patricia S. O'Bannon	
James B. Donati, Jr.	
Richard W. Glover	
Frank J. Thornton	

255-08 C-29C-08 Brookland	1241 Associates, LLC: Request to conditionally rezone from O-3C Office District (Conditional) to R-2AC One-Family Residence District (Conditional), part of Parcel 775-749-1480, containing 3.6031 acres, located on the east line of Impala Drive at its intersection with Impala Place.
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On motion of Mr. Glover, seconded by Mr. Thornton, the Board deferred this item to November 12, 2008.

The vote of the Board was as follows:

<u>Aye</u>	<u>Nay</u>
David A. Kaechele	
Patricia S. O'Bannon	
James B. Donati, Jr.	
Richard W. Glover	
Frank J. Thornton	

256-08 P-13-08 Varina	Richmond 20 MHz LLC: Request for a Provisional Use Permit under Sections 24-95(a)(3), 24-120 and 24-122.1 of Chapter 24 of the County Code in order to construct a 151.8' high flagpole-style telecommunications tower and related equipment, on part of Parcel 814-687-3204, located on the west line of Recreation Road approximately 1,200 feet south of its intersection with New Market Road (State Route 5).
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In response to a question from Mrs. O'Bannon, Assistant Director of Planning Jean Moore explained that the flag that would be flown on the proposed communications tower would follow federal flag etiquette guidelines and would be up lit to reduce glare on surrounding property.

No one from the public spoke in opposition to this case.

On motion of Mr. Donati, seconded by Mrs. O'Bannon, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved Agenda Item No. 256-08 subject to the following conditions:

1. If the use of the tower for communication purposes is discontinued for 180 days, the tower and all related structures shall be removed from the site within ninety (90) days. Within ten (10) business days after written request by the County, the owner of the tower shall provide the County with written confirmation of the status of the tower, the number of and identity of users on the tower, available co-location space on the tower and such additional information as may be reasonably requested.
2. Application for a building permit to install the tower must be made within one year after the Provisional Use Permit is granted by the Board of Supervisors, unless an extension of time is granted by the Director of Planning upon a written request by the applicant.
3. The applicant shall obtain approval from the Planning Commission should the FAA require the addition of standard obstruction marking and lighting (i.e. red lighting and orange and white striping) to the tower. Any proposed changes to the original galvanized finish of the tower shall be submitted to the Director of Planning for approval.
4. When site construction is initiated as a result of this Provisional Use Permit, the applicant shall complete requirements prescribed by Chapter 10 of the Henrico County Code. Construction plans shall include a detailed drainage and erosion control plan prepared by a professional engineer certified in the State of Virginia. Ten (10) sets of the construction plans shall be submitted to the Department of Public Works for approval.
5. The applicant shall allow the co-location of at least two (2) and as many additional users as technically possible at this site in accordance with the provisions of the Letter of Intent to Permit Co-Location on Communications Tower, filed by the applicant with this request.
6. If ownership of the lease is transferred to another provider, the applicant shall submit a Transfer of Provisional Use Permit.
7. The height of the tower shall not exceed 151.8 feet.
8. This permit applies only to the 1,644 square foot lease areas on the property.
9. A landscaping plan to provide visual and sound buffering (including tree save areas and supplemental plantings) for the equipment compound and flag-pole shall be submitted to the Planning Department for approval prior to the issuance of a building permit for the tower. The Director of Planning may waive the enforcement of this condition if it is deemed unnecessary.

10. Unless dead or diseased, or necessary for operations, the existing tree buffers along all property lines shall be preserved and shall not be pruned to reduce their height.
11. Prior to the co-location of any carrier's antennas or addition of equipment lease space, a revised site plan and equipment placement details shall be submitted to the Planning Department for approval.
12. In order to reduce the tower's visual profile, all carriers' antennae located on the monopole shall be concealed within the tower's cylindrical structure.
13. Unless otherwise approved by the Director of Planning, only an all-weather American flag, 20'x30' in size, shall be flown on the monopole and shall be maintained in accordance with flag etiquette guidelines of the Federal Government. Any additional signage or other advertisement shall not be placed on the tower.
14. The 30'x50' equipment compound shall be located adjacent to the rear property set-back line as shown on Exhibit A (see case file). Fencing, a minimum of six (6) feet in height, shall surround the ground equipment compound and blend with the surrounding environment and landscaping. A fence design and visual treatment shall be submitted with the Landscaping Plan as required in Condition #9 and approved by the Planning Department prior to the issuance of a building permit for the tower.
15. Flag lighting shall be accomplished with light angles and intensity which minimizes glare on surrounding property. A lighting plan shall be submitted to the Planning Department for approval.

The vote of the Board was as follows:

Aye  
David A. Kaechele  
Patricia S. O'Bannon  
James B. Donati, Jr.  
Richard W. Glover  
Frank J. Thornton

Nay

257-08  
C-27C-08  
Three Chopt

The Peck Company: Request to amend proffered conditions accepted with Rezoning Case C-1C-86, on Parcel 753-757-6051, located on the northeast line of Mayland Drive approximately 250 feet east of its intersection with Stillman Parkway.

No one from the public spoke in opposition to this case.

On motion of Mrs. O'Bannon, seconded by Mr. Donati, the Board followed the recommendation of the Planning Commission and approved Agenda Item No. 257-08 as follows:

Amend proffer #8 accepted with case C-1C-86 and replace with the following language:

8. No more than seventy percent (70%) of the Property shall be covered by buildings and parking areas.

The vote of the Board was as follows:

Aye  
David A. Kaechele  
Patricia S. O'Bannon  
James B. Donati, Jr.  
Richard W. Glover  
Frank J. Thornton

Nay

258-08 C-28C-08 Three Chopt	Twin Hickory Stables LLC: Request to conditionally rezone from A-1 Agricultural District, R-3C One-Family Residence District (Conditional), R-4C One-Family Residence District (Conditional) and C-1 Conservation District to R-3C One-Family Residence District (Conditional), Parcels 747-776-8848, 748-776-3108, and 747-775-9503, containing 46.7 acres, located on the southwest line of the Chickahominy River and bisected by the proposed Holman Ridge Road Extended between Twin Hickory Road and Lemoore Drive.
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Mr. Kaechele pointed out that staff and the Planning Commission were recommending approval of this case and that there had been at least two neighborhood meetings on this case where the applicants, staff, and citizens had cooperated and worked out concerns.

Kathy Burcher, President of the River's Edge Elementary School Parents Teacher Association (PTA), stated that she was speaking on behalf of the PTA's Executive Committee representing nearly 700 members. Mrs. Burcher noted that her school fronts Holman Ridge Road and abuts the property on which the proposed development would be sited. She said that the PTA had no problem with the proposed development and had found the representatives of the family selling the property very responsive and helpful. Mrs. Burcher read a prepared statement expressing concerns regarding the planned extension of Holman Ridge Road and its intersection with Twin Hickory Road. She remarked that the parents and administration at her school consider the unguarded school crosswalk at this intersection a dangerous situation. Her

PTA's Executive Committee requested that the Board appropriate funds for a second crossing guard at the school, to be located at the intersection of Holman Ridge and Twin Hickory Drives once construction of the proposed development begins; and that the Board and Planning Commission develop an acceptable strategy to keep children who live in non-transportation zones safe on their way to and from school.

In response to questions from Mr. Kaechele, Mrs. Burcher clarified that her PTA was principally concerned about the impact of the future extension of Holman Ridge Road on the safety of the intersection of Holman Ridge and Twin Hickory Roads and that it was asking that a school crossing guard be placed there. Mr. Hazelett acknowledged the importance of addressing the safety of school children. He stated that although this matter needed to be considered by the School Board with the assistance of the County's Division of Police he did not believe it was something that should be addressed as part of the zoning case. Mrs. O'Bannon and Mr. Kaechele pointed out that the proffered conditions in this case included provisions for sidewalks on both sides of Holman Ridge Road Extended.

Karen Hamilton, a resident of Kain Road in the Three Chopt District, asked whether there had been a study to show whether there were endangered box turtles living on the site or a study as to which migratory birds inhabit the trees on the property. After stating her belief that the Board has generally ignored the Federal Migratory Bird Treaty Act, she commented on the importance of this law. Ms. Hamilton expressed concerns that developers in the County are not taking nesting season into account when cutting down trees. Mr. Hazelett discussed with Ms. Hamilton the proper decorum of addressing comments to the Board rather than County staff during public hearings before the Board.

Mr. Kaechele reiterated that the applicant and staff had met with citizens on two occasions and that new proffers had been added to address citizen concerns about the orderly development of the property. Mrs. O'Bannon asked that staff respond to a question from Ms. Hamilton pertaining to when environmental studies would be done on the property. Mrs. Moore explained that the United States Army Corps of Engineers would consider wetland and other environmental issues after rezoning of the property. In response to a question from Mr. Kaechele, Mrs. Moore identified an area of the property that would be retained as natural space and could be inhabited by wildlife.

On motion of Mrs. O'Bannon, seconded by Mr. Donati, the Board followed the recommendations of the Planning Commission and approved Agenda Item No. 258-08 subject to the following conditions:

1. **Underground Utilities.** All proposed utilities except for junction boxes and meters shall be placed underground, unless technical or environmental reasons require otherwise.



2. **Density.** No more than ninety-one (91) single-family residential units shall be constructed on the Property.
3. **Garages.** Each residential unit on the Property shall be constructed with a two (2) car garage. Front loading garages shall be recessed beyond the front line of the dwelling, a minimum of four (4) feet. Thirty-three percent (33%) of the garages shall be side or rear loaded.
4. **Minimum House Size.** Any new house constructed on the Property shall have a minimum of 2,250 square feet of finished floor area.
5. **Sidewalks.** A sidewalk a minimum of four (4) feet in width shall be provided on both sides of Holman Ridge Road Extended if requested by the County at the time of subdivision review. A grass strip a minimum of two (2) feet in width shall be provided between the back of curb and the sidewalk if requested by the County at the time of subdivision review.
6. **Foundations and Front Steps.** All new houses shall be constructed on crawl space foundations, except for garages and basements. The exterior portion of the foundations below the first floor level which is visible above grade shall be finished with brick or stone. This proffer shall not apply to direct vent gas fireplaces or appliances. Steps to the main entrance of all homes, except for homes with country porches, shall be faced with brick or stone or a cementitious mortared stone appearing product with a finished concrete or exposed aggregate landing. Any country porches shall have brick piers.
7. **Cantilevering.** There shall be no cantilevered chimneys, direct vent gas fireplaces, closets or bay windows.
8. **Driveways.** All new driveways shall be constructed of either cobblestone, brick, asphalt, pre-cast pavers, concrete or other similar materials approved by the Director of Planning.
9. **Exterior Building Materials.** All new houses shall be constructed with brick, stone, cultured stone, EIFS, cementitious siding (e.g. Hardiplank, or an equivalent), high-grade vinyl (a minimum of .040" nominal thickness as evidenced by manufacturer's printed literature) or a combination of the foregoing unless different architectural treatment and/or materials are specifically approved with respect to the exposed portion of any wall at the time of subdivision review. A minimum of twenty-five percent (25%) of all homes as to the visible portions of the front exterior building wall surfaces below eave height, excluding windows, doors, dormers, breezeways, gables and architectural design features shall be of brick or stone construction, unless an equivalent

material is requested and specifically approved at subdivision review. Fiberboard shall not be permitted as an exterior wall material.

10. **Landscaping.** A minimum of two (2) trees measuring a minimum of 2.5" in caliper shall be retained or planted in the front yard of each new residential lot. The front and side yards shall be irrigated and planted with sod except where landscaping may occur.
11. **Restrictive Covenants.** Prior to or concurrent with the recordation of the subdivision plat approved by the County and before the conveyance of any portion of the property covered by said subdivision plat (other than for the dedication of easements, roads, or utilities), there shall be recorded a document in the Clerk's Office of the Circuit Court of Henrico County, Virginia setting forth quality controls on the development and maintenance of all portions of the Property.
12. **Access.** Access to the Property shall be from Holman Ridge Road Extended. There shall be no driveway access to Holman Ridge Road Extended from any lot. Except for Holman Ridge Road Extended, no proposed street shall connect to adjacent subdivision streets. Holman Ridge Road Extended shall be designed and developed to County standards as a 55' right-of-way, and shall be dedicated to Henrico. If Henrico fails to accept Holman Ridge Road Extended, then ownership of it shall remain in the Applicant or its successor in interest. Upon acceptance by Henrico County of Holman Ridge Road Extended, the Applicant shall quit claim all right, title and interest it might have in Twin Hickory Lane.
13. **Fences.** No chain link fences shall be permitted on the Property. Any fence adjacent to Holman Ridge Road Extended shall not exceed forty-eight (48) inches in height, shall be of uniform design and construction, and shall be constructed of maintenance-free materials.
14. **Floodplain.** Application to rezone the floodplain portion of the Property to Conservation District (C-1) for areas of the Property that include floodplain shall occur prior to subdivision approval.
15. **Communications Facility.** All residential lots shall be located outside the communications facility fall zone.
16. **Minimum Lot Width.** Fifty percent (50%) of the lots shall have a minimum lot width at the building line as defined by Henrico County of 85'.
17. **Amenities.**
  - (a) A tot lot improved with playground equipment shall be provided in the common area.

- (b) A walking trail shall be provided in the common area and shall be linked to adjacent trails if requested by Henrico County.
18. **Construction Hours.** The hours of exterior construction activities, including operation of bulldozers and other earthmoving equipment, shall be between 7:00 a.m. – 7:00 p.m., Monday through Saturday, except in emergencies or where unusual circumstances require extending the specific hours in order to complete work such as concrete pours or utility connections. Construction traffic shall not be permitted to access the property via the Twin Hickory Road and Holman Ridge Road intersection prior to 8:00 a.m. when school is in session, unless required otherwise by the Henrico County Department of Public Works.
19. **Building Permit.** The Director of Public Works shall approve all required final grading and drainage plans for development of the Property or the applicable portion thereof and shall require evidence that all easements made necessary by such plans have been obtained prior to the issuance of grading and drainage permits for the development of the Property or portion thereof.
20. **Greenbelt.** A greenbelt, exclusive of adjacent lots, for landscaping, natural open areas and scenic vistas will be provided twenty (20) feet in width adjacent to the right-of-way lines of Holman Ridge Road Extended, except to the extent necessary for utility easements, bicycle paths, jogging trails, signage, sidewalks and other purposes requested and specifically permitted, or if required, at the time of subdivision approval, or by any other governmental body. A landscape plan which provides for street trees in the green belt area shall be provided at the time of subdivision review.
21. **Chimneys.** The exposed portions of all fireplace chimneys shall be of brick or a siding similar to the exterior treatment of the dwelling. This proffer shall not apply to direct vent gas fireplaces or appliances. The exposed bases of all chimneys shall be of the same material as the dwelling foundations.
22. **Lot Clearing.** The clearing of healthy trees measuring six (6) or more inches in diameter on any lot shall be limited to areas required to accommodate the dwellings, driveways, sidewalks, open yard areas, utility lines and any other areas typically required for the construction of a dwelling.
23. **Severance.** The unenforceability, elimination, revision or amendment of any proffer set forth herein, in whole or in part, shall not affect the validity or enforceability of the other proffers or the unaffected part of any such proffer.

The vote of the Board was as follows:

Aye  
David A. Kaechele  
Patricia S. O'Bannon  
James B. Donati, Jr.  
Richard W. Glover  
Frank J. Thornton

Nay

## **PUBLIC HEARINGS – OTHER ITEMS**

259-08            Resolution - POD-28-08 -Approval of a Plan of Development and Master Plan for Eastern Henrico Recreation Center.

Steve Terrell, the Chief Designer with HKS Architects, led a Power Point presentation on the specifics of the design program, the building design, and the phasing of the project (see enclosed copy). Kateri Simon with Burgess & Niple assisted Mr. Terrell in reviewing site and civil engineering issues and Brian Pounds assisted with technology. Mr. Kaechele commented on the attractiveness and functionality of the structure and noted that the Board had been provided with an opportunity to review the project in great detail during a work session earlier in the evening.

In response to a question from Ms. Hamilton, Mr. Hazelett advised that Henrico citizens had approved this project in a 2005 bond referendum and approximately \$13.3 million was allocated for the project. Albert Strother, a resident of 2909 Sandy Lane in the Fairfield District, asked about plans for the proposed extension of Watts Lane. Mr. Hazelett responded that this likely would not be considered until after phase two of the project. He asked Lee Priestas, Director of Public Works, to show Mr. Strother the location of the proposed extension on a map of the area.

Gatewood Stoneman, a resident of the Varina District, expressed joy that there would at last be a place for youth to come in off the street. Mrs. Stoneman suggested that this facility should be thought about in different ways than Dorey Park and other recreation centers in the County. She referred to the facility as an outreach of two ladies who have consistently come before the Board. Mrs. Stoneman asked that prior to construction of the facility the County consider how much room would be available for one-on-one tutoring because she feels education is the answer to the County's crime problem.

In response to questions from Mr. Thornton, Deputy Director of General Services Bill Smith commented as to why the anticipated completion date for the project has changed, noting that the County is awaiting consultant recommendations for constructing the building to LEED (Leadership in Energy

and Environmental Design) Silver certification standards. Mr. Smith pointed out that this will require an amendment to the County's existing architectural contract. He also elaborated on the advantages of LEED certification.

On motion of Mr. Thornton, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved Agenda Item No. 259-08 – see attached Resolution.

- 260-08      Ordinance – To Amend and Reordain Section 22-356 of the Code of the County of Henrico Titled “Penalty” Reducing the Penalty for Parking in a Space Reserved for Persons with Disabilities Without Properly Displaying a Placard When the Placard is Present in the Vehicle.

In response to several questions from members of the Board, Col. Stanley and Mr. Hazelett clarified that this ordinance was made possible by the Virginia General Assembly, that it would apply only to handicapped persons who are legally parked but who have forgotten to display their placard on their rearview mirror, and that it would give courts discretion to reduce the fines for such persons. There was some discussion among Mrs. O'Bannon, Col. Stanley, and Mr. Hazelett pertaining to the ticketing procedures followed by the Division of Police for these types of violations.

No one from the public spoke in opposition to this ordinance.

On motion of Mrs. O'Bannon, seconded by Mr. Donati, and by unanimous vote, the Board approved Agenda Item No.260-08 – see attached Ordinance.

- 261-08      Resolution – Abandonment of Portion of Three Chopt Lane – Three Chopt District.

In response to a question from Mr. Kaechele, Mr. Hazelett clarified that the abandonment would occur upon adoption of this resolution.

No one from the public spoke in opposition to this resolution.

On motion of Mrs. O'Bannon, seconded by Mr. Donati, and by unanimous vote, the Board approved Agenda Item No. 261-08 – see attached Resolution.

## **PUBLIC COMMENTS**

Margie Swart, a resident of 11069 Old Millrace Terrace in the Three Chopt District, expressed opposition to locating the Division of Recreation and Parks' Western Maintenance Facility on the Twin Hickory Park site and urged the Board and County staff to suspend any further expenditures on the planning and development of this facility pending the imminent decision of the Board to purchase property on Kain Road. She suggested that the Kain Road property, where the County had already proposed building a fueling facility, would be a more appropriate site for the maintenance facility. Ms. Swart stated her belief that placing the maintenance facility on the

Twin Hickory Park site constituted spot zoning, was in conflict with the County's plan for future land use on this site, and was not consistent with the County's Land Use Plan. She remarked that the County had a moral, ethical, and legal obligation to develop the site according to the Twin Hickory Park Master Plan that was approved by the Board with citizen input in 1999. Ms. Swart referred to the County's 2005 general obligation bond referendum and asserted that under Virginia law general obligation bond referendum revenue may not be used for anything other than what is was advertised for. She pointed out that the Deep Run High School cross country team will be hosting cross country meets this fall on trails on this property and contended that building a maintenance facility on this land would most likely prohibit any future cross country meets or school activities at this location. Ms. Swart distributed a packet containing a fact sheet and information on the bond referendum on Twin Hickory Park that was sent out to Henrico citizens in 2005 (see enclosed copy).

In response to questions from Mr. Kaechele, Mr. Hazelett noted that the County had held public neighborhood meetings on the proposed maintenance facility and that the funds allocated for the facility were not contained in the 2005 bond referendum and that the approximately \$1.5 million allocated for the facility came from general fund revenues in the County's FY 2006-07 budget. There was discussion between Ms. Swart and Mr. Hazelett regarding the use of the \$3 million included for the park in the 2005 bond referendum, the timing and format of the neighborhood meetings, whether the project would meet traffic engineering concerns and County requirements, and the impact of a maintenance facility on park uses.

At Mr. Hazelett's request, Director of Recreation and Parks Karen Mier reviewed concerns that were raised at a May 1, 2007 citizen input meeting on a proposed satellite maintenance facility at Twin Hickory Park, a project that was included in the Recreation and Parks' CIP (Capital Improvements Plan) in 2001. The main concern that was raised at the meeting was ingress and egress of vehicles accessing Shady Grove Road from the maintenance facility. Mrs. Mier clarified the proposed location and size of the facility. In response to questions from Mr. Kaechele, Mrs. Mier confirmed the passive park uses called for in the park's master plan, that her staff was working with consultants to shift the proposed maintenance facility further from the road, and that the facility would be heavily landscaped. She confirmed for Mr. Hazelett that the next step after relocating the building would be obtaining a POD (plan of development) for the property. In response to another question from Mr. Kaechele, Mrs. Mier suggested that the maintenance facility might be needed before the Kain Road property becomes available. Mr. Hazelett and Mrs. Mier confirmed for Mr. Kaechele that there would be a POD public hearing for the facility in November 2008 prior to the project going out to bid.

Ms. Swart suggested that it would be more cost effective to build this maintenance facility next to a fuel facility and that the County should study the feasibility of placing the facility on the Kain Road site. Mr. Kaechele and Mr. Hazelett indicated that Ms. Swart's suggestion could be considered and evaluated after the Board makes a decision on acquisition of the Kain Road property.

Sarah Powell, a resident of 5300 Axe Handle Road in the Three Chopt District, responded to Ms. Swart's comments by stating that the Twin Hickory Park site was a preferable location for the

maintenance facility because Shady Grove Road was better equipped than Kain Road to handle snow plows and trucks that would be traveling to and from the facility.

## **GENERAL AGENDA**

262-08      Resolution - Signatory Authority - Acquisition of Real Property - Kain Road - Three Chopt District.

Mr. Hazelett confirmed for Mr. Kaechele that this item would be treated like a public hearing item and suggested that it be opened up for public comment although it was on the general agenda. He remarked that there was a need to provide information that the Board had requested. Mr. Kachele commented that the Board had been dealing with this piece of property for almost 18 months and that it had been a controversial piece of property in many respects but was still considered a very important and strategic piece of property in the orderly development of the west end. He noted that studies had been done and charges made, and that the County's land commission had studied this piece of property. The Board wanted to do everything it could to make this process open and transparent so the public could understand the decisions the Board was trying to make in regards to this land.

Sandy Cherry with the firm of Randolph, Boyd, Cherry & Vaughan presented this agenda item to the Board. Mr. Cherry advised the public that he was assisting as outside counsel in the County's effort to acquire the Kain Road property. He explained as a preface that he was not a real estate appraiser and was not suggesting a value for the property. He pointed out that the issues of public use and public necessity are essential policy questions for the Board to consider before it purchases any property or commences condemnation. Mr. Cherry stated without equivocation that he was convinced that County staff had studied this property very thoroughly with the assistance of J. K. Timmons to determine that it could be used for the proposed purposes and that all of the property would be necessary for these purposes. He cited these purposes as a public school, park, fire station, fuel station, and possibly water storage facility. Mr. Cherry further clarified that he was not recommending a process to resolve this matter. He noted that the next step was to either proceed with acquiring the property voluntarily or going through condemnation. Mr. Cherry stated that he had a degree of objectivity and was here to discuss the settlement value of a potential condemnation case and recommend a figure, \$24.4 million, which had been offered by the owners of the property. He clarified that this figure was not arrived at during the August 20, 2008 mediation proceeding but was subsequently put in the form of a contract by the owners after the parties continued to talk.

Mr. Cherry reviewed a slide listing the four appraisals of the property that were exchanged between the landowner and the County (see enclosed copy). He commented on the credentials of the four appraisers and elaborated on differences and similarities among the appraisals and factors considered by the appraisers. In

response to a comment by Mrs. O'Bannon, Mr. Cherry clarified that the appraisers had used the same universe of 12 sales but had chosen the ones from this group that they thought were most comparable.

Mr. Cherry reviewed a second slide that identified possible court results in a condemnation case that goes to trial (see enclosed copy) and elaborated on various formulas commonly used by juries in cases of this nature. Based on current information, Mr. Cherry suggested that the best award the County could anticipate would be a figure of \$22.745 million and the highest figure the County could anticipate would be around \$27 million. Because the mid-point between those two figures is \$24.9 million, Mr. Cherry concluded that a settlement in the range of \$24.4 million (\$118,000 to \$119,000 an acre) would be an excellent settlement.

Mr. Cherry then brought up other factors that needed to be considered in bringing a condemnation case before a jury. He emphasized the unpredictability of the results and pointed out that the decision would be made by five disinterested free holders from the community based upon the evidence presented, which would include all four appraisals. Mr. Cherry further noted that the process of a voluntary acquisition avoids the risk of a challenge on public use, public necessity, or bona fide offer although he did not believe the County would face a serious challenge because it had built a strong case in these areas. He pointed out that voluntary acquisition also avoids the expense of litigation, outside counsel, and expert witnesses as well as the time and resources of County staff.

In response to questions from Mr. Kaechele, Mr. Cherry clarified that the figures discussed during the mediation process were confidential and could not be used in a condemnation case. Mr. Cherry confirmed that the landowner had indicated during the mediation process it would not accept a \$25 million figure and he also confirmed that \$24.4 million was considerably less than the landowner's last demand at mediation. In response to a question from Mrs. O'Bannon, Mr. Cherry commented on why the Board had a contract in front of it after mediation had broken down. He noted that the landowner initiated a phone call to Mr. Hazelett after the one-day mediation in order to resume discussions.

Mrs. O'Bannon expressed disappointment that a contract was now before the Board when the mediation process agreed to by the Board had broken down. Mr. Hazelett stated that although the County was in the process of condemnation, he had a fiduciary responsibility to the Board and County citizens to settle at the lowest possible price that he could while recognizing that the ultimate decision rests with the Board. He referred to his communications with the Board on this matter after mediation ended and a telephone call from Robert Attack inquiring about the status of the County's land acquisition process. After receiving a second telephone call from Mr. Attack, Mr. Hazelett agreed to meet with him on neutral ground to discuss this matter. During this meeting, Mr. Hazelett placed the figure of \$24.4 million on the table. The next morning, Mr. Attack called to advise that he and his partners were in agreement. After receiving a letter agreement and



signed contract from Mr. Atack's attorney, Mr. Hazelett advised the Board in a special session on September 2, 2008 that he was recommending this offer. Mr. Hazelett referred to his obligation as County Manager to negotiate to the very last moment of decision but noted that the ultimate decision rests with the Board and not with him. He emphasized that he had continued to negotiate after having met the commitment of the County's land commission based upon his experience, abilities, and knowledge of what he believed the Board would want him to do. Mrs. O'Bannon indicated she was concerned that Mr. Hazelett had met privately with the property owner rather than adhering to a transparent process. Mr. Hazelett explained that the Board has placed him in a position that requires him to meet with individuals and have private conversations on matters affecting the County. He noted that he is charged with bringing recommendations to the Board and that ultimately the Board makes its decisions in a public setting. Mrs. O'Bannon asked how the Board could know that this was a proper meeting devoid of subtle intimidation by either party. Mr. Hazelett responded by alluding to his 36 years of professional experience with the County, including almost 17 years as County Manager, and his ability and desire to serve the County.

Mr. Kaechele interjected that Mrs. O'Bannon did not speak for the Board in this matter and that the Board has trust in Mr. Hazelett's integrity. He said that this case had gotten out of hand, that it was not fair Mr. Hazelett's honesty and integrity had been put on the line, and that Mr. Hazelett's record speaks for itself. There was discussion between Mrs. O'Bannon and Mr. Kaechele regarding the mediation process and Mrs. O'Bannon's concerns about discussions being held in a private post-mediation meeting without attorneys or other parties being present. Mrs. O'Bannon questioned the legitimacy of the proposed settlement figure and characterized the landowner's appraisals as fatally flawed. She spoke to the merits of the County's appraisals. Mr. Cherry generally agreed with Mrs. O'Bannon's analysis but said some persons may hold the view that the County's appraisers had neglected to pay enough attention to the potential of mixed use for the property as called for in the County's draft 2026 Land Use Plan.

*In response to questions from Mr. Kaechele and Mr. Donati, Mr. Cherry* acknowledged that appraisers are impacted by the party that hires them, that appraisals have some degree of subjectivity, and that comparable sales play an important role in appraisals. Mr. Cherry noted that County school sales were among the higher sales considered by the appraisers and that it would be difficult for a jury to ignore them.

Mrs. O'Bannon commented that in her view the Board was here to do what was best for the citizens of Henrico and to get the best price for the property. She said she felt that the Board could do better than what was being proposed and that she would like to see the two parties go back to the mediation table with a level playing field or go to condemnation if the mediation does not work. Mrs. O'Bannon remarked that in her opinion the County's attorneys could make a very strong case to get a better price.

Mr. Kaechele noted that the Board was committed to acquiring the property and was arguing about the price rather than the need for the property. He spoke to the tremendous effort and talent working for the County in the mediation and negotiation process. Mr. Kaechele pointed out that the condemnation process had many uncertainties and that the County had paid \$130,000 an acre or more for other parcels in this vicinity. There was discussion by Mrs. O'Bannon and Mr. Kaechele about the availability of water and sewer in the area and how this issue had impacted the appraisals. Mr. Kaechele reiterated that the critical questions before the Board were ones of process and price. In response to a question from Mr. Kaechele, Mr. Cherry stated he did not believe the property owners would accept a price below \$24.4 million. He and Mrs. O'Bannon discussed whether the County should reasonably expect its lowest appraisal to be considered by the jury as the basis for an award.

Mrs. Powell, who addressed the Board earlier in the evening during the Public Comment period, spoke to the importance of the County acquiring this property. She expressed concern that Mr. Attack would bulldoze or clear cut the property if it is developed for residential uses. Mrs. Powell said that residents in the area would like to see some of the acreage preserved for green space and maintained for a park. She reluctantly agreed that the County needed to pay the price that the County's outside counsel was recommending. Mrs. Powell remarked that the County has made many concessions to developers and that Mr. Attack owes the County a favor.

Ms. Hamilton, who addressed the Board earlier in the evening on a provisional use permit case, stated that she was in agreement with Mrs. Powell. She said that she would like for the County to purchase the property but did not want to see Mr. Attack and developers continue to be rewarded for damaging natural habitats. Ms. Hamilton expressed concern about the proposed purchase price of the property and Mr. Cherry's legal fees. She commented that the Federal Migratory Bird Treaty Act prohibits the destruction of migratory bird nests and that the County has the power to stop trees from being cut down during nesting season. Ms. Hamilton named 37 species of bird that she has seen in woods bordering Kain Road (see enclosed copy of her prepared statement). After mentioning that these woods are home to the endangered Box Turtle, she spoke to the environmental value of trees and plants.

Katherine White, a resident of 12271 Kain Road in the Three Chopt District, advised that she had no problem with the County purchasing this land.

In response to a question from Mr. Kaechele, Mr. Hazelett confirmed that if the paper before the Board was denied then staff would initiate the necessary proceedings for condemnation. At Mr. Kaechele's request, Mr. Hazelett reiterated his recommendation that the County purchase the property at a price of \$24.4 million. He spoke to the necessity of this property for the future of the

northwest quadrant of the County and his work over a long period of time to bring a price to the Board that he characterized as extremely reasonable.

Mr. Glover remarked that he had been a partner of Mr. Hazelett for the past 25 years and that he thought very highly of Mr. Hazelett's ethics and integrity. In response to a question from Mr. Glover, Mr. Cherry reiterated that he predicted an award in the range of \$25.9 million if this matter were to go to condemnation. He reiterated for Mrs. O'Bannon that he thought the lowest a jury would go would be \$22.7 million and the highest it would go would be about \$27 million. Mr. Cherry said he thought the property owner wanted to avoid condemnation and saw condemnation as a real threat.

After referring to Mr. Cherry's 36-year professional reputation, Mr. Glover voiced concerns that the County had two appraisals valuing the property at \$19 million and \$20 million. He questioned Mr. Cherry as to why the County would go to the expense of these appraisals. Mr. Cherry spoke to the advantages in most cases of obtaining a second appraisal when dealing with higher value properties. He confirmed for Mr. Glover that he thought \$24.4 million was a good figure that should be accepted and alluded to the quality of counsel who would be representing the property owner should the matter go to condemnation and a jury.

Mr. Thornton commented that Henrico has one of the best county managers but that the Board must keep in mind the citizens who are not present during these discussions and should also listen very carefully to the citizens who do come before it. Mr. Thornton suggested that citizens might feel that some of the County's developers have taken advantage of the County's affluence and padded the price of things. He pointed to Henrico's stellar reputation and asked that the County learn from this experience. Mr. Thornton pointed out that citizens might not understand all of the ramifications but that the Board as stewards of the County must make the best decision. He indicated that he did not see how the Board could do better than what was being proposed.

Mr. Kaechele noted that two citizens who live in the vicinity of this property had expressed concern about quality of life and how the property would be developed should the County not acquire it. He spoke to the value and commercial potential of the land being considered. Mr. Kaechele expressed confidence that the Board saw eye to eye with the Manager that this would be an important acquisition of property. Mr. Hazelett confirmed for Mr. Glover that the School Board had previously identified a need for a new high school to open in the northwest quadrant of the County by 2016.

Mr. Donati pointed out that this piece of property had been scrutinized and had been in the public eye for 18 to 20 months. He said that although he and the County Manager disagreed on things from time to time, he really trusted Mr. Hazelett's judgment and the process that the County had gone through with the County's land commission. Mr. Donati concluded that it was time for the Board

On motion of Mr. Donati, seconded by Mr. Glover, with Mrs. O'Bannon voting "No", the Board approved Agenda Item No. 262-08 – see attached Resolution.

Mrs. O'Bannon explained her vote by reiterating that she felt the County should go to condemnation.

- 263-08      Introduction of Resolution – Receipt of Requests for Amendment to the FY 2008-09 Annual Fiscal Plan to (1) Reappropriate Funds for (a) Continuing Grant Programs and (b) Certain Unencumbered Balances from FY 2007-08, and (2) Appropriate Funds for Certain New Programs.

On motion of Mrs. O'Bannon, seconded by Mr. Thornton, and by unanimous vote, the Board approved Agenda Item No. 263-08 – see attached Introduction of Resolution.

- 264-08      Resolution – Acceptance of Donation of Port O2 Vent CPAP from Mrs. Sharon Francisco.

In response to a question from Mr. Glover, Assistant Fire Chief Kenny Dunn stated that he believed the cost of the Port O2 Vent CPAP (Continuous Positive Airway Pressure) unit addressed by this resolution was about \$900.

On motion of Mr. Glover, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved Agenda Item No. 264-08 – see attached Resolution.

- 265-08      Resolution – Signatory Authority – Amendment No. 2 to the Contract for Architectural and Engineering Services – Recreation and Parks Western Maintenance Facility.

In response to questions and comments from Board members, Director of General Services Paul Proto clarified that this amendment would provide for additional architectural and engineering design services to accommodate a request by citizens to relocate the proposed structure further south on the site and that a plan of development for this project would be coming to the Board in November 2008.

On motion of Mrs. O'Bannon, seconded by Mr. Glover, and by unanimous vote, the Board approved Agenda Item No. 265-08 – see attached Resolution.

- 266-08      Resolution – Affirmation of Authorization to Pick-up Employee's Contributions to Virginia Retirement System for Henrico County, Virginia, 55143, under § 414(h) of the Internal Revenue Code.

In response to a question from Mr. Kaechele, Director of Human Resources George Cauble confirmed that approval of this resolution would not change anything that the County has been doing with Virginia Retirement System

anything that the County has been doing with Virginia Retirement System employee contributions since 1977.

On motion of Mr. Glover, seconded by Mr. Thornton, and by unanimous vote, the Board approved Agenda Item No. 266-08 – see attached Resolution.

- 267-08 Resolution – Authorization to Accept Survey and Planning Cost Share Program Funding from Virginia Department of Historic Resources.

In response to questions from Mr. Kaechele, Mrs. Mier clarified that this resolution would authorize the County to enter into a cost sharing agreement with the Virginia Department of Historic Resources and that the County's share would be \$35,000.

On motion of Mrs. O'Bannon, seconded by Mr. Donati, and by unanimous vote, the Board approved Agenda Item No. 267-08 – see attached Resolution.

- 268-08 Resolution – Signatory Authority – Lease – Training Space – Division of Fire – Varina District.

In response to questions from Board members, Mr. Hazelett clarified that the Division of Fire is currently using this same warehouse space for training in the Airport Distribution Center at 6601 Laburnum Avenue.

On motion of Mr. Donati, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved Agenda Item No. 268-08 – see attached Resolution.

- 269-08 Resolution – Signatory Authority – Sublease of Capital Area Career Center – Commonwealth of Virginia Department of General Services.

In response to a question from Mrs. O'Bannon, Mr. Hazelett clarified that this resolution addressed a sublease of existing space that the County has.

On motion of Mrs. O'Bannon, seconded by Mr. Donati, and by unanimous vote, the Board approved Agenda Item No. 269-08 – see attached Resolution.

- 270-08 Resolution - To Accept the Virginia Office of the Attorney General, TRIAD Crime Prevention for Seniors Grant Award.

On motion of Mr. Glover, seconded by Mr. Donati, and by unanimous vote, the Board approved Agenda Item No. 270-08 – see attached Resolution.

- 271-08 Resolution - Signatory Authority - Amendment to Contract for Engineering Design Services - Dabbs House Road Improvements from Nine Mile Road to Creighton Road. Project #2110.50701.28004.00610 (formerly #551994-701-248-00). Varina District.

On motion of Mr. Donati, seconded by Mrs. O'Bannon, and by unanimous vote,

the Board approved Agenda Item No. 271-08 – see attached Resolution.

- 272-08 Resolution - Award of Annual Construction Contract - Lee Hy Paving Corporation.

In response to questions from Board members and Mr. Hazelett, Director of Public Works Lee Priestas stated that the contractor recommended in this resolution would not be responsible for coal slurry road applications, that this contract would allow for indexed pricing and result in a reduction in the County's price per ton for asphalt, that the Virginia Department of Transportation has been using indexed pricing since the 1980s, that the County typically expends all of the funds budgeted for its annual asphalt-in-place repaving contract, that this annual contract is for major projects and the County's convenience in completing necessary work not done by County forces, and that the County's internal asphalt crew works every day repaving roadways as weather permits during paving season and does other work at other times and during rainy conditions.

On motion of Mrs. O'Bannon, seconded by Mr. Thornton, and by unanimous vote, the Board approved Agenda Item No. 272-08 – see attached Resolution.

- 273-08 Resolution - To Permit Additional Fine of \$200 for Speeding on Ronnie Avenue.

On motion of Mr. Thornton, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved Agenda Item No. 273-08 – see attached Resolution.

#### **CONSENT AGENDA**

- 274-08 Resolution - Authorization to Apply for and Accept up to \$10,000 in Grant Funding from the Virginia Department of Fire Programs.
- 275-08 Resolution – Authorization to Apply for and Accept \$20,000 in Federal Grant Funding from the Citizen Corps Program and State Homeland Security Program Administered by the Commonwealth of Virginia through the Virginia Department of Emergency Management.
- 276-08 Resolution - To Accept the Virginia Department of Motor Vehicles, Highway Safety Office Award to the County of Henrico, Division of Police, for DUI, RLR, and Speed Enforcement.
- 277-08 Resolution - To Accept the U.S. Department of Justice Edward Byrne Justice Assistance Grant (JAG) Program Award to the County of Henrico, Division of Police, for Specialized Police-Related Equipment.
- 278-08 Resolution - Acceptance of Roads.

On motion of Mr. Glover, seconded by Mrs. O'Bannon, and by unanimous vote,

the Board approved Consent Agenda Items Nos. 274-08 through 278-08 – see attached Resolutions.

On motion of Mr. Glover, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved adding to the agenda a Resolution numbered 279-08 and titled "Resolution – Consent to Declaration of Local Emergency" – see attached Resolution.

On motion of Mr. Glover, seconded by Mr. Thornton, and by unanimous vote, the Board approved Agenda Item No. 279-08 – see attached Resolution.

There being no further business, the meeting was adjourned at 11:02 p.m.

A handwritten signature in cursive script, reading "David A. Karcher", is written over a horizontal line.

Chairman, Board of Supervisors  
Henrico County, Virginia

# Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

## CONSTITUTION WEEK

September 17 – 23, 2008

**WHEREAS**, when the delegates to the 1787 Constitutional Convention began working on the document that would become the United States Constitution, they understood that a great democracy must be built on the twin foundations of national consent to a federal government and respect for individual rights; and

**WHEREAS**, these founding fathers were aware of the inherent dangers in concentrating too much power in one person, branch, or institution and wisely crafted a government that balanced the functions and authority of a federal system among three separate but equal branches – the executive, legislative, and judicial; and

**WHEREAS**, to ensure a further check and balance on central powers, the framers granted citizens the right to vote, thereby giving them the power to express political preferences peacefully and to effect change in their government; and

**WHEREAS**, the Convention delegates ratified the Constitution on September 17, 1787 and submitted it to the states for approval; and

**WHEREAS**, after much discussion among the original states, the Bill of Rights was created as an amendment to the Constitution to thwart the fear of tyranny, excessive centralization of power, and loss of local control; and

**WHEREAS**, these ten amendments provided a clear set of limits on federal power and established protective rights to American citizens; and

**WHEREAS**, today our nation celebrates the longest-living written constitution in world history; and

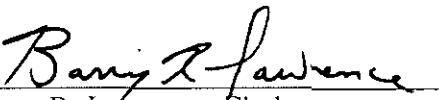
**WHEREAS**, our republic would founder were it not for the faith and confidence Americans place in the Constitution, so it is appropriate that we continue to honor the spirit of this enduring document as we have for the past 221 years; and

**WHEREAS**, the Congress of the United States, by joint resolution of February 29, 1952, established September 17 as Citizenship Day, and by joint resolution of August 2, 1956, requested that the President proclaim the week beginning September 17 and ending September 23 each year as Constitution Week; and

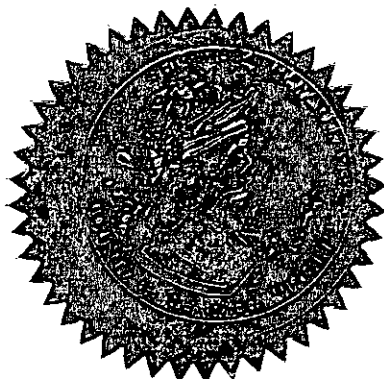
**WHEREAS**, the National Society of the Children of the American Revolution (N.S.C.A.R.), which is America's oldest patriotic and hereditary organization for children ages birth to 21, realizes that our children are the future of this great society and is committed to the training of young citizens in true patriotism and loyal reverence for our flag and country; and

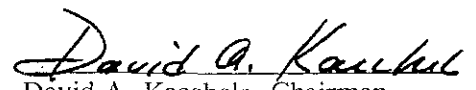
**WHEREAS**, a local chapter of N.S.C.A.R., the Colonel Alexander Spotswood Society, Children of the American Revolution, is the oldest children's patriotic organization serving Henrico County and will be celebrating its 85<sup>th</sup> anniversary on February 22, 2009.

**NOW, THEREFORE, BE IT PROCLAIMED** that the Board of Supervisors of Henrico County, Virginia hereby recognizes September 17, 2008 as Citizenship Day and September 17 – 23, 2008 as Constitution Week and offers a special copy of this proclamation to the Colonel Alexander Spotswood Society, Children of the American Revolution in acknowledgement of the 85<sup>th</sup> year of this venerable organization and the continued growth and encouragement of young patriots in the County of Henrico and the Commonwealth of Virginia.

  
Barry R. Lawrence, Clerk

September 9, 2008



  
David A. Kaechele, Chairman  
Board of Supervisors



# Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

## ALCOHOL AND DRUG ADDICTION RECOVERY MONTH

*September 2008*

**WHEREAS**, substance abuse, co-occurring mental disorders, and co-existing physical illnesses are major health problems that affect millions of Americans of all ages, races, and ethnic backgrounds; and

**WHEREAS**, these problems exist in all communities and have huge medical, societal, and economic costs; and

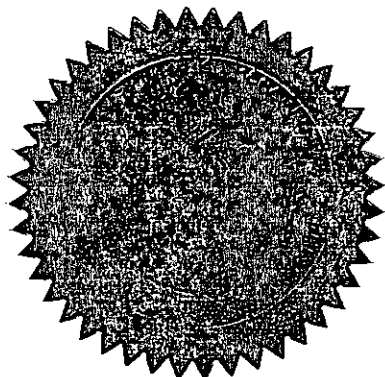
**WHEREAS**, people with substance use and other related disorders can and do recover, and they deserve access to the necessary services to begin their recovery; and

**WHEREAS**, thousands of health care providers have dedicated their lives to the recovery process and to the education of the public about alcoholism, drug dependence, co-occurring disorders, and treatment issues; and

**WHEREAS**, the Substance Abuse and Mental Health Services Administration within the United States Department of Health and Human Services, the White House Office of National Drug Control Policy, and the Henrico Area Mental Health and Retardation Services Board are encouraging local participation in National Alcohol and Drug Addiction Recovery Month during September 2008; and

**WHEREAS**, Alcohol and Drug Addiction Recovery Month offers those involved in substance abuse treatment an opportunity to educate citizens, community organizations, public officials, and civic leaders about the effectiveness of substance abuse treatment, from both societal and financial perspectives.

**NOW, THEREFORE, BE IT PROCLAIMED** that Board of Supervisors of Henrico County, Virginia hereby recognizes September 2008 as Alcohol and Drug Addiction Recovery Month and calls upon Henrico citizens to acknowledge this year's theme, "Join the Voices of Recovery; Real People; Real Recovery."



*David A. Kaechele*

David A. Kaechele, Chairman  
Board of Supervisors

*Barry R. Lawrence*

Barry R. Lawrence, Clerk  
September 9, 2008

# Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

## PREPAREDNESS MONTH

*September 2008*

**WHEREAS**, one of the most profound duties of government is ensuring the safety and security of its citizens from emergencies and disasters of all kinds; and,

**WHEREAS**, large scale emergencies and disasters affecting Henrico County include inland effects from tropical storm systems, wildland fires, flooding, tornadoes, drought, and numerous smaller yet significant events that occur daily across the County; and,

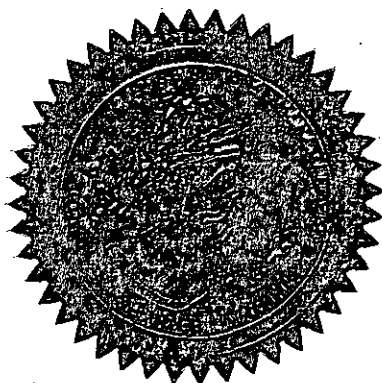
**WHEREAS**, all citizens have a responsibility to contribute to their own safety and security as part of a larger effort by the County to strengthen its ability to prepare for, prevent, respond to, and recover from unexpected emergencies and disasters in cooperation with the Commonwealth of Virginia and the national government; and,

**WHEREAS**, Henrico citizens can greatly reduce the potential for death, injury, and property loss by taking a few simple steps such as putting together a disaster kit, making an emergency plan, and keeping informed; and,

**WHEREAS**, citizen preparedness activities are supported by a wide range of local and state initiatives, including Virginia Corps, Citizen Corps and its five programs (Community Emergency Response Team, Fire Corps, Medical Reserve Corps, Neighborhood Watch, and Volunteers in Police Services), various training opportunities, and ongoing public education campaigns focused on crime, health, emergency management, and fire safety; and,

**WHEREAS**, the combined actions of local, state, and federal agencies working in partnership with an informed and ready private sector and citizenry can translate the fear of unexpected emergencies and disasters into proactive preparedness that improves the lives, safety, and security of all Henrico citizens.

**NOW, THEREFORE, BE IT PROCLAIMED** that the Board of Supervisors of Henrico County, Virginia hereby recognizes September 2008 as Preparedness Month and calls this observance to the attention of all Henrico citizens.



*Barry R. Lawrence*

Barry R. Lawrence, Clerk  
September 9, 2008

*David A. Kaechele*

David A. Kaechele, Chairman  
Board of Supervisors

# Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

## SICKLE CELL DISEASE AWARENESS MONTH

September 2008

**WHEREAS**, sickle cell disease is an inherited blood disorder that causes pain, infection, disability, economic strain, and even death; and

**WHEREAS**, the Sickle Cell Disease Association of America has reported that sickle cell disease is responsible for about 750,000 hospitalizations a year at a cost of approximately \$475 million; and

**WHEREAS**, it is estimated that more than 80,000 Americans are living with sickle cell disease, including 1 in 375 African-Americans, 1 in 1,100 to 1,400 Hispanics, and 1 in 58,000 Caucasians; and

**WHEREAS**, the sickle gene is also found in people from South and Central America, the Middle East, and the Mediterranean; and

**WHEREAS**, sickle cell trait, the healthy carrier state for sickle cell disease, occurs in approximately eight percent of African-Americans; and

**WHEREAS**, it is projected that more than two million Americans are sickle trait carriers and nearly 4,000 Virginians are living with sickle cell disease; and

**WHEREAS**, since Virginia's Newborn Screening Program was established in 1989, an average of 75 newborns have been diagnosed each year with this disease; and

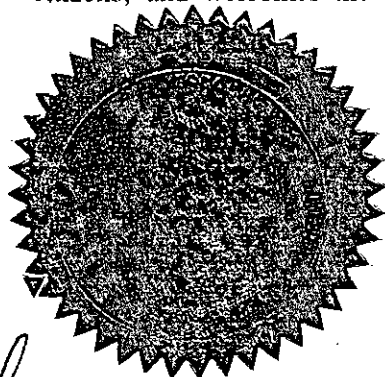
**WHEREAS**, sickle cell screening is offered through the Henrico Health Department in both family planning and maternity clinics; and

**WHEREAS**, Sickle Cell Chapters of Virginia, Incorporated (SCCV), a non-profit community-based organization, has worked closely and cooperatively with health professionals and the general public to develop a health policy and plan of action concerning the impact of sickle cell disease; and

**WHEREAS**, Sickle Cell Association (SCA) of Richmond - OSCAR is a member of SCCV and was formed on July 1, 2008 as the result of the merger of three sickle cell organizations in the greater Richmond region for the purpose of enhancing sickle cell awareness and education to the public, supportive services and resources to sickle cell clients and their families, and aid to health organizations in the promotion of sickle cell programs and projects; and

**WHEREAS**, on September 12, 2008, SCA of Richmond - OSCAR will host the 30<sup>th</sup> Annual Statewide Sickle Cell Conference in Henrico County at the Sheraton Richmond West Hotel, with SCCV serving as the sponsor for this daylong seminar.

**NOW, THEREFORE, BE IT PROCLAIMED** that the Board of Supervisors of Henrico County, Virginia hereby recognizes September 2008 as Sickle Cell Disease Awareness Month, calls this observance to the attention of all Henrico citizens, and welcomes the 30<sup>th</sup> Annual Statewide Sickle Cell Conference to our locality.



*David A. Kaechele*  
David A. Kaechele, Chairman  
Board Of Supervisors

*Barry R. Lawrence*  
Barry R. Lawrence, Clerk  
September 9, 2008



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 249-08  
Page No. 1

Agenda Title: **RESOLUTION - Appointment of Members - Cable Television Advisory Committee**

For Clerk's Use Only:

Date: SEP 9 2008

- ☒ Approved  
☐ Denied  
☐ Amended  
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Thornton Seconded by (1) Donati  
(2) \_\_\_\_\_ (2) \_\_\_\_\_

REMARKS:

**APPROVED**

YES NO OTHER

Donati, J.	<input checked="" type="checkbox"/>	_____	_____
Glover, R.	<input checked="" type="checkbox"/>	_____	_____
Kaechele, D.	<input checked="" type="checkbox"/>	_____	_____
O'Bannon, P.	<input checked="" type="checkbox"/>	_____	_____
Thornton, F.	<input checked="" type="checkbox"/>	_____	_____

**BE IT RESOLVED** that the Board of Supervisors of Henrico County, Virginia appoints the following persons to the Cable Television Advisory Committee for terms expiring December 31, 2008 or thereafter, when their successors shall have been appointed and qualified:

Fairfield District  
Varina District

Johnnie E. Moore  
\_\_\_\_\_

By Agency Head \_\_\_\_\_

By County Manager \_\_\_\_\_

Routing:

Yellow to: \_\_\_\_\_

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Certified:

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Clerk, Board of Supervisors

Date: \_\_\_\_\_



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 250-08

Page No. 1

Agenda Title: RESOLUTION - Resignation of Member - Local Emergency Planning Committee

For Clerk's Use Only:  Date: <b>SEP 9 2008</b>  <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	<b>BOARD OF SUPERVISORS ACTION</b>  Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Thornton</u> (2) _____ (2) _____  REMARKS: <b>APPROVED</b>	<table><thead><tr><th></th><th>YES</th><th>NO</th><th>OTHER</th></tr></thead><tbody><tr><td>Donati, J.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Glover, R.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Kaechele, D.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>O'Bannon, P.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Thornton, F.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr></tbody></table>		YES	NO	OTHER	Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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WHEREAS, on January 9, 2007, Suzanne T. Roberts was renominated to serve on the Local Emergency Planning Committee as the Emergency Communications Representative for a term expiring December 31, 2008; and

WHEREAS, by e-mail correspondence dated August 12, 2008 and directed to David A. Kaechele, Chairman of the Board of Supervisors, Ms. Roberts submitted her resignation from the Committee.

NOW THEREFORE, BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia accepts the resignation of Suzanne T. Roberts from the Local Emergency Planning Committee.

By Agency Head \_\_\_\_\_ By County Manager David A. Kaechele

Routing:  
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Copy to: \_\_\_\_\_

Certified:  
A Copy Teste: \_\_\_\_\_  
Clerk, Board of Supervisors

Date: \_\_\_\_\_

## Lawrence, Barry

---

**From:** Mueller, Carl  
**Sent:** Wednesday, August 13, 2008 8:29 AM  
**To:** Lawrence, Barry  
**Cc:** Fitzgerald, James B.; McRay, Anna  
**Subject:** FW: Resignation from LEPC

Mr. Lawrence,  
Ms. Roberts resignation from the LEPC is forwarded below. Please let me know if further documentation is necessary.  
Thank you,  
Carl

Captain Carl A. Mueller,  
Support Services  
804.501.7131

---

**From:** Weis, Stephen  
**Sent:** Wednesday, August 13, 2008 8:19 AM  
**To:** Mueller, Carl  
**Subject:** FW: Resignation from LEPC

Carl, see Suzanne's e-mail/resignation from the LEPC below.

Steve

---

**From:** Ken Roberts [<mailto:kenroberts@goanchor.com>]  
**Sent:** Tuesday, August 12, 2008 6:38 PM  
**To:** Weis, Stephen  
**Subject:** Resignation from LEPC

Mr. David A. Kaechele, Chairman  
Henrico County Board of Supervisors

Dear Mr. Kaechele:

This is to make you aware that I retired from my position as Emergency Communications Manager for the Henrico Police Department on July 1, 2008. Therefore, I am unable to continue as a member of the Local Emergency Planning Committee.

I enjoyed the three years I spent as a member of the Committee and thank you for the opportunity I was given to serve.

Sincerely,

Suzanne T. Roberts



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 251-08

Page No. 1

Agenda Title: RESOLUTION - Nomination of Member - Local Emergency Planning Committee

For Clerk's Use Only:  Date: SEP 9 2008  <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	<b>BOARD OF SUPERVISORS ACTION</b>  Moved by (1) O'Bannon      Seconded by (1) Donati (2) _____ (2) _____  REMARKS: <b>APPROVED</b>	<table><thead><tr><th></th><th>YES</th><th>NO</th><th>OTHER</th></tr></thead><tbody><tr><td>Donati, J.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Glover, R.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Kaechele, D.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>O'Bannon, P.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Thornton, F.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr></tbody></table>		YES	NO	OTHER	Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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**BE IT RESOLVED** that the Board of Supervisors of Henrico County, Virginia nominates the following person for appointment to the Local Emergency Planning Committee for an unexpired term ending December 31, 2008 or thereafter, when his successor shall have been appointed and qualified:

Emergency Communications Representative

Stephen L. Weis, Henrico County Division of Police

By Agency Head \_\_\_\_\_ By County Manager David L. Taylor

Routing:  
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Clerk, Board of Supervisors

Date: \_\_\_\_\_



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 252-08  
Page No.

Agenda Title

RESOLUTION - Resignation of Member - Henrico Area Mental Health and  
Retardation Services Board

For Clerk's Use Only:  Date <u>SEP 9 2008</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to	<b>BOARD OF SUPERVISORS ACTION</b>  Moved by (1) <u>Glover</u> Seconded by (1) <u>Thornton</u> (2) _____ (2) _____  REMARKS: <b>APPROVED</b>	<table><tr><th></th><th>YES</th><th>NO</th><th>OTHER</th></tr><tr><td>Donati, J.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Glover, R.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Kaechele, D.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>O'Bannon, P.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Thornton, F.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr></table>		YES	NO	OTHER	Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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WHEREAS, on January 9, 2007, James A. Martin was reappointed to the Henrico Area Mental Health and Retardation Services Board as the Brookland District representative for a three-year term expiring December 31, 2009; and

WHEREAS, by email correspondence dated July 25, 2008 and directed to Richard W. Glover, Brookland District Supervisor, Mr. Martin submitted his resignation from the Henrico Area Mental Health and Retardation Services Board effective upon his anticipated replacement being sworn in on September 9, 2008.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia accepts the resignation of James A. Martin from the Henrico Area Mental Health and Retardation Services Board.

By Agency Head \_\_\_\_\_

By County Manager Dwight R. Haylett

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Certified:

A Copy Teste: \_\_\_\_\_

Clerk, Board of Supervisors

Date: \_\_\_\_\_



**Lawrence, Barry**

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**From:** jimandlaura25@comcast.net  
**Sent:** Friday, July 25, 2008 11:34 AM  
**To:** Glover Richard  
**Cc:** Lawrence, Barry; O'Connor, Mike  
**Subject:** MHMR&SA Services Board Resignation

Dick,

Good morning.

This is to officially document my resignation from the MHMR&SA Services Board effective upon my anticipated replacement being sworn in on September 9, 2008. I regret that personal circumstances have caused my decision, but wish to take this opportunity to applaud Mike's strong leadership of the MHMR&SAS Department and the earned respect he has received from the MHMR&SAS Board. He openly promotes efficiency in concert with effectiveness in delivering consumer services, and his honesty and balanced approach to service delivery is highly valued.

Please know of my sincere appreciation for the trust and confidence you have placed in me over the years, and know of my continued appreciation for the commitment, devotion, and sacrificial efforts you continue to model on behalf of the citizens of Henrico County and the Commonwealth of Virginia. The Brookland District and Henrico County is blessed by your service.

Sincerely, Jim

James A. (Jim) Martin  
10222 Heritage Lane  
Glen Allen, VA 23060-3701  
H: (804)672-6637  
C: (804)305-5553

7/29/2008



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 253-08

Page No. 1

Agenda Title: **RESOLUTION - Appointment of Members - Henrico Area Mental Health and Retardation Services Board**

For Clerk's Use Only:  Date: <b>SEP 9 2008</b>  <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	<b>BOARD OF SUPERVISORS ACTION</b>  Moved by (1) <u>Glover</u> Seconded by (1) <u>Thornton</u> (2) _____ (2) _____  REMARKS: <b>APPROVED</b>	<table><thead><tr><th></th><th>YES</th><th>NO</th><th>OTHER</th></tr></thead><tbody><tr><td>Donati, J.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Glover, R.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Kaechele, D.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>O'Bannon, P.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Thornton, F.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr></tbody></table>		YES	NO	OTHER	Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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**BE IT RESOLVED** that the Board of Supervisors of Henrico County, Virginia appoints the following person to the Henrico Area Mental Health and Retardation Services Board for an unexpired term ending December 31, 2009 or thereafter, when her successor shall have been appointed and qualified:

Brookland District

Joyce A. Hann

**BE IT FURTHER RESOLVED** that the Board of Supervisors appoints the following person to the Henrico Area Mental Health and Retardation Services Board for an unexpired term ending December 31, 2008 or thereafter, when his/her successors shall have been qualified and appointed:

Family/Consumer

By Agency Head \_\_\_\_\_ galy By County Manager D. P. Kappeler

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Clerk, Board of Supervisors

Date: \_\_\_\_\_



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. **259-08**

Page No. 1 of 4

Agenda Title: **RESOLUTION — POD-28-08 — Approval of a Plan of Development and Master Plan for Eastern Henrico Recreation Center**

For Clerk's Use Only: Date: <b>SEP 9 2008</b> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred	<b>BOARD OF SUPERVISORS ACTION</b>		<b>YES NO OTHER</b>		
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WHEREAS, Sections 24-11(b) and 24-106 of the Henrico County Code require the submission of applications for plans of development for public facilities to the Board of Supervisors; and,

WHEREAS, an application has been submitted for approval of POD-28-08, a plan of development and master plan for Eastern Henrico Recreation Center, to construct a two-story, 25,770 square foot public recreation center, a multi-use athletic field, two parking areas and related site improvements; and,

WHEREAS, the proposed master plan calls for the construction of future facilities, including a concession building, a restroom building, picnic shelters, a running track, a multi-use athletic field and parking areas and the construction of approximately 825 linear feet of public road for the extension of Watts Lane in accordance with the 2010 Major Thoroughfare Plan; and,

WHEREAS, the approximately 25.31-acre site is located on the western line of N. Laburnum Avenue opposite its intersection with Watts Lane and on the eastern line of Sandy Lane on parcels 806-731-9163, 807-731-6248 and part of parcel 808-731-0412, is zoned A-1, Agricultural District and ASO, Airport Safety Overlay District, and is located in the Fairfield District; and,

WHEREAS, the County Administration, including the Department of Planning, the Department of Public Works, the Department of Public Utilities, the Division of Fire, the Division of Police, the Office of Building Construction and Inspections, and the Division of Recreation and Parks, has reviewed the application and recommends approval of it subject to the staff recommendations and the staff plan dated **September 9, 2008**; and,

WHEREAS, on September 9, 2008, the Board of Supervisors held a public hearing to receive comments on the application for approval.

By Agency Head

*David L. O'Kelley*

By County Manager

*Sup. R. Haynes*

Routing:

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Clerk, Board of Supervisors

Date: \_\_\_\_\_

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**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 259-08

Page No. 2 of 4

**Agenda Title: RESOLUTION — POD-28-08 — Approval of a Plan of Development and Master Plan for Eastern Henrico Recreation Center**

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NOW, THEREFORE, BE IT RESOLVED that the Henrico County Board of Supervisors hereby approves the application, subject to the following conditions:

1. The Director of Public Utilities shall approve the construction plans for public water and sewer prior to beginning any construction of these utilities. The Department of Public Utilities shall be notified at least 24 hours prior to the start of any County water or sewer construction.
2. The parking lot shall be subject to the requirements of Section 24-98 of the Henrico County Code.
3. The parking spaces shall be marked on the pavement surface with four-inch wide white painted traffic lines. All lane lines and parking lines shall be white in color with the exception that those dividing traffic shall be yellow.
4. Sufficient, effective usable parking shall be provided. If experience indicates the need, additional parking shall be provided.
5. Curb and gutter and necessary storm sewer shall be constructed as shown on approved plans.
6. The plan of development shall be revised as annotated on the staff plan dated **September 9, 2008**, which shall be as much a part of this approval as if its details were fully described herein. Eight (8) sets of revised plans, including the detailed drainage, erosion control and utility plans, shall be submitted by the design engineer who prepared the plans to the Department of Planning for final review. Upon notice from the Department of Planning that all comments have been addressed, twenty-one (21) sets of final plans for signature shall be submitted to the Department of Planning for approval signatures.
7. The Department of Public Works shall be notified at least 24 hours prior to the start of any construction.
8. A detailed landscaping plan shall be submitted to the Department of Planning for review and approval prior to the issuance of any occupancy permits.
9. All ground cover and landscaping shall be properly maintained in a healthy condition at all times. Dead plant materials shall be removed within a reasonable time and replaced during the normal planting season.
10. Prior to the approval of an electrical permit application and installation of the site lighting equipment, a plan including light spread and intensity diagrams and fixture specifications and mounting height details shall be submitted for Department of Planning review and approval.
11. All exterior lighting shall be designed and arranged to direct the light and glare away from nearby residential property and streets.

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 259-08

Page No. 3 of 4

**Agenda Title: RESOLUTION — POD-28-08 — Approval of a Plan of Development and Master Plan for Eastern Henrico Recreation Center**

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12. The site, including the parking areas, shall be kept clean of litter and debris on a daily basis. Trash container units/litter receptacles and recycling containers shall be maintained with scheduled regular pickups and shall be screened properly on all four sides. The gate(s) shall remain closed except when the receptacle(s) are being filled or serviced and shall be repaired or replaced as necessary. Details shall be included with the final site plan or required landscape plan review and approval.
13. Required fire lanes shall be marked and maintained in accordance with the Virginia Statewide Fire Prevention Code.
14. Traffic control signs shall be provided as indicated on the Planning staff plan. All signs shall be fabricated as shown in The National Manual on Uniform Traffic Control Devices for Streets and Highways and The Virginia Supplement to The Manual on Uniform Traffic Control Devices for Streets and Highways.
15. The assigned property number shall be displayed so it is easily readable from the street. If assistance is needed with the address, please contact the Department of Planning at 501-4284. The Planning Department must assign all property addresses.
16. The contractor shall have a set of plans approved by the Director of Public Works, Director of Public Utilities and the County Manager available at the site at all times when work is being performed. A designated responsible employee shall be available for contact by County inspectors.
17. The property shall be developed generally as shown on the plan filed with the case and no major changes or additions to the layout shall be made without the approval of the Board of Supervisors.
18. Upon completion of the improvements and prior to the certification of the permanent occupancy permit, the engineer or land surveyor who prepared the POD plan shall furnish a statement to the effect that all construction, including water and sewer is in conformance with the regulations and requirements of the POD.
19. The developer shall provide fire hydrants as required by the Department of Public Utilities and Division of Fire.
20. Insurance Service Offices (ISO) calculations should be included on the final construction plans for approval by the Department of Public Utilities prior to issuance of a building permit.
21. Any necessary offsite drainage easements must be obtained in a form acceptable to the County Attorney prior to final approval of the construction plans by the Department of Public Works.
22. Deviations from County standards for pavement, curb, or curb and gutter design shall be approved by the County Engineer prior to final approval of the construction plans by the Department of Public Works.
23. Vehicles shall be parked only in approved and constructed parking spaces.
24. The construction shall be properly coordinated to ensure that safe access, circulation and adequate parking is provided for the facility. A plan to indicate the phasing of improvements and the handling of traffic (construction and employees) shall be submitted to the Department of Planning prior to the issuance of a building permit.

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. *259-08*

Page No. 4 of 4

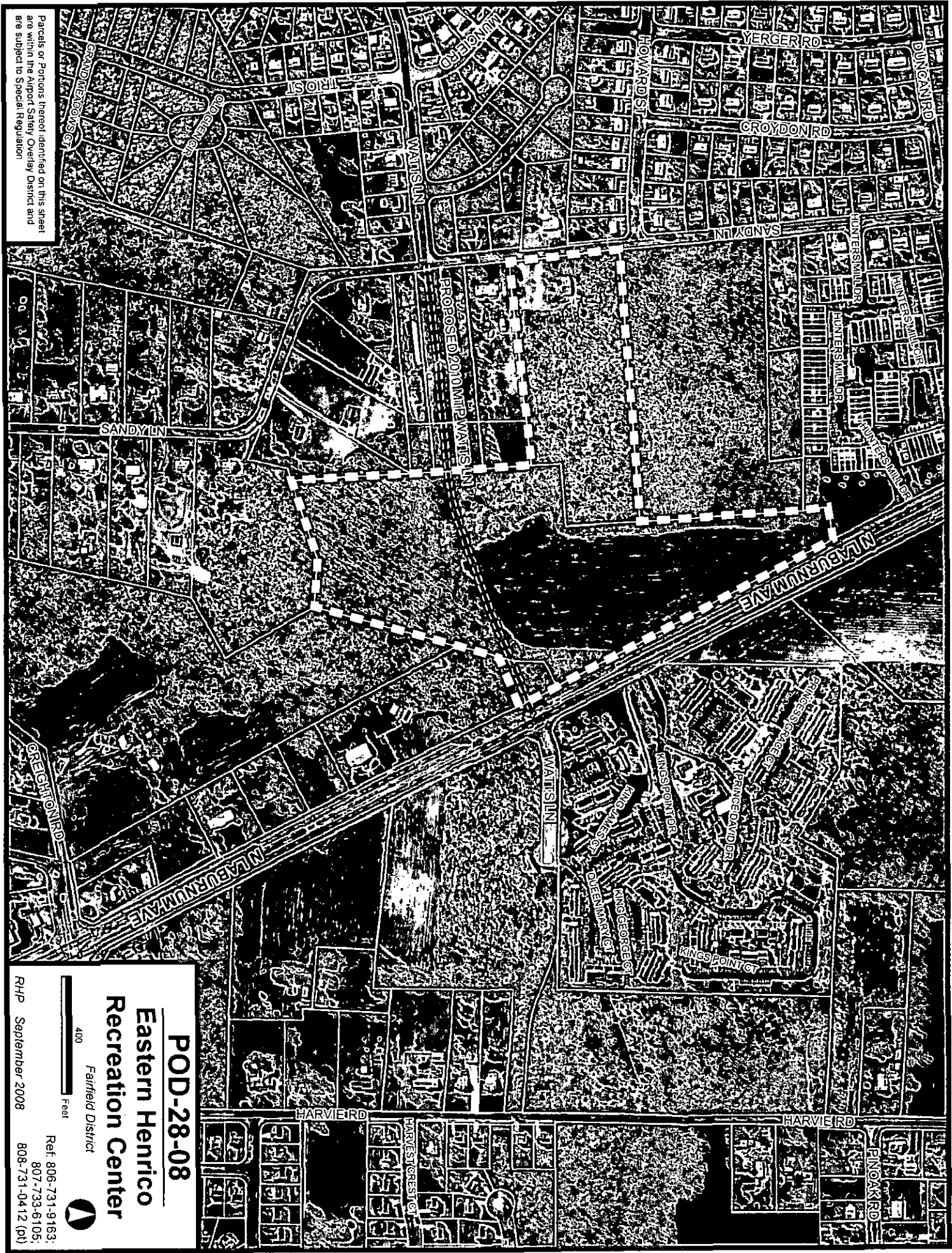
**Agenda Title: RESOLUTION — POD-28-08 — Approval of a Plan of Development and Master Plan for Eastern Henrico Recreation Center**

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26. The subdivision plat for Watts Lane shall be submitted for review prior to signature of final construction plans and shall be recorded before any occupancy permits are issued.
27. The right-of-way for widening of Laburnum Avenue and Sandy Lane as shown on approved plans shall be dedicated to the County prior to any occupancy permits being issued. The right-of-way dedication plat and any other required information shall be submitted to the County Real Property Agent at least sixty (60) days prior to requesting occupancy permits.
28. Approval of the construction plans by the Department of Public Works does not establish the curb and gutter elevations along the Henrico County maintained right-of-way. The elevations will be set by Henrico County.
29. The conceptual master plan, as submitted with this application, is for planning and information purposes only. All subsequent detailed plans of development and construction needed to implement this conceptual plan may be administratively reviewed and approved and shall be subject to all regulations in effect at the time such subsequent plans are submitted for review/approval.
30. The final design and construction program shall achieve a Silver Leadership in Energy and Environmental Design (LEED) Certification, unless modifications to the program requirements are approved by the County Manager.

COMMENTS: The Director of Planning has reviewed the plans submitted by Burgess & Niple and recommends approval, and the County Manager concurs.





Parcels or Portions thereof identified on this sheet are within the Airport Safety Overlay District and are subject to Special Regulation

**POD-28-08**

**Eastern Henrico  
Recreation Center**

Fairfield District

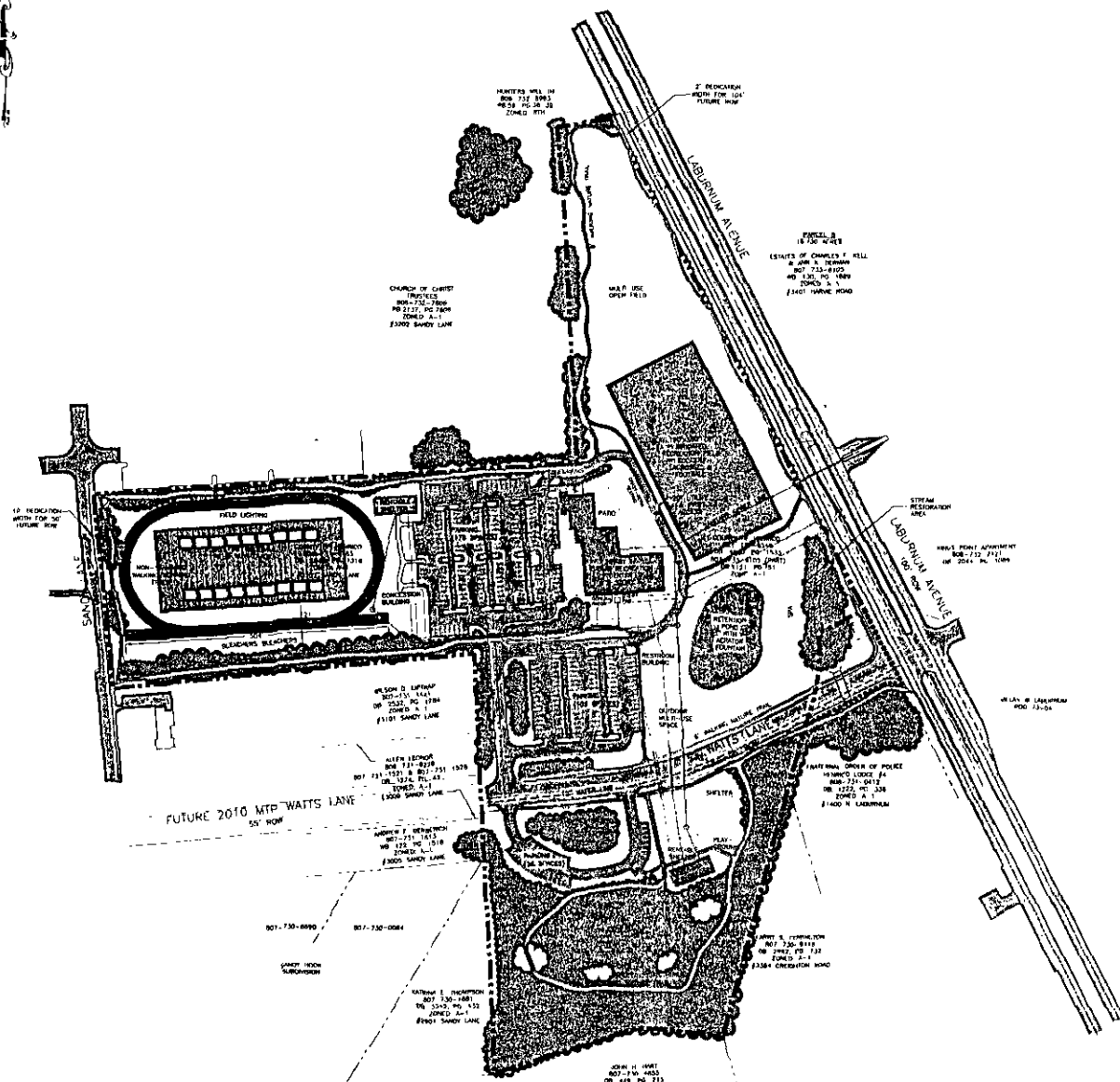
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RHP September 2008  
Ref: 806-731-9163;  
807-733-6105;  
808-731-0412 (pt)





**BURGESS & NIPLE**  
 4112 PANSLOKE DRIVE  
 GLEN ALLEN, VIRGINIA 22060  
 PH: (804) 350-2887 FAX: (804) 353-5137

REVISIONS	DATE

**MASTER PLAN  
 EASTERN HENRICO  
 RECREATION CENTER**  
 PREPARED FOR: HENRICO COUNTY, VIRGINIA



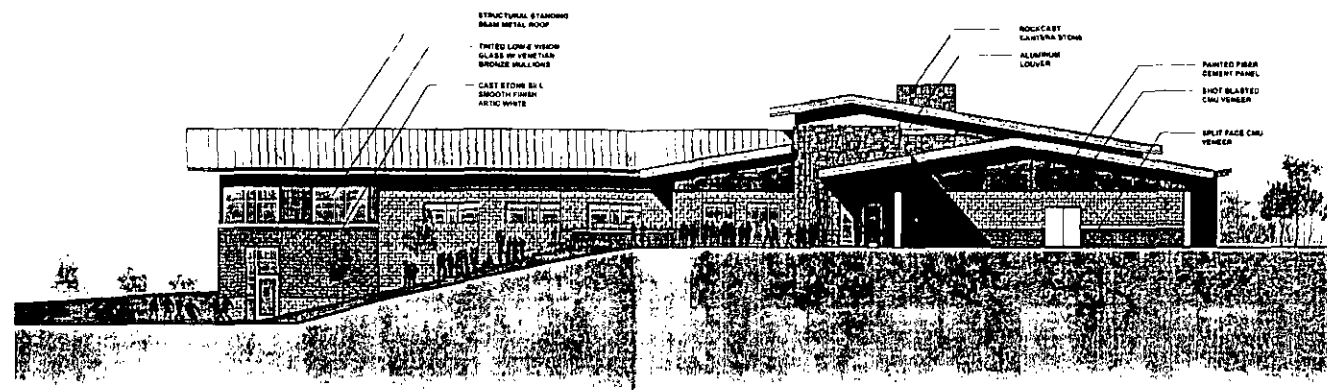
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 County of Henrico



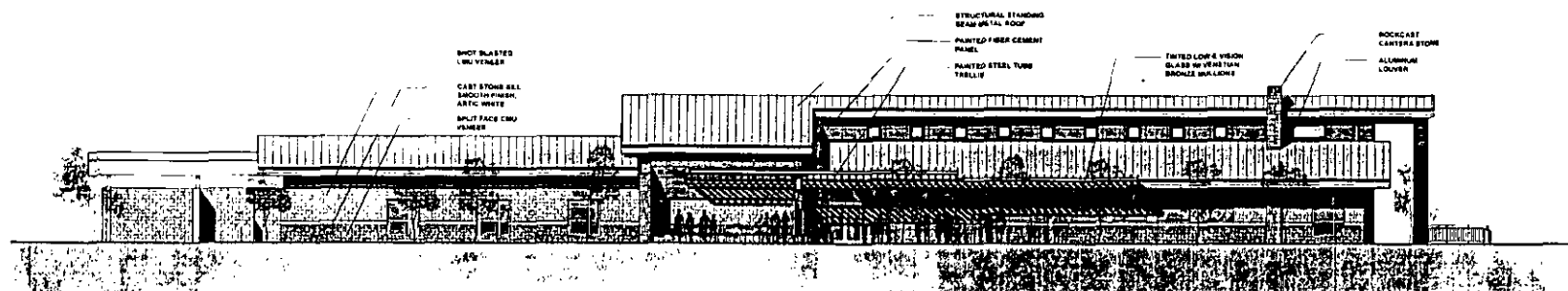
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POD 20-08

STAFF PLAN 9.9.08



NORTH ELEVATION



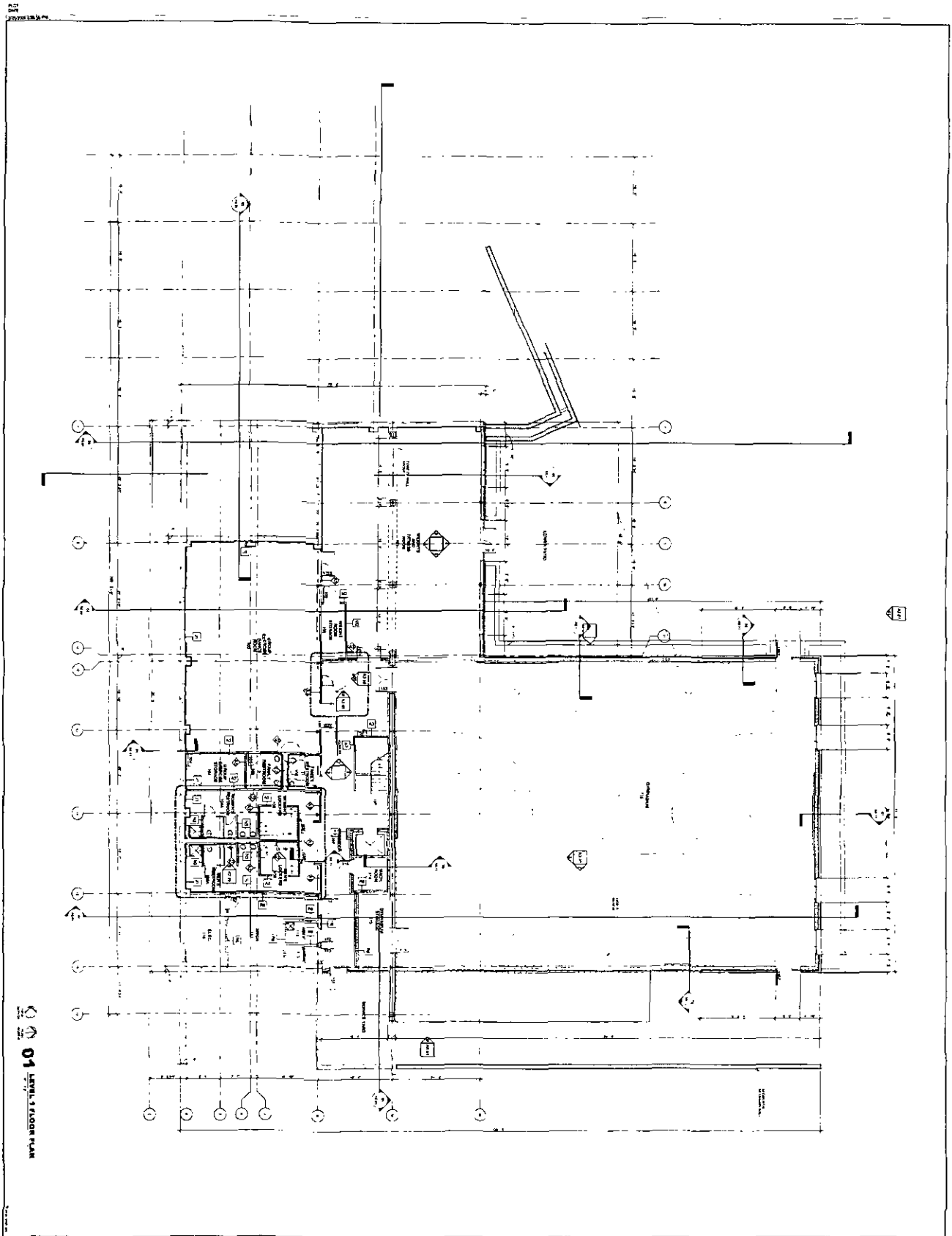
WEST ELEVATION

# EASTERN HENRICO RECREATION CENTER

HENRICO COUNTY, VIRGINIA

22 APRIL 2008

HKs



01 LEVEL 1 FLOOR PLAN

**HKS**

ARCHITECT  
1000 MARKET STREET, SUITE 200  
DALLAS, TEXAS 75202  
TEL: 214.760.1000  
WWW.HKS.COM

DESIGNED BY  
1000 MARKET STREET, SUITE 200  
DALLAS, TEXAS 75202  
TEL: 214.760.1000  
WWW.HKS.COM

OWNER  
HENRICO COUNTY  
1000 MARKET STREET, SUITE 200  
DALLAS, TEXAS 75202  
TEL: 214.760.1000  
WWW.HKS.COM

# **EASTERN HENRICO RECREATION CENTER**

DATE: 01/11/2011  
BY: [Signature]  
CHECKED BY: [Signature]  
APPROVED BY: [Signature]

NOTES:  
1. SEE SHEET 02 FOR DETAILS.  
2. SEE SHEET 03 FOR DETAILS.  
3. SEE SHEET 04 FOR DETAILS.  
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COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 260-08  
Page No. 1 of 1

Agenda Title: Ordinance - To Amend and Reordain Section 22-356 of the Code of the County of Henrico Titled "Penalty" Reducing the Penalty for Parking in a Space Reserved for Persons with Disabilities Without Properly Displaying a Placard When the Placard is Present in the Vehicle.

For Clerk's Use Only:

Date: SEP 9 2008

☒ Approved  
☐ Denied  
☐ Amended  
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon, P. Seconded by (1) Donati, J.  
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Donati, J. ☒  
Glover, R. ☒  
Kaechele, D. ☒  
O'Bannon, P. ☒  
Thornton, F. ☒

AN ORDINANCE - To amend and reordain Section 22-356 of the Code of the County of Henrico titled "Penalty" reducing the penalty for parking in a space reserved for persons with disabilities without properly displaying a placard when the placard is present in the vehicle.

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF HENRICO, VIRGINIA:

1. That Section 22-356 of the Code of the County of Henrico be amended and reordained as follows:

**Sec. 22-356. Penalty.**

A violation of section 22-349 shall be punishable by a fine of not less than \$100.00 nor more than \$500.00. However, if there is a placard within a vehicle utilizing a parking space reserved for persons with disabilities, but that placard is not displayed as required by section 22-349, the fine shall be not less than \$20.00 nor more than \$50.00.

2. That this Ordinance shall be in full force and effect on and after its passage.

Comments: The Chief of Police recommends approval of this Board paper; the County Manager concurs.

By Agency Head

By County Manager

Routing:

Yellow to: \_\_\_\_\_

Copy to: \_\_\_\_\_

Certified:

A Copy Teste: \_\_\_\_\_

Clerk, Board of Supervisors

Date: \_\_\_\_\_



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 261-08

Page No. 1 of 2

Agenda Title: **RESOLUTION – Abandonment of Portion of Three Chopt Lane –  
Three Chopt District**

For Clerk's Use Only: Date: <u>SEP 9 2008</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	<b>BOARD OF SUPERVISORS ACTION</b> Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Donati</u> (2) _____ (2) _____ REMARKS: <u>APPROVED</u>	<table><thead><tr><th></th><th>YES</th><th>NO</th><th>OTHER</th></tr></thead><tbody><tr><td>Donati, J.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Glover, R.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Kaechele, D.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>O'Bannon, P.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Thornton, F.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr></tbody></table>		YES	NO	OTHER	Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

WHEREAS, West Broad Village, LLC, West Broad Village II, LLC, and West Board Village V, LLC, owners and developers of West Broad Village (the "Owners"), have requested that the County of Henrico, Virginia abandon a portion of Three Chopt Lane, which Owners replaced with a new road, as shown shaded and labeled "Area of Public Prescriptive Right-Of-Way To Be Released By Henrico County (0.351 Acre Total)" on the attached Exhibit "A"; and,

WHEREAS, §33.1-164 of the Code of Virginia allows the Board of Supervisors of Henrico County, Virginia (the "Board") to declare abandoned a section of road when it is no longer necessary for public use because a new road, which serves the same citizens as the old road, is constructed and approved by the governing body; and,

WHEREAS, the Owners have constructed and conveyed to the County and the Board has approved a new road for the use by the public which serves the same citizens as the portion of Three Chopt Lane to be abandoned; and,

WHEREAS, the Board held a duly advertised public hearing on September 9, 2008 at 7:00 p.m.; and,

WHEREAS, the Board is satisfied that no public necessity exists for the continuance of the portion of Three Chopt Lane shaded on Exhibit "A."

By Agency Head Steven P. [Signature]

By County Manager [Signature]

Routing:

Yellow to: \_\_\_\_\_

Copy to: \_\_\_\_\_

Certified:

A Copy Teste: \_\_\_\_\_  
Clerk, Board of Supervisors

Date: \_\_\_\_\_

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 261-08

Page No. 2 of 2

Agenda Title: **RESOLUTION – Abandonment of Portion of Three Chopt Lane –  
Three Chopt District**

---

NOW, THEREFORE, BE IT RESOLVED by the Board that:

- (1) The shaded portion of Three Chopt Lane shown on Exhibit "A" is declared abandoned.
- (2) The Clerk of the Board is directed to enter into its minutes this order of abandonment.
- (3) The Clerk of the Circuit Court of Henrico County, Virginia (the "Clerk") is authorized upon receipt of payment therefor, to record a certified copy of this order in her office after the expiration of 30 days from its passage, provided no appeal to the Circuit Court has been taken.
- (4) The Clerk is further authorized and directed to index the same on the Grantor side of the general index of deeds in the name of the County.

Comments: The Directors of Real Property and Public Works recommend the approval of this action; the County Manager concurs.

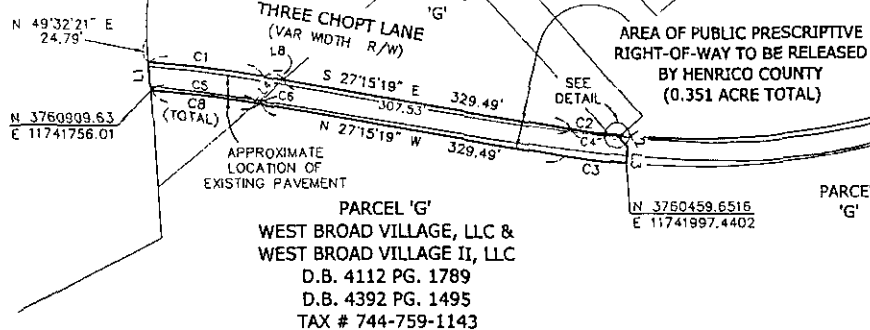
WEST BROAD STREET ~ U.S. ROUTE 250  
(VAR. WIDTH R/W)

2.032' ± TO THE WESTERN  
LINE OF THE LIMITED  
ACCESS RIGHT-OF-WAY OF  
INTERSTATE ROUTE 64

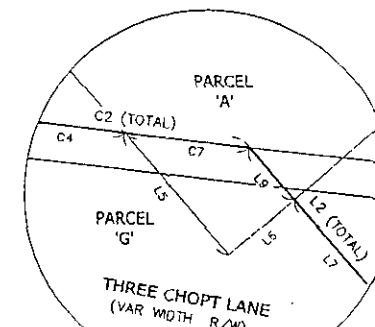
SHORT PUMP STATION, LLC  
D.B. 4006 PG. 633  
TAX # 741-761-3418

R=225.00'  
L=212.42'  
Δ=54°05'30"  
T=114.87'  
CHB=576'35'06"W  
CHD=204.62'

LINE	BEARING	DISTANCE
L1	N49°32'21"E	30.24'
L2	S12°02'04"W	18.77'
L3	S57°32'56"W	17.10'
L4	S77°57'56"E	38.77'
L5	S12°02'28"W	9.51'
L6	S77°57'55"E	5.03'
L7	S12°02'04"W	14.72'
L8	S27°15'19"E	21.96'
L9	S12°02'04"W	4.05'



CURVE	RADIUS	LENGTH	TANGENT	DELTA	CHORD BEARING	CHORD
C1	1160.92'	122.27'	61.19'	6°02'04"	S30°16'21"E	122.22'
C2	785.00'	49.92'	24.97'	3°38'36"	S29°04'37"E	49.91'
C3	815.00'	66.03'	33.03'	4°38'31"	N29°34'34"W	66.01'
C4	785.00'	42.49'	21.25'	3°06'08"	S28°48'22"E	42.49'
C5	1130.92'	112.75'	56.42'	5°42'43"	N30°14'33"W	112.70'
C6	1130.92'	2.59'	1.30'	0°07'52"	N27°19'15"W	2.59'
C7	785.00'	7.42'	3.71'	0°32'30"	S30°37'40"E	7.42'
C8	1130.92'	115.34'	57.72'	5°50'36"	N30°10'37"W	115.29'



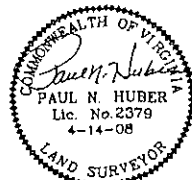
APPROXIMATE  
LOCATION OF  
EXISTING PAVEMENT

EXHIBIT "A"

PLAT SHOWING AN AREA OF PUBLIC  
RIGHT-OF-WAY TO BE RELEASED BY HENRICO  
COUNTY ACROSS THE PROPERTY OF WEST BROAD  
VILLAGE, LLC, WEST BROAD VILLAGE II, LLC &  
WEST BROAD VILLAGE V, LLC

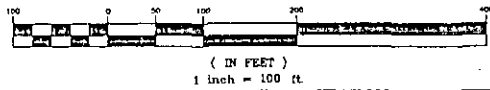
THREE CHOPT DISTRICT HENRICO COUNTY, VIRGINIA.

RELEASED AREA SUMMARY  
EASEMENT ACROSS PARCEL 'A': 0.089 ACRE  
EASEMENT ACROSS PARCEL 'G': 0.262 ACRE  
TOTAL: 0.351 ACRE



PROJECT NO. \_\_\_\_\_  
PLAT NUMBER \_\_\_\_\_  
SHEET \_\_\_\_ OF \_\_\_\_  
RECORDED \_\_\_\_\_ P.B. PAGE

GRAPHIC SCALE



REVISED: 4-14-08 (ATTORNEY COMMENTS)

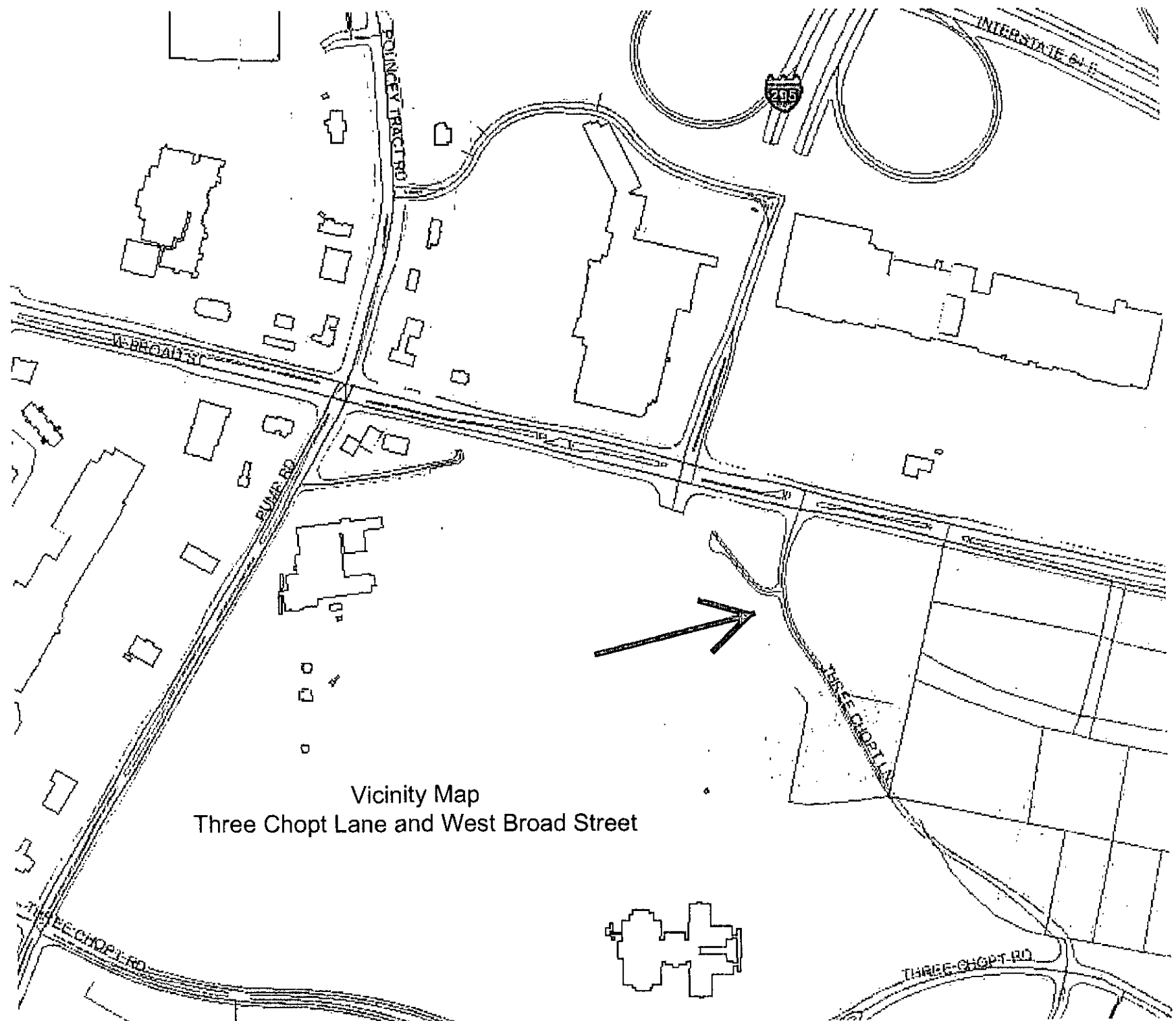
**TIMMONS GROUP**  
YOUR VISION ACHIEVED THROUGH OURS.  
Site Development | Road & Tunnel | Infrastructure Technology

THIS DRAWING PREPARED AT THE  
**CORPORATE OFFICE**  
1001 Boulders Parkway, Suite 300  
Richmond, VA 23225  
TEL 804.200.6500 | FAX 804.560.1016  
www.timmons.com

DATE: APRIL 7, 2008  
SCALE: 1"=100' ±  
SHEET 1 OF 1

SURVEYS: P.M.H.  
DRAWN BY: M.S.F.

CHECKED: M.C.S.  
UTILITIES:  
J.N.: 22977



Vicinity Map  
Three Chopt Lane and West Broad Street





COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 262-08

Page No.

1 of 1

Agenda Title

RESOLUTION - Signatory Authority - Acquisition of Real Property - Kain Road -  
Three Chopt District

For Clerk's Use Only:

Date SEP 9 2008

☒ Approved  
☐ Denied  
☐ Amended  
☐ Deferred to

BOARD OF SUPERVISORS ACTION

Moved by (1) Donati Seconded by (1) Glover  
(2) \_\_\_\_\_ (2) \_\_\_\_\_

REMARKS:

**APPROVED**

YES NO OTHER

Donati, J. ☒ ☐ ☐  
Glover, R. ☒ ☐ ☐  
Kaechele, D. ☒ ☐ ☐  
O'Bannon, P. ☐ ☒ ☐  
Thornton, F. ☒ ☐ ☐

WHEREAS, the County of Henrico, Virginia (the "County") seeks to acquire real property situated on Kain Road and containing 205.261 acres, more or less, identified as County Tax Map Parcels 735-768-5854, 735-768-7239, 734-769-4535, 733-770-2133, and 735-768-4168 lying and being in the Three Chopt Magisterial District of Henrico County, Virginia (the "Property"), for a variety of public uses; and,

WHEREAS, Clarendon Associates, LLC, a Virginia limited liability company, Gayton/Kain, LLC, a Virginia limited liability company, C. T. Holdings, LC, a Virginia limited liability company, RMA/Hunton, LC, a Virginia limited liability company, and Kain Road Partners, LC, (the "Sellers") have agreed to sell the Property to the County in lieu of condemnation by the County for the sum of \$24,400,000.00.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Henrico County, Virginia (the "Board") that:

- (1) the County Manager is hereby authorized and directed to execute a "Real Estate Purchase Contract" (the "Contract"), in a form approved by the County Attorney, by and between the Sellers and the County, for the purchase of the Property for the sum of \$24,400,000.00 and other considerations and conditions as specified in the Contract;
- (2) the County Attorney is directed to cause title to be examined to the Property and the County Manager is authorized, upon approval of the title to the Property by the County Attorney, to accept the deed to the Property, in a form approved by the County Attorney; and
- (3) the County Manager and the County Attorney are authorized to undertake all other actions necessary to acquire title to the Property.

Comments: The Acting Director of Real Property recommends approval of this paper; the County Manager concurs.

By Agency Head Steve Beringer

By County Manager Steph P. Hays

Routing:

Yellow to: \_\_\_\_\_

Copy to: \_\_\_\_\_

Certified:

A Copy Teste: \_\_\_\_\_

Clerk, Board of Supervisors

Date: \_\_\_\_\_

Agenda Item No. 263-08  
Page No. 1 of 1

For Clerk's Use Only:

SEP 9 2008

Date ~~\_\_\_\_\_~~

☒ Approved

[ ] Denied

[ ] Amended

[ ] Deferred to

Moved by (1) O. E. Cannon Seconded by (1) O. E. Cannon  
(2) \_\_\_\_\_ (2) \_\_\_\_\_

REMARKS: APPROVED

YES NO OTHER

Donati, J.	✓	_____	_____
Glover, R.	✓	_____	_____
Kaechele, D.	✓	_____	_____
O'Bannon, P.	✓	_____	_____
Thornton, F.	✓	_____	_____

By Agency Head

By County Manager

Routing:

Yellow to:

Copy to:

Certified:

A Copy Test:

Clerk, Board of Supervisors

Date: . . .

AMENDMENT TO THE 2008-09  
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2008

SUMMARY

1.a.	Reappropriation for Grant Programs (ivory):	
	Special Revenue Fund	
	General Government	\$ 6,660,839
	Education	<u>11,138,295</u>
	Total Reappropriations for Grants	\$ 17,799,134
1.b.	Reappropriation for Continuing Programs (blue):	
	General Fund	\$ 5,728,418
	Water and Sewer Revenue Fund	<u>77,000</u>
	Total Reappropriations for Continuing Programs	\$ 5,805,418
	Total Reappropriations	\$ 23,604,552
2.	New Amendments/Appropriations (pink):	
	General Fund	\$ 8,197,429
	Special Revenue Fund	15,692,785
	Trust and Agency Fund	<u>354,000</u>
	Total Operating Funds	\$ 24,244,214
	Capital Projects Fund	\$ 3,835,847
	Total New Amendments/Appropriations	<u>\$ 28,080,061</u>
	 GRAND TOTAL AMENDMENTS/REAPPROPRIATIONS/ APPROPRIATIONS	 <u>\$ 51,684,613</u>

AMENDMENT TO THE 2008-09  
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2008

**1.a. REAPPROPRIATIONS FOR GRANTS AND TRUST FUNDS**

The following amendment requests are for reappropriation of funds budgeted in fiscal year 2007-08, for: grants from other agencies and County contributed funds, where applicable, which have been budgeted in the Special Revenue Fund and have an ending date later than the County's June 30, 2008, closing date; and budgeted, but not expended as of June 30, 2008. Unexpended balances representing revenue received or anticipated, will be reappropriated for expenditure in fiscal year 2008-09, into those same accounts for the approved purposes:

**OPERATING FUNDS**

**FUND 1102 – SPECIAL REVENUE FUND - State and Federal Grants - County**

02001 – Public Services

0000 05140 - Library Filtering Grant \$ 9,428

This grant from the Library of Virginia Board extends beyond fiscal year 2007-08. This amount represents revenue received or anticipated and appropriated, but not expended as of June 30, 2008, and is to be reappropriated in fiscal year 2008-09, to continue this grant funded program.

**Department 05 – Commonwealth's Attorney**

05002 – Victim/Witness Program

2502 05145 - Victim/Witness Program - FY09 \$ 6,457

This State and County funded program expired as of June 30, 2008. However, this budget also includes contributions from the private sector and the General Fund transfer, received and appropriated in fiscal year 2007-08, but not expended as of June 30, 2008. Funds are to be reappropriated in fiscal year 2008-09 to continue services in this area.

**Department 07 - Juvenile/Domestic Relations District Court**

07002 – Juvenile Probation

0000 05156 - Juvenile Accountability Block Grant CY08 \$ 24,694

This State (90%) and County (10%) funded program extends beyond fiscal year 2007-08. This amount represents revenue received or anticipated and appropriated, but not expended as of June 30, 2008, and is to be reappropriated in fiscal year 2008-09, to continue providing the Multisystemic Therapy (MST) services for serious and/or chronic youthful offenders, provided by existing staff at Henrico Mental Health facilities.

AMENDMENT TO THE 2008-09  
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2008

07003	- Juvenile Detention Home	
0000 05100	- <u>FY09 U.S.D.A. Grant - Detention Home</u>	18,245
This Federal funded program allows reimbursement of expenditures beyond fiscal year 2007-08. This amount represents revenue anticipated and appropriated, but not expended as of June 30, 2008, and is to be reappropriated in fiscal year 2008-09, to continue support of the Henrico County Juvenile Detention Home. This grant program is funded for an additional \$31,000, in fiscal year 2008-09.		
Total Juvenile/Domestic Relations District Court		\$ 42,939
Department 12 - Police		
12002	- Fiscal Records	
1825 00000	- <u>Dog Food Donations</u>	\$ 538
This donation funded program extends beyond fiscal year 2007-08. This amount represents donations received from Pedigree Dog Food Company and appropriated, but not expended as of June 30, 2008, and is to be reappropriated in fiscal year 2008-09, to purchase dog food for the Animal Shelter.		
0000 00063	- <u>Police Grant Reserve</u>	14,339
During the past ten fiscal years, unused County matching funds from completed Police State and Federal grants have been moved to this reserve account. Funds in this account are to be used to cover anticipated County match requirements for future grants. The unused balance in this account as of June 30, 2008, is to be reappropriated in fiscal year 2008-09, to be used for that same purpose.		
0000 00110	- <u>D.A.R.E.</u>	3,301
This donation funded program extends beyond fiscal year 2007-08. This amount represents donations received from the private sector and appropriated, but not expended as of June 30, 2008, and is to be reappropriated in fiscal year 2008-09, to continue the Drug Abuse Resistance Education Program (D.A.R.E.).		
0000 00173	- <u>Bulletproof Vest</u>	17,298
This Federal funded program extends beyond fiscal year 2007-08. This amount represents revenue received or anticipated and appropriated, but not expended as of June 30, 2008, and is to be reappropriated in fiscal year 2008-09, to continue this grant funded program.		

AMENDMENT TO THE 2008-09  
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2008

0000 01068	- <u>DMV Speed Enforcement</u>	35,627
This Federal funded program extends beyond fiscal year 2007-08. This amount represents revenue received or anticipated and appropriated, but not expended as of June 30, 2008, and is to be reappropriated in fiscal year 2008-09, to continue this grant funded program.		
0000 05047	- <u>Special Alcohol Related Enforcement</u>	16,138
This grant from the Virginia Department of Motor Vehicles extends beyond fiscal year 2007-08. This amount represents revenue received or anticipated and appropriated, but not expended as of June 30, 2008, and is to be reappropriated in fiscal year 2008-09, to continue this grant funded program.		
0000 05113	- <u>Domestic Violence Cell Phone Recycling</u>	1,566
This donation funded program extends beyond fiscal year 2007-08. This amount represents donations received from the private sector and appropriated, but not expended as of June 30, 2008, and is to be reappropriated in fiscal year 2008-09, to continue initiatives to combat domestic violence.		
12013	- Communications	
0000 00849	- <u>Wireless E-911</u>	79,093
This State funded program extends beyond fiscal year 2007-08. This amount represents revenue received and appropriated, but not expended as of June 30, 2008, and is to be reappropriated in fiscal year 2008-09. The Wireless E-911 effort is funded for an additional \$785,045 in fiscal year 2008-09. This funding will be used for operating and capital costs such as upgrading of equipment, furnishings, and software systems at the communications center.		
12035	- Metro Aviation	
1823 00000	- <u>Metro Aviation Special Operating and Capital</u>	14,078
This State funded program extends beyond fiscal year 2007-08. This amount represents revenue received or anticipated and appropriated, but not expended as of June 30, 2008, and is to be reappropriated in fiscal year 2008-09, to continue this program, which involves extradition of prisoners.		
Total Police		<hr/> \$ 181,978

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Department 13 - Fire

13113 - Emergency Planning & Safety

0000 05135 - FY2006 CERT - Community Emergency Response Team \$ 9,903

Funding received from the Virginia Department of Emergency Management extends beyond fiscal year 2007-08. This funding represents revenue received and appropriated in September of 2007, and is to be reappropriated in fiscal year 2008-09 for classroom instruction, CERT personnel training, program training materials, and equipment.

13116 - Fire Marshal's Office

0000 00833 - Fire Prevention Donations 18,070

This donation funded program extends beyond fiscal year 2007-08. This amount represents donations received from the private sector and appropriated, but not expended as of June 30, 2008, and is to be reappropriated in fiscal year 2008-09, to continue to be used for supplies and materials needed by the Fire Marshal's Office for Community Outreach programs.

13150 - Field Operations

0000 05092 - Eyes for Fire 30,074

This donation funded program extends beyond fiscal year 2007-08. This amount represents donations received from the private sector and appropriated, but not expended as of June 30, 2008, and is to be reappropriated in fiscal year 2008-09, to be used toward the purchase of thermal imaging cameras. Funds will be accumulated in this account until such purchase can be made.

0000 05123 - Lifesaver 352

This donation funded program extends beyond fiscal year 2007-08. This amount represents donations received from the private sector and appropriated, but not expended as of June 30, 2008, and is to be reappropriated in fiscal year 2008-09. This funding is to be used for citizens who have Alzheimer's, dementia, autism, or Down's Syndrome by providing electronic receiver bracelets to aid in locating them.

Total Fire

\$ 58,399

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Department 22 - Social Services

22104 - CSA - Mandated Services

1302 05122 - CSA Services - FY2007-08 \$ 1,654,663

This State (62.5%) and County (37.5%) funded program allows reimbursement of expenditures beyond fiscal year 2007-08. This amount represents revenue anticipated and appropriated, but not expended as of June 30, 2008, and is to be reappropriated in fiscal year 2008-09, to continue these Comprehensive Services Act (CSA) programs. This program is funded for an additional \$7,444,274, in fiscal year 2008-09.

22508 - Title IV E - Revenue Maximization

1302 00029 - Title IV E - Revenue Maximization 31,716

This State (85%) and County (15%) funded program allows reimbursement of expenditures beyond fiscal year 2007-08. This amount represents revenue received but not expended as of June 30, 2008, and is to be reappropriated in fiscal year 2008-09, to continue support for Human Services programs.

Total Social Services \$ 1,686,379

Department 23 - Recreation & Parks

23101 - Director

0467 05154 - Recreation Donations - Henrico Theatre \$ 627

This donation funded program extends beyond fiscal year 2007-08. This amount represents donations received from the private sector and appropriated, but not expended as of June 30, 2008, and is to be reappropriated in fiscal year 2008-09 to be used for the Henrico Theatre.

Department 36 - Community Corrections Program

36001 - Community Corrections Program

0000 01037 - CCP-County \$ 2,324

County funds and fees collected and appropriated, but not expended as of June 30, 2008, are to be reappropriated in fiscal year 2008-09. The County portion of this program is funded for an additional \$131,503, in fiscal year 2008-09.

36002 - Community Corrections Program - Pre-Trial

0000 05097 - FY08 Pre-Trial Services 22,310

This State funded program expired as of June 30, 2008. Fees collected and appropriated, but not expended as of June 30, 2008, are to be reappropriated in fiscal year 2008-09. The State portion of this program is funded for an additional \$432,660, in fiscal year 2008-09.



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36003	- Community Corrections Program - Post-Trial	
0000 05098	- <u>FY08 Post-Trial Services</u>	15,837
	This State funded program expired as of June 30, 2008. Fees collected and appropriated, but not expended as of June 30, 2008, are to be reappropriated in fiscal year 2008-09. The State portion of this program is funded for an additional \$741,345, in fiscal year 2008-09.	

36004	- Community Corrections Program - Drug Court	
0000 05099	- <u>FY08 Drug Court</u>	20,456
	This State, fee, and local funded program expired as of June 30, 2008. This funding, received in fiscal year 2007-08, but not expended as of June 30, 2008, is to be funded via a reappropriation of unexpended balances in fiscal year 2008-09. The Drug Court Program is funded in fiscal year 2008-09 for an additional \$423,515, from State and local sources.	

	\$	60,927
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Department 38 - Community Revitalization

38003	- CDBG	
0000 00056	- <u>CDBG, FY'03 Projects</u>	\$ 1,365
0000 04024	- <u>CDBG, Commercial Assistance Plan, FY'06</u>	9,278
0000 04025	- <u>CDBG, Commercial Incentives #1 - Facades, FY'06</u>	37,096
0000 04026	- <u>CDBG, Commercial Incentives #2 - Offsite Improvements, FY'06</u>	25,000
0000 04072	- <u>CDBG, Façade Grants Program, FY'05</u>	33,843
0000 05064	- <u>CDBG, FY06-07 CDBG Program Administration</u>	41
0000 05065	- <u>CDBG, FY06-07 Commercial Assistance Program Administration</u>	4,748
0000 05067	- <u>CDBG, FY06-07 Commercial Design Assistance Program</u>	30,000
0000 05068	- <u>CDBG, FY06-07 Façade Grants Program</u>	300,000
0000 05069	- <u>CDBG, FY06-07 Offsite Improvements Program</u>	50,000
0000 05082	- <u>CDBG, FY06-07 Habitat for Humanity Program</u>	70,232
0000 05090	- <u>CDBG, FY06-07 Southside CHDO</u>	46,745
0000 06413	- <u>FY07-08 CDBG Administration</u>	89,097
0000 06414	- <u>FY07-08 CDBG Commercial Assistance Administration</u>	89,375
0000 06415	- <u>FY07-08 CDBG CONNECT Administration</u>	45,750
0000 06416	- <u>FY07-08 CDBG ElderHomes Administration</u>	41,673
0000 06417	- <u>FY07-08 CDBG ElderHomes Emergency Repairs</u>	50,222
0000 06418	- <u>FY07-08 CDBG ElderHomes Wheelchair Ramps</u>	25,000
0000 06420	- <u>FY07-08 CDBG Homeownership Assistance Fee for HOME, INC.</u>	8,250
0000 06421	- <u>FY07-08 CDBG Homeownership Assistance Fee for Southside CDC</u>	6,000
0000 06422	- <u>FY07-08 CDBG St. Joseph's Villa</u>	209,162
	Sub-Total CDBG	\$ 1,172,877

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38004	- HOME	
0000 04022	- <u>HOME, Partnership Down Payment Assistance Administration, FY'06</u>	\$ 7,000
0000 04035	- <u>HOME, Habitat for Humanity, FY'06</u>	66,642
0000 04055	- <u>HOME, Habitat for Humanity, FY'05</u>	113,999
0000 04062	- <u>HOME, ElderHomes Rehabilitation, FY'04</u>	50,989
0000 05077	- <u>HOME, FY06-07 Southside CDC CHDO Rehab for Sale Program</u>	85,000
0000 05078	- <u>HOME, FY06-07 Southside CDC Homeownership Assistance Program</u>	122,575
0000 05079	- <u>HOME, FY06-07 HOME, Inc. Homeownership Assistance Program</u>	32,970
0000 06423	- <u>FY07-08 HOME Administration</u>	24,078
0000 06424	- <u>FY07-08 HOME ElderHomes Development</u>	150,000
0000 06425	- <u>FY07-08 HOME ElderHomes Rehabilitation</u>	381,081
0000 06426	- <u>FY07-08 HOME Habitat for Humanity</u>	105,000
0000 06427	- <u>FY07-08 HOME HOME, INC. Homeownership Assistance</u>	57,930
0000 06428	- <u>FY07-08 HomeBuy5 Homeownership Assistance</u>	44,997
0000 06429	- <u>FY07-08 HOME Southside CDC Homeownership Assistance</u>	34,975
	Sub-Total HOME	<u>\$ 1,277,236</u>

These Federal funded programs extend beyond fiscal year 2007-08. These amounts represent funds received or anticipated and appropriated, but not expended as of June 30, 2008, and are to be reappropriated in fiscal year 2008-09, to continue these Housing and Urban Development (HUD) programs. HUD is funding CDBG and HOME programs/projects in fiscal year 2008-09 for an additional \$2,765,728, found elsewhere in this document. Funding for the CDBG and HOME program is allocated on a federal fiscal year basis which is different than the local fiscal year.

Total CDBG and HOME	<u>\$ 2,450,113</u>
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38005	- Local Incentives	
0000 05158	- <u>Local Incentives</u>	\$ 245,000

This program extends beyond fiscal year 2007-08. This amount represents funding appropriated in June, 2008, but not expended as of the end of the fiscal year, and is to be reappropriated in fiscal year 2008-09, to fund new local incentives for the Henrico Enterprise Zone Program.

Total Community Revitalization	<u>\$ 2,695,113</u>
Total Fund 1102 - Special Revenue Fund-State/Fed Grants-County	<u>\$ 4,742,247</u>

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FUND 1108 – SPECIAL REVENUE FUND - Capital Area Training Consortium

Department 27 - Capital Area Training Consortium

27002 – Work Force Investment Board

0000 05007	- <u>Non Federal Funds - CATC</u>	232
0000 05106	- <u>WIA ADULT 2007</u>	2,165
0000 05107	- <u>WIA DW 2007</u>	17,711
0000 05108	- <u>WIA ADMIN 2007</u>	24,712
0000 05124	- <u>Non-Federal 2007 - 08</u>	88,836

27003 – Operations

0000 05106	- <u>WIA ADULT 2007</u>	58,214
0000 05107	- <u>WIA DW 2007</u>	84,503
0000 05108	- <u>WIA ADMIN 2007</u>	5,914
0000 05124	- <u>Non-Federal 2007 - 08</u>	14,084

These Federal and otherwise funded programs extend beyond fiscal year 2007-08. These amounts represent: (a) Federal funds received or anticipated; (b) Henrico County contributions; (c) locally generated revenue; (d) contributions from six other localities in the consortium; and (e) revenue received from other sources, that have been appropriated in fiscal year 2007-08, but not expended as of June 30, 2008, and are to be reappropriated in fiscal year 2008-09, to continue these programs. Funding for the CATC program is allocated on a federal fiscal year basis which is different than the local fiscal year. The Capital Area Training Consortium (CATC) is funded for an additional \$1,590,345, in fiscal year 2008-09.

Total Fund 1108 - Special Revenue Fund - CATC	\$	296,371
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FUND 1110 – SPECIAL REVENUE FUND - Mental Health/Retardation Services

Department 26 - Mental Health/Retardation Services

26102 – LTMI Services

1502 00000	<u>Reinvestment Project – Case Management &amp; Assessment</u>	\$	41,282
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Henrico Area Mental Health and Retardation Services Board has received one-time funds for the Region IV Reinvestment Project. These are State funds saved through ward closures at Central State Hospital and are to be used to create community-based services for individuals who have recently been discharged from Central State Hospital. These unexpended funds are requested to be reappropriated in fiscal year 2008-09 to continue to provide these case management services.

1531 00000	- <u>Lakeside House - Snack Bar</u>	918
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The Lakeside House snack bar had revenue received and appropriated in fiscal year 2007-08, which exceeded requirements as of June 30, 2008. These unexpended funds are to be reappropriated in fiscal year 2008-09, to support snack bar operations at the Lakeside House.

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1533 00000	- <u>Jail Diversion</u>		50,950
	This State funded program extends beyond fiscal year 2007-08. This amount represents revenue received and appropriated, but not expended as of June 30, 2008, and is to be reappropriated in fiscal year 2008-09, to continue the Mental Health Jail Diversion Program. These funds will be used to divert individuals with mental illness from jails or provide aftercare programs for individuals with mental illness who have been released from jail. This balance is to be spent by June 30, 2009.		
26103	- Youth and Family		
1540 00000	- <u>Services Coordination</u>		1,441
	A Federal grant, funded and appropriated in fiscal year 2007-08, extends beyond June 30, 2008. These unexpended funds are requested to be reappropriated in fiscal year 2008-09, to continue Project TREAT (Training and Resources for Effective Adolescent Treatment). These funds must be expended by June 30, 2009.		
26105	- Providence Forge Outpatient Center		
1587 05136	- <u>FY08 Fast Prevention CC/NK</u>	\$	290
1587 05137	- <u>FY08 Fast Prevention Henrico</u>		1,654
	A Federal grant, funded and appropriated in fiscal year 2007-08, extends beyond June 30, 2008. These unexpended funds are requested to be reappropriated in fiscal year 2008-09, to continue the Families and Schools Together (FAST) project, which is designed to increase self-esteem and improve school performance through supporting the family unit for at-risk children in New Kent and Charles City Counties and at Laburnum Elementary School. These funds must be expended by September 30, 2008.		
26106	- Emergency and Short Term MH Services		
1594 00000	- <u>Acute Care Project</u>		29,317
	This State funded program, the funds of which are distributed by the Richmond Behavioral Authority, allows reimbursement of expenditures beyond fiscal year 2007-08. This amount represents revenue received and appropriated, but not expended as of June 30, 2008, and is to be reappropriated in fiscal year 2008-09 to cover costs incurred in the fourth quarter of fiscal year 2007-08, of inpatient acute care for consumers with mental illness.		

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1595 00000	- <u>Reinvestment Project: Intensive Care</u>	130,179
	This State funded program, the funds of which are distributed by the Richmond Behavioral Health Authority, extends beyond June 30, 2008. These unexpended funds are requested to be reappropriated in fiscal year 2008-09, to continue the crisis stabilization program. These funds will provide non-hospital alternatives for persons experiencing mental health crises.	
26107	- Substance Abuse	
1600 00000	- <u>Purchase of Services</u>	34,948
	A Federal grant, funded and appropriated in fiscal year 2007-08, extends beyond June 30, 2008. These funds, not expended as of June 30, 2008, are requested to be reappropriated in fiscal year 2008-09, to continue the Substance Abuse Federal Block Grant for Residential Purchase of Services and the Substance Abuse Community Treatment Program. This balance is to be spent by September 30, 2008.	
26201	- Community Support Services Director	
0000 00000	- <u>Community Support Services Director</u>	1,391
	Henrico Area Mental Health and Retardation Services Board has received one-time State Guardianship funds to pay legal fees associated with appointing guardians for consumers. These unexpended funds are requested to be re-appropriated in fiscal year 2008-09 to continue this program.	
26202	- Children/Adolescent Services	
1622 05121	- <u>Parent Infant Program - Part C Grant 2008</u>	37,389
	A State grant for the Early Intervention Part C program, extends beyond fiscal year 2007-08. This amount represents revenue received and appropriated, but not expended as of June 30, 2008, and is to be reappropriated in fiscal year 2008-09, to continue the early intervention program. This balance is to be spent by June 30, 2009.	
26204	- Community and Residential Resources Team	
1633 01026	- <u>Purchase of Services - OBRA 2006</u>	24,480
	This State funded program extends beyond fiscal year 2007-08. This amount represents revenue received or anticipated and appropriated, but not expended as of June 30, 2008, and is to be reappropriated in fiscal year 2008-09, to continue the Omnibus Budget Reconciliation Act (OBRA) Nursing Home Program.	

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26205	- Day Support	
1665 00000	- <u>Sheltered Employment Venture Capital</u>	186,475
	This Mental Retardation operation is organized to be self-supporting, being funded from contract revenue. Revenue received and appropriated in fiscal year 2007-08, exceeded requirements as of June 30, 2008. This balance is to be reappropriated in fiscal year 2008-09, to continue operations and represents a life-to-date balance.	
26303	- Program Support	
1698 00000	- <u>Residential Properties</u>	37,949
	Local funds from group homes rent collections were appropriated in fiscal year 2007-08 for repairs to Henrico County group homes. This amount represents revenue received and appropriated, but not expended as of June 30, 2008, and is to be reappropriated in fiscal year 2008-09, to be used for that same purpose.	
26307	- Financial Management	
1685 00000	- <u>Retained Earnings</u>	106,638
	Beginning in fiscal year 1993-94, the State began to allow localities to retain any unspent on-going State funds, as of the end of the previous fiscal year. These funds, not expended as of June 30, 2008, are to be reappropriated in fiscal year 2008-09, to be used for one-time expenditures. These funds will be used for computer hardware and software programs.	
1686 00000	- <u>Board Contributions</u>	18,549
	This donation funded program extends beyond fiscal year 2007-08. This amount represents donations received from the private sector and appropriated, but not expended as of June 30, 2008, and is to be reappropriated in fiscal year 2008-09, to continue uses as determined by the Henrico Area Community Services Board (CSB) and/or the donors.	
	Total Fund 1110 Special Revenue Fund - MH/MR Services	\$ 703,850
FUND 1113 - SPECIAL REVENUE FUND - Forfeitures - Commonwealth's Attorney - State Department 05 - Commonwealth's Attorney		
05001	- Commonwealth's Attorney	
0000 00000	- <u>Forfeitures - Commonwealth's Attorney - State</u>	\$ 249,261
	This State "special funds" funded program extends beyond fiscal year 2007-08. This amount represents revenue received and appropriated, but not expended as of June 30, 2008, and is to be reappropriated in fiscal year 2008-09, to be used for law enforcement projects as determined and approved by the County Manager or his designee.	
	Total Fund 1113 Special Revenue Fund - Forfeitures - Attorney	\$ 249,261

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FUND 1114 - SPECIAL REVENUE FUND - Forfeitures - Police - State

Department 12 - Police

12002 - Fiscal Records

0000 00000 Forfeitures - Police - State \$ 146,102

This State "special funds" funded program extends beyond fiscal year 2007-08. This amount represents revenue received and appropriated, but not expended as of June 30, 2008, and is to be reappropriated in fiscal year 2008-09, to be used for law enforcement projects as determined and approved by the County Manager or his designee.

Total Fund 1114 Special Revenue Fund - Forfeitures - Police - State \$ 146,102

FUND 1115 - SPECIAL REVENUE FUND - Forfeitures - Sheriff - State

Department 03 - Sheriff's Office

03005 - Administration

0000 00000 Forfeitures - Sheriff - State \$ 1,036

This State "special funds" funded program extends beyond fiscal year 2007-08. This amount represents revenue received and appropriated, but not expended as of June 30, 2008, and is to be reappropriated in fiscal year 2008-09, to be used for law enforcement projects as determined and approved by the County Manager or his designee.

Total Fund 1115 Special Revenue Fund - Forfeitures - Sheriff - State \$ 1,036

Fund 1116 - SPECIAL REVENUE FUND - Forfeitures - Police - Treasury - Federal

Department 12 - Police

12002 - Fiscal Records

0000 00000 Forfeitures - Police - Treasury - Federal \$ 93,594

This Federal "special funds" funded program extends beyond fiscal year 2007-08. This amount represents revenue received and appropriated, but not expended as of June 30, 2008, and is to be reappropriated in fiscal year 2008-09, to be used for law enforcement projects as determined and approved by the County Manager or his designee.

Total Fund 1116 Special Revenue Fund-Forfeitures Police-Treasury \$ 93,594

Fund 1117 - SPECIAL REVENUE FUND - Forfeitures - Police - Justice - Federal

Department 12 - Police

12002 - Fiscal Records

0000 00000 Forfeitures - Police - Justice - Federal \$ 428,378

This Federal "special funds" funded program extends beyond fiscal year 2007-08. This amount represents revenue received and appropriated, but not expended as of June 30, 2008, and is to be reappropriated in fiscal year 2008-09, to be used for law enforcement projects as determined and approved by the County Manager or his designee.

Total Fund 1117 Special Revenue Fund-Forfeitures Police-Justice \$ 428,378

**Total Special Revenue Fund - General Government \$ 6,660,839**

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FUND 1109 - SPECIAL REVENUE FUND - State & Federal Grants - Schools

Department 50 - Education

50101	- Elementary School Education	
0000 01208	- <u>Early Reading Intervention</u>	\$ 75,223
0000 01233	- <u>State Four Yr Old Program</u>	2,600
0000 01335	- <u>Title II, Federal Class Size, '06-'07</u>	189,073
0000 01336	- <u>Federal Class Size/Title II 2007/08</u>	404,185
0000 01369	- <u>Head Start Program Yr 16 (2007/08)</u>	564,060
0000 01396	- <u>Homeless Assistance 2007/08</u>	49,000
0000 01546	- <u>Title I-D 2007/08</u>	9,672
0000 01606	- <u>Title I, '05-'06</u>	3,283
0000 01607	- <u>Title I, '06-'07</u>	357,787
0000 01608	- <u>Title I-A 2007/08</u>	1,042,540
0000 01664	- <u>Title III, ELS, '06-'07</u>	4,360
0000 01694	- <u>Title V, '06-'07</u>	5,587
0000 01695	- <u>Title V 2007/08</u>	15,057
0000 01783	- <u>Reading First 2007/08</u>	121,284
0000 02006	- <u>Misc. Federal Grant - School Improvement Mount Vernon MS</u>	125,001
0000 05111	- <u>Title I - D, 2006/07</u>	32,579
50121	- High School Education	
0000 01207	- <u>Drivers' Education Program</u>	281,610
0000 01665	- <u>Title III (ESL) 2007-08</u>	17,400
50131	- Career and Technical Education	
0000 01205	- <u>CTE Resource Center</u>	741,566
0000 01214	- <u>High Schools That Work</u>	3,065
0000 01456	- <u>Perkins Act III 2007/08</u>	1,490
50133	- General Adult Education	
0000 01211	- <u>General Adult Education</u>	546,314
50134	- Alternative Education	
0000 01305	- <u>Safe Drug Free S/C Act, '06-'07</u>	88
0000 01306	- <u>Safe &amp; Drug Free S/C Act 2007-08</u>	17,351
0000 02005	- <u>Title IV-B 21st Century Community Center Grant</u>	142,208
50140	- Exceptional Education	
0000 01209	- <u>Educational Interpreters Grant</u>	32,905
0000 01726	- <u>Title VI-B Special Education, '06-'07</u>	27,129
0000 01727	- <u>Title VI-B 2007/08</u>	2,606,901



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50151	- Technology	
0000 01576	- <u>Technology-State 2007-08</u>	612,723
0000 01635	- <u>Title II-D 2007/08 - Technology</u>	13,821
50153	- Staff Development	
0000 01220	- <u>Mentor Teachers Program</u>	181,560
0000 03510	- <u>VCU Teacher Development Grant</u>	83,025
50154	- Summer School	
0000 01236	- <u>Summer School</u>	565,618
50155	- Juvenile Detention Home	
0000 01516	- <u>Juvenile Detention Home 2007/08</u>	16,860
50201	- Assistant Superintendent for Administrative Services	
0000 01206	- <u>Distance Learning</u>	340,473
50232	- Television Services	
0000 01210	- <u>Electronic Classroom</u>	96,294
50401	- Assistant Superintendent for Finance	
0000 01212	- <u>Grants Administration</u>	151,311
0000 01228	- <u>Refugee School Impact Grant (Esl)</u>	9,000
0000 01360	- <u>Head Start Parent Activities</u>	150
0000 01395	- <u>Homeless Assistance 2006/07</u>	43
0000 02000	- <u>Miscellaneous School Grants - Federal</u>	317,908
0000 02001	- <u>Miscellaneous Federal - CTE Resource Center Contract - Mod 1</u>	50
0000 02002	- <u>Misc Federal Grant - Reading Initiative Program - Wilder Middle</u>	6,000
0000 02003	- <u>Misc Federal Grant - CTE Resource Center Mod-2</u>	395
0000 02004	- <u>Misc Federal Grant - Staff Dev - Intensive Assistance</u>	2,000
0000 02700	- <u>Miscellaneous School Grants - Local</u>	7,100
0000 02702	- <u>Miscellaneous Local - Career and Tech Education</u>	564
0000 02703	- <u>Miscellaneous Local - Great Expectations HSHS</u>	608
0000 02704	- <u>Miscellaneous State - HSTC-CAPER</u>	2,950
0000 02705	- <u>Miscellaneous Local - Laburnum Elementary School</u>	1,750
0000 02706	- <u>Misc Local Grant - Staff Development</u>	16,890
0000 02707	- <u>Misc Local Grant - VRSEC - McKesson Grant</u>	1,663
0000 02708	- <u>Misc Local Grant - Crestview ES - Head Start</u>	575
0000 02710	- <u>Misc Local Grant - JRSEC - Wal-Mart</u>	980
0000 02711	- <u>Misc Local Grant-Tuckahoe MS - Wal-Mart</u>	2,002
0000 02712	- <u>Misc State Grant (CTE Center - AR Handbooks)</u>	5,830
0000 02713	- <u>Misc Local Grant-Johnson ES - Genworth</u>	4,000
0000 02714	- <u>Misc Local Grant - Lakeside ES After School All Star Program</u>	4,143
0000 03500	- <u>Miscellaneous School Grants - State</u>	12,893

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0000 03501	- <u>Miscellaneous State - Project Graduation 2005</u>	124,301
0000 03502	- <u>Miscellaneous Federal - CTE Center</u>	9,268
0000 03503	- <u>Miscellaneous State - HSHS CAPER</u>	4,151
0000 03504	- <u>Miscellaneous State - CTE Center</u>	369,620
0000 03505	- <u>Miscellaneous State - Race to GED-1</u>	32,274
0000 03506	- <u>Miscellaneous State - Race to GED-2</u>	25,041
0000 03507	- <u>Miscellaneous State - Jobs for VA Graduates</u>	4,110
0000 03515	- <u>Miscellaneous State Grant - Deep Run-CAPER</u>	700
0000 03517	- <u>Miscellaneous State Grant - Godwin-CAPER</u>	700
0000 03518	- <u>Miscellaneous State Grant - Career &amp; Tech Education - Caper</u>	35,298
0000 03521	- <u>Miscellaneous Federal - Due Process Hearing</u>	11,671
0000 03523	- <u>Miscellaneous State Grant - Advanced Placement - AP Testing</u>	19,330
0000 03524	- <u>DMAS Health Services Program</u>	67,138
0000 03526	- <u>Misc State Grant - HCPS Commission for the Arts</u>	10,489
0000 03527	- <u>Misc State Grant - General Adult Ed</u>	34,215
0000 03528	- <u>Misc State Grant - ABE-Hospitality Grant</u>	8,064
0000 03529	- <u>Misc State Grant - Supplemental ABE</u>	296,804
0000 03530	- <u>Misc State - Twin Hickory ES - Bullying Prevention Grant</u>	12,500
0000 03533	- <u>Bike Smart - Helmet Safety Grant</u>	1,039
0000 03534	- <u>Misc State Grant - National Board Certification</u>	3,632
0000 03536	- <u>Misc State Grant - Career Switcher Mentor</u>	1,500
0000 03537	- <u>Misc State Grant - Staff Dev. MS Online Reading Program</u>	4,800
0000 03538	- <u>Misc State Grant - JMU Autism Priority Project</u>	1,539
0000 03539	- <u>Misc State Grant - CTE Center School-By-School Model</u>	19,725
0000 03540	- <u>Misc State Grant - Pocahontas MS VEE Classroom</u>	750
0000 05043	- <u>Student Transcript Grant</u>	18,701
0000 05125	- <u>CTE Resource Center Program Account</u>	142,438

These Federal, State, and otherwise funded School programs/grants, extend beyond fiscal year 2007-08. These amounts represent revenue received or anticipated, but not expended as of June 30, 2008, and are to be reappropriated in fiscal year 2008-09, to continue these same programs. School grants are funded for an additional \$52,684,889, in fiscal year 2008-09.

<b>Total Special Revenue Fund - Schools</b>	<b>\$ 11,138,295</b>
<b>TOTAL REAPPROPRIATIONS FOR GRANTS</b>	<b>\$ 17,799,134</b>

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**1.b. REAPPROPRIATIONS OF UNENCUMBERED BALANCES**  
**FOR CONTINUING PROGRAMS**

The following amendment requests are for reappropriation of unencumbered balances budgeted in fiscal year 2007-08, for specific approved purposes. These funds, if approved for reappropriation in fiscal year 2008-09, will be used for those same purposes as budgeted for in the prior fiscal year's budget, since, for some acceptable reason they could not be expended or encumbered as of June 30, 2008:

**OPERATING FUNDS**

**FUND 0101 - GENERAL FUND - General Operating Fund**

**Department 04 - Circuit Court**

04001 - Circuit Court Clerk \$ 347,450

0000 00000 Funds were received in fiscal year 2007-08 from the Commonwealth of Virginia Compensation Board for the Clerk's Technology Trust Fund. An unencumbered balance of \$347,450 as of June 30, 2008, is to be reappropriated in fiscal year 2008-09. These funds are being used for remote access to land records; to continue making enhancements and improvements to the current imaging system for indexes and land records; and improving access to court records in order to provide better service to the public in the records room. These funds result from fees collected by the Clerk on documents recorded in the Clerk's Office.

**Department 11 - Human Resources**

11001 - Human Resources \$ 220,817

0000 00593 County funds were budgeted in fiscal year 2007-08 for operating costs associated with the Oracle Human Resources Management System project. This unencumbered balance of \$220,817 as of June 30, 2008, is requested to be reappropriated in fiscal year 2008-09 to complete the project during fiscal year 2008-09.

**Department 13 - Fire**

13115 - Logistics \$ 227,229

0000 00000 County funds were budgeted in fiscal year 2007-08 for purchases associated with the Apparatus Replacement Plan. This unencumbered balance of \$227,229 as of June 30, 2008, is requested to be reappropriated in fiscal year 2008-09. In addition, found elsewhere in this document is a new amendment for \$313,794, which will also be used for the Apparatus Replacement Plan.

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Department 16 - General Services

16211 - Maintenance & Custodial \$ 95,000

0000 00000 County funds were budgeted in fiscal year 2007-08 to provide external improvements to Sandston Library needed due to ongoing deterioration as a result of storm water. This unencumbered balance of \$95,000 as of June 30, 2008, is requested to be reappropriated in fiscal year 2008-09 to complete this project.

Department 19 - Information Technology

19001 - Information Technology \$ 250,000

0000 00000 County funds are required annually to purchase communications equipment for all agencies as repairs and new equipment are needed throughout the fiscal year. This unencumbered balance as of June 30, 2008, is to be reappropriated in fiscal year 2008-09, to fund this purchase.

Department 22 - Social Services

22031 - TANF Hard To Serve Program

1301 00000 Administration \$ 312,060

The Department of Social Services is requesting the reappropriation of Federal funds budgeted but unspent in fiscal year 2007-08 into fiscal year 2008-09. This program continues through September 2008.

22051 - Service Staff

1301 00000 Administration 18,589

The Department of Social Services is requesting the reappropriation of Federal and State funds budgeted but unspent in fiscal year 2007-08 into fiscal year 2008-09. Funding is to be used for the Healthy Marriages and Stable Families Initiative, which continues through September 2008.

Total Social Services \$ 330,649

Department 23 - Recreation and Parks

23107 - Henrico History Book \$ 12,626

0000 00000 County funds were added during fiscal year 2003-04, to continue the preparation and publication of the Henrico County history book. The unencumbered balance of those funds as of June 30, 2008, is requested to be reappropriated in fiscal year 2008-09, to continue the marketing efforts of the book.

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Department 28 - Public Works

28002	- Road Maintenance	
0000 00499	- <u>Road Construction</u>	\$ 1,921,247
28003	- <u>Traffic Engineering</u>	250,000
0000 00000		
28004	- <u>Construction</u>	1,973,400
0000 00000		
28005	- <u>Design</u>	100,000
0000 00000	<p>Certain Public Works functions were funded in fiscal year 2007-08 from State Transportation Maintenance Allocation funds; designated local revenue; and General Fund revenue. The unencumbered balance of those funds as of June 30, 2008, are requested to be reappropriated in fiscal year 2008-09 (\$4,244,647) for those same designated purposes. Of this total General Fund reappropriation, \$1,473,400 is to be transferred to the Capital Projects Fund via an interfund transfer from the General Fund for three ongoing projects, which include the continuation of the Traffic Signals project, \$300,000, the Bridge Rehabilitation project, \$600,000, and \$573,400 for General Road Construction. In addition, found elsewhere in this document, is \$3,364,306 in General Fund balance being added to the Public Works' budget via new amendments to the fiscal year 2008-09 budget.</p>	
Total Public Works		<u>\$ 4,244,647</u>
Total Fund 0101 - General Fund - General Operating Fund		<u>\$ 5,728,418</u>

FUND 5101 - WATER & SEWER REVENUE FUND

Department 31 - Public Utilities

31301	- Administration	\$ 77,000
0000 00000	<p>Funds were budgeted in fiscal year 2007-08 for renovations to the Henrico Federal Credit Union branch located at Woodman Road. Due to the timing of the renovations at the Woodman Road facility, these funds could not be encumbered by the end of fiscal year 2007-08. The unencumbered balance of those funds as of June 30, 2008, is requested to be reappropriated in fiscal year 2008-09.</p>	
Total Fund 5101 - Water & Sewer Revenue Fund		<u>\$ 77,000</u>

**TOTAL REAPPROPRIATION FOR CONTINUING  
PROGRAMS  
TOTAL REAPPROPRIATIONS**

\$ 5,805,418  
\$ 23,604,552

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**2. NEW AMENDMENT REQUESTS**

The following amendment requests represent new amendments/appropriations as represented by documentation presented to the County Manager, stating justification for the request and identifying the funding source:

**OPERATING FUNDS**

**FUND 0101 - GENERAL FUND - General Operating Fund**

**Department - 12 - Police**

12023	- <u>Training</u>	\$	26,681
0000 00000	Appropriate funds collected for Criminal Justice Training Academies, pursuant to the Code of Virginia, Section 9.1-106, during fiscal year 2007-08 greater than the amount budgeted. The County has been collecting these funds since FY2003-04. These funds will be used for costs associated with training within the Division of Police.		
12063	- <u>Incident Management Team</u>		4,858
0000 00000	Appropriate funds collected in fiscal year 2007-08 from the sale of used ammunition (brass) collected at the firing range. These funds will be used to purchase items for the Incident Management Team.		
Total Police		\$	31,539

**Department 13 - Fire**

13101	- <u>Administration</u>	\$	1,800
13112	- <u>Technology</u>		16,267
13115	- <u>Logistics</u>		391,000
13122	- <u>Operations - EMS</u>		279,024
0000 00000	To appropriate funding of \$688,091 to staff the Division of Fire's fourteenth Fire Medic Unit. This addition of nine firefighter positions will bring the Division's complement to 540. This new Fire Medic Unit will be located at Fire Station #22 in the western portion of the County. This request includes six months of personnel and operating costs for the required additional personnel; an ambulance with associated equipment; computer equipment; and furniture. This funding will come from the fund balance of the General Fund.		

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13115	- <u>Logistics</u>	313,794
0000 00000	To appropriate funding of \$313,794 for the Division of Fire's Apparatus Replacement Plan. Of this total, \$62,137 has been received from Risk Management as settlement for a damaged engine and the remaining \$251,657 is to come from the fund balance of the General Fund. In addition, found elsewhere in this document is a reappropriation of \$227,229, which will also be used for the Apparatus Replacement Plan.	
13122	- <u>Operations - EMS</u>	175,203
0000 00000	The Four-For-Life funding from the Commonwealth of Virginia, Department of Health, Office of Emergency Medical Services was received in fiscal year 2007-08 but not appropriated. This funding is allotted for the training of volunteer or salaried emergency medical service personnel as well as equipment and supplies needed for the Volunteer Rescue Squads.	
Total Fire		\$ 1,177,088
Department - 22 - Social Services		
22001	- Independent Living Program	
1302 00000	- <u>Purchase of Services</u>	\$ 18,762
	To appropriate additional funds for the Independent Living Education and Training Voucher Program. This program provides funding to help foster care youth with expenses associated with college and vocational training. The program is funded with Federal (80%) and State (20%) funding. The total appropriation for this program in fiscal year 2008-09, will be \$55,055, after this addition. No County matching funds are required.	
22031	- TANF Hard to Serve	
1301 00000	- <u>Administration</u>	138,641
1302 00000	- <u>Purchase of Services</u>	733,914
	The Commonwealth of Virginia, Department of Social Services, has awarded the County of Henrico, \$872,555, in additional Federal funding for fiscal year 2008-09, to continue providing employment services for the Hard-to-Serve Temporary Assistance for Needy Families (TANF) recipients. Of this total, \$138,641 has been designated for administration and \$733,914 is allotted for the purchase of services. No County matching funds are required.	

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22051	- <u>Service Staff</u>	
1301 00000	- <u>Administration</u>	1,691
	The Commonwealth of Virginia, Department of Social Services, has awarded the County of Henrico, \$1,691, in additional State funding for fiscal year 2008-09. These funds will allow for the purchase of a laptop computer for the Independent Living Program. No County matching funds are required.	
22106	- AFDC - Foster Care	
1302 00000	- <u>Purchase of Services</u>	807,073
	To increase the County allocation to the estimated level of need for state and federally mandated AFDC Foster Care Program expenditures. This program is funded with \$403,536 of State (50%) and \$403,537 of Federal (50%) funds. The total appropriation for this program in fiscal year 2008-09, will be \$1,373,758, after this addition. No County matching funds are required.	
22202	- VIEW Day Care	
1302 00000	- <u>Purchase of Services</u>	806,060
	The Commonwealth of Virginia, Department of Social Services, will reimburse the County of Henrico, an additional \$322,424 of State (40%) and \$403,030 of Federal (50%) funds for the Virginia Initiative for Employment not Welfare (VIEW) Program in fiscal year 2008-09. The required 10% County match (\$80,606) will come from the fund balance in the General Fund, and is included in this \$806,060, amount. The total appropriation for this program in fiscal year 2008-09, will be \$2,672,417, after this addition.	
22203	- <u>Non-VIEW Day Care</u>	
1302 00000	- <u>Purchase of Services</u>	43,722
	The Commonwealth of Virginia, Department of Social Services, will reimburse the County of Henrico, an additional \$18,740 of State and \$20,298 of Federal funds for the Non-VIEW (Virginia Initiative for Employment not Welfare) Day Care Program in fiscal year 2008-09. The required County match (\$4,684) will come from the fund balance in the General Fund, and is included in this \$43,722, amount. The total appropriation for this program in fiscal year 2008-09, will be \$2336,865, after this addition.	



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22204	- Head Start Day Care	
1302 00000	- <u>Purchase of Services</u>	41,689
	This amendment would provide additional funding to pay mandated Head Start Day Care program expenditures. This program is funded with 100 percent federal funding, no local funding match is required.	
22301	- VIEW Program	
1302 00000	- <u>Purchase of Services</u>	482,408
	The Commonwealth of Virginia, Department of Social Services, will reimburse the County of Henrico, an additional \$166,431 of State (34.5%) and \$241,204 of Federal (50%) funds for the Virginia Initiative for Employment not Welfare (VIEW) Program in fiscal year 2008-09. The required 15.5% County match (\$74,773) will come from the fund balance in the General Fund, and is included in this \$482,408 amount. The total appropriation for this program in fiscal year 2008-09 will be \$1,211,706 after this addition.	
22504	- Special Needs Adoption	
1302 00000	- <u>Purchase of Services</u>	742,117
	The Commonwealth of Virginia, Department of Social Services, will reimburse the County of Henrico, an additional \$742,117, of State funds for the mandated Special Needs Adoption Program expenditures. The total appropriation for this program in fiscal year 2008-09, will be \$863,632, after this addition. The Special Needs Adoption Program is funded with 100% State funds and no local matching funds are required.	
22604	- Auxiliary Grants Aged	
1302 00000	- <u>Purchase of Services</u>	99,574
	The Commonwealth of Virginia, Department of Social Services, has awarded the County of Henrico, an additional \$79,659, in State funding for fiscal year 2008-09, to fund State and Federal mandated auxiliary grant expenditures for the aged. The County's required 20% match (\$19,915), will come from the fund balance in the General Fund.	
22605	- Auxiliary Grants Blind	
1302 00000	- <u>Purchase of Services</u>	24,000
	The Commonwealth of Virginia, Department of Social Services, has awarded the County of Henrico, an additional \$19,200, in State funding for fiscal year 2008-09, to fund State and Federal mandated auxiliary grant expenditures for the blind. The County's required 20% match (\$4,800), will come from the fund balance in the General Fund.	

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22606	- Auxiliary Grants Disabled	
1302 00000	- <u>Purchase of Services</u>	134,534
	The Commonwealth of Virginia, Department of Social Services, has awarded the County of Henrico, an additional \$107,627, in State funding for fiscal year 2008-09, to fund State and Federal mandated auxiliary grant expenditures for the disabled. The County's required 20% match (\$26,907), will come from the fund balance in the General Fund.	
22610	- State/Local Hospitalization	
1302 00000	- <u>Purchase of Services</u>	19,530
	To increase the local funding requirement in fiscal year 2008-09, for the State and Local Hospitalization (SLH) Program as required by the State. The invoice provided by the Department of Medical Assistance Services totals \$48,822 and the County appropriation is currently \$29,292. This \$19,530 is to come from the fund balance in the General Fund.	
	Total Social Services	\$ 4,093,715
Department 23 - Recreation and Parks		
23102	- Business	\$ 800
23106	- Technology	6,740
23201	- Manager - Recreation Services	250
23212	- Community Recreation - Centers	89,141
23301	- Park Management	243,175
23302	- Trades	538
23306	- Stores	70,345
0000 00000	This amendment will provide funding of \$410,989 for the operation of the Hunton Recreation Center and surrounding property. Funds are to come from the fund balance in the General Fund.	
Department - 28 - Public Works		
28002	- Road Maintenance	
0000 00499	- <u>General Road Construction</u>	\$ 1,969,555
	To appropriate Gas Tax surplus and miscellaneous revenues received but not appropriated in FY2007-08. These funds will be used to cover paving and rehabilitation in the Road Maintenance Division of Public Works.	

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Department - 32 - Non-Departmental		
32001 - Non-Departmental	\$	514,543
0000 00000 To provide funding for Henrico's share of the remaining \$2.4 million debt related to the renovation of the Maggie L. Walker Governor's School, which equates to \$514,543. Funding for the foundation is to come from the undesignated fund balance in the General Fund.		
<b>Total Fund 0101 - General Fund - General Operating Fund</b>	<b>\$</b>	<b>8,197,429</b>
FUND 1102 - SPECIAL REVENUE FUND - State and Federal Grants - County		
Department 02 - Public Library		
02001 - Fiscal Records		
0000 05165 - <u>Library Donations</u>	\$	62,624
Donations have been received from various patrons. The funds are to be used for the purposed identified including the purchase of books, materials, supplies and other improvements as identified within the library system.		
Department 12 - Police		
12002 - Fiscal Records		
0000 00110 - <u>D.A.R.E</u>	\$	50
A donation has been received from a citizen. The funds are to be used by the Drug Abuse Resistance Education (D.A.R.E.) Program for expenses related to drug education in cooperation with Henrico County Public Schools.		
0000 05096 - <u>Justice Assistance Grant 07</u>		376
This amendment will appropriate interest income of \$376, which was received in fiscal year 2007-08 from Justice Assistance Grant (JAG) funds. These federal funds are to be used to purchase specialized equipment for the Organized Crime Unit.		
0000 05113 - <u>Domestic Violence Cell Phone Recycling</u>		556
To appropriate revenue received from the recycling of cell phones. These inactive cell phones are donations from citizens and are collected by the Domestic Violence Coordinator, who in turn, recycles the phones. Funding is to be used on initiatives to combat domestic violence.		
0000 05168 - <u>TRIAD 09</u>		2,025
The Office of the Attorney General has awarded the County of Henrico, \$2,025 in State funds for the Senior Services program. Funds will be used for the Senior Citizen Police Academies and whistle/key rings as handouts for seniors. A County required match of \$225 will be provided via a transfer of appropriated funds from a Police reserve account, for a total program amount of \$2,250.		

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0000 05192 - DMV-09 146,760

To appropriate a fiscal year 2008-09 grant from the Virginia Department of Motor Vehicles for overtime, FICA, training, and equipment related to DUI, red light running, and speed enforcement. No local match is required.

0000 05173 - LETPP09-EOD 163,962

To appropriate funding from the Virginia Department of Emergency Management. These federal funds are pass-through from the Department of Homeland Security and are being administered by the Commonwealth. Funds will be used to support the Division's Chemical, Biological, Radiological, Nuclear, and Explosive (CBRNE) robot program.

0000 05174 - LETPP09-TCU 29,190

To appropriate funding from the Virginia Department of Emergency Management. These federal funds are pass-through from the Department of Homeland Security and are being administered by the Commonwealth. Funds will be used to support the Division's Computer Evidence Recovery Unit.

12035 - Metro Aviation

1823 00000 - Special Operating and Capital 31,507

The Commonwealth of Virginia reimburses Henrico County's Metro Aviation Unit for State extraditions using the unit's airplane. Additional revenue received from the State in fiscal year 2007-08, but not appropriated for expenditure, will be used for operating and capital needs of the Metro Aviation Unit. Also, \$14,077 of these funds that were unspent as of June 30, 2008 are being reappropriated elsewhere in this document.

Total Police \$ 374,426

Department 13 - Fire

13113 - Emergency Planning and Safety

0000 05193 - Hazardous Materials Emergency Preparedness \$ 1,200

To appropriate funding of \$1,200 from the Virginia Department of Emergency Management. These federal funds are a pass-through from the Department of Transportation Research and Special Programs Administration and are being administered by the Commonwealth. Funds will be used for to conduct a business outreach emergency preparedness seminar. The County's required 20% match (\$240), will be met with the use of the training facility and will not need to be appropriated.

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0000 05194	- <u>Burn Building (Training Drill Facility)</u>	14,000
	To appropriate funding from the Virginia Department of Fire Programs on behalf of the Virginia Fire Services Board. These funds are to be used towards the repair of the Division of Fire's Burn Building located at the Training Facility on Woodman Road.	
13150	- Field Operations	
0000 05092	- <u>Eyes for Fire Program</u>	1,645
	To appropriate funding received from Henrico citizens for donations to the Division of Fire for work in the community for the Division's Eyes for Fire program. The funds will be used towards the purchase of a thermal imaging camera and supplies for the thermal imaging camera specialty shop repair operation. The thermal imaging cameras assist greatly in locating victims in fire situations and also enhance the safety of firefighters.	
	Total Fire	\$ 16,845
Department 16 - General Services		
16002	- Communications	
0000 05163	- <u>PSIC - Public Safety Interoperable Communications</u>	\$ 3,000,000
	To appropriate funds for the 2007 Public Safety Interoperable Communications grant. These federal funds are pass-through from the Department of Homeland Security and are being administered by the Commonwealth. This grant will provide voice and data connectivity in the Emergency Communications Centers (EOC/911) in each of the jurisdictions within the Richmond Regional Planning District Commission.	
Department 22 - Social Services		
22509	- Safe & Stable Family	
1302 05147	- <u>CSA Services - FY2008-09</u>	\$ 133,414
	The Commonwealth of Virginia, Department of Social Services, has awarded the County of Henrico, Policy and Management Team (CPMT) for the Comprehensive Services Act (CSA) Safe and Stable Family Program, an additional \$100,061 of Federal (75.0%) and \$12,674 of State (9.5%) funding for fiscal year 2008-09. The County's required 15.5% match, (\$20,679) will come from the fund balance in the General Fund via an interfund transfer to the Special Revenue Fund.	

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Department 23 - Recreation and Parks

23222 - Special Programs - Cultural Arts

0000 00956 - Local Government Challenge Grant \$ 5,000

The Virginia Commission of the Arts has awarded the County of Henrico, a Local Government Challenge grant of \$5,000. Funds are to be used to enhance existing programs such as gallery exhibits, art classes, performing arts, and signature events associated with the Cultural Arts Center at Glen Allen. No County matching funds are required.

23226 - Historic Preservation

0000 01167 - Architectural Survey Update 35,000

The Commonwealth of Virginia, Department of Historic Resources, has approved a cost sharing agreement with the County of Henrico for a County-wide architectural survey of approximately 250 properties as well as an archaeological assessment. The Department of Historic Resources will allocate \$30,000 towards the project. The County's required match of \$35,000 will come from the fund balance in the General Fund via an interfund transfer to the Special Revenue Fund.

Total Recreation and Parks \$ 40,000

Department 38 - Community Revitalization

38003 - CDBG

0000 05171 - FY2008-09 CDBG Neighborhood Housing Services \$ 51,890

0000 05175 - FY2008-09 CDBG Administration 248,447

0000 05176 - FY2008-09 CDBG Façade Grants 180,000

0000 05177 - FY2008-09 CDBG Association for Retarded Citizens 200,000

0000 05178 - FY2008-09 CDBG Community Futures Foundation/The Mill House 125,000

0000 05179 - FY2008-09 CDBG ElderHomes Emergency Repairs 230,407

0000 05180 - FY2008-09 CDBG ElderHomes Rehabilitation 155,000

0000 05181 - FY2008-09 CDBG HOME Inc. Homeownership Assistance 22,000

0000 05182 - FY2008-09 CDBG Southside CDC Homeownership Assistance 50,000

0000 05184 - FY2008-09 CDBG Homeowner's Enhancement Guide 100,000

0000 05185 - FY2008-09 CDBG Commercial Assistance Administration 188,000

0000 05186 - FY2008-09 CDBG Connect 169,000

Sub-Total, CDBG \$ 1,719,744

The United States Department of Housing and Urban Development (HUD), Community Development Block Grant (CDBG), as authorized by Title I of the Housing and Community Development Act of 1974, as amended, has awarded the County of Henrico, fiscal year 2008-09 grant funds in the amount of \$2,765,728, of which \$1,719,744 is for these twelve programs/purposes. See Capital Projects Fund, elsewhere in this document, for two capital projects also funded by this CDBG grant, for \$237,198.

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38004	- HOME	
0000 05172	- <u>FY2008-09 HOME ElderHomes Development/CHDO</u>	3,786
0000 05187	- <u>FY2008-09 HOME Administration</u>	84,000
0000 05188	- <u>FY2008-09 HOME ElderHomes Rehabilitation</u>	465,000
0000 05189	- <u>FY2008-09 HOME HOME, Inc. Homeownership Assistance</u>	106,000
0000 05190	- <u>FY2008-09 HOME Southside CDC Homeownership Assistance</u>	150,000
	Sub-Total, HOME	\$ 808,786

The United States Department of Housing and Urban Development (HUD), HOME Investment Partnership Act, has awarded the County of Henrico, fiscal year 2008-09 grant funds in the amount of \$808,786, for these five programs/purposes.

Total Community Revitalization (HUD)	\$ 2,528,530
<b>Total Fund 1102 - Special Revenue Fund-State/Fed Grants-Count</b>	<b>\$ 6,155,839</b>

FUND 1110 - SPECIAL REVENUE FUND - Mental Health/Retardation Services  
Department 26 - Mental Health/Retardation Services

26102	- LTMI Services	
1510 00000	- <u>Mental Health Law Reform</u>	\$ 324,862
26106	- Emergency Services	
1511 00000	- <u>Mental Health Law Reform</u>	
26110	- Short Term Outpatient Services	
1512 00000	- <u>Mental Health Law Reform</u>	

The Department of Mental Health and Mental Retardation has received ongoing State Mental Health Law Reform funds for fiscal year 2008-09. These funds will be used to provide emergency services and case management for individuals in need of emergency mental health treatment and to provide mandatory outpatient treatment and attendance at involuntary commitment hearings per recent mental health law reforms. This amendment would add six Complement III positions to the Mental Health/Mental Retardation Services' complement.

26102	- LTMI Services	138,552
1521 00000	- <u>Residential Services - MH Supportive Housing</u>	
1522 00000	- <u>Residential Services - MH Group Homes</u>	
26204	- Community & Residential Resources Team	
1634 00000	- <u>Residential Services</u>	
26303	- Program Support	
0000 00000	- <u>Program Support</u>	

To appropriate surplus fee revenue received in fiscal year 2004-05 (\$18,630) and fiscal year 2005-06 (\$119,922) to be used for one-time purposes including: maintenance at the Walton Farms, Shurm, Morningside, and Danray group homes; a generator and renovations at the Woodman Road facility; a generator and maintenance at the East Center, and maintenance at the Radford and Providence Forge facilities.

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26103	- Youth and Family Services	
1513 00000	- <u>Mental Health Child and Adolescent Services Funds</u>	\$ 70,000
	The Department of Mental Health and Mental Retardation has received ongoing State Mental Health Child and Adolescent Services funds for fiscal year 2008-09. These funds will be used to provide outpatient clinician services to children with mental health needs. This amendment would add one Complement III position to the Mental Health/Mental Retardation Services' complement.	
26202	- Children/Adolescent Services	
1622 05160	- <u>Parent Infant Program - Part C</u>	207,476
	The Commonwealth of Virginia, Department of Mental Health, Mental Retardation and Substance Abuse Services, has awarded the Henrico Area Mental Health and Retardation Services Board, additional fiscal year 2008-09, Part C Early Intervention State funding of \$207,476. This grant serves infants and toddlers who need physical, occupational, or speech therapy and funding will be used to purchase therapeutic services from private providers. These additional funds will be added to the existing budget of \$590,380, for a total program of \$797,856.	
26307	- Financial Management	214,121
1685 00000	- <u>Retained Earnings</u>	
	Beginning in fiscal year 1993-94, the State began to allow localities to retain any unspent on-going State funds, as of the end of the previous fiscal year. Amounts for fiscal year 2006-07 received and appropriated but not obligated as of June 30, 2007 were \$214,121. These funds are to be used for one-time expenditures such as computer hardware and software programs.	
1686 00000	- <u>Board Contributions</u>	4,180
	This amount represents donations received from the private sector during fiscal year 2007-08. These funds are to be used as determined by the Henrico Area Community Services Board (CSB) and/or the donors.	
	Total Fund 1110 Special Revenue Fund - MH/MR Services	<hr/> \$ 959,191



AMENDMENT TO THE 2008-09  
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2008

FUND 1111 – SPECIAL REVENUE FUND - Short Pump - EDA

Department 30 - Economic Development

30002 - Short Pump - EDA

0000 00000 - Short Pump - EDA \$ 6,400,000

To enable Henrico County to meet its obligations established under the Memorandum of Understanding between the County and Short Pump Town Center LLC, dated September 30, 2003. Under this agreement, revenues generated at the Short Pump Town Center are projected to meet and/or exceed debt service requirements of the Community Development Authority (CDA). Revenue received will meet the debt service and administrative requirements that arise. Real Estate, Personal Property, Local Sales, and Business and Professional License revenue received as a result of improvements at the Short Pump Town Center site are to continue to be deposited in Special Revenue Fund accounts and disbursed to the Economic Development Authority, as per the Memorandum of Understanding referenced above.

Total Fund 1111 Special Revenue Fund - Short Pump - EDA \$ 6,400,000

FUND 1114 – SPECIAL REVENUE FUND - Forfeitures Police State

Department 12 – Police

12002 – Fiscal Records

0000 00000 - Forfeitures - Police - State \$ 193,657

Law enforcement special funds which have been received by the County of Henrico, and heretofore not appropriated for expenditure, are to be used by Police for law enforcement projects as determined and approved by the County Manager or his designee.

Total Fund 1114 Special Revenue Fund - Forfeitures - Police State \$ 193,657

FUND 1117 – SPECIAL REVENUE FUND - Forfeitures Police Justice Federal

Department 12 – Police

12002 – Fiscal Records

0000 00000 - Forfeitures - Police - Justice - Federal \$ 127,581

Law enforcement special funds which have been received by the County of Henrico, and heretofore not appropriated for expenditure, are to be used by Police for law enforcement projects as determined and approved by the County Manager or his designee.

Total Fund 1117 Special Revenue Fund-Forfeitures-Police-Federal \$ 127,581

AMENDMENT TO THE 2008-09  
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2008

FUND 1118 - CATC - City of Richmond

Department 27 - CATC

27004 - Workforce Investment Act - City of Richmond

0000 00000 - Youth \$ 676,611

0000 00000 - Adult 585,817

0000 00000 - Dislocated Worker 408,437

0000 00000 - Administration 185,652

To amend the Capital Area Training Consortium's budget to incorporate the City of Richmond's Workforce Investment Act programs and services to support the newly formed Capital Area Workforce Partnership Workforce Investment Area. This paper authorizes the County Manager to accept such sums as may be awarded to the City of Richmond from the Workforce Investment Act for the current program year which ends June 30, 2009.

Total Fund 1118 Special Revenue Fund-CATC \$ 1,856,517

**Total SPECIAL REVENUE FUND \$ 15,692,785**

FUND 8103 - TRUST AND AGENCY FUND - Long-Term Disability

Department 11 - Human Resources

11010 - Long-Term Disability \$ 354,000

0000 00000 To establish a budget account in fiscal year 2008-09, for long-term disability claims, in the Trust and Agency Fund. This action, first initiated in fiscal year 2002-03, is in response to auditing comments regarding the accounting treatment of long-term disability claims and payments. Funds are to come from: (a) employee contributions, \$45,000; (b) County contributions, \$15,000; and (c) long-term disabilities reserve (LTD), \$294,000.

**Total TRUST AND AGENCY FUND - LTD \$ 354,000**

**Total OPERATING FUNDS \$ 24,244,214**

CAPITAL FUNDS

FUND 2100 - CAPITAL PROJECTS FUND

Department 16 - General Services

16999 - General Services Capital Projects

0000 00000 - EGC Renovation \$ 94,064

To appropriate \$94,064 for the renovation of space in the Eastern Government Center that was formally occupied by the Henrico Credit Union. This space will be utilized by the Department of Social Services.

Department 23 - Recreation and Parks

23101 - Director

4012 00982 - Klehr Field Lighting Improvements \$ 673,400

This amendment will provide funding to replace existing lighting at the Klehr Field athletic complex. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

AMENDMENT TO THE 2008-09  
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2008

0256 06499 - Greenwood Road Landfill Cleanup 706,154

This amendment will provide funding for the abatement of exposed concrete and asphalt waste material at the undeveloped Greenwood Park site. A civil engineering analysis has been completed at the site. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

23999 - Recreation & Parks Capital Projects

0000 06359 - Belmont HVAC Installation Phase II 162,280

This amendment will provide additional funding of \$162,280 to complete the Belmont HVAC project. This funding will bring the total appropriation for this project to \$867,745. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

Total Recreation and Parks \$ 1,541,834

Department 28 - Public Works

28004 - Construction

0000 00678 - Tuckahoe Park Drainage \$ 942,541

To appropriate funding for the construction of the Phase 1B portion of the Tuckahoe Park drainage improvements project. This portion consists of approximately 500 linear feet of storm sewer along Rudolph Road and approximately 1,440 linear feet of storm sewer along Dancer and Merrick Roads to tie into the previously constructed Phase 1A drainage system along Mayland Drive. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

0000 06403 - South Elm Avenue Drainage 419,870

To provide funding for drainage improvements along South Elm Avenue. The project will consist of a storm sewer extension from Fern Avenue, through two side yards and then to South Elm Avenue. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

0000 06503 - Feasibility Study - Forest Glenn Road Drainage 32,340

To provide additional funding for a feasibility study and alternative analysis for the drainage corridor along Forest Glen Road to the existing drainage system along Wilmecote Avenue. Funding of \$20,280 was appropriated in June, 2008 for this project, which will bring the total appropriation for this project to \$52,620. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

Total Public Works \$ 1,394,751

AMENDMENT TO THE 2008-09  
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2008

Department 38 - Community Revitalization

38001 - Community Revitalization  
0000 06501 - Sandston/Williamsburg Road Streetscape \$ 168,000

To provide additional funding for the streetscape design work for Williamsburg Road (Route 60) in Sandston and prepare construction drawings for the project. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

38003 - CDBG  
0000 05183 - FY2008-09 CDBG MH/MR Group Home 196,198

To provide funding for the possible acquisition and modifications of a group home to be utilized for adults with mental illness as included in the approved 2008-2009 Annual Consolidated Plan which includes CDBG funding. Funds are to come from the United States Department of Housing and Urban Development (HUD) through a Community Development Block Grant (CDBG).

38004 - HOME  
0000 05191 - FY2008-09 HOME MH/MR Allenshaw Group Home 41,000

To provide funding for the refurbishment of the Allenshaw group home which would include the renovation of the kitchen, bathrooms, and doorways to make them more accessible to individuals with disabilities. This home would continue to be utilized for adults with mental retardation. Funds are to come from the United States Department of Housing and Urban Development (HUD) through a Community Development Block Grant (CDBG).

Total Community Revitalization \$ 405,198

Department 50 - Education

50331 - Construction and Maintenance  
0000 00000 - Improvements at Elementary, Middle, and High Schools \$ 400,000

This amendment will provide funding for improvements to the baseball field fencing at Fairfield Middle School, bleachers for Wilder Middle School, asphalt improvements at Adams, Ratcliffe, and Laburnum Elementary Schools, and funding for bathroom improvements at Henrico High School. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

<b>Total CAPITAL PROJECTS FUND</b>	<b>\$ 3,835,847</b>
<b>Total New Amendments/Appropriations</b>	<b>\$ 28,080,061</b>
<b>GRAND TOTAL AMENDMENTS/ REAPPROPRIATIONS/APPROPRIATIONS</b>	<b>\$ 51,684,613</b>

AMENDMENT TO THE 2008-09  
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2008

**BE IT FURTHER RESOLVED** by the Board of Supervisors of the County of Henrico, Virginia, that the following appropriation for transfer between Operating funds and Capital funds accounts from the existing account as listed below, to the account shown, be approved for the purpose indicated. Such funds already being in the Annual Fiscal Plan for the current fiscal year 2008-09, and appropriated for expenditure via a carry forward reappropriation found elsewhere in this document:

FROM:OPERATING FUNDS

FUND 0101 - GENERAL FUND - General Operating Fund

Department 28 - Public Works

28004 - Construction \$ 1,473,400

0000 00000

Total Public Works	\$ 1,473,400
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TO:CAPITAL FUNDS

FUND 2100 - CAPITAL PROJECTS FUND

Department 28 - Public Works

28004 - Construction

0000 00479 - Traffic Signals \$ 300,0000000 00499 - General Road Construction 573,4000000 00845 - Bridge Rehabilitation 600,000

Certain Public Works functions were funded in fiscal year 2007-08 from State Transportation Maintenance Allocation funds; designated local revenue; and General Fund revenue. These appropriated expenditures were not expended or encumbered as of June 30, 2008 are to be reappropriated in fiscal year 2008-09 (\$4,244,647) for those same designated purposes. Of this total General Fund reappropriation, \$1,473,400 is to be transferred to the Capital Projects Fund via an interfund transfer from the General Fund for three ongoing projects, which include the continuation of the Traffic Signals project, \$300,000, the Bridge Rehabilitation project, \$600,000, and \$573,400 for General Road Construction. In addition, found elsewhere in this document, is \$3,364,306 in General Fund balance being added to the Public Works' budget via new amendments to the fiscal year 2008-09 budget. The total increase in the Public Works' fiscal year 2008-09 budget is \$7,608,953.

Total Public Works	\$ 1,473,400
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AMENDMENT TO THE 2008-09  
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2008

*For informational purposes only:*

*Department 22 - Social Services*

22051	- Service Staff	\$	0
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*Funding for twelve Social Services positions changed at the beginning of fiscal year 2007-2008 as a result of changes in the State Department of Social Services cost allocation process. These Day Care and VIEW Employment positions were previously funded exclusively with Federal and State funds and required no local match. The new "Service Administration" funding stream requires a 15.5% local funding match to the combined Federal and State match of 84.5%. These positions need to be reclassified from Complement III to Complement II, which will increase the County's personnel complement by twelve positions. This action requires no additional funding from the County of Henrico.*



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 264-08  
Page No.

Agenda Title: Resolution - Acceptance of Donation of Port O2 Vent CPAP from Mrs. Sharon Francisco

For Clerk's Use Only:  Date: <u>SEP 9 2008</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	<b>BOARD OF SUPERVISORS ACTION</b>  Moved by (1) <u>Glover</u> Seconded by (1) <u>O'Bannon</u> (2) _____ (2) _____  REMARKS: <b>APPROVED</b>	<table><thead><tr><th></th><th>YES</th><th>NO</th><th>OTHER</th></tr></thead><tbody><tr><td>Donati, J.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Glover, R.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Kaechele, D.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>O'Bannon, P.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Thornton, F.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr></tbody></table>		YES	NO	OTHER	Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

WHEREAS, Mrs. Sharon Francisco, a resident of Henrico County, has purchased a Port O2 Vent CPAP for donation to the Division of Fire; and

WHEREAS, the Division of Fire proposes to use this Port O2 Vent CPAP in its Training Section for training purposes; and

WHEREAS, CPAP is an emerging technology being used in the emergency medical services field and has shown positive benefits in patient condition and shortened hospitalizations; and

WHEREAS, the Division of Fire employs this technology on each of its ambulances for the benefit of the patients it serves.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Henrico County authorizes the County Manager to accept this generous gift from Mrs. Sharon Francisco, and commends her for her generosity and interest in public safety in Henrico County.

Comments: The Fire Chief recommends approval of this Board paper; the County Manager concurs.

By Agency Head

By County Manager

Routing:

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Clerk, Board of Supervisors

Date: \_\_\_\_\_



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 265-08  
Page No. 1 of 1

Agenda Title: Resolution – Signatory Authority – Amendment No. 2 to the Contract for Architectural and Engineering Services – Recreation and Parks Western Maintenance Facility

For Clerk's Use Only:  Date: <u>SEP 9 2008</u>  <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	BOARD OF SUPERVISORS ACTION  Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Glover</u> (2) _____ (2) _____  REMARKS:  <b>APPROVED</b>	YES NO OTHER  Donati, J. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Glover, R. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Kaechele, D. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> O'Bannon, P. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Thornton, F. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
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WHEREAS, on November 14, 2006, the Board of Supervisors awarded a contract to Rawlings Wilson & Associates (the "Architect") in the amount of \$114,015 for architectural and engineering design services for the Division of Recreation and Parks' Western Maintenance Facility;

WHEREAS, one contract amendment was subsequently approved with the new contract value totaling \$128,002;

WHEREAS, it is necessary to increase the scope of the Architect's work in order to provide additional design services required to relocate the building further south on the proposed building site;

WHEREAS, fees in the amount of \$26,531 for the increased scope of work have been negotiated, which will result in a revised contract total of \$154,533.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the County Manager is authorized to execute Amendment No. 2 in the amount of \$26,531 to the November 14, 2006 contract with Rawlings Wilson & Associates in a form approved by the County Attorney.

Comments: Funding to support this contract amendment is available within the project budget. The Director of General Services and the Director of Recreation and Parks, the County Manager concurring, recommend approval of this Board Paper.

By Agency Head

*Paul H. Patton*

By County Manager

*David L. Hight*

Routing:

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Clerk, Board of Supervisors

Date: \_\_\_\_\_





COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 266-08

Page No. 1 of 1

Agenda Title: See Below

For Clerk's Use Only:

Date SEP 9 2008

- ☒ Approved  
☐ Denied  
☐ Amended  
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Glover Seconded by (1) Thornton  
(2) \_\_\_\_\_ (2) \_\_\_\_\_

REMARKS:

**APPROVED**

YES NO OTHER

	YES	NO	OTHER
Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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**RESOLUTION – Affirmation of Authorization to Pick-up Employee's  
Contribution to Virginia Retirement System for Henrico County, Virginia,  
55143, under § 414(h) of the Internal Revenue Code**

The Board of supervisors adopted the attached resolution.

Comments: VRS has requested that the Board of Supervisors adopt this resolution, the substance of which was provided by VRS.

By Agency Head

*[Signature]*

By County Manager

*[Signature]*

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Clerk, Board of Supervisors

Date: \_\_\_\_\_

**RESOLUTION – Affirmation of Authorization to Pick-up Employee's  
Contribution to Virginia Retirement System for Henrico County, Virginia,  
55143, under § 414(h) of the Internal Revenue Code**

WHEREAS, Henrico County, Virginia (the "County") provides its employees with tax deferral pursuant to § 414(h) of the Internal Revenue Code of the United States with respect to their member contributions to the Virginia Retirement System ("VRS") by picking up member contributions to VRS;

WHEREAS, VRS keeps track of such picked-up member contributions, and treats those contributions as employee contributions for all purposes of VRS;

WHEREAS, the Internal Revenue Service in Notice 2006-43 has provided transition relief for existing pick-up arrangements provided that an authorized person takes formal action to evidence the establishment of the pick-up arrangement no later than January 1, 2009; and

WHEREAS, in order to avail itself of the protection given under Notice 2006-43, the County desires to affirm its intention to establish and maintain a pick-up arrangement through formal action by its governing body.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Henrico County, Virginia:

1. The existing member contribution pick-up arrangement is hereby affirmed as it relates to salary reduction elections in effect prior to the date of this resolution.
2. Effective the first payday after the date of this resolution, the County shall pick-up member contributions of its employees to VRS, and such contributions shall be treated as employer contributions in determining tax treatment under the Internal Revenue Code of the United States.
3. Such contributions, although designated as member contributions, are to be made by the County in lieu of member contributions.
4. Pick-up member contributions shall be paid from the same source of funds as used in paying the wages to the affected employees.
5. Member contributions made by the County under the pick-up arrangement shall be treated for all purposes other than income taxation, including but not limited to VRS benefits, in the same manner and to the same extent as member contributions made prior to the pick-up arrangement.

6. Nothing in this resolution shall be construed to permit or extend an option to VRS members to receive the pick-up contributions made by the County directly instead of having them paid to VRS.

7. Notwithstanding any contractual or other provisions, the contributions of each member of VRS who is an employee of the County shall be picked-up using the method under which the employer will pay the employees' statutorily required contributions to VRS and the salary will not be modified.



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 267-08

Page No. 1 of 1

Agenda Title: RESOLUTION – Authorization to Accept Survey and Planning Cost Share Program Funding from Virginia Department of Historic Resources

For Clerk's Use Only: Date: <u>9/9/2008</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	<b>BOARD OF SUPERVISORS ACTION</b> Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Donati</u> (2) _____ (2) _____ REMARKS: <b>APPROVED</b>	<table border="1"><thead><tr><th></th><th>YES</th><th>NO</th><th>OTHER</th></tr></thead><tbody><tr><td>Donati, J.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Glover, R.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Kaechele, D.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>O'Bannon, P.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Thornton, F.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr></tbody></table>		YES	NO	OTHER	Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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WHEREAS, the Henrico County Division of Recreation and Parks applied for funding to the Virginia Department of Historic Resources ("VDHR") through its Survey and Planning Cost Share Program, to be applied to a County-wide Architectural Survey Update, Archaeological Assessment, and Comprehensive Report preparation (the "Project");

WHEREAS, VDHR has notified the County that it has allocated \$30,000 towards the Project;

WHEREAS, the Project will produce architectural documentation of about 250 properties in the County and prepare three to five Preliminary Information Forms on neighborhoods to assess their eligibility for listing in the National Register of Historic Places and Virginia Landmarks Register as historic districts;

WHEREAS, findings from the Architectural Survey and the Archaeological Assessment will be presented in a report that will also include a battlefield identification and protection plan, preservation planning recommendations, and mapping of historic cemeteries;

WHEREAS, in order to accept the VDHR Survey and Planning Cost Share Program funding, the County must enter into a State Survey and Planning Funds Agreement (the "Agreement") with VDHR in which the County agrees to contribute \$35,000 to the Project and provide in kind support to the Project's consultant; and

WHEREAS, VDHR will secure the services of a qualified consultant and will manage the Project.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Henrico County that the County Manager is authorized to accept the VDHR Survey and Planning Cost Share Program funding by signing the Agreement, in the form presented to this meeting and in a form approved by the County Attorney, between VDHR and the County.

Comments: The Director of Recreation and Parks recommends approval of this Board paper; the County Manager concurs.

By Agency Head

*Elin Luther*

By County Manager

*Rich P. Hight*

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Clerk, Board of Supervisors

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COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 268-08  
Page No. 1 of 1

Agenda Title RESOLUTION - Signatory Authority - Lease - Training Space - Division of Fire - Varina District

For Clerk's Use Only:	BOARD OF SUPERVISORS ACTION	
Date SEP 9 2008	Moved by (1) Donati Seconded by (1) O'Bannon	YES NO OTHER
<input checked="" type="checkbox"/> Approved	(2)	Donati, J. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<input type="checkbox"/> Denied	REMARKS: APPROVED	Glover, R. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<input type="checkbox"/> Amended		Kaechele, D. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<input type="checkbox"/> Deferred to		O'Bannon, P. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
		Thornton, F. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

WHEREAS, it is necessary to lease training space for the Division of Fire's Candidate Physical Ability Testing (CPAT), and;

WHEREAS, a suitable office/warehouse facility has been found for this purpose located at 6601 South Laburnum Avenue, Suite A, containing 12,000 sq. ft. of office/warehouse space, and;

WHEREAS, 1881 Industrial, LLC, and Fawn Industrial, LLC, (collectively "Lessor") have agreed to lease this space to the County of Henrico, Virginia (the "County") for use by its Division of Fire for CPAT testing for five years, at the base rental rate of \$4,300.00 per month for the first year, with an increase of 3% per year, together with common area maintenance expenses estimated to be \$1,010.00 per month.

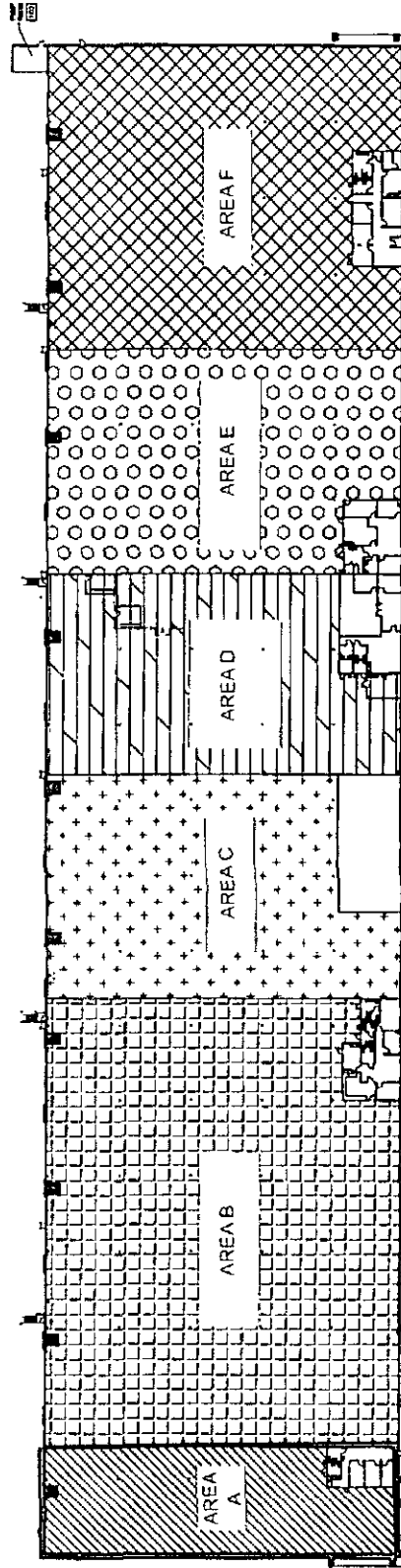
NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Henrico County, Virginia that the County Manager is hereby authorized and directed to execute lease documents, in a form approved by the County Attorney, by and between the Lessor, and the County, for the lease of approximately 12,000 sq ft. of office/warehouse space located at 6601 South Laburnum Avenue, Suite A, in the Airport Distribution Center, for the period beginning September 15, 2008 and ending September 14, 2013, under the terms and conditions outlined above and subject to annual appropriations by the Board.

Comments: The Fire Chief and the Acting Director of Real Property recommend approval of this paper; the County Manager concurs.

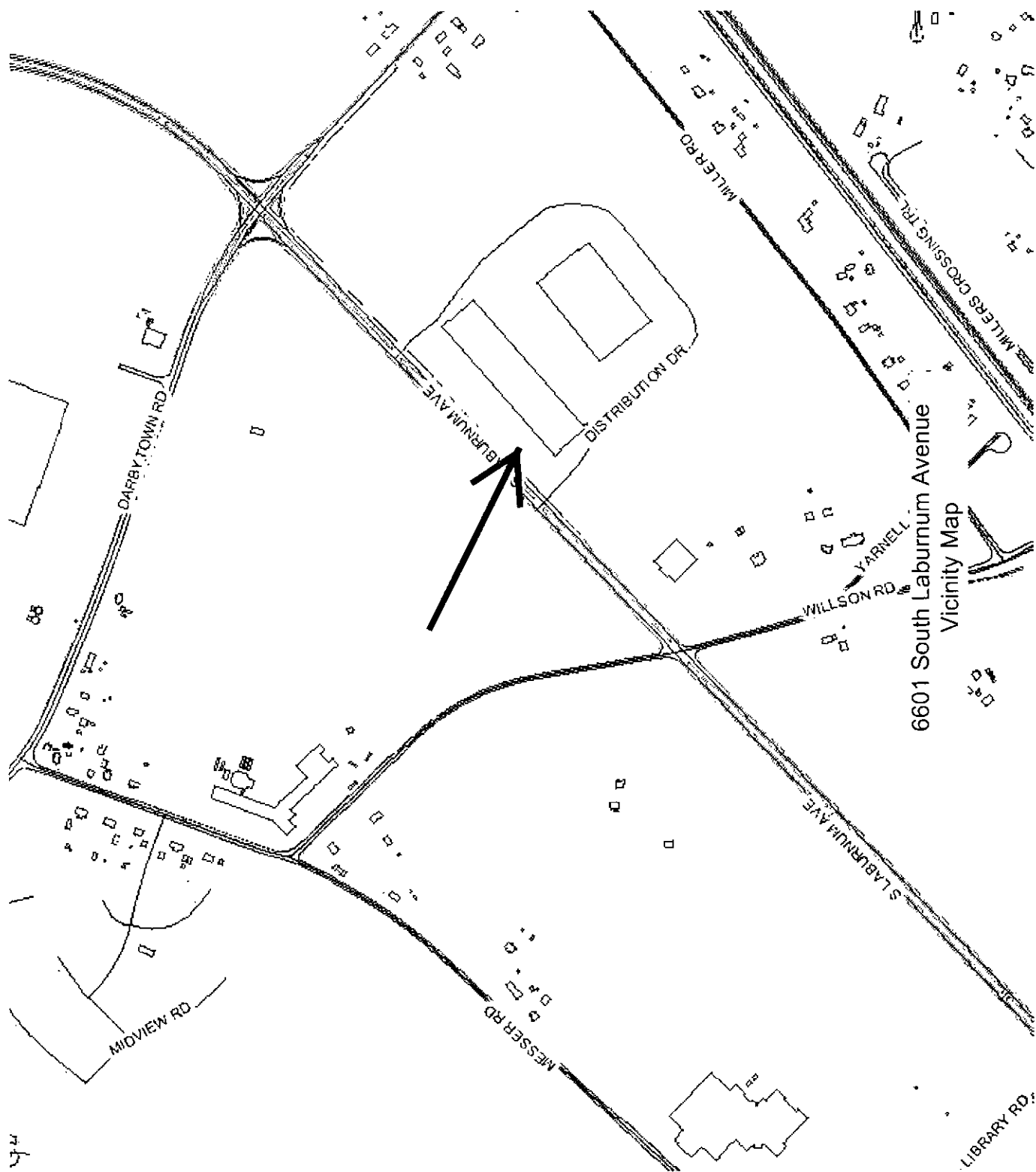
By Agency Head <u>Steve Ruiz</u>	By County Manager <u>David R. Hazzard</u>
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	OFFICE	WAREHOUSE	TOTAL
AREA A:	907 R.S.F.	11,063 R.S.F.	12,000 R.S.F.
AREA B:	1,630 R.S.F.	48,237 R.S.F.	49,867 R.S.F.
AREA C:	2,680 R.S.F.	22,820 R.S.F.	25,500 R.S.F.
AREA D:	1,950 R.S.F.	20,363 R.S.F.	22,323 R.S.F.
AREA E:	1,378 R.S.F.	23,704 R.S.F.	25,082 R.S.F.
AREA F:	1,801 R.S.F.	31,724 R.S.F.	33,555 R.S.F.
TOTAL:			168,327 R.S.F.

TRUCK COURT



LABURNUM





COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 269-08

Page No.

1 of 1

Agenda Title RESOLUTION – Signatory Authority – Sublease of Capital Area Career Center –  
Commonwealth of Virginia Department of General Services

For Clerk's Use Only:

SEP 9 2008

Date

- ☒ Approved  
☐ Denied  
☐ Amended  
☐ Deferred to

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Donati  
(2) \_\_\_\_\_ (2) \_\_\_\_\_

REMARKS:

APPROVED

YES NO OTHER

Donati, J. ☒ ☐ ☐  
Glover, R. ☒ ☐ ☐  
Kaechele, D. ☒ ☐ ☐  
O'Bannon, P. ☒ ☐ ☐  
Thornton, F. ☒ ☐ ☐

WHEREAS, the County leases office space located at 7333 Whitepine Road in Chesterfield County for the Capital Area Career Center ("One Stop"); and,

WHEREAS, the leased space is for office space and service delivery to One Stop customers under the Workforce Investment Act of 1998 and its implementing regulations; and,

WHEREAS, the Commonwealth of Virginia Department of General Services ("DGS") desires to sublease approximately 1,064 square feet of dedicated office space and have the right to use common area for the Virginia Department of Rehabilitative Services to use as a partner agency.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Henrico County that the County Manager is authorized to execute a sublease, in a form approved by the County Attorney, between the County, Potomac First Realty Trust and DGS beginning September 15, 2008 and running concurrently with the County's lease that terminates on July 31, 2014, at an initial monthly rate of \$4,374.46, for the office space and common area described above.

Comments: The Director of the Capital Area Training Consortium and the Acting Director of Real Property recommend approval of this Board paper, and the County Manager concurs.

By Agency Head

Steve Pinner

By County Manager

Dipt. R. H. H. H.

Routing:

Yellow to: \_\_\_\_\_

Copy to: \_\_\_\_\_

Certified:

A Copy Teste: \_\_\_\_\_

Clerk, Board of Supervisors

Date: \_\_\_\_\_





COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 270-08  
Page No.

Agenda Title

**RESOLUTION** - To Accept The Virginia Office Of The Attorney General, TRIAD  
Crime Prevention For Seniors Grant Award.

For Clerk's Use Only:  Date <u>SEP 9 2008</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to	<b>BOARD OF SUPERVISORS ACTION</b>  Moved by (1) <u>Glover</u> Seconded by (1) <u>Donati</u> (2) _____ (2) _____ <b>REMARKS: APPROVED</b>	<table><thead><tr><th></th><th>YES</th><th>NO</th><th>OTHER</th></tr></thead><tbody><tr><td>Donati, J.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Glover, R.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Kaechele, D.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>O'Bannon, P.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Thornton, F.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr></tbody></table>		YES	NO	OTHER	Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		YES	NO	OTHER																						
Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
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O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

**WHEREAS**, the Henrico County Division of Police partners with concerned citizen groups to strive to make life better within the County for all and is a current, active partner with the Henrico County Seniors and Law Enforcement Together (SALT)/TRIAD Council; and

**WHEREAS**, in order to enhance the Council's ability to improve its crime prevention presentations to senior citizen organizations through printed materials for the Senior Citizen Police Academies, brochure holders, and hand-out whistle/key rings, the Division applied for and was awarded \$2,025 in TRIAD Crime Prevention for Seniors Grant by the Virginia Office of the Attorney General, with a local match of \$225 (for a total project cost of \$2,250).

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Supervisors of Henrico County accepts this grant award and authorizes the County Manager to sign appropriate agreements to receive these funds.

**COMMENT:** The Chief of Police and the County Manager recommend approval of this resolution. The local match will come from the Police Reserve Grant Match Fund.

By Agency Head [Signature]

By County Manager [Signature]

Routing:

Yellow to: \_\_\_\_\_

Copy to: \_\_\_\_\_

Certified:

A Copy Tests: \_\_\_\_\_

Clerk, Board of Supervisors

Date: \_\_\_\_\_

COUNTY OF HENRICO, VIRGINIA  
DIVISION OF POLICE

INTER-OFFICE MEMORANDUM

TO: Clerk,  
Board of Supervisors SUBJECT: TRIAD09 Project Award  
Acceptance Resolution

FROM: Chief of Police DATE: August 18, 2008

Enclosed is an acceptance resolution for an award from the Virginia Office of the Attorney General for a SALT/TRIAD grant of \$2,250. (\$2,025 is in State monies with \$225 matched with local funds). We will use monies in our Special Revenue/Expenditure Reserve account for Division Grant Matches for this amount.

We plan to purchase food items and printed materials for two Senior Citizen Police Academies as well as brochure holders and whistle/key rings for senior event handouts.



H. W. Stanley Jr.  
Colonel

cc: Controller, Division of Police  
Grants and Surveys Coordinator, Division of Police



RECEIVED

AUG 07 2008

COMMONWEALTH of VIRGINIA

Office of the Attorney General

County of Henrico  
Police Planning

Robert F. McDonnell  
Attorney General

900 East Main :  
Richmond, Virginia :  
804-786  
FAX 804-786  
Virginia Relay Se  
800-828

August 7, 2008

Colonel Henry W. Stanley, Jr.  
Chief of Police  
7721 East Parham Road  
P.O. Box 27032  
Richmond, VA 23273

**Re: TRIAD Crime Prevention for Seniors Grant Program**

Dear Colonel Stanley:

Congratulations, your organization has been selected to participate in the Office of the Attorney General TRIAD Crime Prevention for Seniors Grant Program. I am pleased to advise you that grant number **09-TRIAD-16** for the above-referenced grant program has been approved in the amount of **\$2,025** in state funds and **\$225** in local matching funds for a total award of **\$2,250**. The grant period runs from July 1, 2008 through June 30, 2009.

Official grant packets will be emailed to you next week. The packet will contain your statement of award, reporting requirements, reporting forms and special conditions. Please review the special conditions carefully; as some may require action on your part before we will release grant funds.

We appreciate your interest in this grant program and will be happy to assist you any way we can to assure your project's success. If you have any questions, please contact Jennifer Aulgur at (804) 786-9516 or via email at [jaulgur@oag.state.va.us](mailto:jaulgur@oag.state.va.us).

Sincerely,

A handwritten signature in black ink that reads "Robert F. McDonnell".

Robert F. McDonnell



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 271-08  
Page No. 1 of 1

Agenda Title **RESOLUTION — Signatory Authority — Amendment to Contract for Engineering Design Services — Dabbs House Road Improvements from Nine Mile Road to Creighton Road. Project #2110.50701.28004.00610 (formerly #551994-701-248-00). Varina District**

For Clerk's Use Only:	BOARD OF SUPERVISORS ACTION	
Date <u>SEP 9 2008</u>	Moved by (1) <u>Donati</u> Seconded by (1) <u>O'Bannon</u>	
<input checked="" type="checkbox"/> Approved	(2) _____ (2) _____	
<input type="checkbox"/> Denied	REMARKS: <b>APPROVED</b>	
<input type="checkbox"/> Amended		
<input type="checkbox"/> Deferred to		
		YES NO OTHER
		Donati, J. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
		Glover, R. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
		Kaechele, D. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
		O'Bannon, P. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
		Thornton, F. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

WHEREAS, on June 8, 2004, the Board of Supervisors approved a contract with Michael Baker, Jr., Inc. for a lump sum fee of \$1,010,879.17 for the preparation of design and construction plans for improvements to Dabbs House Road from Nine Mile Road to Creighton Road; and,

WHEREAS, Michael Baker Jr., Inc. and the Department of Public Works have negotiated a fixed lump sum fee of \$300,209.96 for additional design work; and,

WHEREAS, additional work is required to design approximately 2,600 feet of sanitary sewer extension, 1,010 feet of sewer replacement, , 4,614 feet of water main extension and additional roadway and drainage design and associated environmental studies.

NOW, THEREFORE, BE IT RESOLVED that the Henrico County Board of Supervisors approves an amendment to the contract with Michael Baker Jr., Inc., for engineering design services for improvements to Dabbs House Road for the additional fixed lump sum amount of \$300,209.96.

BE IT FURTHER RESOLVED that the County Manager and the Clerk are authorized to execute the amendment in a form approved by the County Attorney, together with any necessary change orders within funds available.

COMMENTS: The funds for this project will be provided from the Capital Projects Fund, Project #2110.50701.28004.00610 (formerly #551994-701-248-00). The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.

By Agency Head [Signature]

By County Manager [Signature]

Routing:

Yellow to: Public Works

Copy to: \_\_\_\_\_

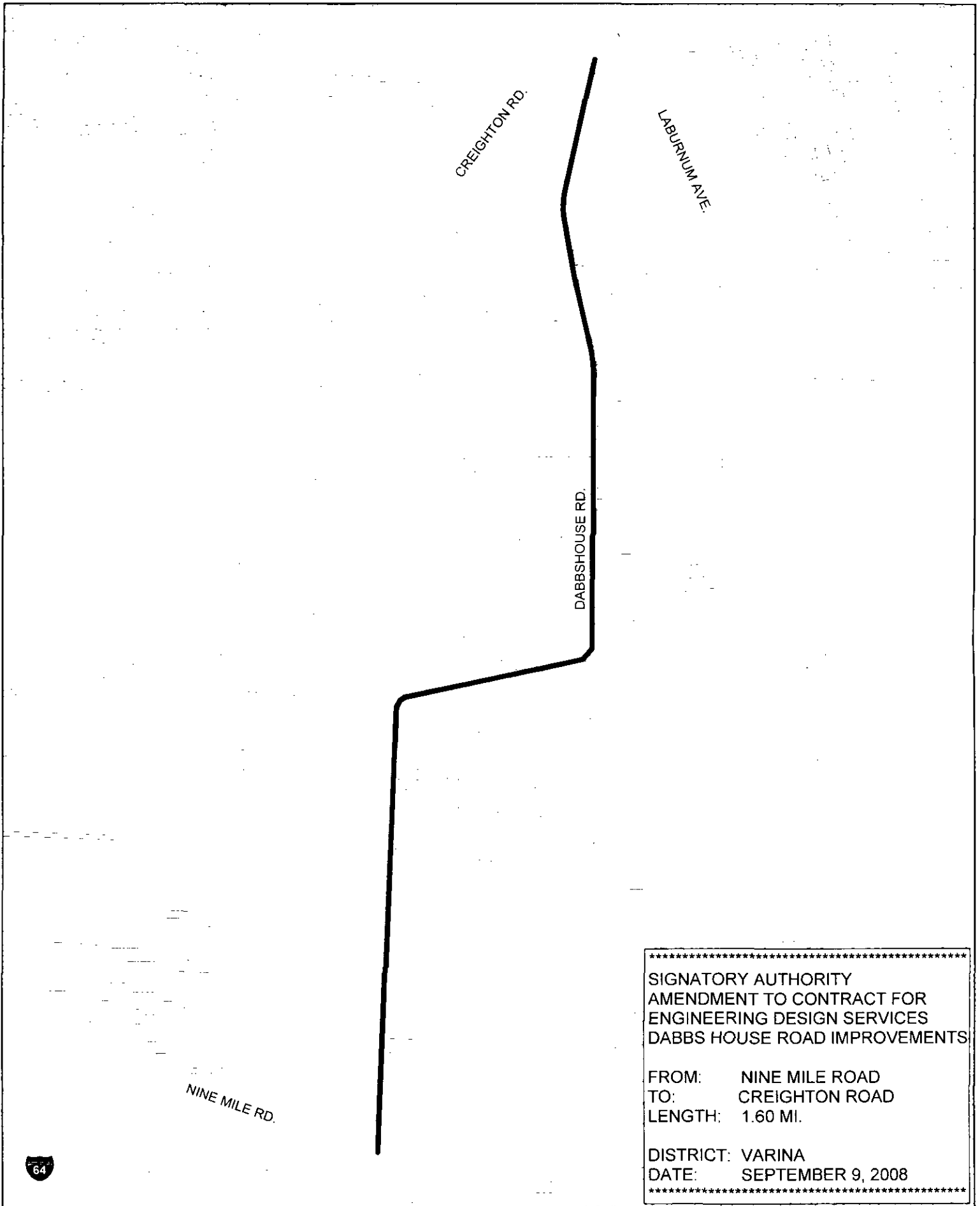
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Clerk, Board of Supervisors

Date: \_\_\_\_\_

# DABBS HOUSE ROAD





COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 272-08

Page No. 1 of 2

Agenda Title: **RESOLUTION — Award of Annual Construction Contract — Lee Hy Paving Corporation**

For Clerk's Use Only:

Date: SEP 9 2008

☒ Approved  
☐ Denied  
☐ Amended  
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Thornton  
(2) (2)

REMARKS:

**APPROVED**

YES NO OTHER

Donati, J. ☒ ☐ ☐  
Glover, R. ☒ ☐ ☐  
Kaechele, D. ☒ ☐ ☐  
O'Bannon, P. ☒ ☐ ☐  
Thornton, F. ☒ ☐ ☐

**WHEREAS**, on July 22, 2008 the County solicited bids pursuant to Bid Request #08-8331-1CE for asphalt-in-place repaving on County street projects when needed by the Department of Public Works; and,

**WHEREAS**, the County opened three bids on July 22, 2008:

Lee Hy Paving Corporation	\$1,963,930.00
Branscome, Inc. DBA Branscome Richmond	\$1,969,500.00
Blakemore Construction Corporation	\$2,129,380.00

**WHEREAS**, the County determined the lowest responsive bid by multiplying the unit prices times the unit quantities specified in the bid documents; and,

**WHEREAS**, based upon the unit prices, Lee Hy Paving Corporation submitted the lowest responsive and responsible bid.

**NOW, THEREFORE, BE IT RESOLVED** by the Henrico County Board of Supervisors that the unit price contract for asphalt-in-place repaving is hereby awarded to Lee Hy Paving Corporation for the period of August 1, 2008 to July 31, 2009 with an option to renew for four additional years in accordance with IFB#08-8331-1CE and the bid submitted by Lee Hy Paving Corporation.

By Agency Head [Signature]

By County Manager [Signature]

Routing:

Yellow to: \_\_\_\_\_

Copy to: \_\_\_\_\_

Certified:

A Copy Teste: \_\_\_\_\_

Clerk, Board of Supervisors

Date: \_\_\_\_\_

**COUNTY OF HENRICO, VIRGINIA**  
**BOARD OF SUPERVISORS**  
MINUTE

Agenda Item No. 272-08

Page No. 2 of 2

**Agenda Title: RESOLUTION — Award of Annual Construction Contract — Lee Hy Paving Corporation**

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**BE IT FURTHER RESOLVED** that the County Manager and Clerk are hereby authorized to execute the contract in a form approved by the County Attorney, and the County Manager is authorized to execute all necessary change orders, within the scope of available funding.

**COMMENTS:** The Directors of General Services and Public Works recommend this Board paper, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda 273-08  
Page No. 1 of 2

Agenda Title: **RESOLUTION — To Permit Additional Fine of \$200 for Speeding on Ronnie Avenue**

For Clerk's Use Only:

Date: SEP 9 2008

- ☒ Approved  
☐ Denied  
☐ Amended  
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Thornton  
(2)

Seconded by (1) O'Bannon  
(2)

REMARKS:

**APPROVED**

YES NO OTHER

Donati, J.	<input checked="" type="checkbox"/>		
Glover, R.	<input checked="" type="checkbox"/>		
Kaechele, D.	<input checked="" type="checkbox"/>		
O'Bannon, P.	<input checked="" type="checkbox"/>		
Thornton, F.	<input checked="" type="checkbox"/>		

WHEREAS, Section 46.2-878.2 of the Code of Virginia provides for the imposition of a \$200 fine for speeding, in addition to other penalties provided by law, when a locality has established a maximum speed limit for a highway in a residence district and the speed limit is indicated by appropriately placed signs; and,

WHEREAS, the statute also requires the Board of Supervisors (the "Board"), because Henrico County maintains its own roads, to develop criteria for the overall applicability for the installation of the signs and to request the application of the statute to certain residential streets in the County before the additional fine may be imposed; and,

WHEREAS, the Board approved detailed criteria (the "Criteria") for the County's Traffic Calming Program on February 10, 2004; and,

WHEREAS, increased fines for speeding on residential streets in Henrico County which meet the Criteria and are designated by the Board are part of the Traffic Calming Program; and,

WHEREAS, the County's Traffic Engineer has collected traffic data and has determined that Ronnie Avenue in the County is experiencing speeding problems and meets the Criteria for traffic calming measures set forth in the Traffic Calming Program; and,

By Agency Head

By County Manager

Routing:

Yellow to: \_\_\_\_\_

Copy to: \_\_\_\_\_

Certified:

A Copy Teste: \_\_\_\_\_

Clerk, Board of Supervisors

Date: \_\_\_\_\_



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. **273-08**

Page No. 2 of 2

**Agenda Title: RESOLUTION — To Permit Additional Fine of \$200 for Speeding on Ronnie Avenue**

---

WHEREAS, the citizens in the area of this road requesting the increased fine have collected signatures from 85% of the residents; and,

WHEREAS, this road is a local residential street with a posted speed limit of 25 mph.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Henrico County that the County Manager is authorized and directed to install signs on Ronnie Avenue advising citizens of an additional fine of \$200 for exceeding the posted speed limit on this road.

Comments: The Director of Public Works recommends approval of this Board paper; the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 274-08  
Page No. 1

Agenda Title: RESOLUTION – Authorization to Apply for and Accept up to \$10,000 in Grant Funding from the Virginia Department of Fire Programs

For Clerk's Use Only: Date: SEP 9 2008 <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Glover</u> Seconded by (1) <u>O'Bannon</u> (2) _____ (2) _____ REMARKS: <b>APPROVED</b>	YES NO OTHER Donati, J. <input checked="" type="checkbox"/> _____ Glover, R. <input checked="" type="checkbox"/> _____ Kaechele, D. <input checked="" type="checkbox"/> _____ O'Bannon, P. <input checked="" type="checkbox"/> _____ Thornton, F. <input checked="" type="checkbox"/> _____
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WHEREAS, the Division of Fire wishes to apply for and accept up to \$10,000 in grant funding from the Virginia Department of Fire Programs; and

WHEREAS, the grant, which requires no local match, will be used by the Division of Fire to purchase equipment to be used for training purposes.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Henrico County authorizes the County Manager to apply for and accept up to \$10,000 in grant funding from the Virginia Department of Fire Programs.

Comments: The Fire Chief recommends approval of the Board paper; the County Manager concurs.

By Agency Head

Edwin H. Smith

By County Manager

David S. Hargett

Routing:

Yellow to: \_\_\_\_\_

Copy to: \_\_\_\_\_

Certified:

A Copy Teste: \_\_\_\_\_  
Clerk, Board of Supervisors

Date: \_\_\_\_\_



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 275-08  
Page No.

Agenda Title: **RESOLUTION – Authorization to Apply for and Accept \$20,000 in Federal Grant Funding from the Citizen Corps Program and State Homeland Security Program Administered by the Commonwealth of Virginia through the Virginia Department of Emergency Management**

For Clerk's Use Only:  SEP 9 2008 Date: _____ <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	<b>BOARD OF SUPERVISORS ACTION</b>  Moved by (1) <u>Glover</u> Seconded by (1) <u>O'Bannon</u> (2) _____ (2) _____  REMARKS: <b>APPROVED</b>	<table><thead><tr><th></th><th>YES</th><th>NO</th><th>OTHER</th></tr></thead><tbody><tr><td>Donati, J.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Glover, R.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Kaechele, D.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>O'Bannon, P.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Thornton, F.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr></tbody></table>		YES	NO	OTHER	Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
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O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

WHEREAS, the Division of Fire wishes to apply for and accept \$20,000 in federal grant funding from the Citizen Corps Program and the State Homeland Security Program administered by the Commonwealth of Virginia through the Virginia Department of Emergency Management; and

WHEREAS, the grant, which requires no local match, will be used by the Division of Fire for its Citizen Corps training program.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Henrico County authorizes the County Manager to apply for and accept \$20,000 in federal grant funding from the Citizen Corps Program and the State Homeland Security Program administered by the Commonwealth of Virginia through the Virginia Department of Emergency Management.

Comments: The Fire Chief recommends approval of this Board paper; the County Manager concurs.

By Agency Head

By County Manager

Routing:

Yellow to: \_\_\_\_\_

Copy to: \_\_\_\_\_

Certified:

A Copy Teste: \_\_\_\_\_  
Clerk, Board of Supervisors

Date: \_\_\_\_\_



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 276-08  
Page No.

Agenda Title

**RESOLUTION** - To Accept The Virginia Department Of Motor Vehicles, Highway Safety Office Award To The County Of Henrico, Division Of Police, For DUI, RLR, and Speed Enforcement.

For Clerk's Use Only:

Date SEP 9 2008

- ☒ Approved  
☐ Denied  
☐ Amended  
☐ Deferred to

BOARD OF SUPERVISORS ACTION

Moved by (1) Glover Seconded by (1) O'Bannon

(2) APPROVED  
REMARKS:

YES NO OTHER

Donati, J. ☒ ☐ ☐  
Glover, R. ☒ ☐ ☐  
Kaechele, D. ☒ ☐ ☐  
O'Bannon, P. ☒ ☐ ☐  
Thornton, F. ☒ ☐ ☐

**WHEREAS**, The County of Henrico works towards a safe traffic system for all residents and guests; and

**WHEREAS**, The Division of Police recognizes the potential for injury or death from drinking alcoholic beverages and driving (DUI), the running of red lights (RLR), and speeding; and

**WHEREAS**, Consistent traffic enforcement is one of the best ways to reduce the number and severity of crashes and injuries on County roadways; and

**WHEREAS**, The County of Henrico, Division of Police, applied for and was awarded \$146,760 in Federal Highway Safety monies through the Virginia Department of Motor Vehicles, Highway Safety Office with no local match to fund overtime costs for additional DUI, RLR, and speed enforcement in the County.

**NOW, THEREFORE, BE IT RESOLVED**, That the Board of Supervisors of Henrico County accepts this grant award and authorizes the County Manager to sign the appropriate agreement.

**COMMENT:** The Chief of Police and the County Manager recommend approval of this resolution. There are no local funds involved.

By Agency Head [Signature]

By County Manager [Signature]

Routing:

Yellow to: \_\_\_\_\_

Copy to: \_\_\_\_\_

Certified:

A Copy Teste: \_\_\_\_\_

Clerk, Board of Supervisors

Date: \_\_\_\_\_

DIVISION OF POLICE

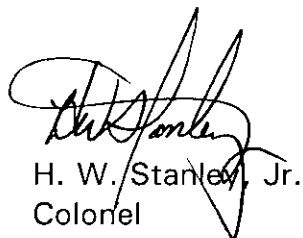
INTER-OFFICE MEMORANDUM

TO: Clerk,  
Board of Supervisors SUBJECT: VDMV/TSS FY09 Grant  
Acceptance Resolution

FROM: Chief of Police DATE: August 18, 2008

Enclosed is the Board acceptance resolution for the Virginia Department of Motor Vehicles, Highway Safety Office (VDMV/HSO) grant award to the Division of Police. There are no local match funds involved.

The Division of Police will utilize this \$146,760 for overtime (salary and FICA) to conduct DUI, RLR (Red Light Running), and Speed enforcement at high-risk locations.

  
H. W. Stanley, Jr.  
Colonel

cc: Division Controller  
Division Grants and Surveys Coordinator



RECEIVED

AUG 04 2008

County of Henrico  
Police Planning

COMMONWEALTH of VIRGINIA

Department of Motor Vehicles

2300 West Broad Street

D. B. Smit  
Commissioner

Post Office Box 27412  
Richmond, VA 23269-0001  
866-DMV-LINE or  
800-435-5137

August 1, 2008

Henry Stanley Jr  
Colonel Chief Of Police  
Henrico County  
7721 East Parham Road  
Richmond, VA 23273-7032

Dear Sir or Madam:

Safety has been and will continue to be a high priority in Virginia's overall transportation system. The Kaine administration is committed to ensuring that safety is the highest priority in the development of the Commonwealth's multi-modal transportation system.

I am pleased to inform you that the highway safety project proposal(s) listed below have been approved for the 2009 National Highway Traffic Administration pass-through grant funding.

<u>Program Project ID# - CFDA#</u>	<u>Project Title</u>	<u>Amount Approved</u>
SC-2009-59211-3514-20.600	Police Traffic Services FY2009	\$146,760.00

The availability of funds under this grant is contingent upon two conditions: (1) the Project Director and the Fiscal Contact responsible for the financial management of your grant must attend a grantee workshop and (2) the release of federal funds to the Commonwealth. Your assigned Program Manager will be contacting you to provide the dates and locations regarding this mandatory training.

You will receive the project agreement(s), the scope of work and special conditions during the training session. As the recipient of a 2009 grant award, it is important that you read and follow this information carefully. If you have any questions regarding the conditions, please contact the Program Manager assigned to your grant.

We look forward to the positive impact on highway safety that your project will provide for all Virginians. Thank you for your commitment and participation in improving highway safety.

Sincerely,

D. B. Smit

DBS/sb

Program Manager Richmond Central 3: Butch Letteer



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 277-08  
Page No.

Agenda Title

**RESOLUTION** - To Accept the U.S. Department of Justice Edward Byrne Justice Assistance Grant (JAG) Program Award to the County of Henrico, Division of Police, for Specialized Police-Related Equipment.

For Clerk's Use Only:

Date SEP 9 2008

- ☒ Approved  
☐ Denied  
☐ Amended  
☐ Deferred to

BOARD OF SUPERVISORS ACTION

Moved by (1) Glover Seconded by (1) O'Bannon  
(2) \_\_\_\_\_ (2) \_\_\_\_\_

REMARKS

**APPROVED**

YES NO OTHER

Donati, J. ☒ ☐ ☐  
Glover, R. ☒ ☐ ☐  
Kaechele, D. ☒ ☐ ☐  
O'Bannon, P. ☒ ☐ ☐  
Thornton, F. ☒ ☐ ☐

**WHEREAS**, The County of Henrico attempts to provide a safe and peaceful community in which to live, work, and recreate; and

**WHEREAS**, The enforcement of traffic, narcotics, and assault laws are vital to a safe and sound community; and

**WHEREAS**, This enforcement can be dangerous at times for law enforcement working undercover; and

**WHEREAS**, The County of Henrico, Division of Police, was allocated \$35,921 in no local match funds through the Edward Byrne Justice Assistance Grant (JAG) Program of the U.S. Department of Justice's Office of Justice Programs; and

**WHEREAS**, These allocated funds will be used to make specialized purchases: vehicular tracking systems, covert outdoor pole surveillance system, specialized CBRNE face mask systems, and sniper scopes.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Supervisors of Henrico County accepts this grant award and authorizes the County Manager to sign the appropriate agreements.

**COMMENT:** The Chief of Police and the County Manager recommend approval of this resolution. There are no local funds involved.

By Agency Head [Signature]

By County Manager [Signature]

Routing:

Yellow to: \_\_\_\_\_

Copy to: \_\_\_\_\_

Certified:

A Copy Tests: \_\_\_\_\_

Clerk, Board of Supervisors

Date: \_\_\_\_\_

COUNTY OF HENRICO, VIRGINIA  
DIVISION OF POLICE

INTER-OFFICE MEMORANDUM

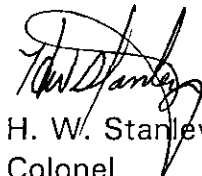
TO:	<u>Clerk, Board of Supervisors</u>	SUBJECT:	<u>JAG09 Project Award Acceptance Resolution</u>
FROM:	<u>Chief of Police</u>	DATE:	<u>August 27, 2008</u>

Attached is the acceptance Resolution for the grant award from the US Bureau of Justice Assistance, Edward Byrne Memorial Justice Assistance Grant (JAG) Program.

We propose to:

- Upgrade three current GPS trackers, \$12,000;
- Purchase two new GPS tracker PC-based licenses, \$1,300;
- Purchase two relay boxes for hardware installs, \$420;
- Purchase covert outdoor surveillance (pole) system, \$8,690;
- Purchase MSA Face Mask (Level B) Systems, \$11,427; and
- Purchase Bushnell Laser Range Finders (scopes), \$2,084
- Total Grant, \$35,921.

There are no local match funds.

  
H. W. Stanley, Jr.  
Colonel

cc: Controller, Division of Police  
Grants and Surveys Coordinator, Division of Police





**Department of Justice**

Office of Justice Programs

Bureau of Justice Assistance

Office of Justice Programs

*Washington, D.C. 20531*

August 21, 2008

Mr. Virgil Hazelett  
County of Henrico  
P.O. Box 27032  
Richmond, VA 23273

Dear Mr. Hazelett:

On behalf of Attorney General Michael B. Mukasey, it is my pleasure to inform you that the Office of Justice Programs has approved your application for funding under the FY 08 Edward Byrne Memorial Justice Assistance (JAG) Grant Program: Local Solicitation in the amount of \$35,921 for County of Henrico.

Enclosed you will find the Grant Award and Special Conditions documents. This award is subject to all administrative and financial requirements, including the timely submission of all financial and programmatic reports, resolution of all interim audit findings, and the maintenance of a minimum level of cash-on-hand. Should you not adhere to these requirements, you will be in violation of the terms of this agreement and the award will be subject to termination for cause or other administrative action as appropriate.

If you have questions regarding this award, please contact:

- Program Questions, Tahitia Barringer, Program Manager at (202) 616-3294; and
- Financial Questions, the Office of the Chief Financial Officer, Customer Service Center (CSC) at (800) 458-0786, or you may contact the CSC at [ask.ocfo@usdoj.gov](mailto:ask.ocfo@usdoj.gov).

Congratulations, and we look forward to working with you.

Sincerely,

A handwritten signature in black ink, appearing to read "D. Herraiz", is written over a horizontal line.

Domingo S. Herraiz  
Director, Bureau of Justice Assistance

Enclosures



**Department of Justice**  
**Office of Justice Programs**  
**Office for Civil Rights**

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*Washington, D.C. 20531*

August 21, 2008

Mr. Virgil Hazelett  
County of Henrico  
P.O. Box 27032  
Richmond, VA 23273

Dear Mr. Hazelett:

Congratulations on your recent award. In establishing financial assistance programs, Congress linked the receipt of Federal funding to compliance with Federal civil rights laws. The Office for Civil Rights (OCR), Office of Justice Programs (OJP), U.S. Department of Justice is responsible for ensuring that recipients of financial aid from OJP, its component offices and bureaus, the Office on Violence Against Women (OVW), and the Office of Community Oriented Policing Services (COPS) comply with applicable Federal civil rights statutes and regulations. We at OCR are available to help you and your organization meet the civil rights requirements that come with Justice Department funding.

**Ensuring Access to Federally Assisted Programs**

As you know, Federal laws prohibit recipients of financial assistance from discriminating on the basis of race, color, national origin, religion, sex, or disability in funded programs or activities, not only in respect to employment practices but also in the delivery of services or benefits. Federal law also prohibits funded programs or activities from discriminating on the basis of age in the delivery of services or benefits.

**Providing Services to Limited English Proficiency (LEP) Individuals**

In accordance with Department of Justice Guidance pertaining to Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d, recipients of Federal financial assistance must take reasonable steps to provide meaningful access to their programs and activities for persons with limited English proficiency (LEP). For more information on the civil rights responsibilities that recipients have in providing language services to LEP individuals, please see the website at <http://www.lep.gov>.

**Ensuring Equal Treatment for Faith-Based Organizations**

The Department of Justice has published a regulation specifically pertaining to the funding of faith-based organizations. In general, the regulation, Participation in Justice Department Programs by Religious Organizations; Providing for Equal Treatment of all Justice Department Program Participants, and known as the Equal Treatment Regulation 28 C.F.R. part 38, requires State Administering Agencies to treat these organizations the same as any other applicant or recipient. The regulation prohibits State Administering Agencies from making award or grant administration decisions on the basis of an organization's religious character or affiliation, religious name, or the religious composition of its board of directors.

The regulation also prohibits faith-based organizations from using financial assistance from the Department of Justice to fund inherently religious activities. While faith-based organizations can engage in non-funded inherently religious activities, they must be held separately from the Department of Justice funded program, and customers or beneficiaries cannot be compelled to participate in them. The Equal Treatment Regulation also makes clear that organizations participating in programs funded by the Department of Justice are not permitted to discriminate in the provision of services on the basis of a beneficiary's religion. For more information on the regulation, please see OCR's website at <http://www.ojp.usdoj.gov/ocr/etfbo.htm>.

State Administering Agencies and faith-based organizations should also note that the Safe Streets Act, as amended; the Victims of Crime Act, as amended; and the Juvenile Justice and Delinquency Prevention Act, as amended, contain prohibitions against discrimination on the basis of religion in employment. Despite these nondiscrimination provisions, the Justice Department has concluded that the Religious Freedom Restoration Act (RFRA) is reasonably construed, on a case-by-case basis, to require that its funding agencies permit faith-based organizations applying for funding under the applicable program statutes both to receive DOJ funds and to continue considering religion when hiring staff, even if the statute that authorizes the funding program generally forbids considering of religion in employment decisions by grantees.

Questions about the regulation or the application of RFRA to the statutes that prohibit discrimination in employment may be directed to this Office.

## Enforcing Civil Rights Laws

All recipients of Federal financial assistance, regardless of the particular funding source, the amount of the grant award, or the number of employees in the workforce, are subject to the prohibitions against unlawful discrimination. Accordingly, OCR investigates recipients that are the subject of discrimination complaints from both individuals and groups. In addition, based on regulatory criteria, OCR selects a number of recipients each year for compliance reviews, audits that require recipients to submit data showing that they are providing services equitably to all segments of their service population and that their employment practices meet equal employment opportunity standards.

## Complying with the Safe Streets Act or Program Requirements

In addition to these general prohibitions, an organization which is a recipient of financial assistance subject to the nondiscrimination provisions of the Omnibus Crime Control and Safe Streets Act (Safe Streets Act) of 1968, 42 U.S.C. § 3789d(c), or other Federal grant program requirements, must meet two additional requirements: (1) complying with Federal regulations pertaining to the development of an Equal Employment Opportunity Plan (EEOP), 28 C.F.R. § 42.301-.308, and (2) submitting to OCR Findings of Discrimination (see 28 C.F.R. §§ 42.205(5) or 31.202(5)).

### 1) Meeting the EEOP Requirement

In accordance with Federal regulations, Assurance No. 6 in the Standard Assurances, COPS Assurance No. 8.B, or certain Federal grant program requirements, your organization must comply with the following EEOP reporting requirements:

If your organization has received an award for \$500,000 or more and has 50 or more employees (counting both full- and part-time employees but excluding political appointees), then it has to prepare an EEOP and submit it to OCR for review **within 60 days from the date of this letter**. For assistance in developing an EEOP, please consult OCR's website at <http://www.ojp.usdoj.gov/ocr/eeop.htm>. You may also request technical assistance from an EEOP specialist at OCR by dialing (202) 616-3208.

If your organization received an award between \$25,000 and \$500,000 and has 50 or more employees, your organization still has to prepare an EEOP, but it does not have to submit the EEOP to OCR for review. Instead, your organization has to maintain the EEOP on file and make it available for review on request. In addition, your organization has to complete Section B of the Certification Form and return it to OCR. The Certification Form can be found at <http://www.ojp.usdoj.gov/ocr/eeop.htm>.

If your organization received an award for less than \$25,000; or if your organization has less than 50 employees, regardless of the amount of the award; or if your organization is a medical institution, educational institution, nonprofit organization or Indian tribe, then your organization is exempt from the EEOP requirement. However, your organization must complete Section A of the Certification Form and return it to OCR. The Certification Form can be found at <http://www.ojp.usdoj.gov/ocr/eeop.htm>.

### 2) Submitting Findings of Discrimination

In the event a Federal or State court or Federal or State administrative agency makes an adverse finding of discrimination against your organization after a due process hearing, on the ground of race, color, religion, national origin, or sex, your organization must submit a copy of the finding to OCR for review.

## Ensuring the Compliance of Subrecipients

If your organization makes subawards to other agencies, you are responsible for assuring that subrecipients also comply with all of the applicable Federal civil rights laws, including the requirements pertaining to developing and submitting an EEOP, reporting Findings of Discrimination, and providing language services to LEP persons. State agencies that make subawards must have in place standard grant assurances and review procedures to demonstrate that they are effectively monitoring the civil rights compliance of subrecipients.

If we can assist you in any way in fulfilling your civil rights responsibilities as a recipient of Federal funding, please call OCR at (202) 307-0690 or visit our website at <http://www.ojp.usdoj.gov/ocr/>.

Sincerely,



Michael L. Alston  
Director

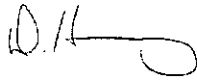
cc: Grant Manager  
Financial Analyst



Department of Justice  
Office of Justice Programs  
Bureau of Justice Assistance

Grant

PAGE 1 OF 4

1. RECIPIENT NAME AND ADDRESS (Including Zip Code) County of Henrico P.O. Box 27032 Richmond, VA 23273		4. AWARD NUMBER: 2008-DJ-BX-0095	
		5. PROJECT PERIOD: FROM 10/01/2007 TO 09/30/2011 BUDGET PERIOD: FROM 10/01/2007 TO 09/30/2011	
		6. AWARD DATE 08/21/2008	7. ACTION Initial
1A. GRANTEE IRS/VENDOR NO. 546001344		8. SUPPLEMENT NUMBER 00	
		9. PREVIOUS AWARD AMOUNT \$ 0	
3. PROJECT TITLE FY 2008 JAG Program		10. AMOUNT OF THIS AWARD \$ 35,921	
		11. TOTAL AWARD \$ 35,921	
12. SPECIAL CONDITIONS THE ABOVE GRANT PROJECT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTH ON THE ATTACHED PAGE(S).			
13. STATUTORY AUTHORITY FOR GRANT This project is supported under 42 U.S.C. 3751(a) (BJA - JAG Formula)			
15. METHOD OF PAYMENT PAPRS			
AGENCY APPROVAL		GRANTEE ACCEPTANCE	
16. TYPED NAME AND TITLE OF APPROVING OFFICIAL Domingo S. Herraiz Director, Bureau of Justice Assistance		18. TYPED NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL Virgil Hazelett County Manager	
17. SIGNATURE OF APPROVING OFFICIAL 		19. SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL	19A. DATE
AGENCY USE ONLY			
20. ACCOUNTING CLASSIFICATION CODES FISCAL FUND BUD. DIV. YEAR CODE ACT. OFC. REG. SUB. POMS AMOUNT X B DJ 80 00 00 35921		21. HJUGT0246	

OJP FORM 4000/2 (REV. 5-87) PREVIOUS EDITIONS ARE OBSOLETE.

OJP FORM 4000/2 (REV. 4-88)



Department of Justice  
Office of Justice Programs  
Bureau of Justice Assistance

**AWARD CONTINUATION  
SHEET  
Grant**

PAGE 2 OF 4

PROJECT NUMBER 2008-DJ-BX-0095

AWARD DATE 08/21/2008

*SPECIAL CONDITIONS*

1. The recipient agrees to comply with the financial and administrative requirements set forth in the current edition of the Office of Justice Programs (OJP) Financial Guide.
2. The recipient acknowledges that failure to submit an acceptable Equal Employment Opportunity Plan (if recipient is required to submit one pursuant to 28 C.F.R. Section 42.302), that is approved by the Office for Civil Rights, is a violation of its Certified Assurances and may result in suspension or termination of funding, until such time as the recipient is in compliance.
3. The recipient agrees to comply with the organizational audit requirements of OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, as further described in the current edition of the OJP Financial Guide, Chapter 19.
4. Recipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government, without the express prior written approval of OJP.
5. The grantee agrees to assist BJA in complying with the National Environmental Policy Act (NEPA) and other related federal environmental impact analyses requirements in the use of these grant funds, either directly by the grantee or by a subgrantee. Accordingly, prior to obligating grant funds, the grantee agrees to first determine if any of the following activities will be related to the use of the grant funds.

The grantee understands that this special condition applies to its following new activities *whether* or not they are being specifically funded with these grant funds. That is, as long as the activity is being conducted by the grantee, a subgrantee, or any third party and the activity needs to be undertaken in order to use these grant funds, this special condition must first be met. The activities covered by this special condition are:

- a. New construction;
- b. Minor renovation or remodeling of a property either (a) listed on or eligible for listing on the National Register of Historic Places or (b) located within a 100-year flood plain;
- c. A renovation, lease, or any proposed use of a building or facility that will either (a) result in a change in its basic prior use or (b) significantly change its size; and,
- d. Implementation of a new program involving the use of chemicals other than chemicals that are (a) purchased as an incidental component of a funded activity and (b) traditionally used, for example, in office, household, recreational, or education environments.

Application of This Special Condition to Grantee's Existing Programs or Activities: For any of the grantee's or its subgrantees' existing programs or activities that will be funded by these grant funds, the grantee, upon specific request from BJA, agrees to cooperate with BJA in any preparation by BJA of a national or program environmental assessment of that funded program or activity.



Department of Justice  
Office of Justice Programs  
Bureau of Justice Assistance

**AWARD CONTINUATION  
SHEET**  
**Grant**

PAGE 3 OF 4

PROJECT NUMBER 2008-DJ-BX-0095

AWARD DATE 08/21/2008

*SPECIAL CONDITIONS*

6. This special condition facilitates compliance with the provisions of the National Environmental Policy Act (NEPA) relating to clandestine methamphetamine laboratory operations, including the identification, seizure, or closure of clandestine methamphetamine laboratories [hereinafter, "meth lab operations"]. No monies from this award may be obligated to support meth lab operations unless the grantee implements this special condition.

The Office of Justice Programs (OJP), in consultation with the Bureau of Justice Assistance, the Drug Enforcement Administration, and the Office for Community Oriented Policing Services, prepared a Program-level Environmental Assessment (Assessment) governing meth lab operations. The Assessment describes the adverse environmental, health, and safety impacts likely to be encountered by law enforcement agencies as they implement specific actions under their methamphetamine laboratory operations. Consistent with the Assessment, the following terms and conditions shall apply to the grantee for any OJP funded methlab operations:

- A. The grantee shall ensure compliance by OJP funded sub-grantees with federal, state, and local environmental, health, and safety laws and regulations applicable to meth lab operations, to include the disposal of the chemicals, equipment, and wastes resulting from those operations.
- B. The grantee shall have a Mitigation Plan in place that identifies and documents the processes and points of accountability within its state. This plan will be used to ensure that the adverse environmental, health, and safety impacts delineated in the Assessment are mitigated in a manner consistent with the requirements of this condition.
- C. The grantee shall monitor OJP funded meth lab operations to ensure that they comply with the following nine mitigation measures identified in the Assessment and whose implementation is addressed in the grantee's Mitigation Plan. These mitigation measures must be included as special conditions in all subgrants: (See Part II of this special condition)
1. Provide medical screening of personnel assigned or to be assigned by the grantee to the seizure or closure of clandestine methamphetamine laboratories;
2. Provide Occupational Safety and Health Administration (OSHA) required initial and refresher training for law enforcement officials and all other personnel assigned to either the seizure or closure of clandestine methamphetamine laboratories;
3. As determined by their specified duties, equip the personnel with OSHA required protective wear and other required safety equipment;
4. Assign properly trained personnel to prepare a comprehensive contamination report on each seized/closed laboratory;
5. Utilize qualified disposal personnel to remove all chemicals and associated glassware, equipment, and contaminated materials and wastes from the site(s) of each seized laboratory;
6. Dispose of the chemicals, equipment, and contaminated materials and wastes at properly licensed disposal facilities or, when allowable, at properly licensed recycling facilities;
7. Monitor the transport, disposal, and recycling components of subparagraphs numbered 5. and 6. immediately above in order to ensure proper compliance;
8. Have in place and implement a written agreement with the responsible state environmental agency. This agreement must provide that the responsible state environmental agency agrees to (i) timely evaluate the environmental condition at and around the site of a closed clandestine laboratory and (ii) coordinate with the responsible party, property owner, or others to ensure that any residual contamination is remediated, if determined necessary by the state environmental agency and in accordance with existing state and federal requirements; and
9. Have in place and implement a written agreement with the responsible state or local service agencies to properly respond to any minor, as defined by state law, at the site. This agreement must ensure immediate response by qualified personnel who can (i) respond to the potential health needs of any minor at the site; (ii) take that minor into protective custody unless the minor is criminally involved in the meth lab activities or is subject to arrest for other criminal violations; (iii) ensure immediate medical testing for methamphetamine toxicity; and (iv) arrange for any follow-up medical tests, examinations, or health care made necessary as a result of methamphetamine toxicity.



Department of Justice  
Office of Justice Programs  
Bureau of Justice Assistance

**AWARD CONTINUATION  
SHEET**  
**Grant**

PAGE 4 OF 4

PROJECT NUMBER 2008-DJ-BX-0095

AWARD DATE 08/21/2008

*SPECIAL CONDITIONS*

8. The recipient is required to establish a trust fund account. (The trust fund may or may not be an interest-bearing account.) The fund may not be used to pay debts incurred by other activities beyond the scope of the Edward Byrne Memorial Justice Assistance Grant Program (JAG). The recipient also agrees to obligate and expend the grant funds in the trust fund (including any interest earned) during the period of the grant. Grant funds (including any interest earned) not expended by the end of the grant period must be returned to the Bureau of Justice Assistance no later than 90 days after the end of the grant period, along with the final submission of the Financial Status Report (SF-269).
9. The grantee agrees to comply with all reporting, data collection and evaluation requirements, as prescribed by the BJA in the program guidance for the Justice Assistance Grant (JAG). Compliance with these requirements will be monitored by BJA.
10. The recipient agrees that any information technology system funded or supported by OJP funds will comply with 28 C.F.R. Part 23, Criminal Intelligence Systems Operating Policies, if OJP determines this regulation to be applicable. Should OJP determine 28 C.F.R. Part 23 to be applicable, OJP may, at its discretion, perform audits of the system, as per 28 C.F.R. 23.20(g). Should any violation of 28 C.F.R. Part 23 occur, the recipient may be fined as per 42 U.S.C. 3789g(c)-(d). Recipient may not satisfy such a fine with federal funds.
11. The recipient agrees to ensure that the State Information Technology Point of Contact receives written notification regarding any information technology project funded by this grant during the obligation and expenditure period. This is to facilitate communication among local and state governmental entities regarding various information technology projects being conducted with these grant funds. In addition, the recipient agrees to maintain an administrative file documenting the meeting of this requirement. For a list of State Information Technology Points of Contact, go to <http://www.ojp.usdoj.gov/ec/states.htm>.
12. To avoid duplicating existing networks or IT systems in any initiatives funded by BJA for law enforcement information sharing systems which involve interstate connectivity between jurisdiction, such systems shall employ, to the extent possible, existing networks as the communication backbone to achieve interstate connectivity, unless the grantee can demonstrate to the satisfaction of BJA that this requirement would not be cost effective or would impair the functionality of an existing or proposed IT system.
13. The grantee agrees to comply with the applicable requirements of 28 C.F.R. Part 38, the Department of Justice regulation governing "Equal Treatment for Faith Based Organizations" (the "Equal Treatment Regulation"). The Equal Treatment Regulation provides in part that Department of Justice grant awards of direct funding may not be used to fund any inherently religious activities, such as worship, religious instruction, or proselytization. Recipients of direct grants may still engage in inherently religious activities, but such activities must be separate in time or place from the Department of Justice funded program, and participation in such activities by individuals receiving services from the grantee or a sub-grantee must be voluntary. The Equal Treatment Regulation also makes clear that organizations participating in programs directly funded by the Department of Justice are not permitted to discriminate in the provision of services on the basis of a beneficiary's religion.



**Department of Justice**  
**Office of Justice Programs**  
*Bureau of Justice Assistance*

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Washington, D.C. 20531

**Memorandum To:** Official Grant File

**From:** Maria Berry, Environmental Coordinator

**Subject:** Incorporates NEPA Compliance in Further Developmental Stages for County of Henrico

All grants funded under the Edward Byrne Memorial Justice Assistance Grant Program (JAG) will carry the following NEPA special condition:

1) The grantee agrees to assist BJA in complying with the National Environmental Policy Act (NEPA) and other related federal environmental impact analyses requirements in the use of these grant funds, either directly by the grantee or by a subgrantee. Accordingly, prior to obligating grant funds, the grantee agrees to first determine if any of the following activities will be related to the use of the grant funds. The grantee understands that this special condition applies to its following new activities whether or not they are being specifically funded with these grant funds. That is, as long as the activity is being conducted by the grantee, a subgrantee, or any third party and the activity needs to be undertaken in order to use these grant funds, this special condition must first be met. The activities covered by this special condition are:

- a. New construction;
- b. Minor renovation or remodeling of a property either (a) listed on or eligible for listing on the National Register of Historic Places or (b) located within a 100-year flood plain;
- c. A renovation, lease, or any proposed use of a building or facility that will either (a) result in a change in its basic prior use or (b) significantly change its size; and,
- d. Implementation of a new program involving the use of chemicals other than chemicals that are (a) purchased as an incidental component of a funded activity and (b) traditionally used, for example, in office, household, recreational, or education environments.

Application of this special condition to grantee's existing programs or activities: For any of the grantee's or its subgrantees' existing programs or activities that will be funded by these grant funds, the grantee, upon specific request from BJA, agrees to cooperate with BJA in any preparation by BJA of a national or program environmental assessment of that funded program or activity.





Department of Justice  
Office of Justice Programs  
Bureau of Justice Assistance

**GRANT MANAGER'S MEMORANDUM, PT. I:  
PROJECT SUMMARY**

**Grant**

PROJECT NUMBER

2008-DJ-BX-0095

PAGE 1 OF 1

This project is supported under 42 U.S.C. 3751(a) (BJA - JAG Formula)

**1. STAFF CONTACT (Name & telephone number)**

Tahitia Barringer  
(202) 616-3294

**2. PROJECT DIRECTOR (Name, address & telephone number)**

Samuel Gage  
Division Grants and Surveys Coordinator  
7721 East Parham Road  
Post Office Box 27032  
Richmond, VA 23273-7032  
(804) 501-4845

**3a. TITLE OF THE PROGRAM**

BJA FY 08 Edward Byrne Memorial Justice Assistance Grant Program: Local Solicitation

**3b. POMS CODE (SEE INSTRUCTIONS  
ON REVERSE)**

**4. TITLE OF PROJECT**

FY 2008 JAG Program

**5. NAME & ADDRESS OF GRANTEE**

County of Henrico  
P.O. Box 27032  
Richmond, VA 23273

**6. NAME & ADDRESS OF SUBGRANTEE**

**7. PROGRAM PERIOD**

FROM: 10/01/2007 TO: 09/30/2011

**8. BUDGET PERIOD**

FROM: 10/01/2007 TO: 09/30/2011

**9. AMOUNT OF AWARD**

\$ 35,921

**10. DATE OF AWARD**

08/21/2008

**11. SECOND YEAR'S BUDGET**

**12. SECOND YEAR'S BUDGET AMOUNT**

**13. THIRD YEAR'S BUDGET PERIOD**

**14. THIRD YEAR'S BUDGET AMOUNT**

**15. SUMMARY DESCRIPTION OF PROJECT (See instruction on reverse)**

The Edward Byrne Memorial Justice Assistance Grant Program (JAG) allows states, tribes, and local governments to support a broad range of activities to prevent and control crime based on their own local needs and conditions. Grant funds can be used for state and local initiatives, technical assistance, training, personnel, equipment, supplies, contractual support, and information systems for criminal justice for any one or more of the following purpose areas: 1) law enforcement programs; 2) prosecution and court programs; 3) prevention and education programs; 4) corrections and community corrections programs; 5) drug treatment programs; 6) planning, evaluation, and technology improvement programs; and 7) crime victim and witness programs (other than compensation).

The County of Henrico will use their Fiscal Year 2008 JAG award in the amount of \$35,921 to enhance the ability of its police department to provide professional and efficient service to its citizens. The County of Henrico will purchase three GPS Hardware kits that will provide investigators with real-time data of a suspect's vehicular movements; two GIS licenses that will enable investigators from the Criminal Investigations Section to use the Orion GPS Trackers; two relay boxes that are necessary for installing one extra Orion GPS Tracker license; one covert outdoor surveillance system that allows for remote viewing of suspects through video, and controlled in the internet environment; seven Elite Face Masks that will increase the SWAT Team's capability to "Level B" coverage; and four SWAT sniper rifle scopes that will give the SWAT rifles more accuracy at night.

NCA/NCF



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 278-08  
Page No. 1 of 1

Agenda Title: RESOLUTION – ACCEPTANCE OF ROADS

For Clerk's Use Only:

Date: SEP 9 2008

☒ Approved  
☐ Denied  
☐ Amended  
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Glover Seconded by (1) O'Bannon  
(2) \_\_\_\_\_ (2) \_\_\_\_\_

REMARKS:

**APPROVED**

YES NO OTHER

Donati, J. ☒ ☐ ☐  
Glover, R. ☒ ☐ ☐  
Kaechele, D. ☒ ☐ ☐  
O'Bannon, P. ☒ ☐ ☐  
Thornton, F. ☒ ☐ ☐

BE IT RESOLVED by the Board of Supervisors of the County of Henrico that the following named and described sections of roads are accepted into the County road system for maintenance.

**Henley, Section B – Three Chopt District**

Ardington Boulevard from 0.13 Mi. W. of Pouncey Tract Road	
to 0.45 Mi. W. of Pouncey Tract Road	0.32 Mi.
Ellaberry Lane from 0.06 Mi. N. of Ardington Boulevard	
to 0.16 Mi. S. of Ardington Boulevard	0.22 Mi.
Haybrook Lane from Ardington Boulevard to 0.05 Mi. N. of Ardington Boulevard	0.05 Mi.
Willscott Place from Ardington Boulevard to 0.11 Mi. W. of Ardington Boulevard	0.11 Mi.
Grayley Court from Willscott Place to 0.13 Mi. W. of Willscott Place	0.13 Mi.
<b>Total Miles</b>	<b>0.83 Mi.</b>

**Old Oakland – Varina District**

Northbury Avenue from Old Oakland Road to 0.09 Mi. E. of Dan Street	0.22 Mi.
Northbury Court from Northbury Avenue to 0.09 Mi. N. of Northbury Avenue	0.09 Mi.
<b>Total Miles</b>	<b>0.31 Mi.</b>

By Agency Head

By County Manager

Routing:

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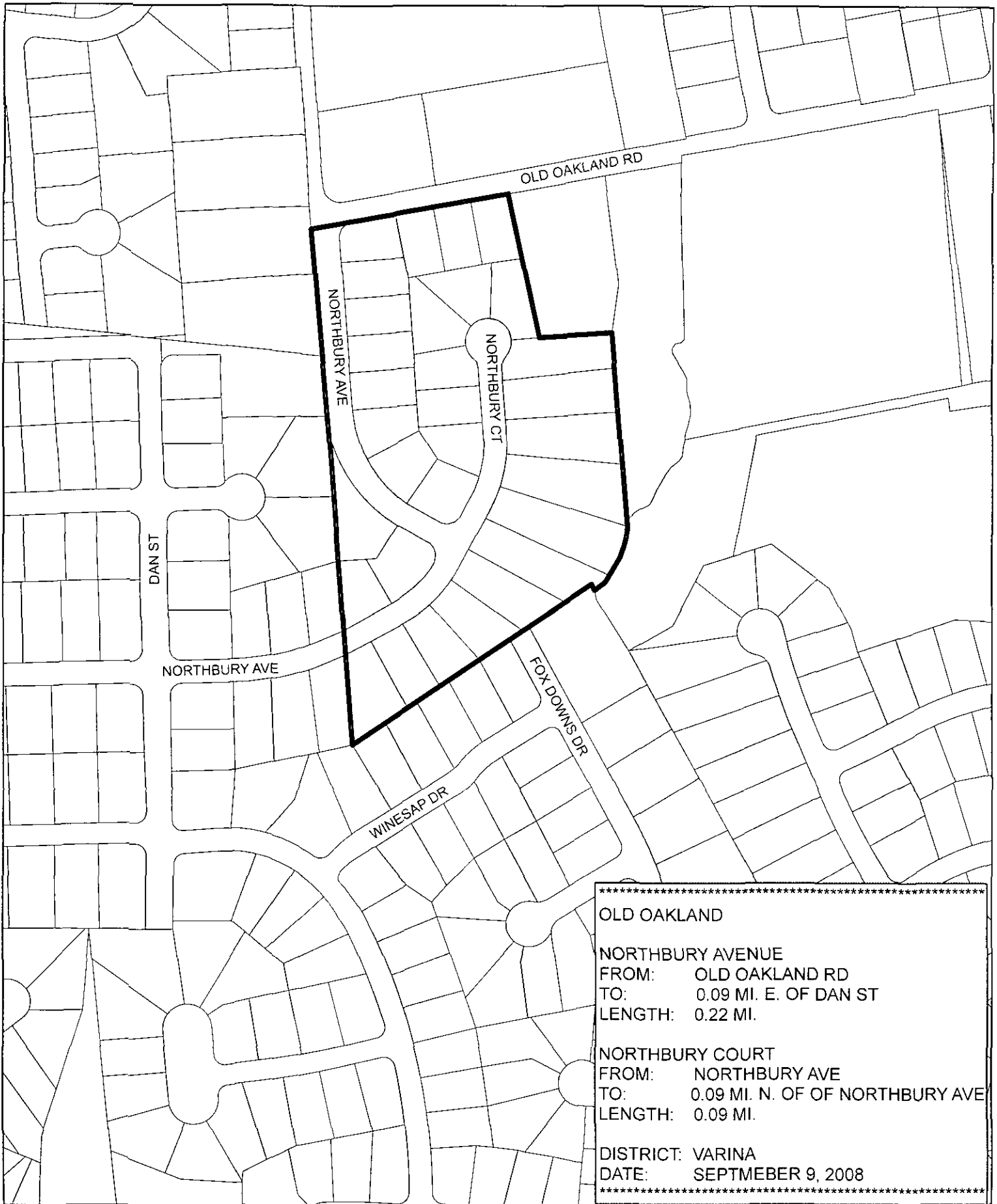
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Clerk, Board of Supervisors

Date: \_\_\_\_\_

# OLD OAKLAND





COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 279-08  
Page No. 1 of 2

Agenda Title: RESOLUTION – Consent to Declaration of Local Emergency

For Clerk's Use Only:  Date: <b>SEP 9 2008</b>  <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	<b>BOARD OF SUPERVISORS ACTION</b>  Moved by (1) <u>Glover</u> Seconded by (1) <u>O'Bannon</u> (2) <u>Glover</u> (2) <u>Thornton</u>  <b>APPROVED</b>		<b>YES NO OTHER</b>  Donati, J. <u>✓</u> Glover, R. <u>✓</u> Kaechele, D. <u>✓</u> O'Bannon, P. <u>✓</u> Thornton, F. <u>✓</u>
	REMARKS		

**WHEREAS**, due to the impact of Tropical Storm Hanna on September 5 and 6, 2008, the County of Henrico faced serious conditions which imperiled the lives, safety, and property of local residents; and,

**WHEREAS**, the declaration of a local emergency on September 6, 2008, by the County Manager in his capacity as Director of Emergency Management, allowed County agencies to enlist the necessary resources to respond quickly and effectively to these emergency conditions; and,

**WHEREAS**, the resources of numerous County agencies were expended in responding to the effects of the tropical storm; and,

**WHEREAS**, consistent with the requirements of Va. Code § 44-146.21(a), the Board of Supervisors desires to consent to the declaration of local emergency by the County's Director of Emergency Management, attached as Exhibit A.

**NOW, THEREFORE, BE IT RESOLVED**, that:

- (1) the Board of Supervisors of the County of Henrico, Virginia hereby consents to the declaration of local emergency by the Director of Emergency Management; and
- (2) during this local emergency, the powers, functions, and duties of the County's Director of Emergency Management and emergency services organizations were those prescribed by the laws of the Commonwealth of Virginia and by the ordinances, resolutions, and approved plans of the County of Henrico; and
- (3) any action taken by County agencies or personnel pursuant to the declaration of local emergency and this resolution were to mitigate the effects of said local emergency.

By Agency Head

*Edwin A. Smith*

By County Manager

*David R. Haylett*

Routing:

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Copy to: \_\_\_\_\_

Certified:

A Copy Teste: \_\_\_\_\_  
Clerk, Board of Supervisors

Date: \_\_\_\_\_



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. **279-08**  
Page No. 2 of 2

**Agenda Title: RESOLUTION – Consent to Declaration of Local Emergency**


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COMMENTS: The Chief of Fire recommends approval of this Board paper; the County Manager concurs.

**EXHIBIT "A"**  
**DECLARATION OF LOCAL EMERGENCY**

I, the undersigned, as the Director of Emergency Management for Henrico County, Virginia, in response to the effects of Tropical Storm Hanna on September 5 and 6, 2008, which may threaten the property and the health, safety, and welfare of persons in Henrico County and to ensure that County agencies can enlist the necessary resources to respond quickly and effectively to these conditions, hereby declare, pursuant to Virginia Code § 44-146.21(a), the existence of a Local Emergency in Henrico County.

In accordance with this Declaration, all appropriate County agencies are hereby vested with, and authorized to carry out, all powers, duties, and functions prescribed by state and local law, rules, regulations and plans as may be necessary to adequately and appropriately respond to said Local Emergency.

  
\_\_\_\_\_  
Virgil R. Hazelett, P.E.  
County Manager  
County of Henrico

SEP 5, 2008 3:00 P.M.  
Date and Time

**EXHIBIT "A"**  
**DECLARATION OF LOCAL EMERGENCY**

I, the undersigned, as the Director of Emergency Management for Henrico County, Virginia, in response to the effects of Tropical Storm Hanna on September 5 and 6, 2008, which may threaten the property and the health, safety, and welfare of persons in Henrico County and to ensure that County agencies can enlist the necessary resources to respond quickly and effectively to these conditions, hereby declare, pursuant to Virginia Code § 44-146.21(a), the existence of a Local Emergency in Henrico County.

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Virgil R. Hazelett, P.E.  
County Manager  
County of Henrico


SEP 5, 2008 3:00 P.M.  
Date and Time



**EXHIBIT "A"**  
**DECLARATION OF LOCAL EMERGENCY**

I, the undersigned, as the County Manager Director of Emergency Management for Henrico County, Virginia, in response to the effects of **Tropical Storm Hanna** on **September 6, 2008**, which may threaten the property and the health, safety, and welfare of persons in Henrico County and in order to ensure that County agencies can enlist the necessary resources to respond quickly and effectively to these conditions, hereby declare, pursuant to Virginia Code §44-146.21(a), the existence of a Local Emergency in Henrico County.

In accordance with this Declaration, all appropriate County agencies are hereby vested with, and authorized to carry out, all powers, duties, and functions prescribed by state and local law, rules, regulations and plans as may be necessary to adequately and appropriately respond to said Local Emergency.

  
\_\_\_\_\_  
Virgil R. Hazelett, P.E.  
County Manager  
County of Henrico

SEP 5, 2008, 3:45 P.M.  
\_\_\_\_\_  
Date and Time