

CENTRAL AUTOMOTIVE MAINTENANCE

Description

Central Automotive Maintenance (CAM) is a division of the Department of General Services that maintains all automotive equipment, automotive refueling facilities, and leased vehicles used by various County agencies. Maintenance activities are performed at two locations, one in the western portion of the County on Woodman Road, and the other in the eastern portion of the County on Dabbs House Road. There are eight self-service automotive refueling facilities throughout the County that provide gasoline, diesel, and propane fuels. CAM owns and leases passenger sedans, pickup trucks, vans, and several buses to other County departments on a monthly basis. Funding for all of these activities is primarily provided through inter-department billings.

Objectives

- To maintain County automotive equipment as effectively and efficiently as possible.
- To provide leased vehicles to conduct County business.
- To provide fuel for County vehicles.

Budget Highlights

The Department's budget for FY2009-10 is \$21,722,651. This represents an increase of \$4,457,812 or 25.8 percent over the FY2008-09 approved budget. Personnel costs are increasing by \$58,232 or 1.5 percent due to the rising costs of benefits.

The overall operating component totals \$17,883,960, which is an increase of \$4,399,580 or 32.6 percent over the previous approved budget. This increase is driven by increases in the cost of gasoline and diesel fuel, which have been budgeted at \$3.50 per gallon and \$3.75 per gallon, respectively, as compared to \$2.61 per gallon price that was budgeted for both gasoline and diesel fuel in the prior fiscal year. In FY2009-10, the budget for gasoline reflects an increase of \$1.3 million, and the increase in diesel fuel represents an increase of \$3.0 million.

The capital component, excluding replacement vehicles, totals \$221,643 for FY2009-10. New capital expenditures include four 64,000 lb. mobile lifts, a 10,000 lb. car lift, and a heavy duty floor scrubber. The FY2009-10 budget also includes \$2,816,700 for the replacement of 112 motor pool vehicles, as

Annual Fiscal Plan

Description	FY08 Actual	FY09 Original	FY10 Approved	Change 09 to 10
Personnel	\$ 3,402,877	\$ 3,780,459	\$ 3,838,691	1.5%
Operation	13,568,831	13,484,380	17,883,960	32.6%
Capital	1,609,140	4,033,355	3,038,343	(24.7%)
Sub-Total	<u>\$ 18,580,848</u>	<u>\$ 21,298,194</u>	<u>\$ 24,760,994</u>	<u>16.3%</u>
Recommended Adjustments	<u>\$ (1,539,962)</u>	<u>(4,033,355)</u>	<u>(3,038,343)</u>	<u>(24.7%)</u>
Total Budget	<u>\$ 17,040,886</u>	<u>\$ 17,264,839</u>	<u>\$ 21,722,651</u>	<u>25.8%</u>
Personnel Complement	65	65	65	0

Central Automotive Maintenance (cont'd)

Performance Measures

	FY08	FY09	FY10	Change 09 to 10
Workload Measures				
Number of County Vehicles	3,172	3,180	3,220	40
Gallons of Fuel Consumed	2,852,073	2,963,209	3,070,755	107,546
Annual Miles Driven	23,672,206	24,594,634	25,487,266	892,632
Equipment to Mechanic Ratio	72	72	73	1

compared to \$3,547,440 for 154 vehicles in the FY2008-09 approved budget. Motor pool vehicles scheduled for replacement in FY2009-10 include 26 compact sedans, 10 full-size sedans, 6 mid-size sedans, 12 vans, 9 sport utility vehicles, one bus, and 49 trucks.

The Division of Central Automotive Maintenance is an internal service fund. Therefore, CAM generates revenues to offset its expenditures. The majority of CAM's revenues are generated from charges to user departments for three primary services: automotive maintenance, motor pool, and fuel. Revenues from automotive maintenance performed at both the West End and East End maintenance facilities total \$7.2 million for FY2009-10.

Motor pool revenues are projected to increase by nearly \$2.0 million or 76.8 percent, reflecting monthly lease increases for most vehicle classes and an increase in the number of vehicles in the fleet. Vehicle rental charges cover maintenance and operation costs plus a charge for vehicle replacement that accumulates in CAM's fund balance, which is then used for the purchase of replacement vehicles (112 will be replaced in the FY2009-10 budget).

The estimate for CAM's fuel revenues totals \$9,585,000 for FY2009-10. Fuel consumed by a department owned vehicle is charged to departments at actual cost plus a mark up per gallon which covers the cost of providing the fuel service. In FY2009-10, the charge per gallon of diesel fuel is estimated at \$3.84 and the charge per gallon of gasoline is \$3.59. Though gasoline and diesel fuel prices have fallen significantly since the highs experienced in the

summer and fall of 2008, estimates have remained at elevated levels due to the uncertainty of the fuel market. It should be noted that the budgeted cost per gallon and fleet miles to be driven are estimates. The estimate for CAM fuel revenues is expected to increase by \$2.1 million.

Historical (budget assumption) information is as follows:

Gasoline (per gallon)	Dept Cost	CAM Cost
FY2006-07	\$2.61	\$2.50
FY2007-08	\$2.61	\$2.50
FY2008-09	\$2.61	\$2.50
FY2009-10	\$3.59	\$3.50

Diesel (per gallon)	Dept Cost	CAM Cost
FY2006-07	\$2.61	\$2.50
FY2007-08	\$2.61	\$2.50
FY2008-09	\$2.61	\$2.50
FY2009-10	\$3.84	\$3.75

Miscellaneous revenue for CAM is projected at \$413,915 for FY2009-10 and includes the sale of vehicles, employee use of County vehicles, and recoveries and rebates.

In the FY2009-10 Capital Budget, funding is allocated for replacing the fuel management system for the County's eight self-serve automotive refueling sites. The cost of this project is \$590,600 and will allow for the more accurate and efficient collection of fueling data. The funding for this project will be provided by fund balance generated by the CAM internal service fund.